

Village of Bluffton Council Meeting Agenda

July 10, 2023 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



Minutes

Approval of the minutes for the Village Council meeting held on Monday, June 26, 2023

Bills

Public Comment: Shaunna Basinger – Lima Allen County Regional Planning Commission

Committee Reports

Finance Committee: 06/30

Boards & Commissions

LEGISLATION

ORDINANCE NO. 06-2023

2nd Reading

AN ORDINANCE TO PROVIDE FOR THE COLLECTION AND DISPOSAL OF GARBAGE, REFUSE AND RECYCLABLES FROM RESIDENTIAL UNITS WITHIN THE VILLAGE; TO PROVIDE RATES FOR SUCH COLLECTION CONTRACT; TO PROVIDE FOR BILLING AND COLLECTION OF CHARGES BY THE VILLAGE; TO REPEAL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH

RESOLUTION NO. 23 -2023

1st Reading

A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

RESOLUTION NO. 24 -2023

1st Reading

A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

RESOLUTION NO. 25 -2023

1st Reading

A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

RESOLUTION NO. 26 -2023

1st Reading

Emergency

A RESOLUTION ADOPTING THE BLUFFTON BEYOND TOMORROW COMPREHENSIVE PLAN, AND DECLARING AN EMERGENCY

Village Administration Report:

Mayor:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Cemetery Board Meeting – Monday, July 10th at 6:30 pm

Village Council – Monday, July 10th at 7:00 pm

Tree Commission – Tuesday, July 11th at 7:00 pm

Village Council – Monday, July 24th at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting June 26, 2023, at 7:00 p.m.

Council President Cupples presiding. Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Sehlhorst, to approve the minutes from the regular council meeting held on June 12, 2023. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Steiner, to accept the PEP Insurance plan renewal proposal and to add additional cyber security coverage through CFC. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

3rd Reading:

Resolution 18-2023 – A resolution authorizing the Allen County Commissioners to act as the purchasing agent and governmental aggregator for natural gas for the Village of Bluffton, Ohio. Sehlhorst motioned to adopt the Resolution, seconded by Stahl. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 19-2023 – A resolution to adopt the Solid Waste Management Plan for the Allen-Champaign-Hardin-Madison-Shelby-Union Joint Solid Waste Management District. Steiner motioned to adopt the Resolution, seconded by Talavinia. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

1st Reading:

Ordinance 06-2023 – An Ordinance to provide for the collection and disposal of garbage, refuse, and recyclables from residential units within the Village; to provide rates for such collection contract; to provide for billing and collection of charges by the Village; to repeal ordinances and resolutions inconsistent therewith. Cupples motioned to adopt the Ordinance, seconded by Steiner. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Finance Committee on Friday, June 30 at noon.

Council Meeting on Monday, July 10 at 7:00 p.m.

Tree Commission on Tuesday, July 11 at 7:00 p.m..

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 7/10/2023

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ALL SERVICE AERATION	482.50	Park	PORTABLE TOILETS
ALLOWAY TESTING	127.50	Multiple	TESTING
AMERICAN ELECTRIC POWER	12,141.68	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	26.48	Multiple	ELECTRICITY
AQUIONICS, INC	7,500.00	Capital Improvements	UV CABINET
ARMOR FIRE PROTECTION INC.	2,490.00	Land & Buildings	2023 SPRINKLER & BACKFLOW TESTING
ATLANTIC EMERGENCY SOLUTIONS, INC.	466.93	Fire	EXTINGUISHERS
BEAVERDAM CONTRACTING, INC.	20,391.00	Street	AIRPORT/GROB STORM SEWER
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON PRECAST CONCRETE	46.00	Sewer	MANHOLE SEALER
BURNHAM & FLOWERS	78,888.84	Multiple	PROPERTY/LIABILITY INSURANCE
CHARTER COMMUNICATIONS	169.98	Administrative	CABLE
CHOICE ONE ENGINEERING	3,996.42	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	277.50	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	197.50	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	2,750.00	Water	GARAU & GEIGER BIDDING
CHOICE ONE ENGINEERING	1,640.00	Park	SRK FIELDS CONCEPT
CHOICE ONE ENGINEERING	650.00	Street	MUNICIPAL LOT
CHOICE ONE ENGINEERING	277.50	Multiple	GENERAL ENGINEERING
CINTAS	76.16	Administrative	UNIFORMS
CINTAS	76.16	Administrative	UNIFORMS
CITIZEN'S NATIONAL BANK	21.32	Administrative	DATE STAMP
CITIZEN'S NATIONAL BANK	58.60	Police	FIREARMS TRAINING - RAYLE & BURKHOLDER
CITIZEN'S NATIONAL BANK	138.74	Park	PIPE
CITIZEN'S NATIONAL BANK	330.00	Multiple	RENEW RADIO LICENSE
CITIZEN'S NATIONAL BANK	99.44	Park	RESTROOM PARTS
CITIZEN'S NATIONAL BANK	23.49	Police	TRAINING - LT. & CHIEF
CLEMANS, NELSON & ASSOCIATES, INC	175.00	Administrative	RETAINER
CONNECT PARENT CORPORATION	211.75	Administrative	PHONES
DEGEN EXCAVATING CO., INC.	729.48	Sewer	SEWER CLEANING
DOTY, MICHAEL	653.22	Police	PD AUTO REPAIRS
DOTY, MICHAEL	1,154.54	Police	PD CRUISER TIRES
DOTY, MICHAEL	104.50	Police	PD AUTO REPAIRS
EASTMAN & SMITH LTD	5,046.50	Administrative	LEGAL FEES
EVERETT J PRESCOTT INC	172.00	Water	SUPPLIES
EVERETT J PRESCOTT INC	1,360.95	Water	SUPPLIES
EVERETT J PRESCOTT INC	254.80	Water	SUPPLIES
EVERETT J PRESCOTT INC	453.65	Water	SUPPLIES
FRESH ENCOUNTER CORPORATE	40.87	Administrative	CLEANING SUPPLIES
GLOBAL ELECTRIC, INC	9,756.21	Capital Improvements	UV CABINET INSTALL
GRAINGER INC	484.92	Sewer	SUPPLIES
JIM YARGER'S BODY SHOP, INC.	642.17	Water	HYDRANT FLUSHING DAMAGE
JUSTIN SHANNON	712.25	Land & Buildings	TOWN HALL CLEANING
KENT KARHOFF LLC	300.00	Cemetery	BURIALS & FOUNDATIONS
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
M&R PLUMBING & HEATING, INC.	22.85	Multiple	SUPPLIES/PARTS
MARATHON FLEET SERVICES	2,174.55	Multiple	FUEL
MARSH VIEW ENTERPRISES, INC	10,123.44	Cemetery	BURIALS & FOUNDATIONS
MASTERPIECE SIGNS & GRAPHICS, INC.	600.00	Street	STREET SIGNS
MIAMI PRODUCTS & CHEMICAL CO.	(180.00)	Pool	POOL CHEMICALS
MIAMI PRODUCTS & CHEMICAL CO.	533.00	Pool	POOL CHEMICALS
MIAMI PRODUCTS & CHEMICAL CO.	1,031.00	Pool	POOL CHEMICALS
MIAMI PRODUCTS & CHEMICAL CO.	1,344.25	Pool	POOL CHEMICALS

NORTHWESTERN OHIO SECURITY SYSTEMS	196.00	Land & Buildings	MONITORING
OHIO WATER DEVELOPMENT AUTHORITY	241,741.11	Multiple	LOAN PAYMENT
PERRY CORPORATION	302.05	Administrative	IT CONTRACT
PERRY CORPORATION	21.99	Administrative	IT CONTRACT
PERRY CORPORATION	2,692.66	Administrative	IT CONTRACT
PERRY CORPORATION	28.71	Administrative	IT CONTRACT
PERRY CORPORATION	797.50	Administrative	IT CONTRACT
PERRY CORPORATION	500.00	Administrative	IT CONTRACT
RUMPKE	25,888.40	Refuse	TRASH SERVICES
SMARTBILL	228.16	Multiple	BILLING SERVICES
STAPLES BUSINESS ADVANTAGE	941.25	Multiple	SUPPLIES
TOWN & COUNTRY FLOWERS	62.95	Multiple	FLOWERS
TOWN & COUNTRY FLOWERS	112.95	Multiple	FLOWERS
VERIZON WIRELESS	63.77	Multiple	CELL PHONES
VERIZON WIRELESS	160.46	Multiple	CELL PHONES
VETTER LUMBER CO.	286.17	Multiple	SUPPLIES
INCOME TAX REFUNDS	1,734.00	Administrative	INCOME TAX REFUNDS
	<u>452,053.77</u>		
BIWEEKLY PAYROLL 6/30/23	54,145.74		
MEDICARE	744.97		
OPERS	4,633.03		
OP&F	4,101.74		
JUNE MONTHLY PAYROLL	2,569.00		
MEDICARE	37.22		
OPERS	269.03		
FICA	40.14		

Council Signature : _____

Date: _____

**Village of Bluffton
Finance Committee Meeting
June 30, 2023 @ 12:00 PM**

Committee member present, David Steiner and Phil Talavinia

Staff present, Jesse Blackburn, Village Administrator and Kevin Nickel, Fiscal Officer, Jan Basinger EMS Chief.

The committee was presented with the 2024 budget, prepared by the fiscal officer to be submitted to the Allen County Auditor in July. After review and discussion, the committee recommends to the council that the budget be approved at the July 10, 2023, meeting.

The meeting was adjourned at 1:00 PM.

David Steiner

Phil Talavinia

VILLAGE OF BLUFFTON 2024 BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
ADM		
A1-0A-41110	REAL ESTATE TAXES	213,113.34
A1-0A-41140	INCOME TAX	2,605,490.45
A1-0A-41160	HOUSETRAILER TAX	200.00
A1-0A-41170	HOTEL & MOTEL TAXES	28,919.31
A1-0B-41210	LOCAL GOVERNMENT FUND	158,686.95
A1-0B-41230	CIGARETTE LICENSES	225.00
A1-0B-41250	LIQUOR PERMITS	4,500.00
A1-0B-41280	ROLLBACKS/HOMESTEAD	25,369.00
A1-0C-41310	SPECIAL ASSESSMENTS	15,000.00
A1-0D-41423	STATE GRANTS	500.00
A1-0D-41432	MISC GRANTS	-
A1-0E-41511	FIRE CONTRACTS & CALLS	5,500.00
A1-0E-41513	SECURITY SERVICES	70,000.00
A1-0E-41514	RECYCLING FEES	55,000.00
A1-0E-41515	AMBULANCE CONTRACTS	250,527.00
A1-0E-41516	RICHLAND FIRE & RESCUE	98,600.00
A1-0E-41517	CPR TRAINING FEES	275.00
A1-0E-41531	SWIMMING POOL RECEIPTS	75,000.00
A1-0E-41532	CONCESSIONS	2,500.00
A1-0E-41534	CULTURAL AFFAIRS RECEIPTS	
A1-0E-41545	MOSQUITO SPRAYING	-
A1-0F-41611	COURT COSTS	51.00
A1-0F-41612	COURT FINES & FORFEITURES	2,200.00
A1-0F-41621	BUILDING PERMITS	800.00
A1-0F-41622	ZONING	1,000.00
A1-0F-41625	OTHER PERMITS	250.00
A1-0F-41630	ACCIDENT REPORTS	100.00
A1-0H-41810	SALE OF ASSETS	5,310.00
A1-0H-41820	INTEREST	53,000.00
A1-0H-41830	DONATIONS	-
A1-0H-41840	RENTAL INCOME	21,000.00
A1-0H-41850	REFUNDS	20,000.00
A1-0H-41860	OTHER MISC.	1,500.00
A1-0H-41880	TOWN HALL USE	1,000.00
A1-0I-41930	ADVANCES	
TOTAL REVENUE		3,715,617.05
POLICE EXPENSES		
A1-1A-52110	POLICE PAYROLL	627,210.00
A1-1A-52121	HOSPITALIZATION	124,389.00
A1-1A-52122	PERS	4,764.00
A1-1A-52123	PFPF	115,277.00
A1-1A-52124	MEDICARE	9,053.00
A1-1A-52128	LIFE INSURANCE	881.00
A1-1A-52140	UNIFORMS	9,100.00
A1-1A-52200	TRAVEL EXPENSES	4,000.00
A1-1A-52320	COMMUNICATIONS	3,241.00
A1-1A-52350	REPAIR SERVICE	-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
A1-1A-52360	INSURANCE	6,946.00
A1-1A-52390	MISC. SERVICES	18,331.00
A1-1A-52410	OFFICE SUPPLIES	4,513.00
A1-1A-52420	OPERATING SUPPLIES	45,050.00
A1-1A-52430	REPAIR & MAINTENANCE	12,155.00
A1-1A-52520	EQUIPMENT	-
TOTAL		984,910.00

FIRE EXPENSES

A1-1B-52110	PAYROLL	37,666.00
A1-1B-52122	PERS	1,651.00
A1-1B-52124	MEDICARE	471.00
A1-1B-52126	VFFDF	174.00
A1-1B-52129	SOCIAL SECURITY	1,946.00
A1-1B-52200	TRAINING	-
A1-1B-52311	NATURAL GAS	2,894.00
A1-1B-52312	ELECTRICITY-OHIO POWER	5,654.00
A1-1B-52360	INSURANCE	14,470.00
A1-1B-52390	MISC. SERVICES	2,894.00
A1-1B-52420	OPERATING SUPPLIES	6,394.00
A1-1B-52430	REPAIR & MAINTENANCE	13,076.00
A1-1B-52520	EQUIPMENT	-
TOTAL		87,290.00

STREET & LIGHTING EXPENSES

A1-1C-52312	ELECTRICITY - OHIO POWER	78,400.00
A1-1C-52350	REPAIR & MAINTENANCE	-
TOTAL		78,400.00

RESCUE EXPENSES

A1-1F-52110	RESCUE & TRANSPORT PAYROLL	142,476.00
A1-1F-52122	PERS	19,947.00
A1-1F-52124	MEDICARE	1,000.00
A1-1F-52129	SOCIAL SECURITY	-
A1-1F-52311	NATURAL GAS	1,736.00
A1-1F-52340	PROFESSIONAL SERVICES	21,995.00
A1-1F-52360	INSURANCE	13,747.00
A1-1F-52390	TRAINING & MISC.	6,946.00
A1-1F-52420	OPERATING SUPPLIES	14,281.00
A1-1F-52430	REPAIR & MAINTENANCE	5,788.00
A1-1F-52440	MINOR EQUIPMENT	-
TOTAL		227,916.00

DISPATCHER EXPENSES

A1-1X-52390	MISC. SERVICES	56,443.00
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COUNTY HEALTH DISTRICT EXPENSES

A1-2B-52340	PROFESSIONAL SERVICES	21,259.00
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MOSQUITO CONTROL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
A1-2X-52390	MOSQUITO CONTROL	13,943.00
TOTAL		

CULTURAL AFFAIRS EXPENSES

A1-3C-52390	MISC. SERVICES	11,000.00
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POOL EXPENSES

A1-3D-52110	PAYROLL	75,348.00
A1-3D-52122	PERS	10,549.00
A1-3D-52124	MEDICARE	1,050.00
A1-3D-52140	UNIFORMS	2,000.00
A1-3D-52311	WEST OHIO GAS CO	2,415.00
A1-3D-52312	ELECTRICITY - OHIO POWER	7,428.00
A1-3D-52360	INSURANCE	1,500.00
A1-3D-52390	MISC. SERVICES	1,200.00
A1-3D-52420	OPERATING SUPPLIES	4,000.00
A1-3D-52421	CONCESSIONS	5,000.00
A1-3D-52422	CHEMICALS	12,000.00
A1-3D-52430	REPAIR & MAINTENANCE	25,000.00
A1-3D-52510	LAND & BUILDINGS	
TOTAL		147,490.00

BRUSH DUMP EXPENSES

A1-5L-52390	BRUSH & LEAF DISPOSAL	25,000.00
A1-5L-52510	BRUSH DUMP IMPROVEMENT	-
TOTAL		25,000.00

STORM SEWER EXPENSES

A1-6D-52550	STORM SEWERS	
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SIDEWALKS EXPENSES

A1-6G-52550	SIDEWALK PROGRAM	20,000.00
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AIRPORT EXPENSES

A1-6X-52390	MISC SERVICES	70,250.00
A1-6X-52430	REPAIR & MAINTENANCE	4,000.00
A1-6X-52550	RUNWAY LIGHT PROJECT	
TOTAL		74,250.00

MAYOR/ADMIN EXPENSES

A1-7A-52110	PAYROLL	190,650.00
A1-7A-52121	HOSPITALIZATION	23,334.00
A1-7A-52122	PERS	26,948.00
A1-7A-52124	MEDICARE	2,518.00
A1-7A-52128	LIFE INSURANCE	92.00
A1-7A-52200	TRAVEL EXPENSES	-
A1-7A-52320	COMMUNICATIONS	27,000.00
A1-7A-52350	REPAIR SERVICE	150.00
A1-7A-52370	PUBLISHING	6,500.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
A1-7A-52390	MISC. SERVICES	41,000.00
A1-7A-52391	IT SERVICES & EQUIPMENT	110,000.00
A1-7A-52410	OFFICE SUPPLIES	10,000.00
A1-7A-52420	OPERATING SUPPLIES	1,500.00
A1-7A-52430	REPAIR & MAINTENANCE	-
A1-7A-52520	EQUIPMENT	15,000.00
TOTAL		454,692.00

LEGISLATIVE EXPENSE

A1-7B-52110	PAYROLL	26,000.00
A1-7B-52122	PERS	3,640.00
A1-7B-52124	MEDICARE	380.00
A1-7B-52129	SOCIAL SECURITY	600.00
A1-7B-52390	MISC. SERVICES	-
A1-7B-52420	OPERATING SUPPLIES	-
TOTAL		30,620.00

MAYOR'S COURT EXPENSE

A1-7C-52390	COURT COSTS	
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FISCAL OFFICER'S EXPENSE

A1-7D-52110	PAYROLL	73,385.00
A1-7D-52121	HOSPITALIZATION	19,080.00
A1-7D-52122	PERS	10,274.00
A1-7D-52124	MEDICARE	1,089.00
A1-7D-52128	LIFE INSURANCE	108.00
A1-7D-52360	INSURANCE	926.00
A1-7D-52390	MISC. SERVICES	10,824.00
A1-7D-52410	OFFICE SUPPLIES	811.00
A1-7D-52430	REPAIR - MATERIALS	-
TOTAL		116,497.00

LAND & BUILDINGS EXPENSE

A1-7E-52110	PAYROLL	30,582.00
A1-7E-52122	PERS	3,052.00
A1-7E-52124	MEDICARE	316.00
A1-7E-52311	NATURAL GAS	2,096.00
A1-7E-52312	ELECTRICITY - OHIO POWER	18,429.00
A1-7E-52390	MISC. SERVICES	47,967.00
A1-7E-52430	REPAIR & MAINTENANCE	26,145.00
A1-7E-52510	LAND & BUILDINGS	73,000.00
TOTAL		201,587.00

ECONOMIC DEVELOPMENT EXPENSE

A1-7F-52390	MISC CONTRACTUAL SERV	20,000.00
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AUDITOR & TREASURER FEES EXPENSE

A1-7G-52340	PROFESSIONAL SERVICES	14,000.00
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DELINQUENT LAND ADVERTISING EXPENSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
A1-7H-52370	PUBLISHING	-
AUDITOR'S EXPENSE		
A1-7I-52340	PROFESSIONAL SERVICES	5,000.00
INCOME TAX ADMIN. EXPENSE		
A1-7J-52110	PAYROLL	46,498.00
A1-7J-52121	HOSPITALIZATION	11,737.00
A1-7J-52122	PERS	6,510.00
A1-7J-52124	MEDICARE	693.00
A1-7J-52128	LIFE INSURANCE	111.00
A1-7J-52390	MISC. CONTRACTUAL SERVICES	49,829.00
A1-7J-52410	OFFICE SUPPLIES	5,697.00
TOTAL		121,075.00
SAFETY EXPENSE		
A1-7K-52390	MISC. SERVICES	-
A1-7K-52520	EQUIPMENT	-
TOTAL		-
OTHER EXPENSE		
A1-7X-52127	WORKERS' COMPENSATION	29,775.00
A1-7X-52129	TUITION REIMBURSEMENT	5,858.00
A1-7X-52140	UNIFORMS	15,299.00
A1-7X-52340	LEGAL SERVICES	26,107.00
A1-7X-52360	INSURANCE	24,093.00
A1-7X-52390	MISC SERVICES	12,734.00
A1-7X-52560	WATER DISTRIBUTION SYSTEMS	-
A1-7X-52710	TRANSFERS	1,153,000.00
A1-7X-52730	ADVANCES	-
TOTAL		1,266,866.00
TOTAL GENERAL FUND EXPENSES		3,978,238.00
STREET FUND:		
B1-0B-41240	LICENSE FEES	67,307.00
B1-0B-41260	GASOLINE TAX	199,214.00
B1-0C-41310	SPECIAL ASSESSMENTS	261,849.00
B1-0D-41423	GRANTS/ FEMA AWARDS	-
B1-0E-41516	MISC CHARGES	2,000.00
B1-0G-41730	LOAN PROCEEDS	350,000.00
B1-0H-41810	SALE OF ASSETS	-
B1-0H-41820	INTEREST	2,000.00
B1-0H-41830	DONATIONS	-
B1-0H-41850	REFUNDS	-
B1-0H-41860	MISC.	-
B1-0D-41423	GRANT	-
B1-0I-41920	TRANSFERS	425,000.00
TOTAL		1,307,370.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
STREET MAINTENANCE EXPENSE		
B1-6B-52110	PAYROLL	175,582.00
B1-6B-52121	HOSPITALIZATION	31,820.00
B1-6B-52122	PERS	24,581.00
B1-6B-52124	MEDICARE	2,368.00
B1-6B-52312	OHIO POWER CO.	911.00
B1-6B-52360	INSURANCE	15,724.00
B1-6B-52390	MISC SERVICES	30,137.00
B1-6B-52420	OPERATING SUPPLIES	65,909.00
B1-6B-52421	STREET SIGNS	19,110.00
B1-6B-52430	REPAIR & MAINTENANCE	4,631.00
B1-6B-52431	Tree Commission	11,576.00
B1-6B-52440	MINOR EQUIPMENT	2,229.00
B1-6B-52520	EQUIPMENT	14,000.00
B1-6B-52530	ENGINEERING	80,000.00
B1-6B-52550	STREET PROGRAM	930,000.00
B1-6B-52610	PRINCIPAL-	20,239.00
B1-6B-52620	INTEREST-	2,768.00
TOTAL		1,431,585.00

SNOW REMOVAL EXPENSE

B1-6C-52110	PAYROLL	
B1-6C-52122	PERS	
B1-6C-52124	MEDICARE	
B1-6C-52420	OPERATING SUPPLIES	10,000.00
B1-6C-52430	REPAIR & MAINTENANCE	
TOTAL		10,000.00

TOTAL STREET FUND EXPENSES **1,441,585.00**

STATE HIGHWAY FUND

B2-0B-41240	LICENSE FEES	7,159.00
B2-0B-41260	GASOLINE TAX	17,084.00
B2-0H-41820	INTEREST	702.00
TOTAL REVENUE		24,945.00

STATE HIGHWAY EXPENSES

B2-6A-52550	STREET CAPITAL (SR 103)	-
B2-6B-52350	REPAIR SERVICE	1,000.00
TOTAL EXPENSE		1,000.00

CEMETERY FUND

B3-0E-41541	SALE OF LOTS	7,000.00
B3-0E-41542	BURIALS	12,000.00
B3-0E-41544	FOUNDATIONS	8,000.00
B3-0E-41545	DEED TRANSFER FEES	100.00
B3-0H-41850	MISC. RECEIPTS	-
B3-0I-41920	TRANSFERS	-
TOTAL REVENUE		27,100.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
CEMETERY EXPENSES		
B3-2A-52110	PAYROLL	6,443.00
B3-2A-52122	PERS	902.00
B3-2A-52124	MEDICARE	87.00
B3-2A-52350	REPAIR SERVICE	
B3-2A-52390	MISC. SERVICES	19,367.00
B3-2A-52420	OPERATING SUPPLIES	800.00
B3-2A-52510	LAND & BUILDINGS	
TOTAL EXPENSES		27,599.00

PARK FUND		
B4-0D-41430	JONNY APPLESEED GRANT	12,000.00
B4-0D-41431	GRANT	68,000.00
B4-0H-41810	SALE OF ASSETS	
B4-0H-41830	DONATIONS	-
B4-0H-41831	DONATIONS - DISC GOLF	-
B4-0H-41850	REFUNDS-REIMBURSEMENTS	
B4-0I-41920	TRANSFERS	50,000.00
TOTAL REVENUE		130,000.00

PARK EXPENSES		
B4-3B-52110	PAYROLL	
B4-3B-52122	PERS	
B4-3B-52124	MEDICARE	
B4-3B-52312	ELECTRICITY - OHIO POWER	1,244.00
B4-3B-52390	MISC SERVICES	25,443.00
B4-3B-52420	OPERATING SUPPLIES	8,543.00
B4-3B-52430	REPAIR & MAINTENANCE	1,834.00
B4-3B-52510	LAND & BUILDINGS	90,000.00
B4-3B-52520	PATHWAY	5,000.00
B4-3B-52540	DISC GOLF	
B4-3B-52710	TRANSFERS	-
TOTAL EXPENSES		132,064.00

BENROTH BRIDGE FUND		
B5-0H-41830	DONATIONS	500.00
TOTAL REVENUE		500.00

BENROTH BRIDGE EXPENSES		
B5-6G-52430	MAINTENANCE	

FEMA GRANT		
B6-00-11010	BEGINNING BALANCE	

COURT COMPUTER FUND		
B7-0F-41611	COMPUTER COURT COSTS	
TOTAL REVENUE		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
COURT COMPUTER EXPENSES		
B7-1A-52420	OPERATING SUPPLIES	
DUI ENFORCEMENT FUND		
B8-0F-41612	FINES	200.00
TOTAL REVENUE		
DUI ENFORCEMENT EXPENSES		
B8-1A-52390	TRAINING	
B8-1A-52420	OPERATING SUPPLIES	
TOTAL EXPENSES		
PERMISSIVE LICENSE FUND		
B9-0B-41240	PERMISSIVE LICENSE	
TOTAL REVENUE		
B9-6A-52550 STREET CONSTRUCTION		
TOTAL EXPENSES		
POOL DEBT SERVICE FUND		
C2-00-11010	BEGINNING BALANCE	
BLUFFTON IN BLOOM FUND		
C4-0H-41830	DONATIONS	
C4-0I-41920	Transfer In	25,000.00
Totals		<u>25,000.00</u>
C4-1A-52390	MISC SVC	25,000.00
Totals		
AMERICAN RESCUE PLAN ACT		
C5-0D-41431	FEDERAL GRANTS	-
C5-3B-52560	SYSTEM EXPANSION	7,245.12
CAPITAL IMPROVEMENT FUND		
D1-00-11010	BEGINNING BALANCE	
STORM SEWER IMPROVEMENT		
D2-0I-41920	TRANSFERS	45,000.00
TOTAL REVENUE		
STORM SEWER IMPROVEMENT EXPENSES		
D2-6D-52390	MISC. SERVICES	
D2-6D-52550	STORM SEWERS	85,000.00
TOTAL EXPENSES		<u>85,000.00</u>

FIRE & RESCUE IMPROVEMENT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
D3-0D-41423	STATE GRANTS	5,000.00
D3-0H-41810	SALE OF ASSETS	-
D3-0H-41830	DONATIONS	-
D3-0I-41920	TRANSFERS	500,000.00
TOTAL REVENUE		<u>505,000.00</u>

D3-1B-52520	EQUIPMENT	772,374.00
TOTAL EXPENSES		<u>772,374.00</u>

POOL IMPROVEMENT FUND

D4-0E-41514	RECEIPTS	
D4-0H-41820	INTEREST	
D4-0H-41830	REFUND	
D4-0I-41920	TRANSFERS	25,000.00
TOTAL REVENUE		<u>25,000.00</u>

D4-3D-52510	POOL CAPITAL ITEMS	40,000.00
TOTAL EXPENSES		<u>40,000.00</u>

EQUIPMENT REPLACEMENT FUND

D5-0H-41920	TRANSFERS	-
TOTAL REVENUE		<u>-</u>

EQUIPMENT REPLACEMENT EXPENSES

D5-1F-52520	EQUIPMENT	-
D5-5X-52610	PRINCIPAL	
TOTAL EXPENSES		<u>-</u>

AIRPORT IMPROVEMENT FUND

D6-0D-41418	FAA GRANT	746,455.00
D6-0D-41419	ODOT GRANT	
D6-0D-41423	STATE GRANT	41,470.00
D6-0H-41820	INTEREST	
D6-0H-41850	LAND REIMBURSEMENT	
D6-0I-41920	TRANSFERS	-
D6-0I-41930	ADVANCES	
TOTAL REVENUE		<u>787,925.00</u>

AIRPORT IMPROVEMENT EXPENSES

D6-6X-52340	PROFESSIONAL SERVICES	
D6-6X-52550	AIRPORT EXPANSION	829,400.00
Total		<u>829,400.00</u>

TOWN HALL IMPROVEMENT FUND

D8-0A-41140	INCOME TAX RECEIPTS	
D8-0H-41820	INTEREST	
TOTAL REVENUE		

TOWN HALL IMPROVEMENT EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
D8-7E-52510	BUILDING IMPR.	15,000.00

POLICE EQUIPMENT REPLACEMENT FUND

D9-0D-41423	GRANT	
D9-0H-41810	SALE OF ASSESTS	
D9-0I-41920	TRANSFERS	75,000.00
D9-0I-41930	ADVANCES	
TOTAL REVENUE		75,000.00

POLICE EQUIPMENT EXPENSES

D9-1A-52520	POLICE EQUIPMENT REPLACEMENT	94,050.00
TOTAL EXPENSES		94,050.00

FIRE BUILDING REPLACEMENT FUND

D10-0I-41920	TRANSFERS	
D10-0I-41930	ADVANCES	

TOTAL REVENUE

FIRE BUILDING EXPENSES

D10-1A-52520	POLICE EQUIPMENT REPLACEMENT	
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TOTAL EXPENSES

WATER FUND

E1-0E-41551	CHARGES FOR SERVICE	1,093,282.00
E1-0E-41552	TAPS	6,000.00
E1-0E-41554	MISC. CHARGES	1,500.00
E1-0H-41810	SALE OF ASSETS	
E1-0H-41850	REFUNDS	
E1-0H-41860	MISC. OTHER	-
E1-0I-41920	TRANSFERS	-
TOTAL REVENUE		1,100,782.00

WATER EXPENSES

E1-5A-52320	COMMUNICATIONS	572.00
E1-5A-52380	PRINTING	6,764.00
E1-5A-52390	MISC. SERVICES	131.00
E1-5A-52410	OFFICE SUPPLIES	-
E1-5A-52520	EQUIPMENT	-
E1-5B-52380	PRINTING	-
E1-5C-52312	ELECTRICITY - OHIO POWER	39,212.00
E1-5C-52430	REPAIR & MAINTENANCE	-
E1-5D-52350	REPAIR SERVICE	-
E1-5D-52420	OPERATING SUPPLIES	-
E1-5D-52430	REPAIR & MAINTENANCE	-
E1-5D-52520	EQUIPMENT	-
E1-5E-52311	NATURAL GAS	1,505.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
E1-5X-52110	PAYROLL	90,085.00
E1-5X-52121	HOSPITALIZATION	31,832.00
E1-5X-52122	PERS	12,612.00
E1-5X-52124	MEDICARE	1,371.00
E1-5X-52128	LIFE INSURANCE	268.00
E1-5X-52360	INSURANCE	11,395.00
E1-5X-52380	VILLAGE OF OTTAWA	693,000.00
E1-5X-52390	MISC SERVICES	28,941.00
E1-5X-52420	OPERATING SUPPLIES	46,305.00
E1-5X-52430	REPAIR & MAINTENANCE	100,373.00
E1-5X-52440	METERS	9,261.00
E1-5X-52450	TESTING	6,464.00
E1-5X-52520	EQUIPMENT	14,000.00
E1-5X-52710	TRANSFERS	50,000.00
TOTAL EXPENSES		1,144,091.00

SEWER FUND

E2-0E-41551	CHARGES FOR SERVICES	884,381.00
E2-0E-41552	TAPS	3,000.00
E2-0E-41554	MISC. CHARGES	-
E2-0H-41850	REFUNDS	
E2-0I-41920	TRANSFERS	
TOTAL REVENUE		887,381.00

SEWER FUND EXPENSES

E2-5A-52320	COMMUNICATIONS	397.00
E2-5A-52380	PRINTING	6,764.00
E2-5A-52390	MISC. SERVICES	-
E2-5A-52410	OFFICE SUPPLIES	-
E2-5A-52520	EQUIPMENT	-
E2-5B-52380	PRINTING	-
E2-5B-52410	OFFICE SUPPLIES	-
E2-5C-52312	ELECTRICITY - OHIO POWER	147,447.00
E2-5E-52311	NATURAL GAS	3,925.00
E2-5X-52110	PAYROLL	124,497.00
E2-5X-52121	HOSPITALIZATION	33,977.00
E2-5X-52122	PERS	17,430.00
E2-5X-52124	MEDICARE	1,955.00
E2-5X-52128	LIFE INSURANCE	270.00
E2-5X-52340	PROFESSIONAL SERVICES	63,357.00
E2-5X-52360	INSURANCE	11,138.00
E2-5X-52390	MISC. SERVICES	23,900.00
E2-5X-52420	OPERATING SUPPLIES	25,998.00
E2-5X-52430	REPAIR & MAINTENANCE	53,992.00
E2-5X-52440	METERS	8,541.00
E2-5X-52450	TESTING	8,922.00
E2-5X-52451	CHEMICALS	44,891.00
E2-5X-52520	EQUIPMENT	14,000.00
E2-5X-52560	DISTRIBUTION SYSTEM	5,789.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
E2-5X-52610	PRINCIPAL	-
E2-5X-52620	INTEREST	-
E2-5X-52710	TRANSFERS	350,000.00
TOTAL EXPENSES		947,190.00

REFUSE FUND		
E7-0E-41514	REFUSE RECEIPTS	327,807.00

REFUSE FUND EXPENSES		
E7-5K-52390	REFUSE SERVICE	320,964.00
TOTAL EXPENSES		

WATER/ SEWER IMPROVEMENT FUND

E9-0A-41140	INCOME TAX RECEIPTS	638,846.00
E9-0C-41310	SPECIAL ASSESSMENT CHARGES	22,851.00
E9-0D-41423	LOAN PROCEEDS	678,000.00
E9-0D-41431	GRANT	
E9-0D-41554	SPECIAL ASSESSMENT CHARGES	-
E9-0I-41920	TRANSFER IN	400,000.00
E9-0I-41930	ADVANCES	
TOTAL REVENUE		1,739,697.00

E9-5J-52560	SYSTEM EXPANSION	975,000.00
E9-5J-52610	PRINCIPAL	834,321.00
E9-5J-52620	INTEREST	220,444.00
	Advances	
TOTAL EXPENSES		2,029,765.00

COMMUNITY EVENTS FUND

F2-0I-41920	TRANSFERS	
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COMMUNITY EVENTS EXPENSES

F2-1A-52390	MISC SERVICES	
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COMMUNICATIONS FUND

F3-0I-41920	TRANSFERS	
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POLICE CONTINUING TRAINING

F4-0D-41423	STATE GRANTS	3,700.00
F4-0I-41920	TRANSFER	6,000.00
TOTAL REVENUE		9,700.00

F4-1A-52390	TRAINING	10,000.00
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UTILITY RECOVERY

F5-1A-52520		
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NATIONAL NIGHT OUT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024 Budget
F6-0H-41831	DONATIONS	4,000.00
F6-6B-52420	OPERATING SUPPLIES	4,000.00
SHANNON CEMETERY		
F7-OH-41920	TRANSFERS	-
F7-1A-52390	MISC SERVICES	-
POLICE K9		
F8-0H-41830	DONATIONS	-
F8-0I-41920	TRANSFER IN	2,000.00
TOTAL REVENUE		<u>2,000.00</u>
F8-1A-52390	K9 EXPENSES	2,271.00
ONE OHIO OPIOD		
I1-0D-41431	GRANT	
I1-0H-41830	DONATIONS	
I1-0I-41920	TRANSFER IN	
I1-0I-41930	ADVANCES	
TOTAL REVENUE		<u>-</u>
I1-3B-52390	MISC SERVICES	-
I1-3B-52420	OPERATING SUPPLIES	-
I1-3B-52710	TRANSFERS	-
I1-3B-52730	ADVANCES	-
TOTAL EXPENSES		<u>-</u>
FALLEN OFFICER MEMORIAL		
I2-0D-41431	GRANT	
I2-0H-41830	DONATIONS	
I2-0I-41920	TRANSFER IN	
I2-0I-41930	ADVANCES	
TOTAL REVENUE		<u>-</u>

ORDINANCE NO. 06-2023

AN ORDINANCE TO PROVIDE FOR THE COLLECTION AND DISPOSAL OF GARBAGE, REFUSE AND RECYCLABLES FROM RESIDENTIAL UNITS WITHIN THE VILLAGE; TO PROVIDE RATES FOR SUCH COLLECTION CONTRACT; TO PROVIDE FOR BILLING AND COLLECTION OF CHARGES BY THE VILLAGE; TO REPEAL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH.

WHEREAS, It is necessary for the preservation of the public health and safety of the residents of the Village to provide for the collection of garbage, refuse and recyclables within the Village.

WHEREAS, The current contract for the collection of garbage, refuse and recyclables is set to expire on April 30, 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1:

Definitions. When used herein, the meaning of the following works shall be:

- A. Residential Unit. Means one or two residences under a common roof, for the purpose of this contract a single-family residence is one unit and two family residences shall be the equivalent of two (2) residential units. A place of abode of a person or persons that received either directly or indirectly, water and sewage service.
- B. Commercial or Industrial Unit. All units other than residential units as defined above.
- C. Garbage. Animal and vegetable wastes resulting from the handling, preparation, cooking and consumption of food.
- D. Refuse. All rejected waste matter accumulating in the Village, which included such matter as rags, paper, magazines, old clothes, shoes, barrels, boxes, baskets, worn-out furniture (including bedsprings, mattresses, stuffed furniture and appliances), carpet, glass and glassware, ashes, toys, bicycles, and all similar materials, but does not include earth, sand, brick, stone, plaster, or other substances accumulated as a result of major building or remodeling operations.
- E. Yard Waste. Yard Clippings, brush and branch clippings.

- F. Recyclable. Plastic food and beverage containers being accepted at locations within our Recycling District, newspapers (including inserts) and computer paper, tin, steel, and aluminum food and beverage containers, cardboard and corrugated boxes, magazines, catalogs and bound books, and glass.
2. The CONTRACTOR shall furnish all labor, material, and equipment necessary for the collection and disposal of garbage and refuse from the residential units within the Village of Bluffton according to the following collection specifications:
- A. Collection and disposal shall be on a regular weekly schedule, which is to be published in the Bluffton News, Bluffton Icon and on the Village website as needed. CONTRACTOR shall supply an up to date route to the Village Administrator's Office.
 - B. Collection shall be from curbside or such other place as is agreed between the CONTRACTOR and the customer.
 - C. The CONTRACTOR shall collect each week all unlimited garbage and refuse for each residential unit in the Village of Bluffton using the CONTRACTOR provided totes
 - D. The CONTRACTOR shall collect all unlimited recycling for each residential unit in the Village of Bluffton as defined by the accepted bid. Customers shall use containers provided by CONTRACTOR
 - E. Collection of unlimited garbage, refuse and recycling shall take place on the designated days established by the VILLAGE
 - F. Collection shall not begin before 6:00 A.M. local time.
 - G. Route shall begin with the collection of garbage and refuse from the trash barrels in the Downtown area, as depicted on the route map.
3. The CONTRACTOR hereby is awarded an exclusive franchise to collect residential garbage and refuse in the corporation limits of the Village of Bluffton. Commercial and industrial units are open to other private haulers on a contractual basis for service.

4. The CONTRACTOR agrees to carry insurance as follows:
 - A. The CONTRACTOR shall furnish the Village Fiscal Officer a Certificate of Compliance with Workman's Compensation statutes of the State of Ohio, if applicable.
 - B. The CONTRACTOR shall carry in his own name a policy of automobile liability insurance for the operations under this contract, with a minimum \$500,000 Combined Single Limit.
 - C. The CONTRACTOR shall carry in his own name a policy of comprehensive liability covering all operations other than motor vehicles, with limits of not less than \$500,000 Combined Single Limit.

5. The CONTRACTOR shall at no cost to the VILLAGE, remove and dispose of refuse and recycling weekly from the Bluffton Municipal Building, the trash barrels in the downtown area, the Village Swimming Pool, the Village Park, the Waste Water Treatment Plant, the Fire Station/EMS Building, the Public Works Maintenance Shop, and any other municipal facilities that may arise during the contract. Furthermore, the CONTRACTOR shall at no cost provide 8 garbage totes to the VILLAGE for use at Downtown Community Events and dispose of this trash with the regularly scheduled route for community scheduled events. The VILLAGE will facilitate the delivery of new/replacement of old totes with supplied inventory of totes from CONTRACTOR.

6. The CONTRACTOR shall furnish necessary equipment for a special Cleanup Event or as needed to occur as determined by the Village Council. The CONTRACTOR shall be compensated according to the rate stated on the Schedule of Charges, below.

7. Schedule of Charges.

- A. The VILLAGE shall pay the CONTRACTOR, for the collection and disposal of garbage and refuse as defined by Section 2.C. of this agreement above the amount of:

\$22.07 from May 1, 2024 – April 30, 2025 and

\$22.95 from May 1, 2025 – April 30, 2026

per residential unit, per month. The number of residential units shall be the total of the single-family residences, duplexes, and mobile homes receiving, either directly or indirectly water and sanitary sewer service from the VILLAGE OF BLUFFTON.

* Charges consist of the bid from the Contractor plus Fifty Cents (\$ 0.50) Dollars per month for each residence for billing and collection of garbage, refuse and recycling services.

- B. The CONTRACTOR shall be paid a minimum of \$ 160.00 per load per pick-up and \$40.00 per ton for a 30 or 40 yard roll off dumpster load for furnishing necessary labor and equipment for special clean-up events and as needed as referred to, in Section 6.
- C. The term of the contract will be for 2 years. The VILLAGE reserves the right to terminate the contract at such time that is deemed necessary to enable the VILLAGE to comply with the requirements of the North Central Solid Waste District H.B. 592.
- D. Unit price for contractor to supply upon request of resident, 4 yard, 6 yard, 8 yard or larger containers to be delivered to residence for Home Improvement projects and disposal thereof.

The sum of:

4 yard \$80.00 per

6 yard \$100.00 per

8 yard \$120.00 per

8. All complaints shall be given prompt and courteous attention and in the case of alleged missed scheduled collections, the CONTRACTOR shall investigate and if such allegations are verified shall arrange for such collection within 24 hours after the complaint is received. The CONTRACTOR must be available at all times for direct supervision of those individuals picking up refuse and garbage. The CONTRACTOR will maintain an office and an available phone number to receive complaints 24 hours a day. The CONTRACTOR will provide an 800 number or receive collect calls.
9. The CONTRACTOR shall undertake to perform all waste collection services rendered hereunder in a neat, orderly, and efficient manner; to use care and diligence in the performance of this contract, and to provide neat, orderly and courteous employees on its crews.
10. It is further mutually agreed that in the event the CONTRACTOR shall wholly fail to collect and dispose of the garbage and all other material required herein for any one week, the VILLAGE may then proceed with such work and deduct all reasonable cost from the amount hereinafter specified as payment to the CONTRACTOR for such services or in the event that such payments due to the CONTRACTOR are insufficient to fully compensate the VILLAGE for such reasonable cost, it shall be the obligation of the CONTRACTOR to reimburse the VILLAGE for such cost.
11. ASSIGNMENT. No assignment or transfer of this Contract or any part thereof, and no assignment of moneys due under this Contract, shall be made by the CONTRACTOR without the consent in writing of the VILLAGE DULY ENDORSED ON THIS contract.
12. The CONTRACTOR shall furnish a corporate surety bond or letter of credit acceptable to the Village Solicitor, for the faithful performance during the entire contract term in the amount of Fifty Thousand and No/Dollars (\$50,000.00) for the two year contract, should any bid be rejected the certified check will be returned to the bidder and should any bid be accepted, the check of the successful bidder will be returned upon the execution of the contract.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 202__ by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

RESOLUTION NO. 23-2023

**A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND
SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS
COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL
TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE
CONTRACTS AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the South Spring Street Water Main Replacement project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Elliot T. Werth, Village Solicitor

RESOLUTION NO. 24-2023

A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the South Spring Street Water Main Replacement project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Elliot T. Werth, Village Solicitor

RESOLUTION NO. 25-2023

A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the South Spring Street Water Main Replacement project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Elliot T. Werth, Village Solicitor

RESOLUTION NO. 26-2023

A RESOLUTION ADOPTING THE BLUFFTON BEYOND TOMORROW COMPREHENSIVE PLAN, AND DECLARING AN EMERGENCY

WHEREAS, The Council of the Village of Bluffton, Ohio elected on February 28, 2022 to undertake comprehensive planning process and since has participated independently and collaboratively with the Allen County Regional Planning Commission (LACRPC); and,

WHEREAS, the planning process solicited input from the public and other stakeholders with several public surveys, public engagement meetings, published committee meetings and included data collection and analysis by LACRPC and the Bluffton Beyond Tomorrow Committee; and,

WHEREAS, a final draft plan has been completed, presented for public comment and for review by Village Council; and

WHEREAS, it is the intent of the Village Council to maintain and amend this Comprehensive Plan regularly to serve as general guidance for the future development of the Village of Bluffton, Ohio; and,

WHEREAS, the Lima-Allen County Regional Planning Commission has reviewed and recommended the Final Draft of the Bluffton Beyond Tomorrow Comprehensive Plan for adoption;

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: That the Council of the Village of Bluffton, Ohio hereby endorses and adopts the Final Draft of the Bluffton Beyond Tomorrow Comprehensive Plan as an important planning tool to serve Bluffton's continued successful growth.

Section 2: That an emergency exists in the daily operation of the village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to meet the deadline requirements for the funding opportunity.

Passed and adopted this _____ day of _____, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Elliot T. Werth, Village Solicitor

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



07-10-23

2023 - UPCOMING PROJECTS:

1. **S.R. 103 Pedestrian Pathway - ODOT:** Preconstruction Meeting: Tuesday, July 18
2. **Co. Line Rd. Pathway:** To be determined (TBD) - 2023
3. **S.R. 103 Resurfacing – ODOT:** Preliminary ADA curb ramp replacement has been completed. Start date of resurfacing yet TBD
4. **Geiger St Water Main Replacement -** TBD
5. **Garau St. Water Main Replacement:** TBD

Allen County Bike/Pedestrian Taskforce Meeting:

Will be held at the Bluffton Town Hall on Wednesday Aug 9th at noon

Bluffton Ride to Remember - 9th ANNUAL

Event will be held this Saturday, July 15th

Tree Commission Update:

A street tree rejuvenation project will begin soon in the Riley Creek Village subdivision. Plans include the removal of at least 8 existing street trees and the addition of roughly 17 new ones. Majority of existing trees being removed are Callery pear (also known as Bradford pear), which are now illegal to sell, grow, or plant in Ohio because of its invasive qualities and likelihood to cause economic or environmental harm.

Executive Session

There will be a request for an executive session to discuss land purchase, and/or sale.

Council Committee Meetings: Request for meetings with:

Ordinance Committee – Accessory Dwelling Unit discussion

Parks & Recreation - Grant Opportunities



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Vine Street Block Party DATE(S) OF EVENT: August 26, 2023
 APPLICANT: Greenhorn LLC CONTACT PERSON: Jonah Agner
 APPLICANT'S ADDRESS: 112 Vine St CONTACT'S PHONE: (419) 358-2003
 E-MAIL ADDRESS (OPTIONAL): _____
 LOCATION OF EVENT: 112 Vine Street
 TIME(S) FOR EVENT: 11 am - 12 am
 DESCRIPTION OF EVENT: Street party with music, vendors, food, dancing games

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: _____ NUMBER OF OFFICERS REQUESTED: 2 (if required, or if not)
 Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: yes

SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
 Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES NO * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: Stollery * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
<u>Kat Lucinbill - jewelry</u>	<u>Stella Blue - food truck</u>
<u>Levenedv Hour - retail</u>	_____
<u>Kiras - Pizza</u>	_____
<u>Andy Steingast - photos</u>	_____
<u>Amber Kearf - painting</u>	_____
_____	_____
_____	_____

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: [Signature] DATE: June 29, 2023

APPROVED

MAYOR'S SIGNATURE: _____ DATE: _____



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Bluffton University Homecoming DATE(S) OF EVENT: 10-21-2023
 APPLICANT: Bluffton University CONTACT PERSON: Ezra Deitering
 APPLICANT'S ADDRESS: 1 University Drive CONTACT'S PHONE: 419-358-3016
 E-MAIL ADDRESS (OPTIONAL): _____
 LOCATION OF EVENT: Bentley Road
 TIME(S) FOR EVENT: 10 a.m. - 3 p.m.
 DESCRIPTION OF EVENT: Block off Bentley Road between Ramseyer Hall and Yoder Recital Hall for food trucks and other activities

SERVICES REQUESTED FROM VILLAGE: Must provide **MAP OF EVENT** showing road closure areas and any other information required as necessary.

TRAFFIC CONTROL: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE:

SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: _____ * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
<u>Fat Kid BBQ</u>	<u>Food Truck</u>
<u>Kona Ice</u>	<u>Food Truck</u>
<u>Dixie Girl</u>	<u>Food Truck</u>
_____	_____
_____	_____
_____	_____

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Ezra Deitering DATE: 7/5/2023

APPROVED
MAYOR'S SIGNATURE: _____ DATE: _____



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Jerry Szabo Trio concert DATE(S) OF EVENT: 7/22/23 / 8/5/23
 APPLICANT: Greenhorn CONTACT PERSON: Janah Ayner
 APPLICANT'S ADDRESS: 112 Vine St. CONTACT'S PHONE: (419) 303-2003
 E-MAIL ADDRESS (OPTIONAL): greenhornbluffton@gmail.com
 LOCATION OF EVENT: Vine St. between Main St and alley
 TIME(S) FOR EVENT: 6:00 p.m. - midnight
 DESCRIPTION OF EVENT: jazz concert with food & drinks including alcohol sales

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: _____ NUMBER OF OFFICERS REQUESTED: one if needed by village ordinance
 Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police
 ROAD CLOSURE: yes
 SECURITY: x NUMBER OF OFFICERS REQUESTED: 1
 Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police
 EMS SERVICES: _____ FIRE DEPT. SERVICES: _____
 WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES x NO _____ * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: Stolly * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
<u>Jerry Szabo Trio</u>	_____
<u>Greenhorn Restaurant</u>	_____
_____	_____
_____	_____
_____	_____

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: [Signature] DATE: 7/10/23

APPROVED
 MAYOR'S SIGNATURE: _____ DATE: _____