

Village of Bluffton Council Meeting Agenda



VIA ZOOM

February 8, 2021 at 7:00 PM

Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance

Minutes

Approval of the minutes for the Village Council meeting held on Monday, January 25, 2021.

Bills

Committee Reports

Parks & Recreation – 1/28 ZOOM
Safety Committee – 1/28
Ordinance Committee – 2/2
Utilities Committee – 2/3
Personnel Committee – 2/3
Parks & Recreation – 2/3 ZOOM

Boards & Commissions

Blanchard River Watershed Board – 2/1
Pathway Board – 2/4 ZOOM
Allen County Public Health – 2/4

LEGISLATION:

RESOLUTION NO. 05-21

1st Reading

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2021.

RESOLUTION NO. 06-21

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH UNDERGROUND UTILITIES, INC., MONROEVILLE, OHIO FOR THE JEFFERSON STREET RECONSTRUCTION PROJECT PHASE 2 AND DECLARING AN EMERGENCY

Village Administration Report:

Safety Services Reports:

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Council Meeting – Monday, February 8, at 7:00 pm ***VIA ZOOM**
Board of Zoning & Building Appeals – Monday, February 15, at 6:30 pm
Council Meeting – Monday, February 22, at 7:00 pm ***VIA ZOOM**

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting January 25, 2021 at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia present.

Cupples motioned, seconded by Sehlhorst, to approve the minutes from the regular council meeting held on January 11, 2021. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Cupples, to approve the Millay Replat including Lots #1388, #1389 & #1390 of the Parkview Subdivision, Phase 1, to be consolidated into one lot. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Stahl, to approve the hire of Rachel Mathewson as an EMT on a 6-month probationary period. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting, seconded by Kingsley.

The following meetings/events were included on the agenda and/or scheduled during the meeting. All meetings will be held via Zoom unless otherwise indicated.

Parks & Recreation Committee – Thursday, 1/28 at noon.

Safety Committee – Thursday, 1/28 at 7:00 p.m. at the Bluffton EMS building.

Utilities Committee – Wednesday, 2/3 at 10:00 a.m. at Town Hall.

Personnel Committee – Wednesday, 2/3 at noon.

Pathway Board – Thursday, 2/4 at noon.

Council Meeting – Monday, 2/8 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 2/8/2021

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
AIM MEDIA MIDWEST	504.72	Administrative	ADVERTISING
ALL SERVICE AERATION, INC	532.50	Park	PORTABLE TOILETS
ALL SERVICE AERATION, INC	425.00	Street	SEWER JETTING
ALLEN COUNTY CHIEFS OF POLICE ASSN	25.00	Police	2021 MEMBERSHIP
ALLEN COUNTY TREASURER	3,075.16	Administrative	2020 REAL ESTATE TAXES
ALLOWAY TESTING	226.00	Multiple	TESTING
ALLOWAY TESTING	1,528.00	Multiple	TESTING
ANGIE ESSINGER	176.16	Multiple	PETTY CASH REIMBURSEMENT
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON PRESBYTERIAN CHURCH	82.02	Administrative	BLAZE ELECTRICITY
BLUFFTON RILEY CREEK SPORTSWEAR, LLC	385.00	Police	UNIFORM EMBROIDERY
BLUFFTON STONE CO.	302.92	Multiple	STONE
BUREAU OF WORKERS COMPENSATION	1,831.85	Administrative	WORKER'S COMPENSATION
CENTURYLINK	285.55	Administrative	PHONES
CENTURYLINK	62.70	Administrative	PHONES
CHOICE ONE ENGINEERING	233.50	Street	SR 103 PATHWAY ACQUISITION CONSULT & RIGHT OF WAY
CHOICE ONE ENGINEERING	1,402.50	Park	SR 103 PATHWAY CONSTRUCTION PLANS
CINTAS	114.87	Administrative	UNIFORMS
CINTAS	289.53	Administrative	UNIFORMS
COMMUNITY MARKETS	12.79	Land & Buildings	CLEANING SUPPLIES
DAVIS & STANTON	269.00	Police	DEPT. AWARDS
DEGEN EXCAVATING CO., INC.	3,641.72	Sewer	SEWER CLEANING/JETTING
DOMINIC FRANCIS	562.06	Police	TRAINING EXPENSES
EVERETT J PRESCOTT INC	153.00	Water	BRASS, METER PITS, REPAIR PARTS
EVERETT J PRESCOTT INC	27.72	Water	BRASS, METER PITS, REPAIR PARTS
EVERETT J PRESCOTT INC	3,600.00	Multiple	AMR SUPPORT
FAMILY HARDWARE DO IT BEST	146.87	Multiple	SUPPLIES
GARY'S REPAIR	6,499.00	Park	MOWERS
GARY'S REPAIR	1,599.00	Park	MOWERS
HACKENBERG, FEIGHNER, BISHOP & WERTH, LLC	2,577.50	Administrative	SOLICITOR FEES
HANCOCK COUNTY TREASURER	151.87	Land & Buildings	2020 SPECIAL ASSESSMENT
HANCOCK COUNTY TREASURER	15,495.30	Land & Buildings	2020 REAL ESTATE TAXES
IACP	190.00	Police	2021 DUES
Kathy Burkholder	24.00	Police	UNIFORMS
KEVIN NICKEL	36.27	Administrative	REIMBURSEMENT FOR DATE STAMP
KOI ENTERPRISES, INC.	165.58	Multiple	PARTS
LEIBER GARAGE	105.80	Police	PD AUTO REPAIRS
LEIBER GARAGE	49.05	Police	PD AUTO REPAIRS
M&R PLUMBING & HEATING	44.10	Multiple	SUPPLIES/PARTS
MARATHON FLEET SERVICES	1,038.01	Multiple	FUEL
MARBEE PRINTING & GRAPHIC ART	325.00	Police	BUSINESS CARDS
MARBEE PRINTING & GRAPHIC ART	75.00	Police	POLICE LETTERHEAD
MILLSTREAM-KENNEDY INC.	1,455.00	Administrative	ENVELOPES
MINTEYS MAIDS	62.50	Land & Buildings	TOWN HALL CLEANING
MINTEYS MAIDS	62.50	Land & Buildings	TOWN HALL CLEANING
NORTHWESTERN OHIO SECURITY SYSTEMS	196.00	Land & Buildings	MONITORING
PENNCARE 30	152.00	Rescue	EMS CHARTS
PERRY CORPORATION	434.20	Administrative	IT CONTRACT
PERRY CORPORATION	60.00	Administrative	IT CONTRACT
PRI MANAGEMENT GROUP	250.00	Police	TRAINING CLASS
PROMO HITS	53.30	Rescue	THERMOMETERS
RAYLE, ERIC	125.00	Police	BOOTS
REINEKE FAMILY TIRE & SERVICE CENTERS	54.80	Police	CRUISER REPAIRS
SHELL FLEET PLUS	1,837.63	Multiple	FUEL
SMARTBILL	917.21	Multiple	BILLING SERVICES
SOFTWARE SOLUTIONS	1,100.00	Multiple	VIP UTILITY BILLING CONVERSION
SOFTWARE SOLUTIONS	18,000.00	Multiple	VIP UTILITY BILLING CONVERSION

STAPLES BUSINESS ADVANTAGE	176.27	Multiple	SUPPLIES
TAWA TREE MULCH DIVISION	6,480.00	Administrative	BRUSH GRINDING
THE EMBLEM AUTHORITY	215.00	Police	SUPPLIES
TIME WARNER CABLE	38.86	Multiple	CABLE
TREASURER OF STATE OF OHIO	192.70	Administrative	AUDIT FEES
VANCE'S OUTDOOR INC.	224.28	Police	AMMUNITION
VERIZON WIRELESS	240.80	Multiple	CELL PHONES
VETTER LUMBER CO.	18.28	Multiple	SUPPLIES
VETTER LUMBER CO.	272.86	Multiple	SUPPLIES
	<u>85,890.81</u>		

JANUARY MONTHLY	2,569.00
MEDICARE	37.22
OPERS	192.17
FICA	40.14

BIWEEKLY PAYROLL 1/29/21	39,497.03
MEDICARE	541.02
OPERS	2,099.60
OP&F	2,209.77

Council Signature : _____

Date: _____

Parks & Rec - Minutes
Village of Bluffton
Via Zoom
January 28th, 2021

Present: Council - Ben Stahl, Mitchell Kingsley
Staff - Jesse Blackburn, Bryan Lloyd

Start: 12:00 End: 12:55
Topics: 2021 pool planning

Minutes:

- 2021 pool rates/wages
 - Reviewed last year's rates and wages. Increased wages for all pool employees between 1-2 percent to keep pace with cost of living increases and Ohio's 10 cent minimum wage increase to \$8.80.
 - Kept the daily admission/10 admission pass rates the same, but increased all the rates for all other admission types by \$5. Two hour pool rental increased \$50.
 - Increased the certification reimbursement for lifeguards who remain the entire season from \$80 to \$100.
 - Cost at the Ottawa YMCA for lifeguard certification training is \$225, \$100 for recertification. Certification is good for two years.
 - Committee requested the administration to reach out to our pool manager for input on our recommendations
- Strategic planning
 - The Parks & Rec committee is exploring creating a long-term vision for recreational activities within the village. Considering both incremental improvements and greenfield projects.

Ben Stahl

Mitchell Kingsley



NEWS RELEASE

For Immediate Release: February 1, 2021

Contact: Lauren Sandhu, Watershed Coordinator

Email: coordinator@blanchardriver.org

The Blanchard River Watershed Partnership (BRWP) and the West Central Ohio Land Conservancy (WCOLC) are proud to announce the premiere of the new film “Conservation and Agriculture: Where Land Meets Water”. This video project is a collaborative effort between the BRWP and the WCOLC, and features farmland, conservation practices, and waterways in Allen and Hancock Counties.

Sweeping footage of the Little Riley Creek and Tiderishi Creek are featured in the video, along with interviews with individuals who represent the BRWP and the WCOLC. Learn how farmers and landowners can benefit from conservation practices while improving the water quality and landscapes of Northwest Ohio.



“Conservation and Agriculture: Where Land Meets Water” will premiere on Friday, February 26, 2021 at 11:30 AM on Zoom. The video will be released for public viewing after the premiere. In order to be one of the first people to view this video and take part in our live Q & A Session during the premiere, be sure to join us on February 26th by visiting the link below:

JOIN ZOOM MEETING:

<https://findlay.zoom.us/j/92699456393?pwd=Tk14Rm9PeVBsSDFoci91ejFSOVMrdz09>

Meeting ID: 926 9945 6393

Passcode: 140784

For more information, be sure to follow both the BRWP and the WCOLC on Facebook, or visit us at <http://www.blanchardriver.org/> and <https://www.wcolc.org/>.

c. Area News Media

Clean Water. Bright Future

BRWP, P.O. Box 1237, Findlay, OH. 45839-1237

An IRS 501 (c) (3) non-profit corporation

www.blanchardriver.org

Ordinance Committee Minutes

Village of Bluffton

February 2, 2021

Present: Joe Sehlhorst, Mitch Kingsley

Staff: Jesse Blackburn, Bryan Lloyd

TOPICS: COVENANTS AND RESRTICTIONS

I. Deed Restrictions

Discussion about how the Village deals with covenants and restrictions put on deeds by developers.

Typically, a new subdevelopment in the village will have specific covenants and restrictions put on the deeds for home building lots. This is done through the platting process and the restrictions are public record by virtue of being recorded before any deeds are approved and recorded.

The question facing our administration concerns enforcing those restrictions when they are violated by a homeowner. Our zoning officer is being asked to take action in several types of circumstances. One concerns building permits, where the proposed building meets village zoning requirements but violates the subdevelopment restrictions. **We propose** that the permit application have a place where the applicant must acknowledge their awareness of the restrictions; and also an indication that the applicant knows that the village, by issuing the permit is not sanctioning the violation of the restrictions.

Another circumstance concerns issuing animal permits to village residents in a subdivision with animal deed restrictions. **We propose** placing acknowledgements in the permit application similar to the building permit application described above.

One other circumstance involves village residents who ask the Village to take action against deed restriction violators (apart from any permit issuance). **We propose** that the Village remain neutral on such violations unless there are specific safety issues raised by those violations.

Submitted,

Joe Sehlhorst

Mitchell Kingsley

Personnel Committee - Minutes

Village of Bluffton

February 3, 2021, Noon By Teleconference (ZOOM)

Present: Phill Talavinia, Mitch Kingsley

Staff: Jesse Blackburn, Ryan Burkholder, Matt Oglesby, Mayor Johnson

AGENDA TOPICS: Employee Evaluations
Pay raise
Personnel Manual – Notice of retirement

EMPLOYEE EVALUATION

The committee will review evaluations that were completed in late 2020.

PAY RAISE

The committee will meet with the finance committee and discuss appropriate raises for Village employees, considering inflation, performance, and revenue.

PERSONNEL MANUAL

We discussed how much notice is good when an employee is going to retire. We think 60 days is difficult – particularly for police and operators of record. Perhaps this provision should be increased to 90 days. For all employees?

We will establish a list of possible changes for our (relatively new) manual and put this on that list to be evaluated at the end of the year.

Next meeting is scheduled for Wednesday noon, 2-10-2021, by zoom (with finance).

Respectfully submitted,
Mitchell Kingsley

Phill Talavinia

Mitchell Kingsley

Parks & Rec - Minutes
Village of Bluffton
Via Zoom
February 3rd, 2021

Present: Council - Ben Stahl, Mitchell Kingsley, Rich Johnson
Staff - Jesse Blackburn, Bryan Lloyd, Jennifer Wilson

Start: 7:00 End: 7:45
Topics: 2021 pool planning

Minutes:

- 2021 Pool plan
 - Reviewed the planned wages/rates with the pool manager and solicited her feedback.
 - Jennie agrees with the committee's recommendations on rates/wages. Demand for rentals and lessons last year was more than we could accommodate. Anticipate even higher demand this year as other local pools will not be opening. Committee discussed how some pools are moving away from passes and towards only offering daily admissions.
- Manager feedback
 - Inside bathroom floors need some attention, maybe a coating similar to elsewhere in the pool to make it look more attractive.
 - No issues with slips/trips in general, but the decking by the diving well can be slick when it's soaking wet
 - There are always lots of positive comments about the new-ish lounge chairs. Would be nice to have some more in the future. We are frequently using 100% of available chairs, but not an immediate need.
 - People ask for more shade. Another shade structure would be well received.
 - A list of small operating expense items will be sent to administration.
- The Parks & Rec Committee greatly appreciates the work Jennie has put--and continues to put--into our pool. It is an asset not only to our community but the surrounding communities as well. We extend our gratitude for her efficient and effective leadership keeping it running smoothly, even in unprecedented times.

Ben Stahl

Mitchell Kingsley

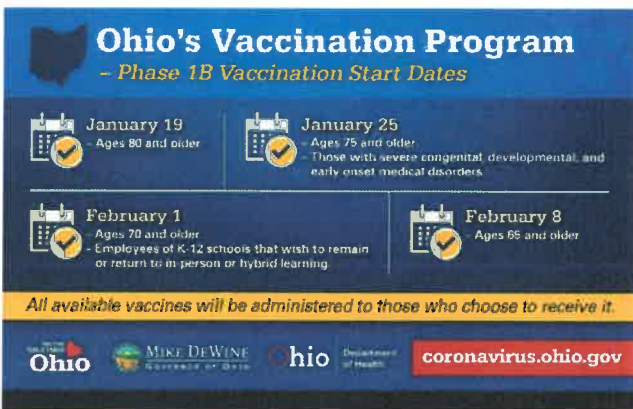
Public Health Update: COVID-19 Vaccine

Ohio is prepared to distribute safe, effective COVID-19 vaccines statewide to those who choose to be vaccinated. As COVID-19 vaccines were granted Emergency Use Authorization (EUA) by the Food and Drug Administration (FDA), the state has begun to strategically and thoughtfully distribute the vaccines to Ohioans at the greatest risk for serious illness and death in conjunction with recommendations from the Centers for Disease Control (CDC) Advisory Committee on Immunization Practices (ACIP) and the National Academies of Sciences, Engineering, and Medicine (NASEM).

Ohio's goals are clear:

- To save lives
- Slow the spread of the virus

The phased approach to vaccination distribution focuses on those most at risk of serious illness or death. 87% of all deaths due to COVID-19 in Ohio are in persons age 65+.

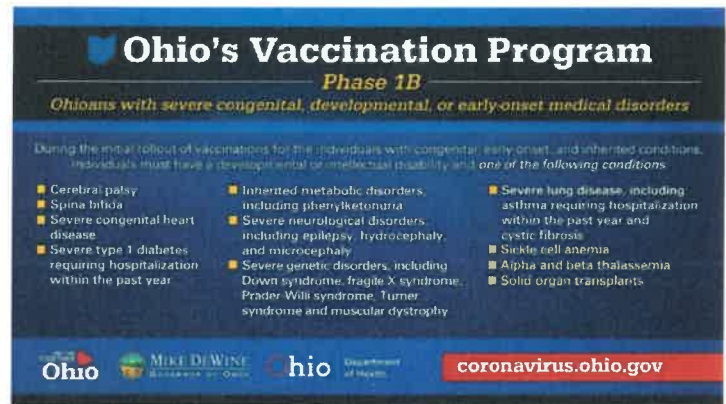


Ohio's Vaccination Program
- Phase 1B Vaccination Start Dates

<p>January 19 Ages 80 and older</p>	<p>January 25 Ages 75 and older Those with severe congenital, developmental, and early-onset medical disorders</p>
<p>February 1 Ages 70 and older Employees of K-12 schools that wish to remain or return to in person or hybrid learning</p>	<p>February 8 Ages 65 and older</p>

All available vaccines will be administered to those who choose to receive it.

Ohio | MIKE DEWINE GOVERNOR OF OHIO | Ohio Department of Health | coronavirus.ohio.gov



Ohio's Vaccination Program
Phase 1B
Ohioans with severe congenital, developmental, or early-onset medical disorders

During the initial rollout of vaccines for the individuals with congenital, early-onset, and inherited conditions, individuals must have a developmental or intellectual disability and one of the following conditions:

- Cerebral palsy
- Spina bifida
- Severe congenital heart disease
- Severe type 1 diabetes requiring hospitalization within the past year
- Inherited metabolic disorders, including phenylketonuria
- Severe neurological disorders, including epilepsy, hydrocephaly, and microcephaly
- Severe genetic disorders, including Down syndrome, fragile X syndrome, Prader-Willi syndrome, Turner syndrome and muscular dystrophy
- Severe lung disease, including asthma requiring hospitalization within the past year and cystic fibrosis
- Sickle cell anemia
- Alpha and beta thalassemia
- Solid organ transplants

Ohio | MIKE DEWINE GOVERNOR OF OHIO | Ohio Department of Health | coronavirus.ohio.gov

As of Tuesday, February 2, 2021, the state reporting system indicated 7,016 vaccines given to Allen County residents. This is 6.85% of all Allen County residents.

Scheduling a Vaccination Appointment

(This information changes rapidly – follow local media, and ACPH website and social media for up-to-date information)

- There are several vaccine providers in Allen County. The amount of vaccine given to a county and to each of the providers in a county is determined by the Ohio Department of Health. An updated list of available providers and their contact information is available at allencountypublichealth.org
- Allen County Public Health Schedules weekly clinics to distribute the allotted number of vaccines to the current group of eligible individuals, per State of Ohio guidelines
- Currently, the process at ACPH is as follows each week:

- By Tuesday or Wednesday ACPH is notified of how many doses they will receive the following week for distribution to specific groups of eligible individuals (such as 1st dose, 2nd dose, schools, etc.);
- ACPH plans for clinic times to accommodate the number of appointments needed to distribute those doses to the eligible populations;
- Each Thursday starting at noon, appointments begin being taken by phone (419-228-4636) for the clinics to be held the next week;
- Up-to-date recordings regarding vaccine availability and clinic information are available at 419-228-4457 and 419-228-4636.

Vaccine Information

- **Getting vaccinated can help prevent getting sick with COVID-19**

While many people with COVID-19 have only a mild illness, others may get a severe illness or they may even die. There is no way to know how COVID-19 will affect you, even if you are not at increased risk of severe complications. If you get sick, you also may spread the disease to friends, family, and others around you while you are sick. COVID-19 vaccination helps protect you by creating an antibody response without having to experience sickness.

- **COVID-19 vaccines will not give you COVID-19**

None of the COVID-19 vaccines currently in development in the United States use the live virus that causes COVID-19. There are several different types of vaccines in development. However, the goal for each of them is to teach our immune systems how to recognize and fight the virus that causes COVID-19. Sometimes this process can cause symptoms, such as fever. These symptoms are normal and are a sign that the body is building immunity.

- **Systems are in place to ensure that vaccines are as safe as possible**

Clinical trials of the vaccines were conducted according to rigorous standards set forth by the Food and Drug Administration and the Centers for Disease Control. Additionally, several processes have been put in place to add an additional layer of safety monitoring. [V-Safe](#) is an after-vaccination health checker for anyone who receives a vaccine, using text messaging and web surveys to check in with vaccine recipients and to also provide second dose reminders. The Ohio Department of Health's [COVID-19](#) page also has a vaccine dashboard where individuals can track the number of vaccines that have been given in Ohio, and any reports of adverse reactions.

- Learn more about the vaccine from reputable sources

[Allen County Public Health](#)

[Ohio Department of Health](#)

[Centers for Disease Control](#)

Reduce your risk of getting and spreading COVID-19

Lowest Risk	Highest Risk
<ul style="list-style-type: none"> ● Outdoor activities ● Space for people to spread out, 6 feet or more apart from each other ● High use of face coverings ● Fewer people ● Limited time in close contact to others ● Handwashing facilities and/or sanitizing products readily available ● Frequently touched surfaces cleaned and disinfected often ● Individually wrapped or served food 	<ul style="list-style-type: none"> ● Indoor activities in confined spaces ● Crowded conditions, people close together ● No or limited use of face coverings ● More people ● People spending long periods of time near each other ● Limited handwashing/sanitizing products ● Limited cleaning and disinfecting of surfaces ● Equipment/supplies used by multiple people ● Buffet/self-serve food

RESOLUTION NO. 05-2021

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2021.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following positions at the stated wages are hereby created:

A. Pool Manager	\$13.75 per hour
B. Assistant Manager	\$10.70 per hour
C. Life Guards	\$9.20 per hour

The above is intended as a minimum guideline for the establishment of wage levels. Council may at its discretion provide for a higher pay scale level for each position listed.

SECTION 2: That the following fees are established for use during the 2021 season, and that all memberships paid in full before they can be used

A. Daily Admission	\$4.00
B. Family Season Pass (2 adults/3 children)	\$155.00
C. Additional Children Each	\$15.00
D. Single Season Pass	\$75.00
E. Senior Single Season Pass	\$45.00
F. Ten-Visit Pass	\$35.00
G. Pool Rental-2 hours	\$250.00
H. Swim Lessons-Member	\$35.00
I. Swim Lessons-Non Member	\$45.00
J. Swim Lessons-Private	\$90.00
K. Fulltime Village Employees & Immediate Family	Free

SECTION 3: Pool personnel who complete the season will be reimbursed for fees associated with the certification/recertification of CPR and lifeguard training for up to \$100.00 expended in same year. Receipts for the reimbursement must be turned into the Pool Manager who will submit them to the Fiscal Officer's office for reimbursement processing at the end of the pool season. Reimbursement will be subject to approval from manager.

SECTION 4: That it is found and determined that all formal actions of this council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

WHEREFORE, This Resolution shall take effect and be in force from and after the earliest period allowed by law and approval by the signatures below.

Passed and adopted this ____ day of _____, 2021 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: ____ No: ____ Abstain: ____

ATTEST _____

FISCAL OFFICER

MAYOR

APPROVED _____

SOLICITOR

RESOLUTION NO. 06-21

**A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR
TO ENTER INTO A CONTRACT WITH UNDERGROUND UTILITIES, INC.,
MONROEVILLE, OHIO FOR THE JEFFERSON STREET RECONSTRUCTION
PROJECT PHASE 2 AND DECLARING AN EMERGENCY**

WHEREAS, The Council finds that competitive bidding has been held for the Jefferson Street Reconstruction Project Phase 2, and;

WHEREAS, The Council finds that the bidding process was conducted according to law. Bids were opened on the date and time advertised and thereafter reviewed by Choice One Engineering. That review finds that Underground Utilities, Inc., of Monroeville, Ohio has the lowest best bid for the project.

WHEREAS, An emergency exists in that approval and timely acceptance of this bid is needed for efficient maintenance of Village infrastructure all for the benefit of the health, safety and welfare of the Village of Bluffton, Ohio and;

**IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF
BLUFFTON, OHIO (the requisite number voting in the affirmative) THAT:**

SECTION 1: The Mayor and Village Administrator are hereby authorized to accept the bid and execute an agreement with Underground Utilities, Inc., of Monroeville, Ohio for the Jefferson Street Reconstruction Project Phase 2.

SECTION 2: That an emergency exists for the reasons set forth in this resolution.

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2021 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to form:

Elliott T. Werth, Esq.
Village Solicitor

Village of Bluffton
Administration's Report

To: Mayor Johnson & Council Members



02-08-21

Jefferson Street Phase II

Bid Opening Friday Feb 5th: Bid prices ranged from \$818,882.50 to \$483,801,928.70.

Bid Award: Recommend awarding the bid to Underground Utilities, Monroeville, OH.

Funding:

- Approved by the Ohio Water Development Authority OWDA for financing the sanitary and storm sewer portions of this project with a loan at 1.28% interest over 20 years. Final loan amount TBD once presented with final bid price.
- Approved by District 13 Ohio Public Works Commission (OPWC) for a loan amount not to exceed \$298,183.00, or 29% of the project at 0% interest for 20 years.

Brush Grinding –

Tawa Mulch has completed the project. Removal of the contracted material will occur in the coming weeks.

Utility Billing Software – Upgrade to Visual Intelligence Portfolio (VIP):

The transition to the VIP platform for Utility Billing continues to be a learning experience. Thank you Angie for your dedication to make this project successful! Another thank you to Bluffton residents for your understanding.

Winter Salt Supply Update

Roughly 75 tons of salt have been applied to the streets of Bluffton this winter. 75 tons remain stockpiled at the Maintenance Garage on Spring St., with an additional 125 tons reserved through the Allen County Engineers Office for delivery this winter if needed.

Bluffton Airport FY 2021 Airport Improvement Program

A pre-application has been submitted to the FAA for the design and construction phases of the reconstruction of Taxi lanes C, E, and F to occur in 2021. Completion of this project will require the awarding of discretionary funds from the FAA, which are in excess to the Entitlement Funds received yearly in the amount of \$150,000.

Electrical Aggregation Program

Based off of community support and passage of a ballot item in 2011, all residential electrical accounts in Bluffton have entered into a new electrical aggregation contract through the Allen County Commissioners for electrical supply from Energy Harbor until Dec. of 2023. Residents can opt out of this program at any time if desired with no fees.

The old supply price was at 4.89 cents per kilowatt hour(KWh). The new price is 4.50 cents per KWh

Council Committee Meetings: Request for meetings with:

Utilities – Sewer Use Ordinance

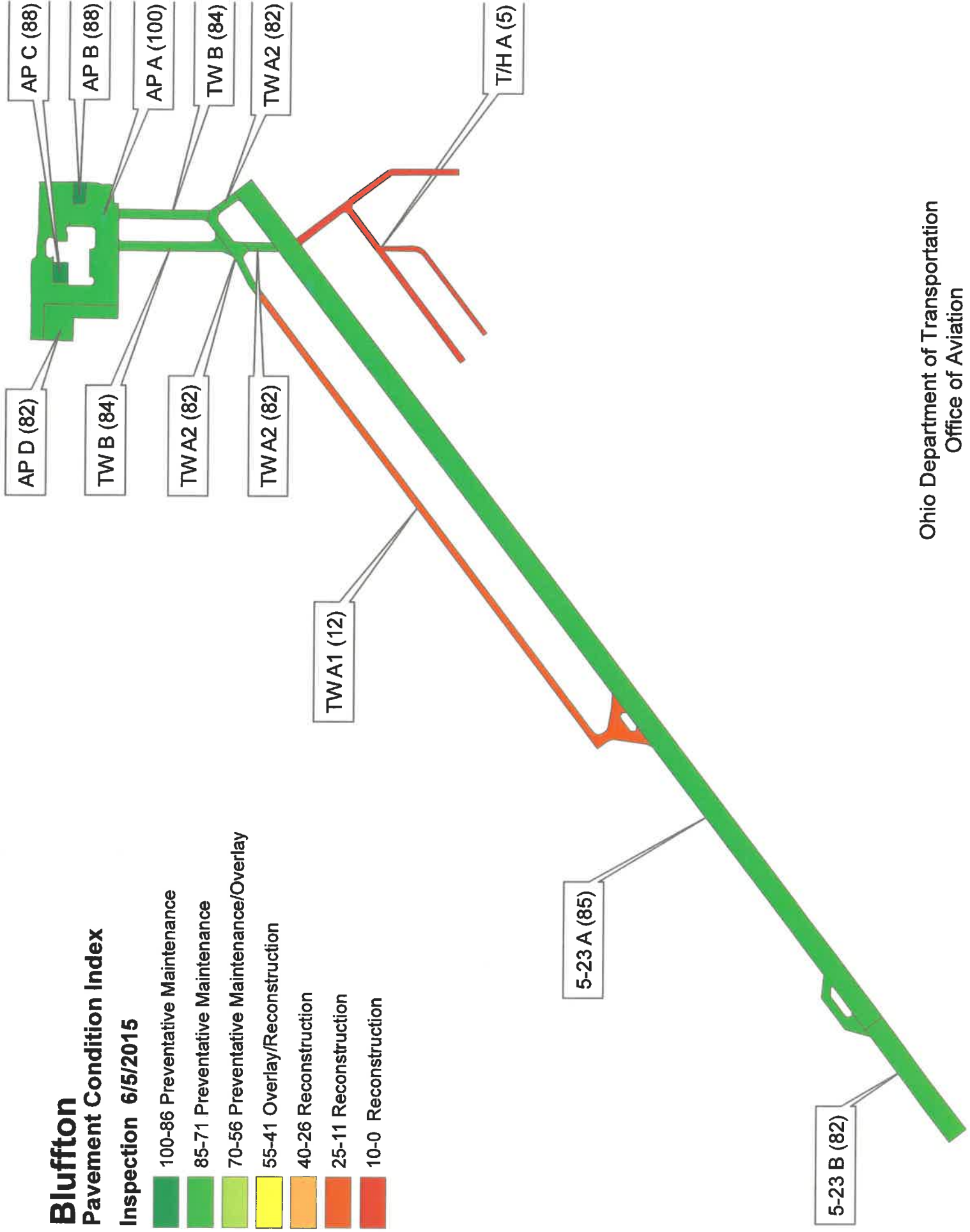
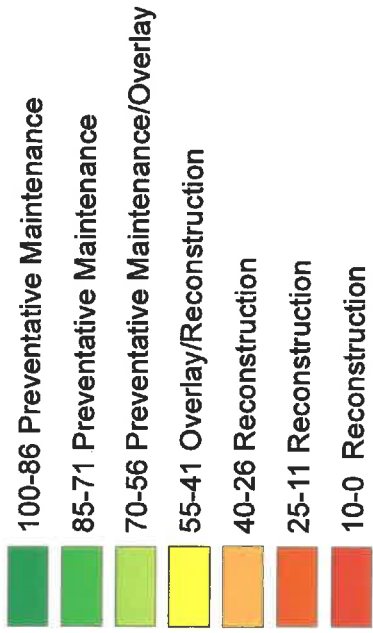
Personnel – Performance Reviews

Airport Commission – Future Planning

Bluffton In Bloom – 2021 Projects

Bluffton Pavement Condition Index

Inspection 6/5/2015



BLUFFTON FIRE DEPARTMENT 2020 RUN REPORT

TYPE OF CALL	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
ALARM = 21	4	4	2	2	2	1	1	1	1	2		1
CO INVESTIGATION = 3					1	1	1					
ACCIDENT = 37	3	2	4	1	3	3	6	6	2	2	3	2
VEHICLE FIRE = 9	2	1				2	1		1	1	1	
OPEN BURNING = 9	2	1	1	1	1	1	1				1	
NON STRUCTURE FIRE* = 7		1			2	1				1	2	
MUTUAL AID GIVEN** = 5		1	1								3	
STRUCTURE FIRE = 5					2	1					1	1
MISC./ GOOD INTENT*** = 19		2			3	5		2	2	2	2	1
TOTAL RUNS	11	12	8	4	14	15	10	7	5	8	13	5
2020 TOTAL REPORTED CALLS FOR SERVICE = 112												
2019 TOTAL REPORTED CALLS FOR SERVICE = 119												

* = FIRES INVOLVED IN DUMPSTERS, EQUIPMENT FIRE INSIDE STRUCTURE, GRASS FIRES
 ** = MUTUAL AID GIVEN FOR STRUCTURE FIRES AND/OR ACCIDENTS
 *** = SERVICE CALLS, LINES DOWN, WEATHER WATCH, INVESTIGATIONS, DISPATCHED WITH
 NO INCIDENT FOUND, ETC.