

Village of Bluffton Council Meeting Agenda

Bluffton Town Hall, Third Floor
154 North Main Street, Bluffton
February 24, 2020 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance

Minutes

Approval of the minutes for the Village Council meeting held on Monday, February 10, 2020.

Bills

Public Comment: Representatives of Rumpke Waste and Recycling

Committee Reports

Streets, Alleys, Lights & Sidewalks – Feb 13
Parks & Recreation – Feb. 17

Boards & Commissions

Tree Commission – Feb 11

LEGISLATION

ORDINANCE NO. 02-2020

1st Reading

AN ORDINANCE APPROVING THE ANNUAL APPROPRIATIONS FOR THE 2020 FISCAL YEAR FOR THE VILLAGE OF BLUFFTON, OHIO.

RESOLUTION NO. 05-2020

3rd Reading

Emergency

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE JEFFERSON STREET IMPROVEMENTS PROJECT, PHASE II AND DECLARING AN EMERGENCY.

RESOLUTION NO. 06-2020

1st Reading

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2020

Administrator's Report

- Public Works Department Report

Safety Services Reports

Meeting Dates (meetings held at the Town Hall unless otherwise noted)

Utilities Committee – Monday, February 24 at 6:00 pm
Council Meeting – Monday, February 24 at 7:00 pm
Pathway Board – Thursday, March 5 at noon
Council Meeting – Monday, March 10 at 7:00 pm
Tree Commission – Wednesday, March 11 at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton - Regular meeting February 10, 2020 at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia present.

Sehlhorst motioned, seconded by Cupples, to approve the minutes from the regular council meeting held on December 23, 2019. Roll Call: Yes (4) Messrs: Cupples, Sehlhorst, Steiner and Stahl. No (0), Abstain (1) Talavinia, motion approved.

Sehlhorst motioned, seconded by Stahl, to approve the minutes from the council meeting held on January 27, 2020. Roll Call: Yes (4) Messrs: Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (1) Cupples, motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

The fiscal officer gave the following readings:

2nd Reading:

Resolution 05-2020 – A Resolution authorizing the advertisement for public bid on the Jefferson Street improvements project, Phase II. Sehlhorst motioned to adopt the Resolution, seconded by Stahl. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned to classify the list of old computer items and remaining custom manholes from the west side interceptor project as surplus items, seconded by Talavinia. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Fire Chief, Jon Kinn, indicated that Tyler Delong-Clem has passed his fire test and requested approval to add him to the fire roster to begin his 6-month probationary period. Talavinia motioned to add Tyler Delong-Clem to the active fire roster, seconded by Cupples. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting:

Tree Commission – Tuesday, 2/11 at 7:00 p.m.

Finance Committee – Thursday, 2/13 at noon.

Streets, Alleys, Lights & Sidewalks Committee - Thursday, 2/13 at 5:30 p.m.

Parks & Recreation Committee – Monday, 2/17 at noon.

Council Meeting – Monday, 2/24 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 2/24/2020

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ACCENT BUSINESS COMMUNICATIONS	821.05	Administrative	PHONES
ALLOWAY TESTING	127.50	Multiple	TESTING
ALLOWAY TESTING	289.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	1,171.46	Multiple	ELECTRIC
AMERICAN ELECTRIC POWER	4,191.13	Multiple	ELECTRIC
AMERICAN LEGAL PUBLISHING CO.	4,302.00	Administrative	ORDINANCE CODIFICATION
ANDERSON TRACTOR SUPPLY, INC.	137.77	Street	HYDRAULIC HOSE
AUTOMOTIVE ELECTRONIC SERVICE	98.00	Police	BATTERY TESTING/REPLACE
AUTOMOTIVE ELECTRONIC SERVICE	329.00	Rescue	EMS UNIT 109 SPEEDOMETER
BLUFFTON PRECAST CONCRETE	183.00	Street	CATCH BASIN
BLUFFTON STONE CO.	330.11	Multiple	STONE
BUREAU OF WORKERS COMPENSATION	2,353.00	Administrative	2019 PAYROLL TRUE UP
CHOICE ONE ENGINEERING	4,812.50	Street	JEFFERSON ST PHASE II ENGINEERING
CHOICE ONE ENGINEERING	9,350.00	Park	SR 103 PATHWAY ENGINEERING
CLEMANS, NELSON & ASSOCIATES, INC	175.00	Administrative	POLICY MANUAL RETAINER
DETROIT SALT COMPANY	3,303.82	Street	ROAD SALT
EMSAR MEDICAL REPAIR INC	508.55	Rescue	EMS PREVENTATIVE MAINTENANCE
EVERETT J PRESCOTT INC	300.00	Water	SUPPLIES
EVERETT J PRESCOTT INC	96.15	Water	SUPPLIES
FIRST NATIONAL BANK	14,847.45	Capital Improvements	LOAN PAYMENT
HACKENBERG, FEIGNER, BISHOP & WERTH, LLC	325.00	Administrative	SOLICITOR FEES
HANCOCK-WOOD ELECTRIC CO-OP	165.45	Multiple	ELECTRICITY
HANCOCK-WOOD ELECTRIC CO-OP	69.00	Multiple	ELECTRICITY
JOHN HOCHSTETLER	810.00	Police	CRUISER LETTERING
JOHN HOCHSTETLER	304.00	Police	BOOTS
LEIBER GARAGE	40.90	Police	PD AUTO REPAIRS
OHIO UTILITIES PROTECTION SERVICE	221.83	Administrative	GOVERNMENTAL ASSESSMENT
PERRY CORPORATION	1,732.61	Administrative	IT CONTRACT
PERRY CORPORATION	1,720.91	Administrative	IT CONTRACT
PHILLIPS, SCOTT	82.88	Water	CARHARTT REIMBURSEMENT
Republic Services #388	721.25	Refuse	TRASH SERVICES
RICHLAND ENGINEERING LTD.	2,478.74	Airport	AIRPORT MASTER PLAN
STAPLES BUSINESS ADVANTAGE	157.12	Multiple	OFFICE SUPPLIES
STAPLES BUSINESS ADVANTAGE	110.30	Multiple	OFFICE SUPPLIES
TIME WARNER CABLE	39.99	Multiple	PHONE
USA BLUE BOOK	690.01	Water	WATER TESTING SUPPLIES
USALCO	12,490.45	Sewer	ALUM
VERIZON WIRELESS	118.40	Multiple	CELL PHONES
VILLAGE OF OTTAWA	35,459.38	Water	WATER
	<u>105,464.71</u>		
BIWEEKLY PAYROLL 2/14	42,690.09		
MEDICARE	585.67		
OPERS	2,588.67		
OP&F	2,058.41		

Council Signature : _____

Date : _____

Tree Commission
Village of Bluffton
February 11, 2020

Present: Becky Ramey, Ben Stahl, Jon Sommer, Jonathan Andreas, Lani Bischoff, Jesse Blackburn.

Diseased trees- A Bluffton resident reported that Crimson King maple trees at his property along East College Ave. have died from verticillium wilt disease, that his blue spruce is affected by stigmina casting disease, and that numerous arborvitae have died. Soil samples sent in by the property owner for testing were inconclusive, and while there was some speculation about the village mulch, consensus was that it likely was not responsible. Monitoring of the area is recommended.

Arbor Day- National (and Ohio) Arbor Day is celebrated the fourth Friday of April, this year on the 24th. Ideas for a Bluffton celebration on April 25th include a planting at the Bluffton entrance sign at SR 103 and I-75, a small tree on the south side of town hall, planting (perhaps a ginkgo) in the alley next to the new Edward Jones building, or at the public library. Additional ideas may still come up. Default location is the village arboretum. Jesse will contact ODNR about planting at 103 and I-75, where there is space for additional tree planting.

New tree commission member- Becky Ramey introduced Lelani Bischoff, a Bluffton resident currently taking a break from her studies in botany at Kent State University. Tree Commission members recommend to council that she be appointed to the tree commission by the mayor.

Commission chair- Becky Ramey was elected to serve as chair of the Bluffton Tree Commission, replacing outgoing member and chair, Nancy Benroth.

The next meeting of the Bluffton Tree Commission is scheduled for Wednesday, March 11, 2020 at 7:00 pm in the town hall.

Jon Sommer
Secretary

Streets, Lights, Alley & Sidewalk Committee

Thursday, February 13, 2020

Start: 5:30 PM End: 6:30 PM

Present: Joe Sehlhorst, Jerry Cupples, Admin Jesse Blackburn, Mayor Rich Johnson

Topic 1: Street Sign Replacement Program

- See attachment for program details
- 2020 Estimated Cost \$4,500
- Village Entry Points to be addressed.
- 4 year program (2020-2023) highlights. See attachment.

Topic 1A: Wayfinding

- See example attached
- BACC Chamber Project; Village will assist w/guidance and support. Idea sparked from America In Bloom.

Topic 2: Public Parking

- Village public parking campaign headed by BACC, Paula Scott; educating business owners and associates to consider using off street parking during retail hours. Street parking preferably for the public.

Topic 3: Bentley Road Village Entrance Improvement Project

- Location Quarry Dr. and Bentley Rd.
- Administration spoke with Gerken for approval. Gerken on board.
- Project to consist of filling in area for future Welcome Sign and Landscaping
- Administration to reach out to ODOT to seek guardrail requirement.

Topic 4: Washington St. Parking & Crosswalk Installation

- Remove South side Washington St. parking from Main St. corner to public alley.
 - o Solicitor to draft legislation for No Parking South side Washington St. from Main St. to public alley.
- Install curb on South side. Parking will remain on North Washington St. side. Recommend painted parking spots.
 - o Configuration will meet 152.054 street design standards (32') min. 28' residential.
- Main St./Washington St. Crosswalk Installation. 4 crossings. 6 ADA ramps.
- Estimated cost \$6,000. 50/50 Curb.

Topic 5: Harmon Dr./Garau St. Intersection

- Hospital requesting Stop signs installed on Harmon Dr. at said Harmon Dr./Garau St. intersection.
- Committee requests administration to evaluate and seek traffic study.
- Regional Planning, Thom Mazur assisting administration for guidance.

Topic 1

Future Sign Replacement Program

2020 Program Highlights:

- Replace any stop sign overlooked during the 2019 program, or any stop sign that has degraded to such a point to warrant replacement;
- Replace any warning sign overlooked during the 2019 program, or any warning sign that has degraded to such a point to warrant replacement, and adjust sign locations as needed;
- Replace all One Way signs that do not meet standards; (R6-1)
- Redesign and install new signage at all entrances to the Village;
- Install any additional signs, or make any needed sign changes, on the Jefferson Street Phase Two project.

2021 Program Highlights:

- Begin a parking regulations sign replacement program, with the aim to complete all streets, with special concentration in the area of the schools, by the end of summer 2021. A complete survey should be completed before ordering.

Costs can be calculated using the 2020 prices below:

- R7 Series Signs \$16.46 ea
 - 6 Foot Post \$26.88 ea
 - 36" Anchor Post \$20.46
 - Pole Straps w/ Brackets \$27.52 (all prices based on 50 pcs or more)
- Begin the street name sign replacement program, with the aim to complete all areas east of Main Street by the end of fall 2021.

2022 Program Highlights:

- Complete the street name sign replacement program, with the aim to complete all areas west of Main Street by fall of 2022.
- Complete a survey of regulatory and warning signs, with any needed replacements to be installed in spring of 2023

2023 Program Highlights:

- Replace all mast, pole and cantilever-mount signs on Main Street, from College Avenue to Jefferson Street

2020 Sign Program Recommendations:

- Twenty-five (25) stop signs to complete the 2019 replacement program, includes those overlooked, or signs that have degraded enough to warrant replacement (Leaving five or so in reserve) **\$870.50** (pending an updated sign survey, this amount may increase)
- Eight (8) Speed Limit 25 MPH **\$307.20**
- Twenty (20) stainless Strap kits for mounting signs on utility poles **\$275.20**
- Three (3) Yield signs and three (3) Cross Traffic Does Not Stop sign for Vance and Lincoln alley signage improvements **\$193.38**
- Five (5) One Way (R6-1L) and five (5) One Way (R6-1R) signs. **\$285.50**
- Forty (40) red reflective panels for increasing visibility at selected intersections. **\$410.00**
- Twenty (20) yellow or fluorescent yellow green reflective panels for increasing visibility in selected areas. **\$221.00**
- Eight (8) sets of corporation limit, speed limit, and no soliciting signs. **\$1875.84**

Total For 2020: **\$4,438.62**

Village entry points



Topic 1A

Bluffton

Park & Pool ▶

Shopping & Dining ▶

Bluffton University ▶

Bluffton Hospital ▶

◀ Bowling

◀ Golf



#2 Washington St Parking

Topic 4

and public convenience and safety and in their appropriate relation to the proposed uses of the land to be served by such streets. The street pattern shall discourage through traffic in the interior of the subdivision, except on collector or subcollector streets designed to convey traffic to the exterior of the subdivision. The subdivider shall provide within the boundaries of the subdivision plat, the necessary right-of-way for the widening, continuance or alignment of such streets in conformity with the comprehensive plan.

(Ord. 20-04, passed 12-27-2004)

§ 152.054 STREET DESIGN STANDARDS.

The design and improvement standards contained in Table 2 in this section are suggested as minimum design standards. All streets shall be designed and constructed in accordance with the standards specified in Table 2 in this section, Appendix A in this chapter, and the adopted county stormwater management and sediment control regulations (Appendix C), as well as stormwater design specifications.

Table 2: Street Design Standards

	Local Streets			FHWA Classification	
	Cul-de-sac	Residential	Sub-collector	Collector	Arterial
Number of lanes	2	2	2	3	4
Street width f/f* curb					
Parking one side f/f curb	28 ft.	28 ft.	36 ft.	NA	NA
Parking both side f/f curb	36 ft.	36 ft.	NA	NA	NA
No parking f/f curb	28 ft.	28 ft.	28 ft.	36 ft.	52 ft.
Border area	11 ft. curb/RW	11 ft. curb/RW	12 ft.	12 ft.	14 ft.
Minimum right-of-way	50 ft.	50 ft.	60 ft.	80 ft.	80 ft.
Sidewalks	4 ft.	4 ft.	4 ft.	4 ft.	4 ft.
Design speed	25-30 mph	25-30 mph	35 mph	45 mph	50 mph
Minimum stopping sight distance	200 ft.	200 ft.	225 ft.	325 ft.	400 ft.
Minimum centerline radius	50 ft.	50 ft.	100 ft.	575 ft. (10 degrees)	850 ft. (6 degrees 45 ft.)
Maximum grade	7%	7%	7%	6%	6%
Minimum curb radii	25 ft.	25 ft.	30 ft.	40 ft.	50 ft.

AN ORDINANCE TO ENACT A NO PARKING ZONE ON THE SOUTHWESTERLY SIDE OF WEST WASHINGTON STREET FROM MAIN STREET TO THE MID-BLOCK ALLEY BY THE VILLAGE OF BLUFFTON.

WHEREAS; the Village of Bluffton, via their Streets, Alleys, Lights and Sidewalks Committee wishes to create a no parking zone on the southeasterly side of West Washington Street from Main Street to the mid-block alley. This is to increase the safety and welfare of the public and to create a better flow of traffic within the Village.

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

Section 1. Parking shall no longer be permitted on the southwesterly side of West Washington Street, within the Village of Bluffton, Ohio from Main Street to the mid-block alley.

Passed and adopted this ___ day of _____ 2020 by the Council of the Village of Bluffton, Ohio by the following vote (2/3 required):

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Richard Johnson, Mayor

Approved as to form:

Elliott T. Werth, Village Solicitor

Parks & Rec - Minutes

Village of Bluffton

February 17th, 2020

Present: Council - Ben Stahl

Staff - Jesse Blackburn, Bryan Lloyd

Start: 12:10 End: 1:15

Topics: 2020 pool resolution, 2020 appropriations

Minutes:

- Pool resolution
 - Wages increase a quarter across the board
 - Rates stay the same based on the recommendation of Jennie Wilson and comparison of area pools
 - Tentative meeting with Jennie before pool opens for 2020 housekeeping
- Appropriations
 - Further discussion on prioritization of maintenance activities in the parks, pool, and pathways

Ben Stahl

Feb. 21, 2020

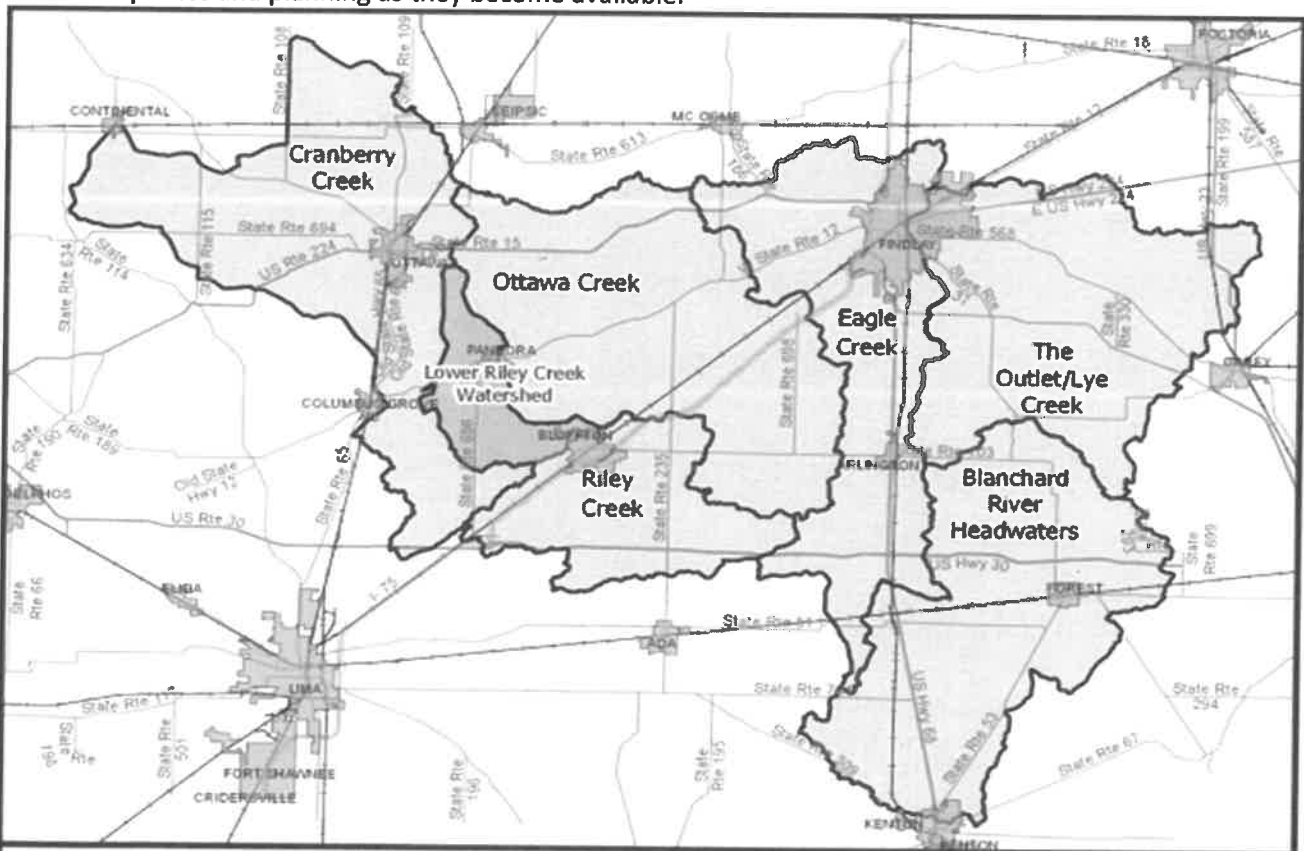
Blanchard River Watershed Partnership Executive Meeting

- Joe Sehlhorst, Village of Bluffton Representative



2020 Watershed Tour to be held in BLUFFTON!!!

- We will be holding another Watershed Tour in June at Bluffton.
- This tour will be hosted in partnership with the West Central Ohio Conservancy and will take place over the course of two days
 - o **Friday, June 12th will be invitation only**
 - o **Saturday, June 13th will be open to the public**
- The tour will highlight how agricultural land and conservation practices can work together in one area to achieve improved water quality.
- The BRWP will give a presentation at the start of the tour like we did for the 2019 Watershed Tour in Findlay; the West Central Ohio Land Conservancy will also give a presentation.
- We hope to have Mary Mertz, Director of the ODNR, as our keynote speaker to discuss H2Ohio and wetland projects.
- We are hoping that these presentations, along with the meal for the day, can be held at the Moyer Nature Center at the Bluffton University Nature Preserve.
- We will visit three project sites like we did for the 2019 tour; one of the sites has already been chosen
 - o Vice President of the West Central Ohio Land Conservancy lives on a 40-acre farm along Little Riley Creek, and has a riparian buffer along the creek with 4,000 trees.
- The Bluffton Chamber of Commerce would be able to arrange the food at this event.
- More updates and planning as they become available.



Map 1.2: The HUC-10 subwatersheds in the Blanchard River Watershed and the location of the Lower Riley Creek HUC-12

ORDINANCE NO. 02-2020

AN ORDINANCE APPROVING THE ANNUAL APPROPRIATIONS FOR THE 2020 FISCAL YEAR FOR THE VILLAGE OF BLUFFTON, OHIO.

WHEREAS, it is necessary to appropriate funds for the 2020 Fiscal Year for the Village of Bluffton, Ohio.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: The attached Exhibit A shall be approved as the Annual Appropriations for the Village of Bluffton, Ohio, for the 2020 Fiscal Year. The approved level of control for appropriations is at the fund, function level.

SECTION 2: The effective date of these appropriations shall be March 26, 2020.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of March, 2020 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

VILLAGE OF BLUFFTON 2020 BUDGET PREP		Budget
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
GENERAL FUND:		
A1-0A-41110	REAL ESTATE TAXES	190,000.00
A1-0A-41140	INCOME TAX	2,067,896.20
A1-0A-41160	HOUSETRAILER TAX	200.00
A1-0A-41170	HOTEL & MOTEL TAXES	27,000.00
A1-0B-41210	LOCAL GOVERNMENT FUND	111,000.00
A1-0B-41230	CIGARETTE LICENSES	225.00
A1-0B-41250	LIQUOR PERMITS	3,000.00
A1-0B-41280	ROLLBACKS/HOMESTEAD	21,000.00
A1-0C-41310	SPECIAL ASSESSMENTS	5,000.00
A1-0D-41432	MISC GRANTS	-
A1-0E-41511	FIRE CONTRACTS & CALLS	5,000.00
A1-0E-41513	SECURITY SERVICES	7,400.00
A1-0E-41514	RECYCLING FEES	52,000.00
A1-0E-41515	AMBULANCE CONTRACTS	140,000.00
A1-0E-41516	RICHLAND FIRE & RESCUE	82,000.00
A1-0E-41517	CPR TRAINING FEES	
A1-0E-41531	SWIMMING POOL RECEIPTS	60,000.00
A1-0E-41532	SWIMMING POOL CONCESSIONS	
A1-0E-41534	CULTURAL AFFAIRS RECEIPTS	2,000.00
A1-0F-41611	COURT COSTS	100.00
A1-0F-41612	COURT FINES & FORFEITURES	4,000.00
A1-0F-41621	BUILDING PERMITS	600.00
A1-0F-41622	ZONING	750.00
A1-0F-41625	OTHER PERMITS	250.00
A1-0F-41630	ACCIDENT REPORTS	100.00
A1-0H-41810	SALE OF ASSETS	-
A1-0H-41820	INTEREST	115,000.00
A1-0H-41830	DONATIONS	
A1-0H-41831	NATIONAL NIGHT OUT DONATIONS	
A1-0H-41840	RENTAL INCOME	20,000.00
A1-0H-41850	REFUNDS	20,000.00
A1-0H-41860	OTHER MISC.	7,500.00
A1-0H-41880	TOWN HALL USE	650.00
A1-0H-41930	ADVANCES IN	
TOTAL REVENUE		2,942,671.20
POLICE EXPENSES		
A1-1A-52110	POLICE PAYROLL	485,731.84
A1-1A-52121	HOSPITALIZATION	78,000.00
A1-1A-52122	PERS	2,500.00
A1-1A-52123	PFPF	91,000.00
A1-1A-52124	MEDICARE	7,043.11
A1-1A-52128	LIFE INSURANCE	-
A1-1A-52140	UNIFORMS	4,461.01
A1-1A-52200	TRAVEL EXPENSES	302.43
A1-1A-52320	COMMUNICATIONS	1,763.38
A1-1A-52360	INSURANCE	6,108.00
A1-1A-52390	MISC. SERVICES	12,137.52
A1-1A-52410	OFFICE SUPPLIES	2,458.16
A1-1A-52420	OPERATING SUPPLIES	32,903.51
A1-1A-52430	REPAIR & MAINTENANCE	10,203.07

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
A1-1A-52520	EQUIPMENT	155.53
TOTAL		734,767.56

FIRE EXPENSES

A1-1B-52110	PAYROLL	31,000.00
A1-1B-52122	PERS	1,200.00
A1-1B-52124	MEDICARE	449.50
A1-1B-52126	VFFDF	150.00
A1-1B-52129	SOCIAL SECURITY	1,200.00
A1-1B-52311	NATURAL GAS	2,963.35
A1-1B-52312	ELECTRICITY-OHIO POWER	4,395.40
A1-1B-52360	INSURANCE	12,216.01
A1-1B-52390	MISC. SERVICES	2,286.60
A1-1B-52420	OPERATING SUPPLIES	4,144.97
A1-1B-52430	REPAIR & MAINTENANCE	14,122.12
A1-1B-52520	EQUIPMENT	
TOTAL		74,127.95

STREET & LIGHTING EXPENSES

A1-1C-52312	ELECTRICITY - OHIO POWER	63,007.90
A1-1C-52350	REPAIR & MAINTENANCE	
TOTAL		63,007.90

RESCUE EXPENSES

A1-1F-52110	RESCUE & TRANSPORT PAYROLL	36,265.01
A1-1F-52122	PERS	5,077.10
A1-1F-52124	MEDICARE	525.84
A1-1F-52129	SOCIAL SECURITY	-
A1-1F-52311	NATURAL GAS	1,481.94
A1-1F-52340	PROFESSIONAL SERVICES	16,138.40
A1-1F-52360	INSURANCE	4,275.60
A1-1F-52390	TRAINING & MISC.	1,706.58
A1-1F-52420	OPERATING SUPPLIES	10,314.81
A1-1F-52430	REPAIR & MAINTENANCE	3,134.06
A1-1F-52440	MINOR EQUIPMENT	-
TOTAL		78,919.35

DISPATCHER EXPENSES

A1-1X-52390	MISC. SERVICES	50,893.23
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COUNTY HEALTH DISTRICT EXPENSES

A1-2B-52340	PROFESSIONAL SERVICES	16,679.59
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MOSQUITO CONTROL EXPENSES

A1-2X-52390	MOSQUITO CONTROL	1,913.40
TOTAL		

CULTURAL AFFAIRS EXPENSES

A1-3C-52390	MISC. SERVICES	10,000.00
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POOL EXPENSES

A1-3D-52110	PAYROLL	65,736.97
A1-3D-52122	PERS	9,203.18

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
A1-3D-52124	MEDICARE	953.19
A1-3D-52140	UNIFORMS	804.33
A1-3D-52311	WEST OHIO GAS CO	1,379.13
A1-3D-52312	ELECTRICITY - OHIO POWER	6,564.04
A1-3D-52360	INSURANCE	1,221.60
A1-3D-52390	MISC. SERVICES	1,136.10
A1-3D-52420	OPERATING SUPPLIES	3,024.63
A1-3D-52421	CONCESSIONS	3,979.11
A1-3D-52422	CHEMICALS	10,422.62
A1-3D-52430	REPAIR & MAINTENANCE	261.28
A1-3D-52510	LAND & BUILDINGS	-
TOTAL		104,686.16

BRUSH DUMP EXPENSES

A1-5L-52390	BRUSH & LEAF DISPOSAL	14,162.50
A1-5L-52510	BRUSH DUMP IMPROVEMENT	
TOTAL		14,162.50

STORM SEWER EXPENSES

A1-6D-52550	STORM SEWERS	
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SIDEWALKS EXPENSES

A1-6G-52550	SIDEWALK PROGRAM	15,000.00
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AIRPORT EXPENSES

A1-6X-52390	MISC SERVICES	63,860.23
A1-6X-52430	REPAIR & MAINTENANCE	5,000.00
A1-6X-52550	RUNWAY LIGHT PROJECT	
TOTAL		68,860.23

MAYOR/ADMIN EXPENSES

A1-7A-52110	PAYROLL	142,939.31
A1-7A-52121	HOSPITALIZATION	28,000.00
A1-7A-52122	PERS	20,011.50
A1-7A-52124	MEDICARE	2,072.62
A1-7A-52128	LIFE INSURANCE	-
A1-7A-52200	TRAVEL EXPENSES	-
A1-7A-52320	COMMUNICATIONS	25,285.68
A1-7A-52350	REPAIR SERVICE	376.56
A1-7A-52370	PUBLISHING	8,602.30
A1-7A-52390	MISC. SERVICES	10,417.32
A1-7A-52391	IT SERVICES & EQUIPMENT	35,000.00
A1-7A-52410	OFFICE SUPPLIES	6,841.88
A1-7A-52420	OPERATING SUPPLIES	1,966.14
A1-7A-52430	REPAIR & MAINTENANCE	-
A1-7A-52520	EQUIPMENT	-
TOTAL		281,513.30

LEGISLATIVE EXPENSE

A1-7B-52110	PAYROLL	23,310.00
A1-7B-52122	PERS	3,263.40
A1-7B-52124	MEDICARE	338.00
A1-7B-52129	SOCIAL SECURITY	450.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
A1-7B-52390	MISC. SERVICES	
A1-7B-52420	OPERATING SUPPLIES	
TOTAL		27,361.40

MAYOR'S COURT EXPENSE

A1-7C-52390	COURT COSTS	
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FISCAL OFFICER'S EXPENSE

A1-7D-52110	PAYROLL	60,000.00
A1-7D-52121	HOSPITALIZATION	
A1-7D-52122	PERS	8,400.00
A1-7D-52124	MEDICARE	870.00
A1-7D-52128	LIFE INSURANCE	-
A1-7D-52360	INSURANCE	-
A1-7D-52390	MISC. SERVICES	13,884.96
A1-7D-52410	OFFICE SUPPLIES	721.05
A1-7D-52430	REPAIR - MATERIALS	192.57
TOTAL		83,876.01

LAND & BUILDINGS EXPENSE

A1-7E-52110	PAYROLL	22,329.09
A1-7E-52122	PERS	3,126.07
A1-7E-52124	MEDICARE	323.77
A1-7E-52311	NATURAL GAS	2,385.09
A1-7E-52312	ELECTRICITY - OHIO POWER	3,053.48
A1-7E-52390	MISC. SERVICES	40,681.94
A1-7E-52430	REPAIR & MAINTENANCE	19,479.95
A1-7E-52510	LAND & BUILDINGS	28,000.00
TOTAL		119,379.39

ECONOMIC DEVELOPMENT EXPENSE

A1-7F-52390	MISC CONTRACTUAL SERV	18,025.00
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AUDITOR & TREASURER FEES EXPENSE

A1-7G-52340	PROFESSIONAL SERVICES	4,372.74
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DELINQUENT LAND ADVERTISING EXPENSE

A1-7H-52370	PUBLISHING	
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AUDITOR'S EXPENSE

A1-7I-52340	PROFESSIONAL SERVICES	14,000.00
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INCOME TAX ADMIN. EXPENSE

A1-7J-52110	PAYROLL	36,665.73
A1-7J-52121	HOSPITALIZATION	
A1-7J-52122	PERS	5,133.20
A1-7J-52124	MEDICARE	531.65
A1-7J-52128	LIFE INSURANCE	
A1-7J-52390	MISC. CONTRACTUAL SERVICES	59,139.02
A1-7J-52410	OFFICE SUPPLIES	5,231.91
TOTAL		106,701.52

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
SAFETY EXPENSE		
A1-7K-52390	MISC. SERVICES	29.19
A1-7K-52520	EQUIPMENT	
TOTAL		29.19

OTHER EXPENSE		
A1-7X-52127	WORKERS'COMPENSATION	3,343.85
A1-7X-52129	TUITION REIMBURSEMENT	4,000.00
A1-7X-52340	LEGAL SERVICES	19,389.75
A1-7X-52360	INSURANCE	10,994.41
A1-7X-52390	MISC SERVICES	5,659.39
A1-7X-52560	WATER DISTRIBUTION SYSTEMS	-
A1-7X-52710	TRANSFERS	2,342,500.00
A1-7X-52730	ADVANCES	
TOTAL		2,385,887.40
TOTAL GENERAL FUND EXPENSES		4,274,163.82

STREET FUND:		
B1-0B-41240	LICENSE FEES	30,000.00
B1-0B-41260	GASOLINE TAX	195,029.00
B1-0C-41310	SPECIAL ASSESSMENTS	-
B1-0E-41516	MISC CHARGES	-
B1-0H-41810	SALE OF ASSETS	
B1-0H-41820	INTEREST	1,700.00
B1-0H-41850	REFUNDS	-
	LOAN PROCEEDS	-
B1-0D-41423	GRANT	36,000.00
B1-0I-41920	TRANSFERS	1,000,000.00
TOTAL		1,262,729.00

STREET MAINTENANCE EXPENSE		
B1-6B-52110	PAYROLL	120,909.88
B1-6B-52121	HOSPITALIZATION	27,887.13
B1-6B-52122	PERS	16,927.38
B1-6B-52124	MEDICARE	1,753.19
B1-6B-52312	OHIO POWER CO.	980.59
B1-6B-52360	INSURANCE	8,988.77
B1-6B-52390	MISC SERVICES	26,992.89
B1-6B-52420	OPERATING SUPPLIES	44,687.07
B1-6B-52421	Street Signs	14,913.98
B1-6B-52430	REPAIR & MAINTENANCE	7,379.57
B1-6B-52431	TREE COMMISSION	7,500.62
B1-6B-52440	MINOR EQUIPMENT	989.86
B1-6B-52520	EQUIPMENT	11,333.33
B1-6B-52530	ENGINEERING SERVICES	50,000.00
B1-6B-52550	STREET PROGRAM	1,232,500.00
B1-6B-52610	PRINCIPAL-	
B1-6B-52620	INTEREST-	
TOTAL		1,573,744.26

SNOW REMOVAL EXPENSE		
B1-6C-52110	PAYROLL	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
B1-6C-52122	PERS	
B1-6C-52124	MEDICARE	
B1-6C-52420	OPERATING SUPPLIES	11,744.60
B1-6C-52430	REPAIR & MAINTENANCE	
TOTAL		11,744.60
TOTAL STREET FUND EXPENSES		1,585,488.85

STATE HIGHWAY FUND

B2-0B-41240	LICENSE FEES	2,496.13
B2-0B-41260	GASOLINE TAX	15,813.00
B2-0H-41820	INTEREST	262.06
TOTAL REVENUE		18,571.20

STATE HIGHWAY EXPENSES

B2-6A-52550	STREET CAPITAL	
B2-6B-52350	REPAIR SERVICE	1,012.49
TOTAL EXPENSE		1,012.49

CEMETERY FUND

B3-0E-41541	SALE OF LOTS	1,545.00
B3-0E-41542	BURIALS	9,785.00
B3-0E-41544	FOUNDATIONS	2,207.29
B3-0E-41545	DEED TRANSFER FEES	123.60
B3-0H-41850	MISC. RECEIPTS	
B3-0I-41920	TRANSFERS	-
TOTAL REVENUE		13,660.89

CEMETERY EXPENSES

B3-2A-52110	PAYROLL	5,489.33
B3-2A-52122	PERS	768.51
B3-2A-52124	MEDICARE	79.60
B3-2A-52350	REPAIR SERVICE	-
B3-2A-52390	MISC. SERVICES	8,892.42
B3-2A-52420	OPERATING SUPPLIES	268.33
B3-2A-52510	LAND & BUILDINGS	
TOTAL EXPENSES		15,498.18

PARK FUND

B4-0D-41430	JONNY APPLESEED GRANT	15,000.00
B4-0D-41431	GRANT	
B4-0I-41920	TRANSFERS	220,000.00
TOTAL REVENUE		235,000.00

PARK EXPENSES

B4-3B-52110	PAYROLL	
B4-3B-52122	PERS	
B4-3B-52124	MEDICARE	
B4-3B-52312	ELECTRICITY - OHIO POWER	1,255.32
B4-3B-52390	MISC SERVICES	19,157.88
B4-3B-52420	OPERATING SUPPLIES	15,638.33
B4-3B-52430	REPAIR & MAINTENANCE	10,263.23
B4-3B-52510	LAND & BUILDINGS	45,000.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
B4-3B-52520	PATHWAY	128,600.00
TOTAL EXPENSES		219,914.75

BENROTH BRIDGE FUND

B5-0H-41830	DONATIONS	-
TOTAL REVENUE		-

BENROTH BRIDGE EXPENSES

B5-6G-52430	MAINTENANCE	-
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FEMA GRANT

B6-00-11010	BEGINNING BALANCE	
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COURT COMPUTER FUND

B7-0F-41611	COMPUTER COURT COSTS	-
TOTAL REVENUE		-

COURT COMPUTER EXPENSES

B7-1A-52420	OPERATING SUPPLIES	-
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DUI ENFORCEMENT FUND

B8-0F-41612	FINES	-
TOTAL REVENUE		-

DUI ENFORCEMENT EXPENSES

B8-1A-52390	TRAINING	-
B8-1A-52420	OPERATING SUPPLIES	-
TOTAL EXPENSES		-

PERMISSIVE LICENSE FUND

B9-0B-41240	PERMISSIVE LICENSE	-
TOTAL REVENUE		-

B9-6A-52550	STREET CONSTRUCTION	-
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TOTAL EXPENSES

POOL DEBT SERVICE FUND

C2-00-11010	BEGINNING BALANCE	
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BLUFFTON IN BLOOM FUND

C4-0H-41830	DONATIONS	
C4-0I-41920	Transfer In	7,500.00
Total Revenues		7,500.00

C4-1A-52390	MISC SVC	7,464.10
Total Expenses		7,464.10

CAPITAL IMPROVEMENT FUND

D1-00-11010	BEGINNING BALANCE	
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STORM SEWER IMPROVEMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
D2-0I-41920	TRANSFERS	40,000.00
TOTAL REVENUE		40,000.00

STORM SEWER IMPROVEMENT EXPENSES

D2-6D-52390	MISC. SERVICES	
D2-6D-52550	STORM SEWERS	50,000.00
TOTAL EXPENSES		50,000.00

FIRE & RESCUE IMPROVEMENT FUND

D3-0D-41423	STATE GRANTS	
D3-0H-41810	SALE OF ASSETS	4,243.60
D3-0H-41830	DONATIONS	
D3-0I-41920	TRANSFERS	100,000.00
TOTAL REVENUE		104,243.60

D3-1B-52520	EQUIPMENT	100,000.00
TOTAL EXPENSES		100,000.00

POOL IMPROVEMENT FUND

D4-0H-41820	INTEREST	
D4-0H-41830	REFUND	
D4-0I-41920	TRANSFERS	15,000.00
TOTAL REVENUE		15,000.00

D4-3D-52510	POOL CAPITAL ITEMS	15,000.00
TOTAL EXPENSES		15,000.00

EQUIPMENT REPLACEMENT FUND

D5-0H-41920	TRANSFERS	100,000.00
TOTAL REVENUE		100,000.00

EQUIPMENT REPLACEMENT EXPENSES

D5-1F-52520	EQUIPMENT	
D5-5X-52610	PRINCIPAL	
TOTAL EXPENSES		-

AIRPORT IMPROVEMENT FUND

D6-0D-41418	FAA GRANT	90,000.00
D6-0D-41419	ODOT GRANT	5,000.00
D6-0D-41423	STATE GRANT	
D6-0H-41820	INTEREST	
D6-0I-41920	TRANSFERS	-
D6-0I-41930	ADVANCES	
TOTAL REVENUE		95,000.00

AIRPORT IMPROVEMENT EXPENSES

D6-6X-52340	PROFESSIONAL SERVICES	
D6-6X-52550	AIRPORT EXPANSION	100,000.00
Total		100,000.00

TOWN HALL IMPROVEMENT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
D8-0A-41140	INCOME TAX RECEIPTS	-
D8-0H-41820	INTEREST	-
TOTAL REVENUE		-

TOWN HALL IMPROVEMENT EXPENSES

D8-7E-52510	BUILDING IMPR.	5,858.87
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POLICE EQUIPMENT REPLACEMENT FUND

D9-0D-41423	GRANT	
D9-0I-41920	TRANSFERS	60,000.00
D9-0I-41930	ADVANCES	
TOTAL REVENUE		60,000.00

POLICE EQUIPMENT EXPENSES

D9-1A-52520	POLICE EQUIPMENT REPLACEMENT	55,000.00
		-
TOTAL EXPENSES		55,000.00

FIRE BUILDING REPLACEMENT FUND

D10-0I-41920	TRANSFERS	-
D10-0I-41930	ADVANCES	-
TOTAL REVENUE		-

FIRE BUILDING EXPENSES

D10-1A-52520	POLICE EQUIPMENT REPLACEMENT	-
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TOTAL EXPENSES

WATER FUND

E1-0E-41551	CHARGES FOR SERVICE	1,017,846.79
E1-0E-41552	TAPS	4,274.50
E1-0E-41553	SURCHARGE	-
E1-0E-41554	MISC. CHARGES	3,098.83
E1-0H-41860	MISC. CHARGES	977.37
E1-0I-41920	TRANSFERS	-
TOTAL REVENUE		1,026,197.49

WATER EXPENSES

E1-5A-52320	COMMUNICATIONS	477.99
E1-5A-52380	PRINTING	4,927.72
E1-5A-52390	MISC. SERVICES	602.70
E1-5A-52410	OFFICE SUPPLIES	-
E1-5A-52520	EQUIPMENT	-
E1-5B-52380	PRINTING	-
E1-5C-52312	ELECTRICITY - OHIO POWER	34,904.90
E1-5C-52430	REPAIR & MAINTENANCE	2,630.47
E1-5D-52350	REPAIR SERVICE	-
E1-5D-52420	OPERATING SUPPLIES	-
E1-5D-52430	REPAIR & MAINTENANCE	-
E1-5D-52520	EQUIPMENT	-
E1-5E-52311	NATURAL GAS	1,671.41

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
E1-5X-52110	PAYROLL	71,416.73
E1-5X-52121	HOSPITALIZATION	15,977.43
E1-5X-52122	PERS	9,998.34
E1-5X-52124	MEDICARE	1,035.54
E1-5X-52128	LIFE INSURANCE	-
E1-5X-52360	INSURANCE	8,551.20
E1-5X-52380	VILLAGE OF OTTAWA	530,758.59
E1-5X-52390	MISC SERVICES	61,737.36
E1-5X-52420	OPERATING SUPPLIES	38,989.58
E1-5X-52430	REPAIR & MAINTENANCE	28,845.19
E1-5X-52440	METERS	7,868.31
E1-5X-52450	Water Testing	2,933.44
E1-5X-52520	EQUIPMENT	11,333.33
E1-5X-52710	TRANSFERS	200,000.00
TOTAL EXPENSES		1,034,660.23

SEWER FUND

E2-0E-41551	CHARGES FOR SERVICES	828,716.17
E2-0E-41552	TAPS	1,390.50
E2-0E-41553	SURCHARGE	-
E2-0E-41554	MISC. CHARGES	977.37
E2-0H-41850	REFUNDS	-
		-
E2-0I-41920	TRANSFERS	-
TOTAL REVENUE		831,084.04

SEWER FUND EXPENSES

E2-5A-52320	COMMUNICATIONS	437.66
E2-5A-52380	PRINTING	4,927.75
E2-5A-52390	MISC. SERVICES	70.03
E2-5A-52410	OFFICE SUPPLIES	-
E2-5A-52520	EQUIPMENT	-
E2-5B-52380	PRINTING	-
E2-5B-52410	OFFICE SUPPLIES	-
E2-5C-52312	ELECTRICITY - OHIO POWER	149,311.87
E2-5D-52420	OPERATING SUPPLIES	103.00
E2-5E-52311	NATURAL GAS	5,115.39
E2-5X-52110	PAYROLL	207,168.02
E2-5X-52121	HOSPITALIZATION	24,345.49
E2-5X-52122	PERS	29,003.52
E2-5X-52124	MEDICARE	3,003.94
E2-5X-52128	LIFE INSURANCE	-
E2-5X-52340	PROFESSIONAL SERVICES	38,002.56
E2-5X-52360	INSURANCE	9,162.00
E2-5X-52390	MISC. SERVICES	8,503.10
E2-5X-52420	OPERATING SUPPLIES	57,361.97
E2-5X-52430	REPAIR & MAINTENANCE	78,327.52
E2-5X-52440	METERS	7,868.31
E2-5X-52450	Sewer Testing	21,159.50
E2-5X-52451	Sewer Chemicals	51,366.21
E2-5X-52520	EQUIPMENT	66,440.87
E2-5X-52560	DISTRIBUTION SYSTEM	434.04

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
E2-5X-52610	PRINCIPAL	-
E2-5X-52620	INTEREST	-
E2-5X-52710	TRANSFERS	50,000.00
TOTAL EXPENSES		812,112.76

SEWER DEBT SERVICE FUND

E4-0I-41920	TRANSFERS	
TOTAL TRANSFERS		

SEWER DEBT SERVICE EXPENSES

E4-5A-52610	PRINCIPAL	
E4-5A-52620	INTEREST	
TOTAL EXPENSES		

WATER DEBT SERVICE FUND

E5-0I-41920	TRANSFERS	
TOTAL TRANSFERS		

WATER DEBT SERVICE EXPENSES

E5-5A-52610	PRINCIPAL	
E5-5A-52620	INTEREST	
TOTAL EXPENSES		

REFUSE FUND

E7-0E-41514	REFUSE RECEIPTS	243,209.88
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REFUSE FUND EXPENSES

E7-5K-52390	REFUSE SERVICE	296,030.71
TOTAL EXPENSES		

WATER/ SEWER IMPROVEMENT FUND

E9-0A-41140	INCOME TAX RECEIPTS	516,974.02
E9-0C-41310	SPECIAL ASSESSMENT CHARGES	19,000.00
E9-0D-41423	LOAN PROCEEDS	250,000.00
E9-0I-41920	TRANSFER IN	1,050,000.00
TOTAL REVENUE		1,835,974.02

E9-5J-52560	SYSTEMP EXPANSION	806,900.00
E9-5J-52610	PRINCIPAL	706,652.22
E9-5J-52620	INTEREST	326,755.98
	TRANSFERS	
TOTAL EXPENSES		1,840,308.20

COMMUNITY EVENTS FUND

F2-0I-41920	TRANSFERS	-
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COMMUNITY EVENTS EXPENSES

F2-1A-52390	MISC SERVICES	-
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COMMUNICATIONS FUND

F3-0I-41920	TRANSFERS	-
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2020
POLICE CONTINUING TRAINING		
F4-0I-41920	TRANSFER	-
F4-1A-52390	TRAINING	6,800.00
UTILITY RECOVERY		
F5-1A-52520		-
NATIONAL NIGHT OUT		
F6-0H-41831	DONATIONS	4,000.00
F6-6B-52420	OPERATING SUPPLIES	3,500.00
SHANNON CEMETERY		
F7-0H-41830	DONATIONS	-
F7-1A-52390	MISC SERVICES	-
F8-0H-41830	DONATIONS	-
F8-0I-41920	TRANSFER	-
		<hr/>
		-
F8-1A-52390	K9 EXPENSES	-

ACCOUNT
NUMBER

ACCOUNT
DESCRIPTION

2020

RESOLUTION NO. 05-2020

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE JEFFERSON STREET IMPROVEMENTS PROJECT, PHASE II, AND DECLARING AN EMERGENCY.

WHEREAS, Council has previously authorized the Village Administrator to apply for OPWC funding for the project, and has furthermore previously authorized the Village Administrator to enter into an agreement with Choice One Engineering to prepare plans, specifications, and bidding documents for the Jefferson Street Improvement Project, Phase II.

WHEREAS: As emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to proceed with the Jefferson Street Improvements project, Phase II in an expeditious manner.

NOW THEREFORE, BE IT RESOLVED by the Mayor and the Village of Bluffton Council that the Village Administrator is hereby authorized and directed to advertise to receive sealed bids for the construction of the Jefferson Street Improvement Project Phase II.

BE IT FURTHER RESOLVED that the advertisement for sealed bids shall conform to the requirements of the Ohio Revised Code.

BE IT FURTHER RESOLVED that that Village of Bluffton reserves the right, in any event, to reject any and all bids.

Passed and adopted this _____ day of _____, 2020 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

ATTEST:

FISCAL OFFICER

MAYOR

APPROVED: _____

SOLICITOR

RESOLUTION NO. 06-2020

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2020.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Bluffton, Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following positions at the stated wages are hereby created:

A. Pool Manager	\$13.50 per hour
B. Assistant Manager	\$10.50 per hour
C. Life Guards	\$9.00 per hour

The above is intended as a minimum guideline for the establishment of wage levels. Council may at its discretion provide for a higher pay scale level for each position listed.

SECTION 2: That the following fees are established for use during the 2020 season, and that all memberships paid in full before they can be used

A. Daily Admission	\$4.00
B. Family Season Pass	\$150.00
C. Additional Children Each	\$10.00
D. Single Season Pass	\$70.00
E. Senior Single Season Pass	\$40.00
F. Ten-Visit Pass	\$35.00
G. Pool Rental-2 hours	\$200.00
H. Swim Lessons-Member	\$30.00
I. Swim Lessons-Non Member	\$40.00
J. Swim Lessons-Private	\$85.00
K. Fulltime Village Employees & Immediate Family	Free

SECTION 3: Pool personnel who complete the season will be reimbursed for fees associated with the certification/recertification of CPR and lifeguard training for up to \$80.00 expended in same year. Receipts for the reimbursement must be turned into the Pool Manager who will submit them to the Fiscal Officer's office for reimbursement processing at the end of the pool season. Reimbursement will be subject to approval from manager.

SECTION 4: That it is found and determined that all formal actions of this council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

WHEREFORE, This Resolution shall take effect and be in force from and after the earliest period allowed by law and approval by the signatures below.

Passed and adopted this ____ day of _____, 2020 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: ____ No: ____ Abstain: ____

ATTEST _____

FISCAL OFFICER

MAYOR

APPROVED _____

SOLICITOR

Administrator's Report

To: Mayor Johnson & Council Members



02-24-20

Personnel Policy and Procedure Manual:

Final draft needs reviewed by Personnel Committee.

Bluffton Code of Ordinances

Final compilation from American Legal Publishing needs reviewed by Ordinance Committee.

Surplus Items:

Computer equipment sold for \$106 on Feb 21. Still awaiting sale of manhole sections. Reserve is very low. Thanks to Phil Zimmerly for spearheading the move to GovDeals and managing the sales.

2020 Water Meter Replacement Project

Bids have been received and will be presented to Utilities Committee 2/24 at 6:00 pm

Residential waste disposal contract

Bids have been received and will be discussed at the Utilities Committee meeting 2/24 at 6:00 pm.

Jefferson St. Improvements, Phase II

District One ODOT will participate with this project by adding the final 3 inches of asphalt to project PUT/HAN-224/103-Var; PID 98469. Estimated \$69,000 of participation from District One – Thank you!

Village project scheduled to advertise for bid March 5th and 12th with bid opening late March. Consent legislation will need to be passed in future meetings.

Bluffton Airport

Monthly report from Richland Engineering attached.

Village Council Public Hearing

Two Public Hearings have been scheduled for March 9, 2020 before Village Council:

- 7:15 pm – Public hearing to review the engineered plans approved by the Planning Commission for future construction of Phase 2 of the Parkview Subdivision from 3S Development.
- 7:30 pm – Public hearing to review the recommendation of the Planning Commission to amend the Zoning Map for properties along the south side of State Route 103 between County Line Road and Huber Street, along with properties along Huber Street that border the Norfolk Southern Railroad tracks between Jefferson Street and Cherry Street. The recommendation is to assign a R-I Residential District to all properties in the described area except 4 properties (176, 180, 182 and 186 E. Jefferson St). The four properties listed are recommended to be assigned to a C-II Commercial District Zoning District.

Council Committee Meetings: Request for meetings with:

- Parks and Recreation – bike racks
- Streets, Alleys, Lights and Sidewalks – downtown bike racks, Main St. brick tree lawn
- Personnel – Policy Manual, Wage Ordinance
- Bluffton In Bloom – bike racks, 2020 projects
- Insurance – Health Insurance Renewal



Department of Public Works
Assistant Village Administrator

2/24/2020

To: Mayor and Village Council Members

Public Works Department planning

Work completed

- ✓ Valve replacement
- ✓ Water leak on Geiger
- ✓ Water leak on S. Jackson
- ✓ Snow removal
- ✓ Fleet maintenance
- ✓ Tree trimming
- ✓ Catch basin installation at Village Park (x2)
- ✓ Catch basin at Huber and E. Elm
- ✓ Alley grading
- ✓ Manhole inspections

Upcoming projects

- Manhole inspections
- Valve Replacement (E. Elm St)
- Valve turning
- GIS storm facilities
- Confined Space training
- Catch Basin installation (Sunset Dr X2)
- Cherry St. service line repair

Valve Replacement

The PWD did an outstanding job of minimizing the water disruption and replacing the valve in a timely manner. Soon after this project was completed 2 water main failures occurred on opposite end of town. The PWD continued to work through lunch and well into the evening to make all repairs in a timely manner with minimal disruption. We are very thankful for the employees we have.

Cherry St. Service line repair

Thursday the PWD will be repairing a service line on Cherry St. between Mound and the Railroad tracks. The road will be closed in this area during this repair.

E. Elm St. valve replacement

The PWD looks to replace a 8" in-line valve on E. Elm street the first week of March (weather dependent). Notices will be sent out this week to inform residents of the work to be performed.

Bigelow Property

Weather has slowed the work on the Railroad St. property. The PWD is anxious for the ground to dry up/freeze to continue to make an impact to the area.

Meter reading equipment

EJP and Sensus installed our new meter reading equipment and software last week. This equipment replaced our non-supported failing 15+ year old equipment. This equipment has the future in mind with multiple meter reading platforms (touch read, AMR, AMI)

Note:

Old computers with hard drives removed sold of gov deals. the auction for the manholes ends Wednesday the 26th.

109027
109028
110017
111076
116079

MONTHLY PROJECT PROGRESS REPORT

Bluffton Airport Bluffton, Ohio

DATE OF REPORT: February 18, 2020
CONSULTANT: Richland Engineering Limited PHONE: (419) 524-0074
CONTACT PERSON: Patrick R. Schwan, P.E. E-Mail: reltd@r-e-l.com
pschwan@r-e-l.com

ITEMS ACCOMPLISHED: (November, December 2019/January 2020)

1. Coordination with FAA/Village/Airport Commission.
2. Master Plan - GIS data is approved by the FAA.
3. Master Plan - FAA approval of forecast. Update Master Plan Report.
4. FY18 Grant, (Taxiway Rehab; obstruction removal). Obstruction Removal work complete – needs field review.
5. Taxiway Rehab preliminary design. Preliminary layout and cost estimates.
6. FY19 Grant coordination for Airport Beacon, Taxiway Lighting. Need material documentation.
7. FAA Teleconference for FY20 Grant and ACIP.
8. Black Cat uploads; ODOT OA coordination.

ITEMS ANTICIPATED: (February 2020):

1. Coordination with FAA/Village/Airport Commission.
2. Master Plan development. Need to coordinate with public. Master Plan Report – update chapters.
3. Taxiway design. Review with Village/FAA. Bid project Spring 2020.
4. FAA FY19 Grant coordination for Beacon, Taxiway Lighting.
5. FAA FY20 Pre-Application for Taxiway Construction; ACIP.

COORDINATION ITEMS:

1. Grant Coordination. Current FAA grants 90% Federal/5% State/5% Local. Current ODOT Grants 95% State/5% Local. No FY15, FY17 FAA Grant. FY16 FAA Grant – Master Plan (August 12, 16). ODOT FY20 Grant Application – None. FAA FY19 Grant Application; Lighting, Beacon. FAA FY18 project – Taxiway Rehab (Design), obstruction removal. FAA FY19 – Beacon, Taxiway Lighting.
2. Future Grant/Village funding availability - AWOS bidding and construction project. FAA FY20 project – Taxiway Construction.
3. Airport Commission Meeting July 30, 2015, August 20, 2015, September 29, 2015, April 21, 2016, September 15, 2016, January, March 2017, June 2017, September 2017, Spring 2018. On-Site meeting with FAA September 2015. Teleconference with FAA June 3, 2016. Village teleconference with FAA – September 2016. Village meeting with FAA-2017. FAA meeting – May 2018. Planning meeting March 2019. Teleconference with FAA December 2019.
4. Airport Engineering Services. Selected on April 1, 2016.