**Apollo Career Center**

**Board of Education**

**Regular Meeting**

**July 25, 2011**

**7 p.m.**

**AGENDA**

1. **Call to Order**
2. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Member** | **District** | **Two Year Appointment** |  |
| Mr. Ron Fleming | Ada Exempted Village | 2011 |  |
| Mr. Dennis Fricke | Elida Local | 2010 |  |
| Mr. Brad Fruchey | Bluffton Exempted Village | 2010 |  |
| Mr. Todd Hager | Allen East Local | 2011 |  |
| Mrs. Penny Kill | Spencerville Local | 2010 |  |
| Mr. Bob Loescher | Shawnee Local | 2011 |  |
| Mr. Rob McPheron | Bath Local | 2010 |  |
| Mr. Marc Pescosolido | Perry Local  | 2011 |  |
| Mr. Michael Purdy | Hardin Northern Local | 2010 |  |
| Mr. Willie Sammetinger | Wapakoneta City | 2011 |  |
| Mr. Ned Stechschulte | Columbus Grove Local | 2010 |  |

1. **Hearing of the Public/Visitors/Commendations**
2. **Approval of Previous Minutes (7-11-1) (Pages 34-46)**

The Record of Proceedings for the Regular meeting held June 27, 2011, having been previously distributed, were found to be correct with the following correction made to the FY12 mileage reimbursement rate:

Set the mileage reimbursement rate at ~~51 cents per mile~~ **55.5 cents per mile**, effective July 1, 2011, through June 30, 2012, to reflect the current IRS mileage rate.

\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. McPheron |  |
| Mr. Fricke |  | Mr. Pescosolido |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **Financial Report (7-11-2) (Pages 14-33)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the approval of the following motion and financial reports as presented by the Treasurer.

**Investments:**

 **Investment Investment Interest**

## **Type of Investment Amount Period Rate Bank Interest Earned**

##

Star Ohio (Month End Bal.) 964.52 06/01/11-06/30/11 0.040 Provident 4.22 (Monthly)

Baird Public Investment Advisors 1,026,095.69 06/01/11-06/30/11 U.S. Bank 468.47 (Monthly)

Checking (Month End) 6,475,528.18 06/01/11-06/30/11 1.500 First Federal 8,171.43 (Monthly)

AEF Endowment Fund 33,291.20 06/01/11-06/30/11 Edward Jones 558.15 (Quarterly)

 $7,535,879.59

**These investments represent all of Apollo’s cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.**

Rates for $500,000 as of July 18, 2011:

Money Mkt 30 days 60 days 90 days 6 mos. 1 year 2 years

Huntington ----- 0.01 0.03 0.05 0.09 0.12 0.30

Treasuries ----- 0.02 ----- 0.02 0.05 0.15 0.37

Com Paper ----- 0.11 0.14 0.18 ----- ----- -----

**Financial Activities**

 **Super Blanket P.O. Certificates**

 Approve the maximum limit for “Super Blanket” Purchase Order Certificates at $250,000 for utilities and the maximum of $24,000 for all other “Super Blanket” Purchase Order Certificates.

**Grants**

### Secondary VEPD Grant – FY 2012

### To accept $210,271.91 from the Ohio Department of Education for the purpose of establishing the FY 2012 Secondary VEPD Grant. The Board also directs the Treasurer to increase Appropriations and Estimated Resources as follows:

 New Appropriations

Vocational Salaries 524-1310-100-912Q $138,271.91

Vocational Fringes 524-1310-200-912Q 14,000.00

Career Salaries 524-2120-100-912Q 48,000.00

Admin Salaries 524-2413-100-912Q 10,000.00

 Total $210,271.91

**Pell Grant – FY 2012**

### To accept $300,000 from the U. S. Department of Education for the purpose of developing the FY 2012 Pell Grant. The Board also directs the Treasurer to increase Appropriations and Estimated Resources as follows:

 New Appropriations

 P. Services 022-3250-470-9912 $265,000.00 Other Expend. 022-3250-890-9912 35,000.00

 Total $300,000.00

##

# **Title II-A Grant – FY 2012**

### To accept $3,929.08 from the Ohio Department of Education for the purpose of developing the FY 2012 Title II-A Grant for Improving Teacher Quality. The Board also directs the Treasurer to increase Appropriations and Estimated Resources as follows:

 New Appropriations

 P. Services 590-1310-400-9912 $3,929.08

# **Adult VEPD Grant – FY 2012**

### To accept $127,681.68 from the Ohio Department of Education for the purpose of establishing the FY 2012 Adult VEPD Grant. The Board also directs the Treasurer to increase Appropriations and Estimated Resources as follows:

 New Appropriations

 Support Salaries 524-2211-100-912R $ 66,000.00

 Support Fringes 524-2211-200-912R 21,000.00

 P. Services 524-2211-400-912R 34,381.68

 Admin Salaries 524-2413-100-912R 6,300.00

 Total $127,681.68

#### HSTW Grant – FY 2012

### To accept $4,000 from the Ohio Department of Education for the purpose of establishing the FY 2012 High Schools That Work Grant. The Board also directs the Treasurer to increase appropriations and Estimated Resources as follows:

 New Appropriations

P. Services 461-1310-400-9012 $4,000.00

# **Ag Ed Fifth Quarter Grant – FY 2012**

### To accept $4,000 from the Ohio Department of Education for the purpose of developing the FY 2012 Ag Ed Fifth Quarter Grant. The Board also directs the Treasurer to increase Appropriations and Estimated Resources as follows:

#####  New Appropriations

Salary 461-1310-100-9912-010000 $4,000.00

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. McPheron |  |
| Mr. Fricke |  | Mr. Pescosolido |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **New and Recommended Matters**
2. **Personnel: Contract Action, Salary Notices, and Authorization (7-11-3)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the approval of the following personnel matters, pending criminal investigation checks and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education:

1. **Resignation**

Accept the following resignations effective at the end of the 2010-11 school year (pages 7-8):

* Natalie Coakley, math teacher
* Dawn Luthman, English teacher
1. **Out-of-State Travel**

## Approve out-of-state travel for Judy Wells, Dick Schroyer, Natalie Schoonover, Melissa Roll, and Lila Whyman to attend the 2011 ACTE Annual Convention and Career Tech Expo in St. Louis, MO, November 16-19, 2011.

1. **Administrative**

Adopt new Dean of Students job description as presented in Attachment 1 (pages 9-11).

1. **Classified**

Hire Donna Patrick, Public Safety administrative secretary, on a limited one-year contract effective August 1, 2011, on salary schedule FF-6.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. McPheron |  |
| Mr. Fricke |  | Mr. Pescosolido |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **Other Business (Motion 7-11-4)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the adoption of the following resolution and motions:

1. **Calamity Day Alternative Make-Up Plan MOU**

Approve Memorandum of Understanding (2011-12 #5) addressing the Calamity Days Student Lesson Make-up Plan with the Apollo Education Association as presented in Attachment 2 (page 12).

1. **Calamity Days Alternative Make-Up Plan Resolution**

WHEREAS, the Apollo Career Center Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED THAT the Apollo Career Center Board of Education hereby approves the plan as presented in Attachment 3 (page 13) and authorizes its filing with the Ohio Department of Education.

1. **OSBA Delegate and Alternate**

Appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as official delegate and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as

alternate for the OSBA Capital Conference to be held at the Greater Columbus Convention Center, November 13-15, 2011.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. McPheron |  |
| Mr. Fricke |  | Mr. Pescosolido |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **Executive Session (Motion 7-11-5)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the purpose of:

* Discussing the appointment or employment of a public employee or official, unless the public employee, official, licensee, or regulated individual requests a public hearing;

* Discussing the purchase of property for public purposes or sale of property;
* Conferences with the Board’s attorney to discuss matters which are the subject of pending or imminent
court action;
* Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees;
* Matters to be kept confidential by federal law or rules or state statutes;
* Security arrangements and emergency response protocols, with no action to be taken.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. McPheron |  |
| Mr. Fricke |  | Mr. Pescosolido |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

The Apollo Career Center Board of Education retired to executive session at \_\_\_\_\_ p.m.
and reconvened at \_\_\_\_\_ p.m.

1. **Reports and Information**

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| --- |
| 1. Board of Education
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| 1. Director of High School Programs
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| 1. Director of Adult Programs
 |
| 1. Superintendent
 |

1. **Adjournment (Motion 7-11-6)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. McPheron |  |
| Mr. Fricke |  | Mr. Pescosolido |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

The Apollo Career Center Board of Education adjourned at \_\_\_\_\_\_\_ p.m.