

Village of Bluffton Council Meeting Agenda

Bluffton Town Hall, Third Floor

*Meeting being conducted using Zoom conferencing

*broadcast at 154 North Main Street, Bluffton OH

April 13, 2020 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding

Pledge of Allegiance

Minutes

Approval of the minutes for the Village Council meeting held on Monday, March 9, and Committee of the Whole meeting on Wednesday, March 18, 2020.

Bills

Committee Reports

Streets, Alleys, Lights & Sidewalks – March 11

Utilities – March 12

Boards & Commissions

Allen County Public Health – April 8

LEGISLATION

RECOMMEND TABLING ORD. NO. 03-2020 UNTIL LATER DATE

ORDINANCE NO. 03-2020

2nd Reading

AN ORDINANCE TO ENACT A NO PARKING ZONE ON THE SOUTHWESTERLY SIDE OF WEST WASHINGTON STREET FROM MAIN STREET TO THE MID-BLOCK ALLEY BY THE VILLAGE OF BLUFFTON.

ORDINANCE NO. 04-2020

1st Reading

AN ORDINANCE TO PROVIDE FOR THE COLLECTION AND DISPOSAL OF GARBAGE, REFUSE AND RECYCLABLES FROM RESIDENTIAL UNITS WITHIN THE VILLAGE; TO PROVIDE RATES FOR SUCH COLLECTION CONTRACT; TO PROVIDE FOR BILLING AND COLLECTION OF CHARGES BY THE VILLAGE; TO REPEAL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 06-2020

3rd Reading

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2020

RESOLUTION NO. 10-2020

1st Reading

Emergency

A RESOLUTION ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE BLUFFTON STONE COMPANY/BLUFFTON PAVING INC. TO ACQUIRE AGGREGATE AND ASPHALT MATERIAL, ASPHALT APPLICATION AND EQUIPMENT RENTAL, FOR THE 2020 CONSTRUCTION YEAR IN THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

Administrator's Report

- Public Works Department Report

Safety Services Reports

Meeting Dates (meetings held at the Town Hall unless otherwise noted)

Council Meeting – Monday, April 13 at 7:00 pm

Council Meeting – Monday, May 11 at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton - Regular meeting March 9 2020 at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia present.

Sehlhorst motioned, seconded by Cupples, to approve the minutes from the regular council meeting held on February 24, 2020. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Steiner, Stahl and Talavinia. No (0), Abstain (1) Kingsley, motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

The fiscal officer gave the following readings:

2nd Reading:

Ordinance 02-2020 - An Ordinance approving the annual appropriations for the 2020 fiscal year for the Village of Bluffton, OH. Talavinia motioned to adopt the Ordinance, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Steiner, Stahl and Talavinia. No (0), Abstain (0), motion approved.

1st Reading:

Ordinance 03-2020 - An Ordinance to enact a no parking zone on the southwesterly side of West Washington St. from Main St. to the mid-block alley by the Village of Bluffton. Sehlhorst motioned to adopt the Ordinance, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Steiner, Stahl and Talavinia. No (0), Abstain (0), motion approved.

2nd Reading:

Resolution 06-2020 – A Resolution establishing positions and wages for swimming pool staff and rates for 2020. Stahl motioned to adopt the Resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

1st Reading:

Resolution 07-2020 – A Resolution approving the director of transportation to pave asphalt on SR 103 in Allen County in the Village of Bluffton from the railroad west of Huber Street to the Hancock County line and declaring an emergency. Stahl motioned to suspend the rules, seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Steiner, Stahl and Talavinia. No (0), Abstain (0), motion approved. Cupples motioned to adopt the Resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

At 7:15 p.m. there was a public hearing on Parkview Subdivision Phase 2. Following the hearing, Council exited the public hearing and returned to session where the following action was taken:

Kingsley motioned to approve the plans to proceed with the Parkview Subdivision Phase 2 construction plans, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

The fiscal officer gave the following reading:

1st Reading:

Resolution 08-2020 – A Resolution to approve the mayor to enter into a contract with Rumpke Waste and Recycling Services for garbage, refuse and recycling services for the Village of Bluffton, Ohio and declaring an emergency. Talavinia motioned to suspend the rules, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Steiner, Stahl and Talavinia. No (0), Abstain (0), motion approved. Cupples motioned to adopt the Resolution, seconded by Stahl. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

At 7:30 p.m. there was a public hearing on the zoning re-classification of defined I-II properties. Following the hearing, Council exited the public hearing and returned to session where the following action was taken:

Cupples motioned to accept the recommendation of the Planning Commission to amend the Zoning Map for properties along the south side of State Route 103 between County Line Road and Huber Street, along with properties along Huber St. that border the Norfolk Southern Railroad tracks between Jefferson St. and Cherry St. by assigning a R-I Residential District to all properties in the described area except 4 properties (176, 180, 182, and 186 E. Jefferson St). The four properties listed are assigned to a C-II Commercial District Zoning District., seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned to approve the re-hiring of Jewel Dukes and Rick Lichtle as seasonal mowers at a rate of \$12/hr, pending clean background checks, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned to close Main St. from Elm St. to Maple Grove Cemetery from 9:15 to 10:00 a.m. on May 25th for the Memorial Day parade and to recognize the Ride to Remember event on July 11 which will result in increased bike traffic on Bluffton area roadways, seconded by Stahl. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting:

Streets, Alleys, Lights & Sidewalks Committee – Wednesday, 3/11 at 5:30 p.m.
Tree Commission – Wednesday, 3/11 at 7:00 p.m.
Utilities Committee – Thursday, 3/12 at 6:30 p.m.
Finance Committee – Tuesday, 3/17 at 11:30 a.m.
Personnel Committee – Wednesday, 3/18 at noon.
Committee of the Whole – Wednesday, 3/18 at 5:30 p. m.
Council – Monday, 3/23 at 7:00 p.m.

MAYOR

FISCAL OFFICER

Village of Bluffton – Committee of the Whole meeting March 18, 2020 at 5:30 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia present.

The fiscal officer gave the following readings:

3rd Reading:

Ordinance 02-2020 - An Ordinance approving the annual appropriations for the 2020 fiscal year for the Village of Bluffton, OH and declaring an emergency. Cupples motioned to suspend the rules, seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Steiner, Stahl and Talavinia. No (0), Abstain (0), motion approved. Steiner motioned to adopt the Ordinance, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Steiner, Stahl and Talavinia. No (0), Abstain (0), motion approved.

1st Reading:

Resolution 09-2020 – A Resolution approving ODOT preliminary legislation to construct a shared use path in the Hancock County portion of the Village of Bluffton along SR 103/Jefferson Street from County Line Road to approximately 300 feet east of the Commerce Lane and along Commerce Lane to connect to the Lions Way Trail and declaring an emergency. Talavinia motioned to suspend the rules, seconded by Stahl. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Steiner, Stahl and Talavinia. No (0), Abstain (0), motion approved. Kingsley motioned to adopt the Resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

In response to the current state of the COVID-19 pandemic, the following actions were taken:

Steiner motioned to allow traffic flow to be modified around any healthcare facility under their suggestion in order to protect public health, seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned to approve the employee sick leave policy be expanded to allow employees the use of sick time for COVID-19 related scheduling issues due to school, business, or other closings, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Stahl, as Chair of the Parks & Recreation Committee, motioned,

Based on the recommendation of local healthcare provider, Dr. Leah Eiden, and local epidemiologist and professor of public health, Ross Kauffman,

And the recommendation from the CDC to limit gatherings to fewer than 10 people and the recommendation from the Ohio Department of Health for “local, state, and national leaders to close ALL schools and public spaces”,

And the current research that the novel coronavirus can survive on hard surfaces such as plastic and stainless steel for up to three days,

And the research today from Dr. Maria Van Kerkhove, head of WHO’s emerging diseases and zoonosis unit, that says there is “the possibility that children can also experience severe disease” which is contrary to earlier reporting,

That all village shelter houses and playgrounds be closed effective immediately and request that our public works employees put up a visible, physical barrier around the perimeter of those spaces as indication for our residents and others to find alternative options for activities while practicing social distancing, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting:

Council – Monday, 3/23 at 5:30 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 3/23/2020

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
All Excavating & Demo	100.00	Sewer	MANHOLE REMOVAL
ALLOWAY TESTING	50.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	3,916.76	Multiple	ELECTRIC
ANGIE ESSINGER	183.30	Multiple	PETTY CASH
BLUFFTON PRECAST CONCRETE	294.00	Street	CATCH BASIN
BRITE	1,048.00	Police	CRADLE POINT MODEM
CHOICE ONE ENGINEERING	936.00	Multiple	METER REPLACEMENT ENGINEERING
CHOICE ONE ENGINEERING	14,025.00	Park	SR 103 PATHWAY DESIGN
CLEMAN, NELSON & ASSOCIATES, INC	325.00	Administrative	POLICY MANUAL RETAINER
COMMERCIAL TRADE SOURCE	12.00	Income Tax	TAX REFUND
DICK'S TOWING SERVICE	110.00	Police	TRANSPORT 596 TO REINEKIE
DOMINION EAST GAS	398.71	Multiple	NATURAL GAS
ELITE K9	328.27	Police	K9 SUPPLIES
FAMILY TRUE VALUE HARDWARE	85.18	Multiple	SUPPLIES
FINLEY FIRE EQUIPMENT	282.67	Fire	BULLARD BATTERIES
GREAT LAKES BILLING ASSOCIATES, INC.	1,069.16	Rescue	EMS BILLING SVC.
LEIBER GARAGE	38.95	Police	PD AUTO REPAIRS
LEIBER GARAGE	218.96	Police	PD AUTO REPAIRS
NEIDERT'S MOWERS SALES & SERVICE	654.02	Park	MOWER MAINTENANCE
POWER HOUSE ELECTRIC SUPPLY	28.68	Rescue	LIGHT BULBS
PRO AIR, INC	1,220.00	Fire	SERVICE AGREEMENT
REINEKE FAMILY TIRE & SERVICE CENTERS	459.39	Police	CRUISER REPAIR
RYAN BURKHOLDER	61.01	Police	PETTY CASH
SAM'S CLUB	42.96	Police	SUPPLIES
SHELL FLEET PLUS	2,926.46	Multiple	FUEL
Sparta Pewter	1,382.50	Police	SUPPLIES FOR HANDOUTS
THE LAWFT	95.99	Police	BOOTS
TSYS Health Services	49.62	Rescue	EMS MERCHANT SERVICES
UTILITY SERVICE CO, INC.	13,539.50	Water	WATER TOWER PEDISPHERE
VERIZON WIRELESS	200.94	Multiple	CELL PHONES
VILLAGE OF OTTAWA	38,579.14	Water	WATER
INCOME TAX REFUNDS	3,739.43	Administrative	INCOME TAX REFUNDS
	<u>86,401.60</u>		
BIWEEKLY PAYROLL 3/13	41,383.27		
MEDICARE	566.73		
OPERS	2,427.79		
OP&F	2,095.42		
FEBRUARY FIRE & EMS 3/16	6,422.83		
MEDICARE	90.30		
OPERS	394.32		

Council Signature : _____

Date : _____

VILLAGE OF BLUFFTON
VOUCHER REPORT 4/13/2020

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ACCENT BUSINESS COMMUNICATIONS	821.05	Administrative	PHONES
ALLEN COUNTY PUBLIC HEALTH	305.00	Pool	POOL LICENSE
ALLOWAY TESTING	127.50	Multiple	TESTING
ALLOWAY TESTING	1,156.90	Multiple	TESTING
ALLOWAY TESTING	220.00	Multiple	TESTING
ALLOWAY TESTING	127.50	Multiple	TESTING
AMERICAN ELECTRIC POWER	15,722.19	Multiple	ELECTRIC
AMERICAN ELECTRIC POWER	965.92	Multiple	ELECTRIC
AMERICAN ELECTRIC POWER	990.76	Multiple	ELECTRIC
AMERICAN LEGION POST #382	35.00	Park	POW FLAG
ANTHEM BLUE CROSS BLUE SHIELD	13,609.80	Multiple	HEALTH INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	558.90	Multiple	LIFE INSURANCE
AUTOMOTIVE ELECTRONIC SERVICE	871.05	Rescue	SPEEDOMETER - UNIT #109
BAILEY'S EQUIPMENT & APPAREL	779.00	Police	UNIFORMS
BASINGER PLUMBING & HEATING	274.00	Fire	TUBE HEATER REPAIR
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON NEWS	860.00	Administrative	PUBLISHING
BLUFFTON PRESBYTERIAN CHURCH	92.17	Administrative	CHRISTMAS LIGHT ELECTRICITY
BLUFFTON STONE CO.	110.64	Multiple	STONE
BLUFFTON STONE CO.	58.41	Multiple	STONE
BLUFFTON STONE CO.	179.33	Multiple	STONE
BLUFFTON STONE CO.	46.30	Multiple	STONE
BLUFFTON STONE CO.	187.00	Multiple	STONE
BLUFFTON VETERINARY HOSPITAL	341.12	Police	K-9 CARE
Bryan Lloyd	349.07	Multiple	PRESSURE WASHER TIP
BUREAU OF WORKERS COMPENSATION	1,989.46	Administrative	WORKERS COMP
CENTRAL OHIO FARMERS CO-OP	511.25	Street	TRUCK OIL
CENTURY LINK	941.32	Multiple	PHONES
CHOICE ONE ENGINEERING	1,170.00	Multiple	METER REPLACEMENT ENGINEERING
CHOICE ONE ENGINEERING	775.00	Street	JEFFERSON ST PHASE II ENGINEERING
COMMUNITY MARKETS	10.67	Administrative	SUPPLIES
COTTERMAN & COMPANY, INC	2,268.48	Land & Buildings	TOWN HALL ROOF REPAIR
DANA SAFETY SUPPLY, INC.	253.00	Police	COMPUTER MOUNT
DETROIT SALT COMPANY	6,522.14	Street	ROAD SALT
DOMINION	1,372.09	Multiple	NATURAL GAS
EVERETT J PRESCOTT INC	495.06	Water	VALVE REPLACEMENT PARTS
EVERETT J PRESCOTT INC	26,540.00	Water	METER READING EQUIPMENT
EVERETT J PRESCOTT INC	502.00	Water	SUPPLIES
EVERETT J PRESCOTT INC	185.00	Park	STRAW MATTING
FAMILY TRUE VALUE HARDWARE	255.41	Multiple	SUPPLIES
GRAINGER INC	56.50	Fire	FLASHLIGHT BATTERIES
HACKENBERG, FEIGHNER, BISHOP & WERTH, LLC	1,525.00	Administrative	SOLICITOR FEES
HANCOCK-WOOD ELECTRIC CO-OP	165.45	Multiple	ELECTRICITY
HANCOCK-WOOD ELECTRIC CO-OP	65.00	Multiple	ELECTRICITY
IACP	190.00	Police	MEMBERSHIP DUES
J & D SNYDER EXCAVATING LLC	13,265.12	Sewer	CO. LINE RD. SEWER REPLACEMENT
JIM'S EXCAVATING LLC	7,823.24	Street	SIDEWALK REPAIR
JOHN HOCHSTETLER	560.00	Refuse	BRUSH DUMP SIGNS
Kathy Burkholder	90.00	Police	UNIFORMS
KELSEY MICHEL	20.00	Administrative	TOWNHALL RENTAL REFUND
KOI ENTERPRISES, INC.	103.98	Land & Buildings	BATTERY FOR FIRE & EMS GENERATOR
KOI ENTERPRISES, INC.	17.98	Multiple	PARTS
KOI ENTERPRISES, INC.	270.03	Multiple	PARTS
LEIBER GARAGE	44.95	Police	PD AUTO REPAIRS
M&R PLUMBING & HEATING	17.40	Water	PARTS

MARATHON	541.54	Multiple	FUEL
MID-AMERICAN CLEANING CONTRACTORS	345.89	Administrative	TOWN HALL CLEANING
NANCY KINDLE	307.50	Administrative	FISCAL OFFICER CONSULTING
PENNCARE 30	152.00	Rescue	EMS CHARTS
PERRY CORPORATION	1,732.61	Administrative	IT CONTRACT
PERRY CORPORATION	130.96	Administrative	IT CONTRACT
PERRY CORPORATION	14,541.30	Administrative	PC REPLACEMENT
PROMO HITS	378.00	Multiple	COVID-19 SUPPLIES
REINEKE FAMILY TIRE & SERVICE CENTERS	99.84	Police	CRUISER REPAIR
RICHLAND ENGINEERING LTD.	1,043.68	Airport	AIRPORT MASTER PLAN
RICHLAND ENGINEERING LTD.	4,442.96	Airport	TAXIWAY REHAB DESIGN
RICHLAND ENGINEERING LTD.	1,685.26	Airport	TAXIWAY REHAB DESIGN
SMARTBILL	776.87	Multiple	BILLING SERVICES
SOFTWARE SOLUTIONS	600.00	Administrative	ADDITIONAL CLOUD STORAGE
STAPLES BUSINESS ADVANTAGE	367.87	Multiple	OFFICE SUPPLIES
STAPLES BUSINESS ADVANTAGE	124.35	Multiple	OFFICE SUPPLIES
STAPLES BUSINESS ADVANTAGE	103.94	Multiple	OFFICE SUPPLIES
STAPLES BUSINESS ADVANTAGE	377.59	Multiple	OFFICE SUPPLIES
STRATTON GREENHOUSES	6,000.00	Administrative	DOWNTOWN FLOWER MAINTENANCE
Targets On Line	359.71	Police	RANGE TARGET
TIME WARNER CABLE	39.99	Multiple	CABLE
TIME WARNER CABLE	112.17	Multiple	CABLE
TIME WARNER CABLE	35.91	Police	CABLE
TOMMY TIRE SALES LLC	12.00	Street	TIRE TUBE
TYLER DELONG-CLEM	60.00	Fire	FINGERPRINT REIMBURSEMENT
TYLER OR JADE HOCHSTETLER	10.00	Police	ALICE CERTIFICATION
U.S. POSTAL SERVICE	150.00	Administrative	PO BOX RENEWAL
VERIZON	118.40	Administrative	PHONES
VETTER LUMBER CO.	121.55	Multiple	SUPPLIES
VILLAGE HARDWARE	659.84	Street	GOLF CART REPAIR
WESSLER ENGINEERING	6.00	Sewer	SANITARY ON CALL SERVICES
WESSLER ENGINEERING	1,603.70	Sewer	SANITARY ON CALL SERVICES
WESSLER ENGINEERING	2,682.82	Sewer	SANITARY ON CALL SERVICES
	<u>151,518.39</u>		
BIWEEKLY PAYROLL 3/27	41,298.83		
MEDICARE	565.50		
OPERS	2,381.77		
OP&F	2,081.27		
MARCH MONTHLY 3/31	2,569.00		
MEDICARE	37.22		
OPERS	192.17		
FICA	40.14		
MARCH FIRE & EMS 4/10	5,410.83		
MEDICARE	75.56		
OPERS	363.42		
FICA	94.10		
BIWEEKLY PAYROLL 4/10	40,656.15		
MEDICARE	556.17		
OPERS	2,397.72		
OP&F	2,043.16		

Council Signature : _____

Date : _____

March 11, 2020

Start: 5:30 pm End: 6:30 pm

Joint Streets & Pathways Meeting

Attendance: Streets: Joe Sehlhorst & Jerry Cupples; Pathway: Dick Ramseyer, Fred Steiner, Councilman Ben Stahl; Administrator Jesse Blackburn, Mayor Rich Johnson, Guest: Shelly Miller, Allen Health Dept.

Topic 1: Bike Racks & Bike Rack Wayfinding

- Masterpiece signs designing bike rack wayfinding decals for business windows.
- Pathway & Jesse plan to meet with Masterpiece on March 30.

Topic 1A: Bike Rack Locations & Style

- Placement focused on Village owned property first (Town Hall; on side behind map, pour concrete pad). Other locations include alley beside old Sports Warehouse, Presbyterian Church, Book Review's Alley across from Post Office/CNB Parking Lot aka Farmers Market.
- Private: If monies remain (Grant up to \$5,000), seek input/willingness from Twisted Whisk for placement along Cherry St. side of building.
- Racks to be ordered from Bike Crazy at cost. Shelly Miller, Allen Health, had no issues with this. Group all agreed on style to be selected.

Topic 2: Bike Path Buckeye Park Signage

- Buckeye Park Pathway to be recognized with signage. Sign locations on Spring St. & Main St.

Topic 3: Lake St.

- Low traffic road. Links Triplett Bike Path to Buckeye Park. "Sharrow." Could use signage and markings.
- Discussed options for improving road/"sharrow." More information needed.

Topic 3A: Bike Path Crossing Improvements

- Discussed the need for identifying pathway crossings to improve safety at County Line Road: crossing the railroad to Lake St. & Main St. crossing at Buckeye Park entrance to Lake St.

Topic 4: Main St. Tree Lawn Bricks

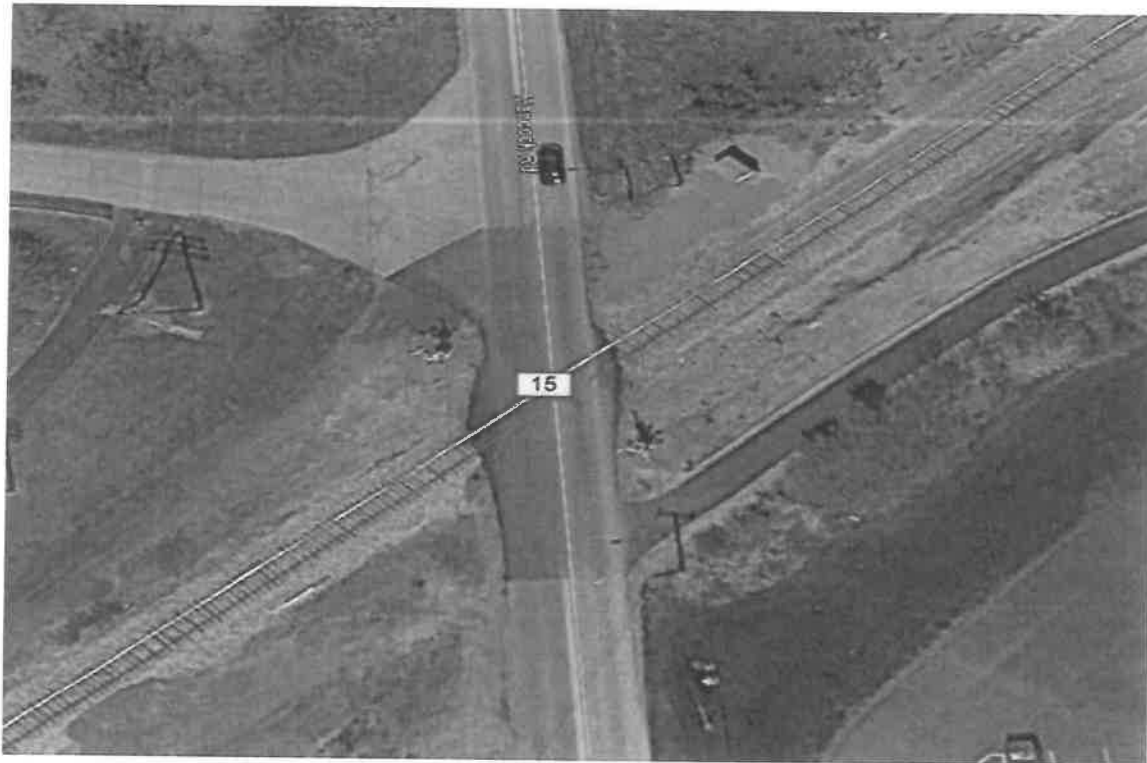
- Maintenance of bricks on Main. We have bricks left over from Jefferson St. project.
- Some areas brick decaying from excessive use of ice melt. Administration to educate with businesses to use ice melt sparingly. Plus, excessive salt runoff is a watershed pollutant according to BRWP & other watershed groups. Literature available.
- Discussed brick sealing options, too.

Current (2020) Offset Intersections

Lake Street "Sharrow" Bicycle Path Improvement Project



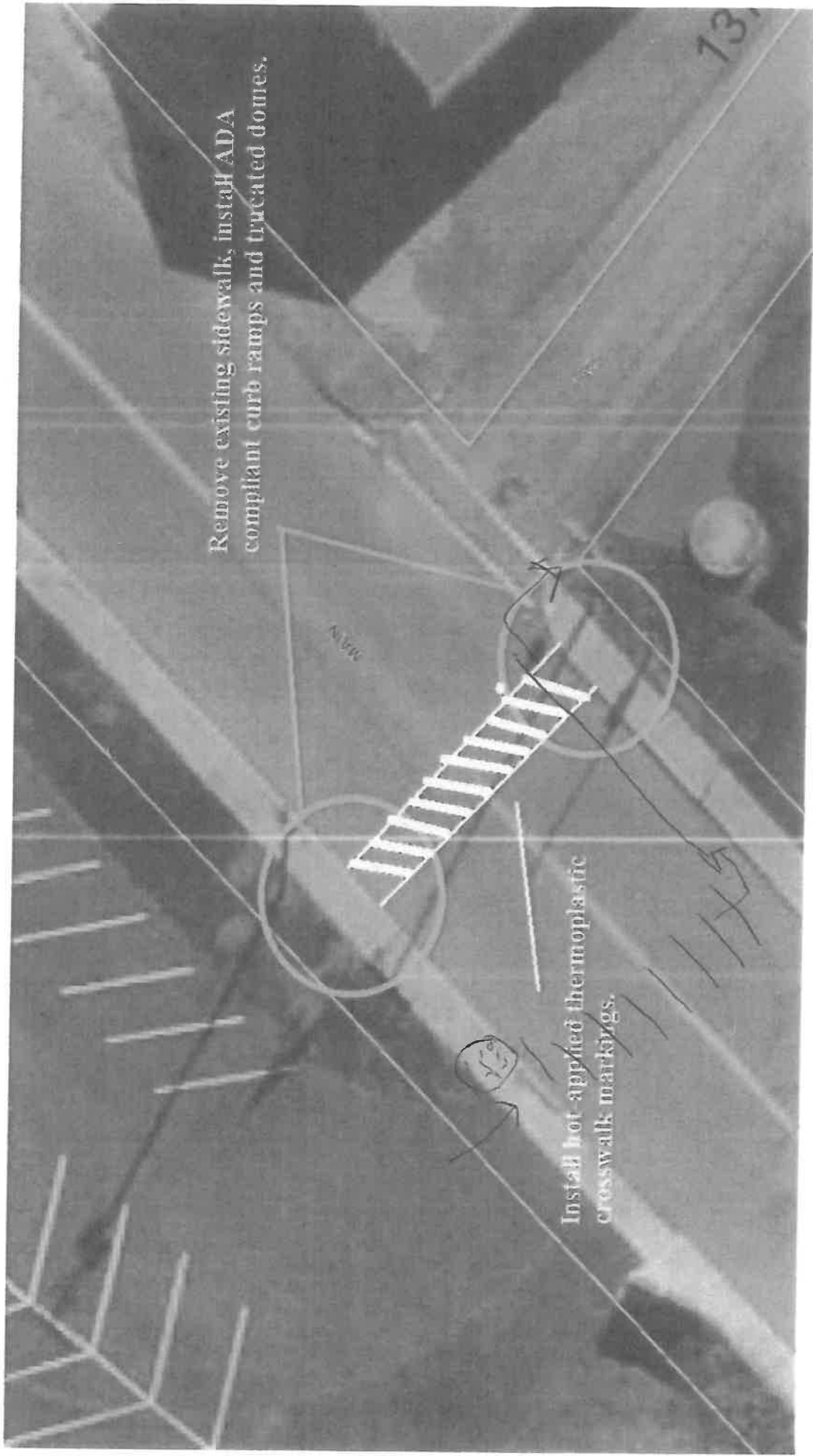
Intersection Lake St. Crossing Main St. to Buckeye Park (West Lake)



Intersection County Line to Lake St. (East Lake)

Remove existing sidewalk, install ADA compliant curb ramps and truncated domes.

Install hot applied thermoplastic crosswalk markings.



lane, and have a motorist that wants to pass you, they have other lanes they can enter to safely go around you.

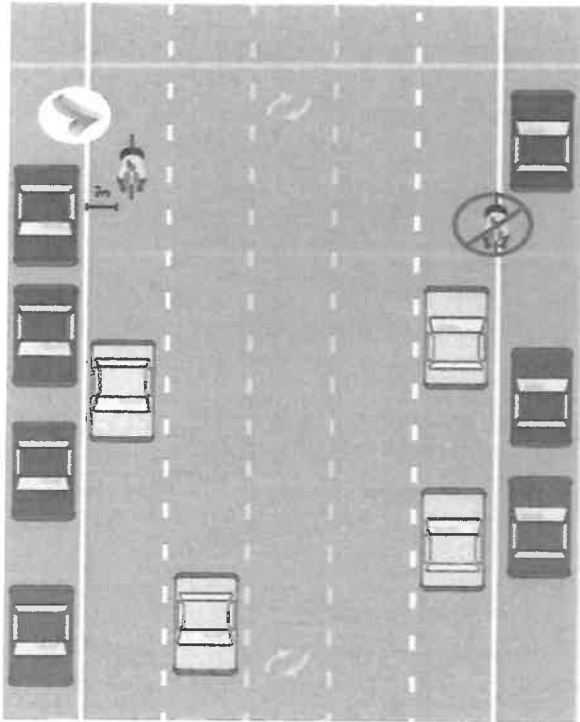


Figure 1. Proper travel lane riding techniques. Always ride WITH traffic.

If you are riding on a roadway that only has one travel lane in each direction and an impatient driver approaches from behind you wanting to pass, be courteous and remain calm. Do not pull over to the right to let them pass if it is unsafe for you or the motorist. You will most likely get squeezed off of the road and could potentially be injured. The motorist may have to slow down and wait until it is clear to pass. By remaining in your position, you are communicating to the driver that it is not safe for the motorist to pass and they should wait until it is clear.

Always be courteous. If you know you are backing up traffic and have the ability to pull to the side to let a line of cars pass, pull to the side of the road and let the traffic go by.

You should not ride on surfaces that are full of debris, heaved/missing pavement, or drainage grates that could cause you to fall. The right side of the road begins where there is a clear and usable space for you to ride in. In order to avoid potential obstacles described above, you may have to "take the lane" and ride into the center of the travel lane.

Look behind you, signal your intention, and proceed into the center of the lane until it is safe to move back over.

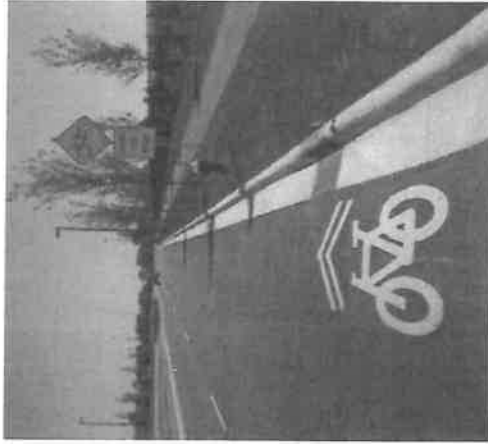
You are required to stop at all red lights at intersections and obey all stop signs! Remain lined up behind the cars in your current travel lane. Do not "shimmy" up to the front of the line at the intersection. This positioning is only acceptable if there is a dedicated space for the bicyclist to be in like a bike lane and/or bike box. Do not weave in between and around cars to get ahead. This is illegal and you can be fined.

RIDING IN A SHARED LANE

In Ohio, every roadway except for a limited access freeway is considered a shared roadway and bicyclists are allowed to ride there. However, there may be markings or signs that have been installed that are commonly referred to as a shared lane, or "sharrow". These features indicate to a motorist that bicyclists may be encountered and that they should be mindful and respectful of them. If applied properly, the pavement marking can also indicate to the bicyclist where it is the safest to ride (3' to 4' travel space is from the parked car or curb).

When riding in a shared use lane, the same riding techniques and rules apply as described in the other sections in this Chapter.

A typical treatment for indicating a shared use lane includes a pavement marking and a sign combination shown in the picture to the right from Hilliard, Ohio.



Hilliard, Ohio "sharrow" lane markings and Share the Road signage indicating a shared lane facility.

All Ages & Abilities Bike Facilities are ...

Safe

More people will bicycle when they have safe places to ride, and more riders mean safer streets. Among seven NACTO cities that grew the lane mileage of their bikeway networks 50% between 2007–

2014, ridership more than doubled while risk of death and serious injury to people biking was halved. Better bicycle facilities are directly correlated with increased safety for people walking and driving as well. Data from New York City showed that adding protected bike lanes to streets reduced injury crashes for all road users by 40% over four years.

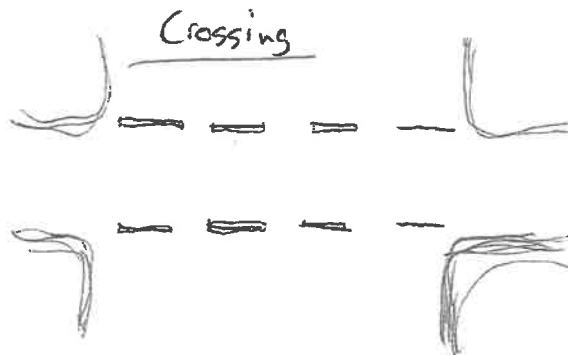
Equitable

High-quality bikeways expand opportunities to ride and encourage safe riding. Poor or inadequate infrastructure—which has disproportionately impacted low-income communities and communities of color—forces people bicycling to choose between feeling safe and following the rules of the road, and induces wrong-way and sidewalk riding. Where street design provides safe places to ride and manages motor vehicle driver behavior, unsafe bicycling decisions disappear, making ordinary riding safe and legal and reaching more riders.

Comfortable

Bikeways that provide comfortable, low-stress bicycling conditions can achieve widespread growth in mode share. Among adults in the US, only 6–10% of people generally feel comfortable riding in mixed traffic or painted bike

lanes. However, nearly two-thirds of the adult population may be interested in riding more often, given better places to ride, and as many as 81% of those would ride in protected bike lanes. Bikeways that eliminate stress will attract traditionally under-represented bicyclists, including women, children, and seniors.



Source: National Association of City Transportation Officials
NACTO.org

From: Joe Sehlhorst, Village of Bluffton Rep. for Allen County Health Board

April 8, 2020; Start: 7:00 pm

4th Update

Allen County Health Board Conference Call

Subject: Update 3 COVID 19 Public Health Crisis

Notes Taken:

As of 7:00 pm, April 8, 2020, there have been 22 or 23 confirmed cases in Allen County.

Present in many of our surrounding counties.

Putnam 0. Hancock 17. Defiance 10. Mercer 11. Auglaize 8

Status Update:

Allen

April 8 – 22 cases; 17 hospitalized, Age Range: 20-80+ yrs. old, 1 Death

April 1 - 6 cases; 5 hospitalized, Age Range: 40-80 yrs. old, No Deaths

March 25 – No cases

Ohio

April 8th – 5000+; 1500 hospitalized, 193 deaths. Present 83 counties

April 1st – 2547 cases; 679 hospitalized, 65 deaths. Present 72 counties

March 25th - 704 confirmed cases, 10 deaths. Present in 55 counties.

With the weather improving, parks have been busy. Great to see people enjoying the outdoors. Everyone must remember to keep social distancing. Good stress reliever during these difficult times. However, don't get into a false sense of security just because weather is improving and curve is flattening.

Testing Kits and PPE still in short supply. Priority Testing. Estimated 53,000 testes at State Lab. Private Labs unknown.

Ohio deaths highest in older people. Stats: Age 30-39 1%; 40-49 1%; 50-59 7%; 60-69 18%; 70-79 25%; 80+ 50%.

State ODH Testing Kits results come within 24 hours. Private labs pretty backed up.

PPE short supply. Medical conserving PPE. Please donate PPE! Every little bit helps.

Ohio continues "Stay At Home" order w/ changes through May 1.

Dispute resolution board created to help deem what is "essential." Businesses required to only allow maximum # of customers in store at a time. Travelers coming from out of state: quarantine themselves for 14 days except out of state workers or visitors passing through. Campgrounds not open, only if permanent residence; Pools closed; Garden Centers can be open. No youth sports; Fishing allowed. Social distancing always.

Good news – Our efforts are flattening the curve. Initially w/o "Stay At Home" measures 10k new cases per day. With measures the mock charts are projecting 2k new cases per day. We are stretching the curve out. Goal is to level the curve. Buy us time to reduce the strain on health system in order to properly care for the sick.

Stay the course. More info. coronavirus.ohio.gov

Face Masks – Good idea to start wearing when around groups. Even though not medical grade, the cloth material helps limit the spread by keeping droplets in. We should begin to see more people wearing them.

Abusive Homes – Health Department will forward to children services. Note: this was an initial concern when closing the schools.

Holy Week & Weekend. Advised to use alternate means of worship. Many churches using social media and creative distancing to conduct service.

ORDINANCE NO. 03-2020

AN ORDINANCE TO ENACT A NO PARKING ZONE ON THE SOUTHWESTERLY SIDE OF WEST WASHINGTON STREET FROM MAIN STREET TO THE MID-BLOCK ALLEY BY THE VILLAGE OF BLUFFTON.

WHEREAS; the Village of Bluffton, via their Streets, Alleys, Lights and Sidewalks Committee wishes to create a no parking zone on the southwesterly side of West Washington Street from Main Street to the mid-block alley. This is to increase the safety and welfare of the public and to create a better flow of traffic within the Village.

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

Section 1. Parking shall no longer be permitted on the southwesterly side of West Washington Street, within the Village of Bluffton, Ohio from Main Street to the mid-block alley.

Passed and adopted this ___ day of _____ 2020 by the Council of the Village of Bluffton, Ohio by the following vote (2/3 required):

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Richard Johnson, Mayor

Approved as to form:

Elliott T. Werth, Village Solicitor

ORDINANCE NO. 04-2020

AN ORDINANCE TO PROVIDE FOR THE COLLECTION AND DISPOSAL OF GARBAGE, REFUSE AND RECYCLABLES FROM RESIDENTIAL UNITS WITHIN THE VILLAGE; TO PROVIDE RATES FOR SUCH COLLECTION CONTRACT; TO PROVIDE FOR BILLING AND COLLECTION OF CHARGES BY THE VILLAGE; TO REPEAL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH, AND DECLARING AN EMERGENCY.

WHEREAS, It is necessary for the preservation of the public health and safety of the residents of the Village to provide for the collection of garbage, refuse and recyclables within the Village.

WHEREAS, The current contract for the collection of garbage, refuse and recyclables is set to expire on May 1, 2020.

WHEREAS, an emergency exists in that the timeliness of the approval of rates and collection of garbage, refuse and recyclables is necessary for the preservation of the health, safety and welfare of the citizens of the Village of Bluffton, Ohio;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1:

Definitions. When used herein, the meaning of the following works shall be:

- A. Residential Unit. Means one or two residences under a common roof, for the purpose of this contract a single-family residence is one unit and two family residences shall be the equivalent of two (2) residential units. A place of abode of a person or persons that received either directly or indirectly, water and sewage service.
- B. Commercial or Industrial Unit. All units other than residential units as defined above.
- C. Garbage. Animal and vegetable wastes resulting from the handling, preparation, cooking and consumption of food.
- D. Refuse. All rejected waste matter accumulating in the Village, which included such matter as rags, paper, magazines, old clothes, shoes, barrels, boxes, baskets, worn-out furniture (including bedsprings, mattresses, stuffed furniture and appliances), carpet, glass and glassware, ashes, toys, bicycles, and all similar materials, but does not include earth, sand, brick, stone, plaster, or other substances accumulated as a result of major building or remodeling operations.
- E. Yard Waste. Yard Clippings, brush and branch clippings.

- F. Recyclable. Plastic food and beverage containers being accepted at locations within our Recycling District, newspapers (including inserts) and computer paper, tin, steel, and aluminum food and beverage containers, cardboard and corrugated boxes, magazines, catalogs and bound books, and glass.
2. The CONTRACTOR shall furnish all labor, material, and equipment necessary for the collection and disposal of garbage and refuse from the residential units within the Village of Bluffton according to the following collection specifications:
 - A. Collection and disposal shall be on a regular weekly schedule, which is to be published in the Bluffton News, Bluffton Icon and on the Village website as needed. CONTRACTOR shall supply an up to date route to the Village Administrator's Office.
 - B. Collection shall be from curbside or such other place as is agreed between the CONTRACTOR and the customer.
 - C. The CONTRACTOR shall collect each week all unlimited garbage and refuse for each residential unit in the Village of Bluffton using the CONTRACTOR provided totes
 - D. The CONTRACTOR shall collect all unlimited recycling for each residential unit in the Village of Bluffton as defined by the accepted bid. Customers shall use containers provided by CONTRACTOR
 - E. Collection of unlimited garbage, refuse and recycling shall take place on the designated days established by the VILLAGE
 - F. Collection shall not begin before 6:00 A.M. local time.
 - G. Route shall begin with the collection of garbage and refuse from the trash barrels in the Downtown area, as depicted on the route map.
 3. The CONTRACTOR hereby is awarded an exclusive franchise to collect residential garbage and refuse in the corporation limits of the Village of Bluffton. Commercial and industrial units are open to other private haulers on a contractual basis for service.

4. The CONTRACTOR agrees to carry insurance as follows:
 - A. The CONTRACTOR shall furnish the Village Fiscal Officer a Certificate of Compliance with Workman's Compensation statutes of the State of Ohio, if applicable.
 - B. The CONTRACTOR shall carry in his own name a policy of automobile liability insurance for the operations under this contract, with a minimum \$500,000 Combined Single Limit.
 - C. The CONTRACTOR shall carry in his own name a policy of comprehensive liability covering all operations other than motor vehicles, with limits of not less than \$500,000 Combined Single Limit.

5. The CONTRACTOR shall at no cost to the VILLAGE, remove and dispose of refuse and recycling weekly from the Bluffton Municipal Building, the trash barrels in the downtown area, the Village Swimming Pool, the Village Park, the Waste Water Treatment Plant, the Fire Station/EMS Building, the Public Works Maintenance Shop, and any other municipal facilities that may arise during the contract. Furthermore, the CONTRACTOR shall at no cost provide 8 garbage totes to the VILLAGE for use at Downtown Community Events and dispose of this trash with the regularly scheduled route for community scheduled events. The VILLAGE will facilitate the delivery of new/replacement of old totes with supplied inventory of totes from CONTRACTOR.

6. The CONTRACTOR shall furnish necessary equipment for a special Cleanup Event or as needed to occur as determined by the Village Council. The CONTRACTOR shall be compensated according to the rate stated on the Schedule of Charges, below.

7. Schedule of Charges.

A. The VILLAGE shall pay the CONTRACTOR, for the collection and disposal of garbage and refuse as defined by Section 2.C. of this agreement above, the amount of \$19.56 per residential unit, per month. The number of residential units shall be the total of the single-family residences, duplexes, apartments, and mobile homes receiving, either directly or indirectly water and sanitary sewer service from the VILLAGE OF BLUFFTON.

* Charges consist of the bid from the Contractor plus Fifty Cents (\$ 0.50) Dollars per month for each residence for billing and collection of garbage, refuse and recycling services.

- B. The CONTRACTOR shall be paid a minimum of \$ 160.00 per load per pick-up and \$40.00 per ton for a 30 or 40 yard roll off dumpster load for furnishing necessary labor and equipment for special clean-up events and as needed as referred to, in Section 6.
- C. The term of the contract will be for 3 years, with the option to renew the contract for one additional year following the 3-year contract, if agreeable to both parties. The VILLAGE reserves the right to terminate the contract at such time that is deemed necessary to enable the VILLAGE to comply with the requirements of the North Central Solid Waste District H.B. 592.
- D. Unit price for contractor to supply upon request of resident, 4 yard, 6 yard, 8 yard or larger containers to be delivered to residence for Home Improvement projects and disposal thereof.

The sum of:

4 yard \$80.00 per

6 yard \$100.00 per

8 yard \$120.00 per

8. All complaints shall be given prompt and courteous attention and in the case of alleged missed scheduled collections, the CONTRACTOR shall investigate and if such allegations are verified shall arrange for such collection within 24 hours after the complaint is received. The CONTRACTOR must be available at all times for direct supervision of those individuals picking up refuse and garbage. The CONTRACTOR will maintain an office and an available phone number to receive complaints 24 hours a day. The CONTRACTOR will provide an 800 number or receive collect calls.
9. The CONTRACTOR shall undertake to perform all waste collection services rendered hereunder in a neat, orderly, and efficient manner; to use care and diligence in the performance of this contract, and to provide neat, orderly and courteous employees on its crews.
10. It is further mutually agreed that in the event the CONTRACTOR shall wholly fail to collect and dispose of the garbage and all other material required herein for any one week, the VILLAGE may then proceed with such work and deduct all reasonable cost from the amount hereinafter specified as payment to the CONTRACTOR for such services or in the event that such payments due to the CONTRACTOR are insufficient to fully compensate the VILLAGE for such reasonable cost, it shall be the obligation of the CONTRACTOR to reimburse the VILLAGE for such cost.
11. ASSIGNMENT. No assignment or transfer of this Contract or any part thereof, and no assignment of moneys due under this Contract, shall be made by the CONTRACTOR without the consent in writing of the VILLAGE DULY ENDORSED ON THIS contract.
12. The CONTRACTOR shall furnish a corporate surety bond or letter of credit acceptable to the Village Solicitor, for the faithful performance during the entire contract term in the amount of Fifty Thousand and No/Dollars (\$50,000.00) for the three year contract, should any bid be rejected the certified check will be returned to the bidder and should any bid be accepted, the check of the successful bidder will be returned upon the execution of the contract.

SECTION 2: That an emergency exists for the reasons set forth in this Ordinance.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of April, 2020 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

RESOLUTION NO. 06-2020

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2020.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Bluffton, Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following positions at the stated wages are hereby created:

A. Pool Manager	\$13.50 per hour
B. Assistant Manager	\$10.50 per hour
C. Life Guards	\$9.00 per hour

The above is intended as a minimum guideline for the establishment of wage levels. Council may at its discretion provide for a higher pay scale level for each position listed.

SECTION 2: That the following fees are established for use during the 2020 season, and that all memberships paid in full before they can be used

A. Daily Admission	\$4.00
B. Family Season Pass	\$150.00
C. Additional Children Each	\$10.00
D. Single Season Pass	\$70.00
E. Senior Single Season Pass	\$40.00
F. Ten-Visit Pass	\$35.00
G. Pool Rental-2 hours	\$200.00
H. Swim Lessons-Member	\$30.00
I. Swim Lessons-Non Member	\$40.00
J. Swim Lessons-Private	\$85.00
K. Fulltime Village Employees & Immediate Family	Free

SECTION 3: Pool personnel who complete the season will be reimbursed for fees associated with the certification/recertification of CPR and lifeguard training for up to \$80.00 expended in same year. Receipts for the reimbursement must be turned into the Pool Manager who will submit them to the Fiscal Officer's office for reimbursement processing at the end of the pool season. Reimbursement will be subject to approval from manager.

SECTION 4: That it is found and determined that all formal actions of this council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

WHEREFORE, This Resolution shall take effect and be in force from and after the earliest period allowed by law and approval by the signatures below.

Passed and adopted this ____ day of _____, 2020 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: ____ No: ____ Abstain: ____

ATTEST _____
FISCAL OFFICER MAYOR

APPROVED _____
SOLICITOR

RESOLUTION NO. 10-2020

A RESOLUTION ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE BLUFFTON STONE COMPANY/BLUFFTON PAVING INC. TO ACQUIRE AGGREGATE AND ASPHALT MATERIAL, ASPHALT APPLICATION AND EQUIPMENT RENTAL, FOR THE 2020 CONSTRUCTION YEAR IN THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, The Village of Bluffton, Ohio advertised and received bids for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2020 Construction Year; and

WHEREAS, The Bluffton Stone Company/Bluffton Paving Inc. submitted a qualified bid for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2020 Construction Year; and

WHEREAS, it is necessary to enter into a Contract with Bluffton Stone Company/Bluffton Paving Inc. to provide the Village of Bluffton, Ohio for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2020 Construction Year.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: That the Village Council accepts a bid proposal from the Bluffton Stone Company/Bluffton Paving Inc. to provide the Village of Bluffton, Ohio Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2020 Construction Year.

Section 2: That the Village Administrator is authorized to enter into a contract with the Bluffton Stone Company/Bluffton Paving Inc. to make such purchases as necessary.

Section 3: That an emergency exists in the operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2020, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

Approved as to Form:

Fiscal Officer

Mayor

Village Solicitor

Village of Bluffton

Administrator's Report

To: Mayor Johnson & Council Members



04-13-20

AEP Ohio – Bluffton Area Improvements:

Conference call on April 6th with AEP, Village of Bluffton and Choice One Engineering. AEP will continue to design their plans for this project around the Jefferson St., Phase II plans. Their project could begin in the Fall of 2021 with current plans showing the replacement of existing poles along Jefferson St. with poles of matching height and material. Pole replacement is also planned for the utility poles along the east side of County Line Road in the Corporation Limits.

I-75 Resurfacing and Reconstruction – ODOT Project ID 94214

Interstate 75 between Napoleon Road and state Route 235, just south of the village of Beaverdam to three miles north of the village of Bluffton, in Allen and Hancock counties will experience lane restrictions and ramp closures for paving and reconstruction through November 2020. Shelly Company, Findlay is the general contractor.



NEW IMPACTS

- Daily lane restrictions will begin the week of March 30 at the interchange with SR 696 near the village of Beaverdam from 7 a.m. to 7 p.m.

CONTINUING IMPACTS

- Additional restrictions will be announced.

More information can be found at: <https://transportation.ohio.gov/wps/portal/gov/odot/projects/projects/94214>

2020 Water Meter Replacement Project

New meters could be arriving as early as next month. Software Solutions has been contacted in preparation for the new fields that need completed with the addition of radios along with meters.

Residential waste disposal contract

Rumpke is scheduled to begin pick up of Village trash and recycling in May. New totes will be delivered at the end of May.

*Request approval from Council to terminate Republic's contract on May 1, 2020 and award Rumpke's contract on May 1, 2020.

Jefferson St. Improvements, Phase II

The bid date for this project has been postponed until more information is known regarding the actual award date of OPWC funding.

SR 103/Jefferson Street Shared-Use Path

ODOT is seeking public comments on numerous projects, including ours. See the following NEWS RELEASE.

Surplus Items:

Would like to declare 52 tapping saddles as surplus. Sizes range from 4" to 10". Style is no longer used by the Public Works Department. GovDeals will be used to sell these items.

ODOT, State Highway Patrol announce distracted driving safety corridor

I-75 in Allen, Hancock counties to see increased enforcement

A section of I-75 from south of the village of Beaverdam in Allen County, to the rest areas in Hancock County, south of the city of Findlay, is being designated as a distracted driving safety corridor by a series of signs which warn of the dangers of driving distracted. The signs are currently being installed in both the northbound and southbound directions.

The signs will notify motorists they are entering the corridor and there is zero tolerance for unsafe driving behaviors. Law enforcement will be patrolling the corridor frequently and conducting traffic stops when violations are observed. Signs are also being placed at each interchange so motorists entering the corridor mid-point are alerted.

“Distracted driving is occurring at an alarming rate throughout Ohio,” said Governor Mike DeWine. “Corridors like this will remind drivers to keep their hands on the wheel. In addition, we are working on legislative changes to make distracted driving a primary offense in order to make our roads safer,” he said.

Examples of posted signs are shown in following pages.

Ohio Bureau of Workers' Compensation - Ohio employers may receive dividend from BWC

On April 8, Governor Mike DeWine asked the Ohio Bureau of Workers' Compensation (BWC) to approve \$1.6 billion in dividends for Ohio employers to help ease the impact of the coronavirus (COVID-19) pandemic on the state's economy. The dividends include an estimated \$1.4 billion for private employers and about \$200 million for public employers. The total equals approximately 100% of the premiums paid in policy year 2018.

Mayor's Order – Status of Village-owned facilities

See Following attachment explaining the closure of certain facilities at all Village Parks.

Chamber of Commerce Update: FARMERS MARKET OPENING DAY

We plan to open the market as scheduled on May 2. However, it won't be business as usual. Manager Greg Probst is considering a drive through market where you place an order by phone and pick up packages at the curb. We'll keep you posted! Please refer to explorebluffton.com for these and other updates.

Items for Council Approval:

- Accept resignation of John Bowers to be effective April 22, 2020. John had 20 years of experience with Bluffton and we wish him much success in his future endeavors.

Council Committee Meetings: Request meetings with:

- Insurance Committee – review health insurance quotes
- Streets, Alleys, Lights & Sidewalks – 2020 Paving Schedule
- Personnel – Personnel Policy & Procedure Manual, Wage Ordinance, Uniforms (PWD)
- Ordinance – acceptance of Code as presented from American Legal
- Finance – 2020 appropriations



Department of Public Works Assistant Village Administrator

4/13/2020

To: Mayor and Village Council Members

Public Works Department planning

Work completed

- ✓ Valve repair Snider Rd.
- ✓ Potholing 103 water line for 103 pathway project
- ✓ Valve replacement (E. Elm St)
- ✓ Dirt work at buckeye
- ✓ Sanitary camera work

Upcoming projects

- Meter reading
- Prep for park opening
- Prep for pool opening
- Hydrant flushing
- Dirt work

Current Staffing Situation:

The health and safety of our staff and residents continues to be our priority. We have modified the PWD hours, staggering starting times, and working in 2-man teams (keeping the same partner). We will continue to function in this fashion while under a state of emergency issued by the governor. Our primary focus will be on essential tasks, keeping the village safe, and assuring that the Village complies with Ohio EPA requirements.

Mowers:

It has been determined to be in the best interest to have the PWD taking care of grounds maintenance at this time. The mowers will be called back once we resume normal working conditions.

Hydrant Flushing:

Biannual hydrant flushing will begin April 16. A new addition to this year's hydrant flushing is our new listening device. With this piece of equipment, we plan on listening to our water system to determine potential leaks in the system. This process can cause some turbidity in the water system. We will inform residents of this start date using the Bluffton Icon.

Bentley road North Pathway:

Allen County Engineers plan on completing the storm work under N. Bentley road once they return to work. The time frame is still a little up in the air seeing they are continuing to only respond to emergencies currently due to COVID-19. Once their work is complete the Village will be contracting the connection of the remaining storm work in the area. That contractor has not been determined at this time. We will be contacting several contractors in the next few weeks for quotes.



ODOT seeking public comment on projects

LIMA, Ohio (April 00, 2020) - The Ohio Department of Transportation (ODOT) District 1, in compliance with the National Environmental Policy Act (NEPA) and Executive Order 11988, is seeking public comments regarding the following proposed projects:

HANCOCK COUNTY

State Route 103/Jefferson Street Shared-Use Path (PID: 111220) - The Village of Bluffton, in partnership with ODOT, is proposing to construct a shared-use path along State Route 103 (Jefferson Street) in the village of Bluffton. The proposed path will begin at County Line Road and travel eastward along State Route 103 (Jefferson Street) prior to tying in to the existing Lions Way Trail shared-used path along Commerce Lane. A portion of the shared-use path will also be extended approximately 300 feet east of Commerce Lane along State Route 103 (Jefferson Street). A concrete sidewalk extension will also be constructed on the north and south sides of State Route 103 (Jefferson Street) to provide pedestrian facilities to the additional commercial properties.

This project is in alliance with previous projects of Jefferson Street Phase 1 and Phase 2, which upgraded pedestrian facilities from Main Street to County Line Road and was investigated during a 2016 S.R. 103 Corridor Study completed for the Village. The project also supports the on-going efforts of the Bluffton Pathway Board, whose goal is to connect the village with a network of multi-use pathways.

Construction activities are not expected to result in any roadway closures or detours, although temporary lane restrictions may be required at times. Access to all properties will be maintained throughout construction.

Construction is anticipated to begin in the summer of 2023.

DEFIANCE COUNTY

State Route 66 slope repair (PID: 107810) - ODOT is proposing to repair the slope embankment on the east side of State Route 66 at mile marker 4.37 just south of the bridge over the Auglaize River in the city of Defiance. One lane will remain open during construction; therefore, no detours are anticipated. Access to all properties will be maintained throughout construction.

Construction is anticipated to occur in the summer of 2021.

ENTERING
DISTRRACTED DRIVING
SAFETY CORRIDOR

THIS COULD BE
YOUR LAST TEXT

SAFETY CORRIDOR

STRICT ENFORCEMENT

SPEEDING AND
DISTRRACTED DRIVING

SAFETY CORRIDOR

NEXT 20 MILES
ZERO TOLERANCE

CLOSED

BY ORDER OF THE MAYOR OF THE VILLAGE OF BLUFFTON, OHIO

Effective Friday April 3rd 2020, all playgrounds, basketball courts, shuffleboard courts, and shelter houses at all Village of Bluffton Parks are closed until further notice due to the Covid-19 Pandemic. All parks and paths will remain open daily. While we understand that this may cause an inconvenience to our residents, this is being done with your health and safety in mind. We will reopen park facilities when it is deemed safe and appropriate to do so.

Thank you for your understanding and we apologize for the inconvenience.

Village of Bluffton Staff and Mayor



April 7th, 2020

To: Mayor Johnson and Council

From: Chief Burkholder

Reference: Police Department Update

Attorney General Yost send down notification for the expectations of scams/ fraud complaints to rise especially related in the areas of COVID-19. I have relayed this information out to the following organizations, businesses, or groups to help reduce amounts of cases.

PREVENTION - COVID -19 SCAMS

BACC	MMH COMMUNITIES	VANCE ST.- APARTMENTS
RILEY VIEW - APARTMENTS	PUBLIC LIBRARY	AMERICAN LEGION
BLUFFTON HOSPITAL	STRATTONS AUTO	LUGIBIHL AUTO
MARATHON GAS	SHELL GAS	CIRCLE K
COMMUNITY MARKET	DOUGH HOOK	TRU VALUE HARDWARE
VETTER'S LUMBER	AMERICAN LEGION	QUILTING CLUB
SENIOR CITIZENS CENTER	SOUTHGATE LANES	COUNCIL PACKET
BLUFFTON NEWS	BLUFFTON ICON	BLUFFTON UNIVERSITY

- Sgt. Hochstetler's update on Kato who became ill in the last two weeks. *See the attachment*
- Police Department Monthly Report for March 2020

- Attorney General Office – SCAM ALERTS
- Press Release from Mental Health & Recovery Services Board of Allen Co. The contact numbers are in the attachment if you or someone you know is struggling.
- Mrs. Bush representative for Elder Victim Ministry has included information related to their service which they can provide for anyone in our community.
- Officers are receiving additional training on COVID-19 through Lexipol.
- Allen County Police Chief's meeting every Wednesday (Zoom) for additional updates from Health Department and other resources.

Respectfully,

Chief Burkholder



BLUFFTON POLICE DEPARTMENT
154 N. MAIN STREET
BLUFFTON, OHIO 45817
(419) 358- 2961
FAX (419) 358-8137



Mayor Johnson and Bluffton Council Members,

On March 27, 2020 K9 Kato became showing signs of illness. I took him to the vet because of his lethargic state. A physical exam, bloodwork and chest x-rays concluded K9 Kato was suffering from a pneumothorax. A pneumothorax occurs when air leaks into the space between the lung and the chest wall. The air pushes on the outside of the lung and collapses the lung. Most pneumothorax cases involve some sort of penetrating trauma. K9 Kato has not experienced any trauma which left the veterinarian's confused. There are cases of spontaneous pneumothorax that affects dogs.

Since March 27, K9 Kato has not been working. It is unclear if/when K9 Kato will be allowed to return to work. The healing of a pneumothorax is not a fast process. Similar to a human with a lung disease, these issues take time and patience to clear up. K9 Kato has been on a combination of antibiotic and anti-inflammatory medication to assist in the healing process. We will continue to see the vet locally unless his condition worsens. If his condition worsens, we will need to take K9 Kato to Columbus for further treatment. With that said, K9 Kato has been improving every day and will hopefully continue to improve with time. I do want to thank everyone from the Bluffton Veterinary Hospital who has helped take care of K9 Kato during this time. They have been truly amazing, thorough and professional since day one.

Feel free to reach out to me if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read "Sgt. Tyler Hochstetler".

Sergeant Tyler Hochstetler & K9 Kato



BLUFFTON POLICE DEPARTMENT
154 N. MAIN STREET
BLUFFTON, OHIO 45817
(419) 358- 2961
FAX (419) 358-2963



Police Activity Summary
March 2020

Police Calls for Service – 551
Traffic Stops – 47
Citations – 13

Citations

Driving Under Suspension	-	3
Expired License Plates	-	1
Exhaust (Loud, Excessive Noise)	-	1
Headlights Req.	-	1
Safety Restraints [Child]	-	2
Speed	-	2
Stop Sign	-	1
Wrongful Entrustment of Motor Vehicle	-	1
Window Tint	-	1
Total	-	13

Complaint Reports

Assault	-	1
Breaking and Entering	-	1
Criminal Damaging	-	1
Driving Under Suspension	-	3
Domestic Violence	-	1
Miscellaneous	-	4
Recovered Stolen Vehicle	-	1
Theft	-	1
Warrant	-	1
Total	-	14

- Theft loss for March is \$3,700.00 with \$200.00 recovered.

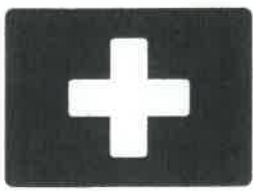


Report COVID-19 Fraud

866-720-5721

Disaster@leo.gov

TIPS TO PROTECT YOURSELF FROM FRAUD



**Ignore unsolicited offers for
coronavirus cures, vaccines, pills,
or treatment**



**Never share personal
information with strangers**



**Never open emails or links
from unknown sources**



**Have up-to-date anti-virus and anti-malware
software protections on your devices**



**Beware of requests to send
money in any form**





REPORT COVID-19 FRAUD

If you believe you were a victim of a scam, call local law enforcement and file a complaint online or by phone:

National Center for Disaster Fraud
(NCDF): 1-866-720-5721

Disaster@leo.gov

Justin Herdman, U.S. Attorney, Northern District of Ohio
David DeVillers, U.S. Attorney, Southern District of Ohio
Dave Yost, Ohio Attorney General

AVOID COVID-19 SCAMS



AVOID COVID-19

SCAMS

Scammers are taking advantage of fears surrounding the COVID-19 (Coronavirus) disease to steal money and personal information.

PROTECT YOURSELF

Hang up on robocalls

Scammers are using illegal robocalls to pitch everything from scam COVID-19 treatments to work-at-home schemes.

Verify information

Contact trusted sources to confirm information is correct. For the most up-to-date information about the COVID-19, visit the Centers for Disease Control and Prevention (CDC) at www.cdc.gov

Or call the Ohio Department of Health at 1-833-4-ASK-ODH (1-833-427-5634).

Know from whom you're

buying Sellers may claim to have in-demand products, like cleaning, household, and health and medical supplies when, in fact, they don't.

Don't click on links from sources you don't know

They could download viruses onto your computer or device.

Do your homework

Don't let anyone rush you into making a payment or donation. If someone wants a payment in cash, by gift card, or by wiring money, be careful. These are the preferred payment methods of scammers.





Mental Health &
Recovery Services
Board of Allen,
Auglaize, and
Hardin Counties

Press Release

Contact: Tammie Colon
Tammie@MHR SB.org
(419) 222-5120
FOR IMMEDIATE RELEASE

Mental Health & Recovery Services of Allen, Auglaize, and Hardin Counties Update on COVID-19

The HOPEline number is 1-800-567-HOPE (4673) for anyone in crisis

LIMA, OH - March 16, 2020:

If you are in crisis, call the local 24/7 HOPEline at:

1-800-567-HOPE (4673)

OR

NAMI HelpLine

Monday-Friday, 10:00 a.m. to 6:00 p.m., EST (800) 950-6264

It's normal to feel anxious or stressed when things are uncertain or seem unsafe. The COVID-19 or coronavirus outbreak and safety measures can have an effect on our mental health. If you experience feelings of anxiety, depression, being overwhelmed, or any other strong emotions for which you need support, call the 24/7 HOPEline at 1-800-567-HOPE (4673).

You can also text 741 741.

Another emotional support line is the NAMI HelpLine at 800-950-NAMI (6264) Monday through Friday, between 10:00 and 6:00 pm for mental health resources.

The Mental Health & Recovery Services Board of Allen, Auglaize, and Hardin Counties is continuously monitoring the COVID-19 developments as well as following the Ohio Department of Mental Health and Addiction Services guidelines and orders. Our agencies continue to operate while prioritizing the care of clients and staff. Please check with each agency for more specific updates on their procedures during this time.

If you feel that you may be experiencing symptoms of COVID-19 (fever, cough, shortness of breath), stay home and contact your healthcare provider by phone for guidance. For up to date information on the coronavirus, visit www.coronavirus.ohio.gov or call 1-833-4-ASK-ODH.

Please be kind and support each other during this challenging time. If you have neighbors, friends, or family who are elderly or someone who may be in crisis, reach out to them in a safe manner. Call or text to check up on each other. We will get through this together.

The MHRSB-AAH will continue to monitor the situation and will provide updates as needed. If you have any questions, please contact our office at (419) 222-5120.

###

Are elders more at risk under COVID-19 “stay at home” orders? Yes!
Crime Victim Services' Elder Victim Ministry Advocates take calls Monday –
Friday, 8:00 a.m. to 4:30 p.m.

Elders most vulnerable:

- are isolated,
- have low social support,
- have minority status,
- need physical help or
- have been victimized before.

Elder Victim Ministry works with elder crime victims to increase security, decrease crime-related symptoms, advocate for a positive justice outcome and help with financial recovery. Ask victims to call 419-222-8666 with their concerns.

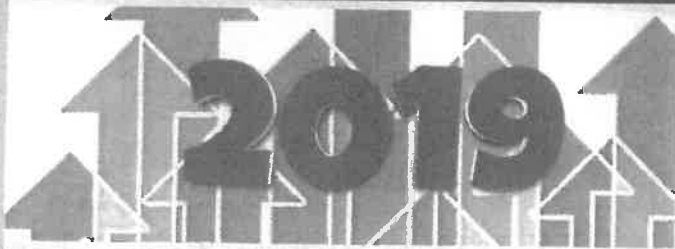
The Advocate Post

SPRING 2020

ISSUE 1

OUR MISSION

Elder Victim Ministry helps elders prevail over the trauma of a victimization in Allen and Putnam Counties. We assist in safety, healing, justice, and restitution by providing: safety planning, trauma support, justice system advocacy, emergency financial assistance and spiritual advocacy. Our special initiatives include elder abuse presentations, Hello Neighbor visitations and Are You Ok reassurance calls.



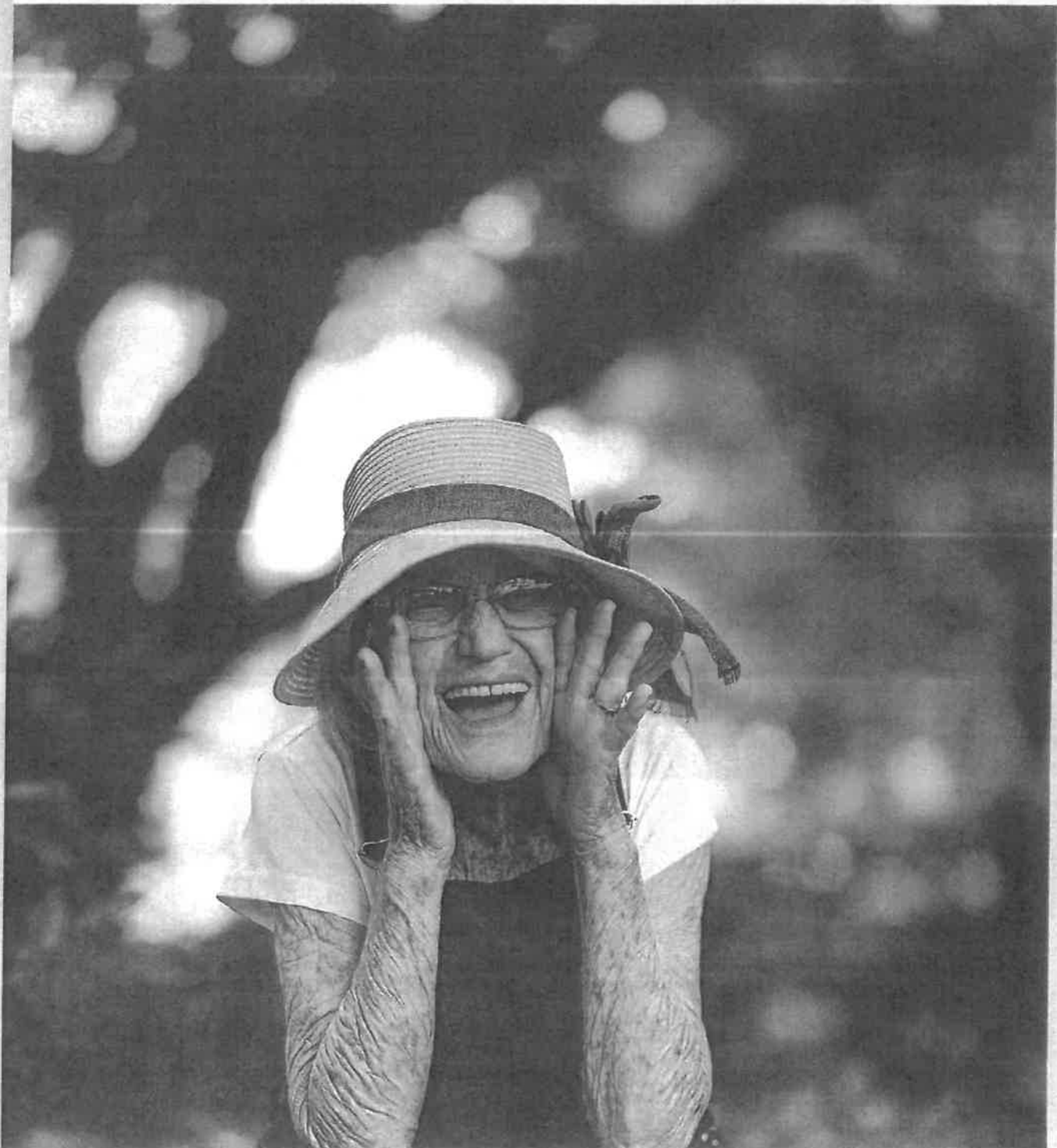
The number of victims we served in 2019....

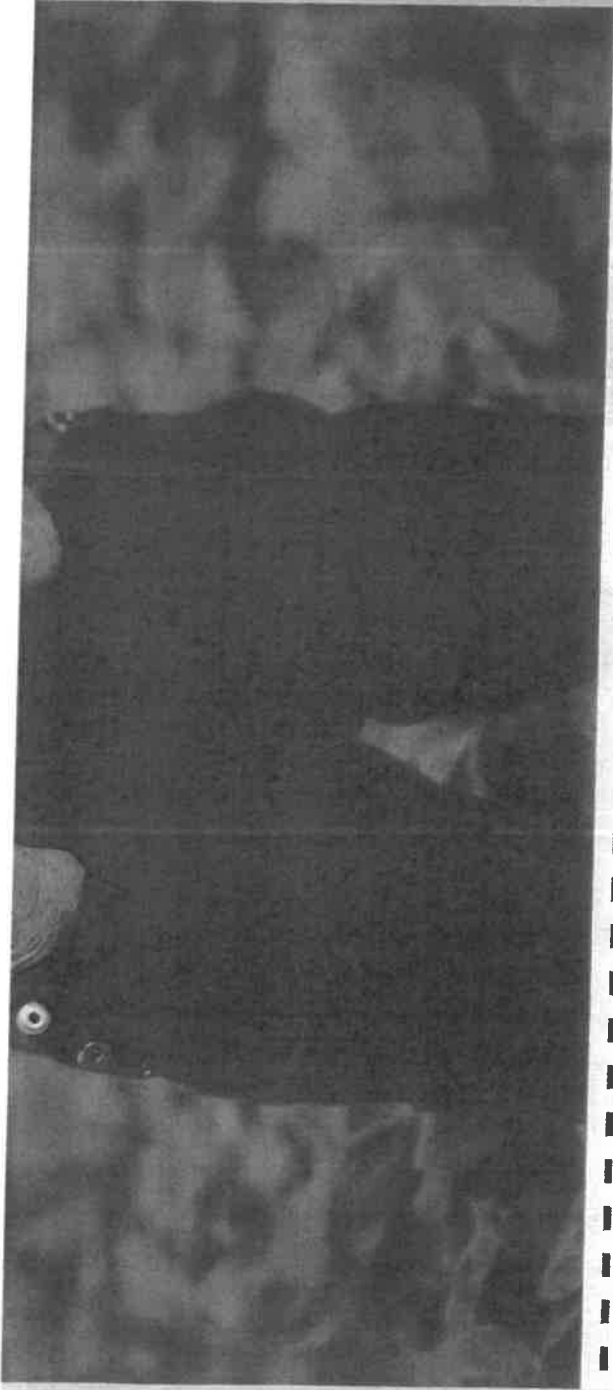
943

Fraud Tip

One sign of fraud is the pressure to act right now!
So slow it down and save yourself some money.

***NOTE: Due to Coronavirus, our office has had to close to the public; HOWEVER, our advocates are still here for you! Please reach out at 419-222-8666 for Allen County or 419-523-1111 for Putnam County and we will get back with you as soon as possible.**





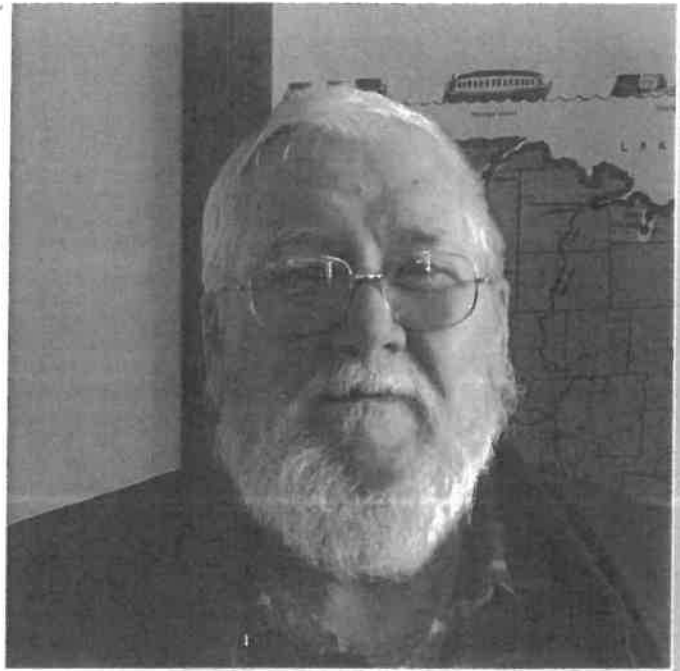
Advocate Advice

The Federal Trade Commission (FTC) has been warning consumers about scams during this time with the coronavirus. Besides watching for your own safety and health, the scammers are out again and trying to scare you into giving up your money as well. The FTC has been sending warnings about companies trying to sell products they claim cure the coronavirus. However, there is nothing, at this time, that cures coronavirus.

Other scams to watch out for are online fake sellers who say they have high demand items like cleaning and health supplies. They sell you these products and the products never arrive. The FTC suggests to find reviews online about the seller in order to determine if they are a legitimate company or seller. Also scammers are out to get your federal stimulus checks. Beware of anyone who calls asking for information to get the COVID-19 relief check to you. There is no requirement to sign up for anything; you do not need to give them any personal information to get the check; you MAY contact the IRS to do direct deposit BUT they will NOT reach out to you for this step; and there is NO early access to the check. Watch for any messages or calls that say otherwise.

Other issues have come from fake charities asking for donations to health organizations for coronavirus, fake emails phishing for your personal information, and robocalls in order to search for your personal information. Always ensure that any calls and emails are legitimate by doing some research. Confer with other family members, friends, or neighbors, complete an online search, or call your local law enforcement to report any suspicious activity. You may also call Crime Victim Services and speak with an Elder Victim Advocate to ask about scams and get assistance if you do become a victim. Call 419-222-8666 for Allen County or 419-523-1111 for Putnam County.

The Director's Corner



Why Do you Enjoy Being a Volunteer?

Are elders more at risk under COVID-19 "stay at home" orders? Yes!

COVID-19 scams are now running rampant. Elders who are isolated, have minority status, need help with activities of daily living or who have been abused before are the most vulnerable. EVM Advocates care about you! Our COVID-19 health emergency makes us doubly committed to help you feel physically safer, decrease your crime-related symptoms, increase the likelihood of a positive justice system outcome and help your financial recovery. Please call us with your concerns Monday – Friday, 8:00 a.m. to 4:30 p.m.

"I do this because I've always liked helping others. Thirty years at the Red Cross, doing exactly that, wouldn't have it any other way."

Faith, hope, love. Love shouldn't hurt.

-Elysia Bush, Director of Elder Victim Ministry

- Larry Flick, Elder Victim Ministry Volunteer

How can you get involved?

Volunteer Form

Questions and completed forms can be sent to:
Elysia Bush, Elder Victim Ministry Director
330 N. Elizabeth Street, 2nd Floor
Lima, OH 45801
419-222-8666
ebush@crimevictimservices.org

HELLO NEIGHBOR PROGRAM

Once the COVID-19 restrictions have been lifted, Elder Victim Ministry will continue offering our long-term follow-up visits called "Hello Neighbor." Hello Neighbor Volunteers visit individuals who are vulnerable and may need extra assistance. Please contact Volunteer Coordinators Becca Peckinpaugh in Putnam County and Stephanie Evans in Allen County for additional

assistance.

CALENDAR

National Crime
Victims' Rights Week

April 19-25, 2020

Get the Scoop on
Scams and Identity
Theft Group

Primrose Retirement
Community

*CANCELLED DUE
TO COVID 19

May 12, 2020
1-2:30pm

ACE Workshop

Liberty Retirement
Community

*CANCELLED DUE
TO COVID 19

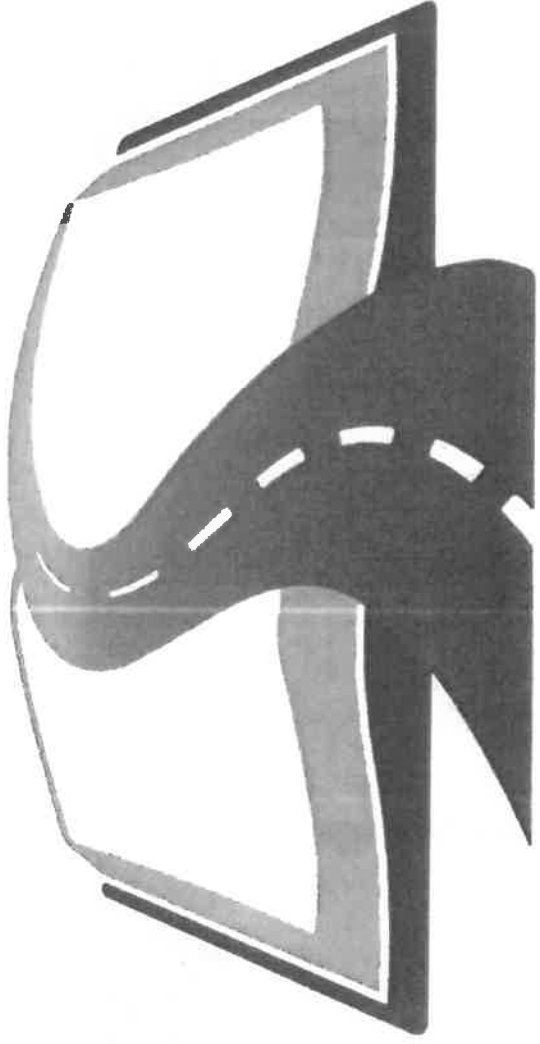
May 13, 2020 11a-
12pm

Putnam County Shred-
A-Thon
WEAAD

Putnam Co. Council on
Aging

June 17, 2020
9a-12pm





Elder Victim Ministry

Date: April 13, 2020

To: Mayor Johnson & Council

From: EMS Chief Jan Basinger

Topic: Council Meeting

Bluffton EMS calls since the COVID-19 outbreak have been down. Every call that we go on we are now wearing masks and gloves at the minimum. We send only 2 EMT's in the squad and we follow with the old police cruiser Car 100 with one or two additional people as available to assist the squad if needed. This hopefully reduces our staff with potential exposure to the virus as well as preserves our PPE. (Currently our PPE levels are very good) All patients have their temperatures checked and have a mask put on them immediately. As far as staffing we are all staying healthy and are taking our temperatures daily and we are charting them. Our staffing is down with the department due to the fear of taking home the virus to our family members. We are handling this ok at this time. We have 6-8 of us that are handling most of the calls.

Over the past month, the Chiefs in Allen County along with the Allen County EMA, Allen County Board of Health and the Hospital EMS managers have been meeting on zoom 2-3 times a week to discuss the changes and recommendations dealing with COVID-19. These meetings have been very helpful to us in making policy changes to the way we are treating patients and the way we need to report our calls to the State. We also learn the potential hot spots for the virus as well as how the Lima Hospitals are dealing with their COVID patients. Currently the census of COVID patients as well as other patients in both Lima Hospitals are very low. This is a good thing considering what the larger cities are dealing with across the United States.

I have decided to move Holly Bertka from Assistant Chief to Captain. I would like to move Rick Skilliter up to Assistant Chief. Rick has been doing our training for years and this requires many hours of work and he has never been compensated for it. Rick has been a tremendous help through this pandemic and is a very valuable resource to this community. I also believe that he will be very helpful in helping me to recruit new EMT's to our department once this pandemic is over. Holly is also a valuable officer to me and does all of my secretarial work and is also the treasurer for our department. She is very respected by our membership and is willing to take this step back to Captain. This will require a vote by council to make this approval.

If you have any questions on anything, feel free to ask.

Chief Jan Basinger