

Village of Bluffton Council Meeting Agenda

April 26, 2021 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance

Minutes

Approval of the minutes for the Village Council meeting held on Monday, April 12, 2021.

Bills

Committee Reports

Parks and Recreation – 3/23
Bluffton In Bloom – 4/12

Boards & Commissions

Tree Commission – 4/15

LEGISLATION:

ORDINANCE NO. 03-21

2nd Reading

AN ORDINANCE ESTABLISHING REGULATIONS FOR THE OPERATION OF SIDEWALK CAFES IN THE VILLAGE OF BLUFFTON, OHIO.

ORDINANCE NO. 04-21

2nd Reading

AN ORDINANCE ESTABLISHING SANITARY SEWER REGULATIONS FOR THE VILLAGE OF BLUFFTON, OHIO AND REPEALING ALL OTHER ORDINANCES TO THE SAME EFFECT.

ORDINANCE NO. 05-21

2nd Reading

AN ORDINANCE CHANGING THE LAND DIVISION DIMENSION REQUIREMENTS LISTED IN TABLE 1 OF CHAPTER 152, SECTION 038 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF BLUFFTON, OHIO.

ORDINANCE NO. 06-21

1st Reading

AN ORDINANCE ESTABLISHING STORM SEWER REGULATIONS FOR THE VILLAGE OF BLUFFTON, OHIO AND REPEALING ALL OTHER ORDINANCES TO THE SAME EFFECT.

RESOLUTION NO. 10-21

2nd Reading

A RESOLUTION APPROVING THE ADOPTION OF THE ALLEN COUNTY HAZARD MITIGATION PLAN, MARCH 2021

RESOLUTION NO. 11-21

1st Reading

Emergency

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

Village Administration Report:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Council Meeting – Monday, April 26 at 7:00 pm

Planning Commission – Wednesday, May 5 at 7:00 pm

Tree Commission – Wednesday, May 12 at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting April 12, 2021 at 7:00 p.m.

Council President Cupples presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Sehlhorst motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on March 22, 2021. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Stahl motioned, seconded by Sehlhorst, to close Vine St. from Main St. to the alley, from 7:30 a.m. – 9:00 a.m., Saturday mornings from May 1 through August 28, 2021 for free, community Jazzercise classes. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

The fiscal officer gave the following readings:

1st Reading:

Ordinance 03-21 – An Ordinance establishing regulations for the operation of sidewalk cafes in the Village of Bluffton, Ohio. Sehlhorst motioned to adopt the Ordinance, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Ordinance 04-21 – An Ordinance establishing sanitary sewer regulations for the Village of Bluffton, Ohio and repealing all other Ordinances to the same effect. Steiner motioned to adopt the Ordinance, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Ordinance 05-21 – An Ordinance changing the land division dimension requirements listed in Table 1 of Chapter 152, Section 038 of the codified ordinances of the Village of Bluffton, Ohio. Talavinia motioned to adopt the Ordinance, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Resolution 10-2021 – A Resolution approving the adoption of the Allen County Hazard Mitigation Plan, March 2021. Stahl motioned to adopt the Resolution, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned, seconded by Talavinia, to approve the issuance of a limited, personal, and revocable license to the Twisted Whisk for the installation of bike racks on the sidewalk of Cherry Street. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Sehlhorst, to approve the issuance of a limited, personal, and revocable license to the Et Cetera Shop for the installation of a bike rack on the sidewalk of North Main Street. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (1) Kingsley, motion approved.

Steiner motioned, seconded by Sehlhorst, to approve the special event request for the Bluffton Festival of Wheels on June 18, 2021. Main St, Cherry St., Church St., Elm St., and Vine St. will be closed from noon to 8:00 p.m. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (1) Kingsley, motion approved.

Kingsley motioned, seconded by Talavinia, to approve the special event request for the Bluffton High School Paint the Street event on May 14, 2021. College Avenue between Main St. and Jackson St. will be closed from 12:15 p.m. to 9:00 p.m. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Steiner, to approve the special event request for the Trout Derby on May 2, 2021. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Kingsley, to approve the special event request for the Memorial Day Parade on May 31, 2021. Main St. will be closed from 9:00 a.m. to noon. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Stahl motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting. All meetings will be at the Village Town Hall.

Bluffton in Bloom Committee – Tuesday, April 13 at 7:00 p.m.

Tree Commission – Thursday, April 15 at 7:00 p.m.

Council Meeting – Monday, April 26 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 4/26/2021

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ACCENT BUSINESS COMMUNICATIONS	805.12	Administrative	PHONES
ALLOWAY TESTING	127.50	Multiple	TESTING
AMERICAN ELECTRIC POWER	36.05	Multiple	ELECTRICITY
ANGIE ESSINGER	171.72	Multiple	PETTY CASH REIMBURSEMENT
ANTHEM BLUE CROSS BLUE SHIELD	16,904.18	Multiple	HEALTH INSURANCE
APOLLO CAREER CENTER	120.00	Police	TRAINING
ARNOLD, JARED	1,235.00	Police	REIMBURSE NEW HIRE TESTING
BLUFFTON STONE CO.	285.47	Multiple	STONE
BLUFFTON STONE CO.	245.64	Multiple	STONE
BLUFFTON STONE CO.	170.14	Multiple	STONE
CENTURYLINK	285.10	Administrative	PHONES
CENTURYLINK	62.70	Administrative	PHONES
CINTAS	161.65	Administrative	UNIFORMS
CINTAS	123.15	Administrative	UNIFORMS
CLEMANS, NELSON & ASSOCIATES, INC	175.00	Administrative	RETAINER
DOMINION EAST GAS	767.11	Multiple	NATURAL GAS
HANCOCK-WOOD ELECTRIC CO-OP	165.45	Multiple	ELECTRICITY
HANCOCK-WOOD ELECTRIC CO-OP	56.00	Multiple	ELECTRICITY
J & D SNYDER EXCAVATING LLC	23,455.81	Capital Improvements	RAILROAD STREET SANITARY
KLEEM	480.86	Street	STREET SIGNS
KLEEM	75.62	Street	STREET SIGNS
MINTEYS MAIDS	75.00	Land & Buildings	TOWN HALL CLEANING 4/15
MINTEYS MAIDS	75.00	Land & Buildings	TOWN HALL CLEANING 4/22
PERRY CORPORATION	1,747.61	Administrative	IT CONTRACT
POWER HOUSE ELECTRIC SUPPLY	152.01	Land & Buildings	CONDUIT FOR BROADBAND
RAYLE, ERIC	177.58	Police	TRAINING EXPENSE REIMBURSEMENT
SAM'S CLUB	35.95	Police	SUPPLIES
STAPLES BUSINESS ADVANTAGE	844.08	Multiple	SUPPLIES
STRYKER	13,915.80	Capital Improvements	CPR DEVICE
THE LAWFT	26.99	Police	FLAG
TIME WARNER CABLE	39.99	Multiple	CABLE
TOMMY TIRE SALES LLC	448.00	Park	MOWER TIRE SEALER
VERIZON WIRELESS	240.88	Multiple	CELL PHONES
VERIZON WIRELESS	85.88	Multiple	CELL PHONES
VILLAGE OF OTTAWA	50,818.29	Water	WATER
WESSLER ENGINEERING	200.00	Sewer	SANITARY ON-CALL SERVICES
WESSLER ENGINEERING	623.25	Street	GIS MAPPING
	<u>115,415.58</u>		
MARCH FIRE & EMS	5,925.10		
MEDICARE	85.93		
OPERS	373.47		
FICA	119.42		
BIWEEKLY PAYROLL 4/23/21	43,714.14		
MEDICARE	601.61		
OPERS	2,278.40		
OP&F	2,264.33		

Council Signature : _____

Date: _____

Village of Bluffton, Ohio Statement of Cash Position

From: 1/1/2021 to 4/30/2021

Funds: A1 to H6

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expenses YTD	Increases, Other YTD	Decreases, Other YTD	Unexpended Balance	Include Inactive Accounts: No	
								Encumbrance YTD	Ending Balance
A1	GENERAL FUND	\$1,741,120.30	\$1,131,796.83	\$600,003.66	\$0.00	\$0.00	\$2,272,913.47	\$332,499.03	\$1,940,414.44
B1	STREET FUND	\$517,341.29	\$74,956.56	\$309,316.45	\$0.00	\$0.00	\$282,981.40	\$112,671.00	\$170,310.40
B2	STATE HIGHWAY FUND	\$87,227.82	\$4,614.71	\$0.00	\$0.00	\$0.00	\$91,842.53	\$0.00	\$91,842.53
B3	CEMETARY FUND	\$21,868.47	\$6,100.00	\$6,008.17	\$0.00	\$0.00	\$21,960.30	\$6,300.00	\$15,660.30
B4	PARK FUND	\$111,843.84	\$0.00	\$60,056.30	\$0.00	\$0.00	\$51,787.54	\$68,037.69	(\$16,250.15)
B5	BENROTH MEMORIAL BRI	\$1,784.63	\$200.00	\$0.00	\$0.00	\$0.00	\$1,984.63	\$0.00	\$1,984.63
B7	COURT COMPUTER	\$5,113.14	\$0.00	\$0.00	\$0.00	\$0.00	\$5,113.14	\$0.00	\$5,113.14
B8	DUI ENFORCEMENT & ED	\$1,047.01	\$173.00	\$0.00	\$0.00	\$0.00	\$1,220.01	\$0.00	\$1,220.01
C2	SWIMMING POOL DEBT SE	\$863.28	\$0.00	\$0.00	\$0.00	\$0.00	\$863.28	\$0.00	\$863.28
C4	BLUFFTON IN BLOOM	\$2,106.50	\$0.00	\$6,070.00	\$0.00	\$0.00	(\$3,963.50)	\$8,622.25	(\$12,585.75)
D1	CAPITAL IMPROVEMENT F	\$3,477.57	\$0.00	\$0.00	\$0.00	\$0.00	\$3,477.57	\$0.00	\$3,477.57
D2	STORM SEWER IMPROVE	\$37,736.05	\$0.00	\$0.00	\$0.00	\$0.00	\$37,736.05	\$0.00	\$37,736.05
D3	FIRE & RESCUE IMPROVE	\$195,136.92	\$14,826.03	\$14,487.80	\$0.00	\$0.00	\$195,475.15	\$23,512.75	\$171,962.40
D4	SWIMMING POOL IMPROV	\$4,690.40	\$0.00	\$0.00	\$0.00	\$0.00	\$4,690.40	\$0.00	\$4,690.40
D5	EQUIPMENT REPLACEMENT	\$15,733.48	\$0.00	\$8,098.00	\$0.00	\$0.00	\$7,635.48	\$902.00	\$6,733.48
D6	AIRPORT IMPROVEMENT	\$119,159.42	\$111,049.00	\$112,196.34	\$0.00	\$0.00	\$118,012.08	\$1,151,974.39	(\$1,033,962.31)
D8	TOWN HALL IMPROVEMENT	\$266,531.83	\$0.00	\$4,633.00	\$0.00	\$0.00	\$261,898.83	\$0.00	\$261,898.83
D9	POLICE EQUIPMENT REPL	\$49,902.53	\$0.00	\$0.00	\$0.00	\$0.00	\$49,902.53	\$0.00	\$49,902.53
E1	WATER FUND	\$82,785.99	\$244,598.37	\$282,149.58	\$0.00	\$0.00	\$45,234.78	\$408,850.94	(\$363,616.16)
E2	SEWER FUND	\$126,122.22	\$202,339.84	\$137,664.45	\$0.00	\$0.00	\$190,797.61	\$165,775.80	\$25,021.81
E7	REFUSE FUND	\$88,923.71	\$73,103.07	\$152,745.96	\$0.00	\$0.00	\$9,280.82	\$186,854.04	(\$177,573.22)
E9	WATER/SEWER IMPROVE	\$189,297.95	\$214,337.99	\$346,885.45	\$0.00	\$0.00	\$56,750.49	\$497,340.15	(\$440,589.66)
F2	COMMUNITY EVENTS	\$5,880.77	\$0.00	\$0.00	\$0.00	\$0.00	\$5,880.77	\$0.00	\$5,880.77
F3	COMMUNICATIONS FUND	\$6,960.24	\$0.00	\$0.00	\$0.00	\$0.00	\$6,960.24	\$0.00	\$6,960.24
F4	POLICE CONTINUING PRO	\$6,848.17	\$0.00	\$3,296.30	\$0.00	\$0.00	\$3,551.87	\$2,380.00	\$1,171.87
F5	UTILITY RECOVERY	\$1,956.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1,956.12	\$0.00	\$1,956.12
F6	NATIONAL NIGHT OUT	\$4,875.77	\$0.00	\$0.00	\$0.00	\$0.00	\$4,875.77	\$0.00	\$4,875.77
F7	Shannon Cemetery Fund	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	(\$3,400.00)
F8	POLICE K9 FUND	\$3,868.04	\$0.00	\$368.85	\$0.00	\$0.00	\$3,499.19	\$131.15	\$3,368.04
G2	UNCLAIMED MONIES TRU	\$225.20	\$0.00	\$0.00	\$0.00	\$0.00	\$225.20	\$0.00	\$225.20
G4	CEMETARY TRUST - CW	\$1,326.66	\$0.00	\$0.00	\$0.00	\$0.00	\$1,326.66	\$0.00	\$1,326.66
G5	CEMETARY TRUST - MATT	\$524.37	\$0.00	\$0.00	\$0.00	\$0.00	\$524.37	\$0.00	\$524.37
H1	SPECIAL ASSESSMENT - K	\$897.17	\$0.00	\$0.00	\$0.00	\$0.00	\$897.17	\$0.00	\$897.17
H4	SPECIAL ASSESSMENT -	\$849.41	\$0.00	\$0.00	\$0.00	\$0.00	\$849.41	\$0.00	\$849.41
H6	SPECIAL ASSMT - JACKSO	\$119.67	\$0.00	\$0.00	\$0.00	\$0.00	\$119.67	\$0.00	\$119.67
Grand Total:		\$3,704,445.94	\$2,078,095.40	\$2,043,980.31	\$0.00	\$0.00	\$3,738,561.03	\$3,018,663.99	\$719,897.04

Parks & Rec - Minutes
Village of Bluffton
3rd Floor Town Hall
March 23th, 2021

Present: Council - Ben Stahl, Mitchell Kingsley
Staff - Jesse Blackburn
Public - Grant Mumaugh, Evan Steiner

Start: 7:00 End: 8:20
Topics: Disc golf course @ Village Park

Minutes:

- Evan and Grant presented a 21 slide presentation to the committee, detailing their vision, the rationale behind it, an explanation of disc golf, and comparisons to similar attractions in nearby communities (McComb, Lima, Findlay). Disc golf as an activity has been steadily growing over the past several years and may be a good use of available land at Village Park.
- Initial estimate puts the cost for an 18-hole course at roughly \$18,000: \$7,000 for the basket targets, \$5,000 for concrete tee pads, and \$3,000 for signage. The proposal has private funding for all pieces, including options for sponsorships at basket targets and signs.
- Looking into ODNR grants for outdoor recreation “niche facilities”; possible to build 8 holes first as a proof of concept and then add the remainder later on.
- The committee discussed concerns around the gas lines that run through the park, as well as potential damage or interference with existing facilities. While these are concerns, it is not the opinion of the committee that they are blockers.
- Next steps: requesting council approval greenlight moving ahead with the plans. We need to determine the best fiscal agent to collect private donations in support of this effort.

Ben Stahl

Mitchell Kingsley

Tree Commission
Village of Bluffton
April 15, 2021

Present: Becky Ramey, Jonathan Andreas, Jon Sommer, Jesse Blackburn, Ben Stahl.

Arbor Day: Celebration on April 24 [later determined this should be May 1] three conifers from the downtown alley containers will be planted at the south end of the soccer fields at the Bluffton Village Park as part of a screen between the fields and the creek. Time to be determined based on the scheduled use of the soccer fields. Jon will contact Fred Steiner at the Bluffton Icon about publicity for the event including an article inviting the public to submit a picture of their own tree planting leading up to or on Arbor Day.

Tree removal: Resident at 410 Greding requested the removal of two pear trees in front of their property prior to sidewalk replacement. Approval was granted.

New trees: Resident at 221 N. Jackson requested a tree in front of his property, following removal of a tree. The property has space for two small trees (5 foot tree lawn, no curb), and we need to consult with the resident regarding placement and variety of the tree(s).

Wilhelm Circle: A resident on Wilhelm Circle requested a small tree to be planted in a wedge shaped area which has been used as a flower bed. Strattons will be contacted for appropriate tree and availability.

West Elm Street project: Residents need to be contacted regarding planting in front of their property along West Elm Street between Spring St. and Bentley Road before the next meeting on May 12. Planting sites were marked at the curb last fall, but may need to be refreshed. Plans for enhancing the soil in the planting sites still need to be developed.

The next meeting of the tree commission is scheduled for Wednesday, May 12, 2021 at 7:00 pm in the town hall.

Jon Sommer
Secretary

ORDINANCE NO. 03-21

**AN ORDINANCE ESTABLISHING REGULATIONS FOR THE OPERATION OF
SIDEWALK CAFES IN THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN
EMERGENCY.**

WHEREAS: It has been determined by the Council of the Village of Bluffton, Ohio that there is a need for local businesses to extend their services to include areas of public property to be recognized as Sidewalk Cafes, and;

WHEREAS: Regulations and permitting criteria will need established to ensure safe and legally compliant conditions are provided, and;

WHEREAS: The changes necessary to achieve the operation of Sidewalk Cafes in Bluffton, Ohio are outlined below.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF
BLUFFTON, OHIO:**

SECTION 1: The following quoted text found under Chapter 95 of the Codified Ordinances of the Village of Bluffton, Ohio:

**“Regulating the Use of Skateboards, Roller Skates, Roller Blades and Other
Such Items on All Roadways, Certain Sidewalks and Certain Areas”**

Shall be replaced with:

“Sidewalk Obstructions”

SECTION 2: The following Section shall be added to Chapter 95 of the Codified Ordinances of the Village of Bluffton, Ohio.

95.04 SIDEWALK CAFES.

(a) Notwithstanding any other provision of this chapter, Sidewalk Cafés may be permitted in the Village of Bluffton in accordance with the rules and regulations as promulgated by the Village Administrator and Zoning Department. See Exhibit 95.04(1)

(b) No person or entity shall operate a Sidewalk Café without first obtaining a valid permit from the Zoning Department, and no person or entity shall operate said Sidewalk Café in violation of any rule or regulation promulgated by the Village Administrator of the Village of Bluffton. Any such violation may result in revocation of said Sidewalk Café permit.

SECTION 3: Exhibit 95.04(1) is attached for approval.

SECTION 4: That an emergency exists in the daily operation of the Village whereby failure to adopt these rules in an expeditious manner will be detrimental to the success of Sidewalk Cafes for the business community of the Village during the 2021 Spring season.

SECTION 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2021 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

ORDINANCE NO. 04-21

AN ORDINANCE ESTABLISHING SANITARY SEWER REGULATIONS FOR THE VILLAGE OF BLUFFTON, OHIO AND REPEALING ALL OTHER ORDINANCES TO THE SAME EFFECT.

WHEREAS: In the interest of public health and safety, the Village of Bluffton has determined it necessary to establish a comprehensive set of enforceable regulations regarding the Village owned and operated sanitary sewer system; and

WHEREAS: The Council of the Village of Bluffton finds that a series of Resolutions and Ordinances may be required to complete this program, this Ordinance is deemed to be the primary Ordinance by establishing a new Chapter: Chapter 52: Sanitary Sewer Regulations; and

WHEREAS: All prior Ordinances and policies inconsistent therewith need to be repealed or eliminated.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: Title V: Public Works of the Codified Ordinances of the Village of Bluffton, Ohio shall take the following organizational structure:

- Chapter 50: Garbage and Recycling
- Chapter 51: Water Regulations
- Chapter 52: Sanitary Sewer Regulations
- Chapter 53: Storm Sewer Regulations
- Chapter 54: Utility Rates and Charges

SECTION 2: Chapter 52: Sanitary Sewer Regulations is attached as Exhibit 1 to be adopted into the Codified Ordinances of the Village of Bluffton, Ohio.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____ 2021 by the governing board of the Village of Bluffton, Ohio by the following vote (2/3 required):

Yes: _____ No: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

BLUFFTON PUBLIC WORKS
CHAPTER 52: SANITARY SEWER REGULATIONS

SECTION

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Power to Regulate Water Closets and Privies - See Ohio R.C. 715.40..... 3

Power to Construct Sewerage System - See Ohio R.C. 715.40, 717.01..... 3

Compulsory Sewer Connections - See Ohio R.C. 729.06..... 3

Sewerage Rates - See Ohio R.C. 729.49 3

Regulations to Control House Sewers and Connections - See Ohio R.C. 729.51 3

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CROSS REFERENCES

Power to License Sewer Tappers and Vault Cleaners - See Ohio R.C. 715.27
Power to Regulate Water Closets and Privies - See Ohio R.C. 715.40
Power to Construct Sewerage System - See Ohio R.C. 715.40, 717.01
Compulsory Sewer Connections - See Ohio R.C. 729.06
Sewerage Rates - See Ohio R.C. 729.49
Regulations to Control House Sewers and Connections - See Ohio R.C. 729.51
Weekly Deposit of Sewer Rentals Collected - See Ohio R.C. 729.52
Untreated Sewage - See Ohio R.C. 3701.59
Interference with Sewage Flow - See Ohio R.C. 4933.24
Sewerage Districts - See Ohio R.C. 727.44 Et Seq.
Assessments - See Ohio R.C. Ch. 729
Household Sewage Disposal Systems - See OAC Ch. 3701-29

GENERAL PROVISIONS

53.100 DEFINITIONS

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicate or require a different meaning.

ACT. The Federal Water Pollution Control Act, (Pub. L, 92-500) also known as the Clean Water Act of 1977, as amended, 33 U.S.C. §§ 1251 *et seq.* (Pub. L. 95-217); as well as any guidelines, limitations and standards promulgated by the Environmental Protection Agency pursuant to the Act.

ASCE. American Society of Civil Engineers.

ASSISTANT VILLAGE ADMINISTRATOR. Operations Manager of WASTEWATER TREATMENT PLANT and sewer systems. Hired by, and reports to, Village Administrator.

BIOCHEMICAL OXYGEN DEMAND (or B.O.D.). Of sewage, sewage effluent, polluted waters or industrial wastes, shall mean the quantity of dissolved oxygen in milligrams per liter required during stabilization of the decomposable organic matter by aerobic biochemical action under standard laboratory procedures for 5 days at 20° C. The laboratory determinations shall be made in accordance with procedures set forth in *Standard Methods*.

BUILDING (or HOUSE) DRAIN. The lowest horizontal piping of a building drainage system which receives the discharge from waste and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five (5) feet outside the foundation wall of the building.

BUILDING DRAIN, SANITARY. A building drain which conveys sanitary or industrial sewage only.

BUILDING DRAIN, STORM. A building drain which conveys storm water or other clean water drainage, but no wastewater.

BUILDING (or HOUSE) LATERAL SEWER. The extension from the building drain to the public sewer system or other place of disposal.

BUILDING SEWER, SANITARY. A building lateral sewer which conveys sanitary or industrial sewage only.

BUILDING SEWER, STORM. A building lateral sewer which conveys stormwater or other clear water drainage, but no sanitary or industrial sewage.

CHEMICAL OXYGEN DEMAND (or C.O.D.). Of sewage, sewage effluent, polluted waters or industrial wastes, is a measure of the oxygen equivalent of that portion of the organic matter in a sample that is susceptible to oxidation by a strong chemical oxidant. The laboratory determination shall be made in accordance with procedures set forth in *Standard Methods*.

CFR. Code of Federal Regulations.

COMPATIBLE POLLUTANTS. Biochemical oxygen demand, suspended solids, pH, and fecal coliform bacteria, plus additional pollutants if the treatment works was designed to treat such pollutants, and in fact does remove such pollutants to a substantial degree. The term substantial degree is not subject to precise definition. Based upon normal domestic waste, substantial degree generally contemplates removals in the order of 80% or greater. Minor incidental removals in the order of 10% to 30% are not considered substantial. Examples of the additional pollutants which may be compatible include:

- (1) Chemical oxygen demand.
- (2) Total organic carbon.
- (3) Phosphorus and phosphorus compounds.
- (4) Nitrogen and nitrogen compounds; and
- (5) Fats, oils and greases of animal or vegetable origin.

except as prohibited where these materials would interfere with the operation of the treatment works.

COMPOSITE SAMPLE. Composite samples shall be comprised of a series of grab samples collected over a 24-hour period and proportionate in volume to the sewage flow rate at the time of sampling. Such samples shall be collected at such times and locations, and in such a fashion, as to be representative of the facility's overall performance.

DAILY DISCHARGE. Discharge of a pollutant measured during a calendar day or any 24-hour period that reasonably represents the calendar for purposes of sampling.

DOMESTIC SEWAGE. Wastewater from typical residential users and having pollutant characteristics of not greater than 250 mg/l BOD, 250 mg/l total suspended solids, 25 mg/l nitrogen compounds and 8 mg/l phosphorus compounds.

DOMESTIC SEPTAGE. Liquid and/or semi-solid material removed from a septic tank, septic system, cesspool, portable toilet, or other similar treatment or storage works, that is generated only by non-commercial or non-industrial users.

EASEMENT. An acquired legal right for the specific use of land owned by others.

EFFLUENT. Water, together with any wastes that may be present, flowing out of a drain, sewer, receptacle, or outlet.

ENVIRONMENTAL PROTECTION AGENCY, OR EPA. The U.S. Environmental Protection Agency, Ohio EPA, or where appropriate the term may also be used as a designation for the Village Administrator or other duly authorized official of said agency.

FECAL COLIFORM. Any of a number of organisms common to the intestinal tract of humans and animals, whose presence in sanitary sewage is an indicator of pollution.

FLOATABLE OIL. Oil, fat or grease in a physical state such that will separate by gravity from wastewater by treatment in an approved pretreatment facility.

GARBAGE. Solid wastes resulting from the handling, preparation, cooking, dispensing, storage, sale, and serving of food.

GRAB SAMPLE. A sample which is taken from a waste stream on a 1-time basis with no regard to the flow in the waste stream and without consideration of time.

FATS, OILS, GREASES (FOG). A group of substances, including hydrocarbons, fatty acids, soaps, fats, waxes, oils or any other material, that is extracted by a solvent from an acidified sample and that is not volatilized during the laboratory test procedures. Greases and oils are defined by the method of their determination in accordance with *Standard Methods*.

GREASE AND OIL OF ANIMAL AND VEGETABLE ORIGIN. Substances of biodegradable nature such as are discharged by meatpacking, vegetable oil and fat industries, food processors, canneries, and restaurants.

GREASE AND OIL OF MINERAL ORIGIN. Substances that are less readily biodegradable than grease and oil of animal or vegetable origin; and are derived from a petroleum or synthetic sources. Such substances include machinery lubricating oils, gasoline station wastes, petroleum refinery wastes, and storage depot wastes.

HOLDING TANK WASTE. Any waste from holding tanks, such as chemical toilets, campers, trailers, septic tanks, vacuum pump trucks, and the like.

INCOMPATIBLE POLLUTANT. Any pollutant that is not defined as a compatible pollutant, including non-biodegradable solids.

INDUSTRIAL WASTES. Any solid, liquid, or gaseous substance or form of energy discharged, permitted to flow, or escape from an industrial, manufacturing, commercial, or business process, or from the development, recovery, or processing of any natural resource carried on by a person and shall further mean any waste from an industrial user.

INFILTRATION. The water entering a public sewer system, including building lateral sewer service connections, from the ground through such means as, but not limited to, defective pipes, pipe joints, connections, or manhole walls.

INFILTRATION/INFLOW. The total quantity of water from surface and/or ground sources without distinguishing the source.

INFLOW. The water discharged into a public sewer system, including building lateral sewer service connections from such sources as, but not limited to, roof drains, cellar, yard and area drains, foundation drains, cistern overflows, cooling water discharges, drains from springs and swampy areas, manhole covers, cross-connections from storm sewers, catch basins, storm waters, surface run-off, street wastewaters or drainage. Inflow does not include and is distinguished from infiltration.

INFLUENT. The water, together with any wastes that may be present, flowing into a drain, sewer, receptacle, or outlet.

INSPECTOR. The person or persons duly authorized by the Village through the Village Administrator to inspect and approve the installation of building sewers and their connection to the public sewer system.

INTERFERENCE. A discharge which, alone or in conjunction with a discharge or discharges from other sources, both:

(1) Inhibits or disrupts the sewage works, its treatment processes or operations, its sludge processes, or its selected sludge use or disposal methods; and

(2) Therefore, is a cause of a violation of any requirement of the Village's NPDES permit (including an increase in the magnitude or duration of a violation) of the prevention of sewage sludge use or disposal in compliance with the following statutory provisions, regulations, or permits issued thereunder or more stringent federal, state, or local laws, rules, or regulations: Section 405 of the Clean Water Act, the Solid Waste Disposal Act (SWDA) (including title II, more commonly referred to as the Resource Conservation and Recovery Act (RCRA), and including State regulations contained in any State sludge management plan prepared pursuant to subtitle D of the SWDA), the Clean Air Act, the Toxic Substances Control Act, and the Marine Protection, Research and Sanctuaries Act.

INSPECTION OPENING. (Clean-Out) An access point to a sanitary service lateral installed for the purposes of inspecting and cleaning of the sanitary service lateral.

LOCAL LIMIT. Specific discharge limits developed and enforced by the Village of Bluffton upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5 (a)(1) and (b).

MAY. Indicates a discretionary condition.

MUNICIPALITY. Means the Municipality of Bluffton, Ohio.

NATURAL OUTLET. Any outlet, including storm sewers and overflows, into a watercourse, pond, ditch, lake or other body of surface or ground water.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT (NPDES) PERMIT. A permit issued to a POTW pursuant to section 402 of the Act and Chapter 6111. Of the Ohio Revised Code.

NON-COMPLIANCE FEE. A combined administrative and penalty fee assessed to sewer customers who fail to comply with any corrective action so ordered by the Village, or who fail to cooperate with any inspection or investigative actions deemed necessary by the Village.

NUISANCE. Anything which is injurious to health or offensive to the senses or an obstruction to the free use of property so as to interfere with the comfort or enjoyment of life or property.

OAC. Ohio Administrative Code

OPERATION AND MAINTENANCE COSTS. Costs, including labor, materials, supplies, equipment accessories and appurtenances, required to operate the facilities, keep the facilities in operating condition and maintain the capacity and performance during the service life of the treatment works for which such works were designed and constructed.

ORC. Ohio Revised Code

OTHER SERVICE CHARGES. Tap charges, connection charges, area charges and other identifiable charges other than user charges, debt service charges and excessive strength surcharges.

PASS THROUGH. A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the POTW's NPDES permit (including an increase in the magnitude or duration of a violation).

PERSON. Any and all persons, natural or artificial, including any individual, firm, company, municipal or private corporation, partnership, co-partnership, joint stock company, trust, estate, association, society, institution, enterprise, governmental agency, the State of Ohio, the United States of America, or other legal entity, or their legal representatives, agents, or assigns. The masculine gender shall include the feminine and the singular shall include the plural where indicated by the context.

pH. The logarithm (to the base 10) of the reciprocal of the hydrogen ion activity of a solution expressed in gram atoms per liter of solution.

PHOSPHORUS. The total phosphorus content of a sample including all the orthophosphates and condensed phosphates, both soluble and insoluble, and organic and inorganic species and referred to in *Standard Methods* as total phosphorus.

POLLUTANT. Any dredged spoil, solid waste, incinerator residue, sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discharged equipment, rock, sand, cellar dirt and industrial, municipal, and agricultural waste discharged into water.

POLLUTION. An alteration of the quality of the waters of the state by waste to a degree which unreasonably affects such waters for beneficial uses or facilities which serve such beneficial uses. The man-made or man-induced alteration of the chemical, physical, biological, and radiological integrity of water.

PREMISES. A parcel of real estate, including any single improvement thereon, which is determined by the Village to be a single user for purposes of receiving, using, and payment for service. Any additional improvement on the same parcel of real estate which is determined by the Village to be a user shall be separately connected to the sewer for the purpose of receiving, using, and payment for service.

PRIVATE SEWER. A pipe or conduit which is not owned by public authority.

PROPER OPERATION AND MAINTENANCE. Procedures executed in a prudent, cost-effective, and workmanlike manner which achieve the highest and/or required effluent quality of industrial discharge attainable in conformance with the best available technology and practices. Proper operation and maintenance requirements include avoidance of operational error, adherence to manual instructions, preventive maintenance, avoidance of careless or improper operation, neat accurate sampling, the handling of chemicals, lubricants, solvents, and the like in a safe and organized manner, avoidance of accidental spillage, keeping operating logs, and any other activities which produce the desired effluent quality.

PROPERLY SHREDDED GARBAGE. The wastes from the preparation, cooking and dispensing of food that has been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch in any dimension.

PUBLIC SEWER. A pipe or conduit which is owned and controlled by the Village and will consist of the following increments:

- (1) **COLLECTOR SEWER.** A sewer whose primary purpose is to collect wastewaters from individual point source discharges.
- (2) **FORCE MAIN.** A pipe in which wastewater is carried under pressure.
- (3) **INTERCEPTOR SEWER.** A sewer whose primary purpose is to transport wastewater from collector sewers to a treatment facility.
- (4) **PUMPING STATION.** A station positioned in the public sewer system at which wastewater is pumped to a higher level.

PUBLICLY OWNED TREATMENT WORKS (POTW). A treatment works owned in this instance by the Village, except that it does not include pipes, sewers or other conveyances not connected to a facility providing treatment. The term includes any devices and systems used in the storage, treatment, recycling and reclamation of municipal sewage or compatible industrial wastes. Also referred to as Wastewater Treatment Plant (WWTP).

RECEIVING STREAM. The watercourse, stream, or body of water receiving the waters finally discharged from the wastewater treatment plant.

REPLACEMENT COSTS. The expenditures for obtaining and installing equipment, accessories or appurtenances which are necessary during the useful life of the sewage works equipment to maintain the capacity and performance for which such works were designed and constructed.

SANITARY SEWER. A pipe or conduit laid for carrying wastewater and to which storm, surface, and ground waters and unpolluted industrial wastewater are not intentionally admitted.

SEWAGE. The spent water of a community. The preferred term is "Wastewater".

SEWAGE WORKS. All facilities for collecting, transporting, pumping, treating, and disposing of sewage and sludge.

SEWER. A pipe or conduit that carries wastewater or storm water.

SEWERAGE SYSTEM. The sewerage system shall be classified as sanitary sewers and storm sewers.

SHALL. Indicates a mandatory condition.

SLUDGE. Any solid, semi-solid or liquid waste generated from a municipal, commercial, or industrial wastewater treatment plant, water supply treatment plant, or air pollution control facility or any other waste having similar characteristics and effects as defined in standards issued under Section 402 and 405 of the Federal Act and in the applicable requirements under §§ 3001, 3004 and 4004 of the Solid Waste Disposal Act, Pub. L. 94-580, being 42 USC §§ 6901 *et seq.*

SLUG. Any discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch discharge, which has a reasonable potential to cause interference or pass through, or in any other way violate the POTW's regulations, local limits or permit conditions.

STANDARD METHODS. The laboratory procedures set forth in the latest edition, at the time of analysis, of *Standard Methods for the Examination of Water and Wastewater* prepared and published jointly by the American Public Health Association, the American Water Works Association and the Water Environment Federation.

STORM SEWER. A pipe or conduit laid for receiving storm and surface water, street wash, or drainage, but excludes domestic sewage or industrial waste.

STORM WATER. Any flow occurring during or following any form of natural precipitation and resulting therefrom.

TOTAL SUSPENDED SOLIDS (TSS). Solids which either float on the surface of or are in suspension in water, sewage, or other liquid and which are removable by laboratory filtration. Their concentration shall be expressed in milligrams per liter. Quantitative termination shall be made in accordance with procedures set forth in *Standard Methods*.

TOXIC POLLUTANT. Those substances referred to in Section 307 (a) of the Clean Water Act as well as any other known potential substances capable of producing toxic effects.

UNPOLLUTED WATER. Water of quality equal to or better than the effluent criteria in effect, or water that would not cause violation of receiving water quality standards and would not be benefitted by discharge to sanitary sewers and wastewater treatment facilities provided.

UPSET. An exceptional incident in which a user unintentionally and temporarily is in a state of noncompliance with the standards set forth in this chapter due to factors beyond the reasonable control of the user, and excluding noncompliance to the extent caused by operational error, lack of preventive maintenance, or careless or improper operation thereof.

USER. Any person that discharges, causes, or permits the discharge of wastewater into the sewerage system.

USER CHARGE. A charge levied on users of the wastewater treatment works for the cost of operation and maintenance of such works pursuant to Section 204(b) of Pub. L. 92-500, being 33 USC § 1284.

USER CLASS. The division of wastewater treatment customers by source, function, waste characteristics, and process or discharge similarities (such as, residential, commercial, industrial, institutional and governmental).

(1) **COMMERCIAL USER.** Any establishment involved in a commercial enterprise, business or service which, based on a determination by the Village, discharges primarily segregated domestic wastes or wastes from sanitary conveniences.

(2) **GOVERNMENTAL USER.** Any federal, state or local governmental user of the wastewater treatment works.

(3) **INDUSTRIAL USER.** Any manufacturing or processing facility that discharges industrial waste to a publicly owned treatment works.

(4) **INSTITUTIONAL USER.** Any establishment involved in a social, charitable, religious and/or educational function which, based on a determination by the Village, discharges primarily segregated domestic wastes or wastes from sanitary conveniences.

(5) **RESIDENTIAL USER.** A user of the treatment works whose premises or building is used primarily as a residence for one (1) or more persons, including all dwelling units, and the like.

UTILITY FEE SCHEDULE. A summary of charges and fees relating to the use of the Village's utilities.

VILLAGE. Means the Village of Bluffton, Ohio.

VILLAGE ADMINISTRATOR. The administrative head of the Village as defined in OAC 735.271 and 735.273.

VILLAGE COUNCIL. The elected legislative authority of the Village pursuant to ORC 731.09.

VOLATILE ORGANIC MATTER. The material in the sewage solids transformed to gases or vapors when heated at 550° C for 15 to 20 minutes.

WASTE. Includes sanitary sewage and all other waste substances, liquid, solid, gaseous, or radioactive, associated with human habitation, or of human or animal origin, or from any producing, processing, manufacturing, or industrial operation of whatever nature, including such waste placed within containers of whatever nature prior to and for purposes of disposal.

WASTEWATER. The water-carried waste from residences, businesses, and industrial establishments, singular or in any combination, together with such ground, surface, and storm waters as may be present.

WASTEWATER CONSTITUENTS AND CHARACTERISTICS. The individual chemical, physical, bacteriological, and radiological parameters, including volume, flow rate, and such other parameters that serve to define, classify, or measure the contents, quality, quantity, and strength of wastewater.

WATERCOURSE. A channel in which a flow of water occurs, either continuously or intermittently.

WATERS OF THE STATE. Any water, surface or underground, within the boundaries of the State of Ohio, except confined waters in sewers, tanks, and the like.

WEF. The Water Environment Federation

52.101 OPERATION OF SEWER UTILITY

(A) The management, control and operation of the Village of Bluffton's sanitary sewage works is hereby vested in the Village Council and Public Works Department.

(B) This chapter sets forth uniform requirements for users of the sanitary sewage works and enables the Village to comply with all applicable state and federal laws required by the Clean Water Act of 1977

(C) This chapter shall apply to the Village and to persons outside the Village who are, by contract or agreement with the Village, users of the sanitary sewage works. Except as otherwise provided herein, the Village shall administer, implement, and enforce the provisions of this chapter.

52.102 COMPLIANCE WITH STATE AND FEDERAL LAW

(A) All provisions of this chapter and limits set herein shall comply with any applicable state and/or federal requirements currently in effect.

52.103 RIGHT OF ENTRY

(A) The Public Works Department and other duly authorized employees or agents of the Village bearing proper credentials and identification shall be permitted to enter all properties for the purposes of inspection, observation, measurement, sampling and testing in accordance with the provisions of this chapter.

(B) While performing the necessary work on private properties referred to in Section 53.103(A), the Public Works Department shall observe all safety rules applicable to the premises established by the company and the company shall be held harmless for injury or death to the Village employees and the Village shall indemnify the company against loss or damage to its property by Village employees and against liability claims and demands for personal injury or property damage asserted against the company and growing out of the gauging and sampling operation, except as such may be caused by negligence or failure of the company to maintain safe conditions.

(C) The Public Works Department or agents of the Village of Bluffton bearing proper credentials and identification shall be permitted to enter all private properties through which the Village holds a duly negotiated easement for the purpose of, but not limited to, inspection, observation, measurement, sampling, repair and maintenance of any portion of the sewage works lying within said easement. All entry and subsequent work, if any, on said easement shall be done in full accordance with the terms of the duly negotiated easement pertaining to the private property involved.

52.104 RESPONSIBILITY FOR OBSTRUCTING OR DAMAGING SEWERS

If a public sewer becomes obstructed or damaged because any of the substances identified in this ordinance were improperly discharged, the person or persons responsible for such discharge shall be billed and shall pay for the expenses incurred by the Public Works Department in cleaning out, repairing, or rebuilding the sewer.

52.105 SPECIAL AGREEMENTS

No statement contained in this chapter shall be construed as prohibiting any special agreement or arrangement between the Village and any person whereby an industrial waste of unusual strength or character may be accepted by the POTW for treatment whether with or without pretreatment, provided that such agreement does not violate National Categorical Pretreatment Standards for the specific category of industrial user, provided that there is not impairment of the functioning of the sewage works by reason of the admission of such wastes, and provided that no extra costs are incurred by the Public Works Department without recompense by that person.

BUILDING SEWERS AND CONNECTIONS

52.200 PERMIT REQUIRED FOR SEWER CONNECTIONS

(A) No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenance thereof without first obtaining a written Zoning Building Permit from the Village Administrator, or designated appointee.

(B) There shall be one class of building sewer permits. The owner or his agent shall make application on a Zoning Building Permit furnished by the Village. The permit application shall be supplemented by any plans, specifications or other information considered pertinent in the judgment of the Village Administrator, or designated appointee. A tap fee shall be paid in conjunction with the permit application in accordance with the Utility Fee Schedule.

52.201 OWNER'S LIABILITY; DUTY TO IDEMINIFY VILLAGE.

(A) All costs and expenses incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the Village from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

(B) The owner of real estate for which a building sewer has been installed, is financially and otherwise responsible for the proper operation and maintenance of the building sewer, from the building itself to the edge the property line, or to the public right of way.

52.202 REQUIREMENT OF SEPARATE SEWERS; EXEMPTION

All structures shall have an individual sanitary service lateral, although some larger structures may require additional service laterals. Commercial and industrial structures shall not share a service lateral with any other structure.

1. Exemptions. Under certain circumstances, and with the approval of the Village Administrator, single-family residential structures on adjacent or adjoining lots, or structures constructed on the same lot, may be permitted to share a single service lateral. Any approved shared service lateral must be installed to specifications listed in Section 53.204, with the addition of an Inspection Opening on each service lateral within one foot of the individual connection to the shared service lateral.

52.203 USE OF OLD BUILDING SEWERS

Old building sewers may be used in connection with new buildings only when they are found, upon examination and testing by the Inspector, to meet all requirements of this chapter. All testing as required by the Village shall be the responsibility of the building Owner requesting connection to the old building sewers.

52.204 OWNERSHIP OF BUILDING SEWERS

Upon adoption of this chapter, property owners are responsible for building sewers or laterals from the building to the property line, right-of-way, or easement. Any building sewer or lateral replaced or installed after the adoption of this chapter, and upon a passing inspection from the Village, including the absence of all inflow and infiltration, will be under ownership of the Village, from the right of way or property line to the sewer main and the property owner will be responsible from the right of way or property line to the building.

52.205 BUILDING SEWER CONSTRUCTION STANDARDS

(A) The size, slope, alignment, materials of construction of a building sewer and the methods to be used in excavating, placing of the pipe, joint testing and backfilling the trench shall all conform to the requirements of the building and plumbing code or other applicable rules and regulations of the Village. In the absence

of code provisions or in amplification thereof, the materials and procedures shall comply with the specifications of the ASCE Manuals and Reports on Engineering Practice No. 60 WEF Manual of Practice No. FD-5.

(B) Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

(C) No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, sump pumps or other sources of surface run-off or ground water to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer.

(D) All exterior sanitary sewer pipes shall be constructed of six-inch (6") pipe, or larger where applicable, of gasketed polyvinyl chloride (PVC) SDR 35 pipe. Solvent-weld pipe shall not be permitted. Sewers must have a gradual fall of not less than one foot per one hundred feet of length, or 1/8" per foot, with no sharp breaks in grade. Changes in direction must be made with 22° or 45° fittings or wyes. 90° fittings are only permitted where a service lateral makes a vertical drop. Sewer pipes shall be bedded and backfilled to a minimum of 12" above the top elevation of the sewer with #8, #57, or #67 stone or gravel.

1. Sewer excavations made within the paved area of any street, road, driveway, or under any area where a sidewalk will be constructed, shall be backfilled to the bottom edge of any existing pavement or sidewalk with either #57 stone, or compacted #304 stone. Any street excavation that will not be immediately paved over shall be topped off with a minimum of three-inches (3") of compacted #411 stone or gravel, or a minimum of three-inches (3") of compacted cold mix asphalt.

2. No sanitary sewer shall be constructed within ten-feet (10') of any potable water line. If a sanitary sewer must cross a potable water line, the sewer shall cross under the water line with a minimum of eighteen inches (18") of clearance. All sanitary sewers shall be installed to maintain a minimum five-foot (5') distance from any other public or private utility, and at no time shall any other utility, either private or publicly-owned, share or be installed in the same trench as a sanitary sewer.

(E) Inspection Openings (clean-outs) shall be installed within ten feet of the edge of the building served, and every one-hundred feet thereafter. Inspection openings shall consist of a six-inch (6") diameter straight tee, clean-out tee, or a two-way clean-out. Four-inch (4") inspection openings are permitted, but only within ten-feet (10') of the building served. Wyes shall not be used for inspection openings. Inspection openings shall be topped with a threaded clean-out plug and shall terminate at or just below finished grade. Inspection openings installed within a paved or gravel driving surface shall be topped with an approved cast-iron clean-out cover.

52.206 EXCAVATIONS

(A) All excavations for building sewer installations must be adequately guarded with barricades and lights to protect the public from hazards. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Village.

52.207 CONTROL MANHOLE

Each user discharging industrial wastes into a public sewer shall install a suitable control manhole(s) with such necessary meters and other appurtenances in the building sewer to facilitate observation, sampling, and measurement of the wastes, including domestic sewage. Such manhole(s), when required, shall be accessible, safely located, and constructed in accordance with plans approved by the Public Works

Department. The manhole(s) shall be installed by the owner at his expense and shall be maintained by him to be safe and accessible at all times.

52.208 INSPECTION

(A) Agents of the Village shall be allowed entry into the properties, including houses, which are connected to the Village's sanitary sewer for the purposes of inspecting and testing the plumbing and associated connections. The Village of Bluffton shall make advance notice of said inspection and shall coordinate with property or facility owners. Notice of inspection and the conduction of inspections shall conform with the Sanitary Compliance Inspection program.

(B) No excavation of any public street or right-of-way, or connection, tapping, or opening of public sewer shall occur without 48 hours written notice to the Village Administrator, or designee. The work may not proceed until written approval of the Village Administrator, or designee, is obtained. All excavations for building sewer installation shall be adequately guarded with barricades and lights to protect the public from hazard. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Village. All backfilling of the excavation made for such connection shall comply with approved sewer construction standards.

52.209 PRIVATELY OWNED SANITARY LIFT PUMP REQUIREMENTS

(A) Property owners with new or existing sanitary lift or grinder pumps are responsible for operations and maintenance of the pump(s) and appurtenances.

52.210 ILLICIT CONNECTIONS TO THE SEWER

(A) No property owner, occupant, user, or person shall discharge or cause to be discharged any stormwater, surface water, groundwater, roof runoff, subsurface drainage, cooling water, unpolluted water, or unpolluted industrial process waters to any sanitary sewer. Illicit connections include, but are not limited to sump pumps, foundation drains, French drains, yard drains, gutter downspouts, cistern overflow pipes, and any other stormwater drainage receptacle(s).

(B) Stormwater, unpolluted industrial cooling waters, and process waters may be discharged, upon approval of the Village Administrator and other regulatory agencies, to public stormwater facilities or a natural outlet.

(C) Removal of Illicit Connections Required.

(1) Whenever the Village Administrator finds that any provision of subsection (A) or (B) hereof is being violated, a written order shall be issued to the person responsible for the removal, elimination, or correction of such condition(s), to remove such connectors or drains from such sanitary sewer within thirty (30) days after service of such order.

(2) The service of such order, as mentioned herein, shall be made in person by a representative of the Village where possible. Where not possible, delivery of such order shall be made by Certified Mail.

(D) Non-Compliance Fee for Illicit Connection.

(1) Every person owning property shall allow an employee or agent of the Village, a designated representative of the Village, or a licensed plumber, acting on the Village's behalf with the consent of the owner, to inspect the building to determine if sump pumps or other prohibited discharges are connected to the sanitary sewerage system.

(2) Any property found to have an illicit connection, either direct or indirect, to the sanitary sewerage system shall receive a written notice from the Village that necessary repairs be completed and furnish proof of the repairs to the Village within thirty (30) days of notification of said violation.

(3) Upon confirmation of the elimination of the illicit connection, the illicit connection will be considered resolved and no further action will be taken.

a. Nothing in this section prohibits the Village of Bluffton from granting an extension to property or facility owners in order to comply with this ordinance.

(4) If the illicit connection is not corrected, or a property owner refuses to schedule a Sanitary Compliance Inspection or refuses to permit access to conduct said inspection within ninety (90) days of the first written notice, the facility or property owner will be subject to a Non-Compliance Fee. The fee covers the cost for treating the extraneous flow or potential extraneous flow contributed to the sewerage system. The fee will be in addition to all other sanitary sewer user charges and will be added to the property owner's utility bill each month until the property is compliant with this ordinance.

(5) To remove the Non-Compliance Fee, the owner of the subject property shall request, in writing, an inspection by the Village. An inspection will be scheduled with the facility or property owner within ten days of the receipt of the inspection request. If the inspection reveals no illicit connections, then the Non-Compliance Fee will be removed during the next utility billing cycle.

(6) Fees are listed in the Utility Fee Schedule which may be revised from time to time by the Village Council.

52.211 FAT, OIL, GREASE & SAND (FOGS) INTERCEPTORS

(A) Fat, oil, grease and sand interceptors shall be required for users of the POTW, whereas the user is included in the categories below.

- a. All food service establishments, including but not limited to bakeries, butcher shops, cafes, clubhouses, commercial kitchens, delicatessens, ice-cream parlors, restaurants, schools, hospitals, meat-packing plants, fat-rendering plants, soap factories, or any similar facility, especially where meat, poultry, seafood, dairy products, or fried foods are prepared or served;
- b. All shopping centers that have food service or processing facilities,
- c. All commercial auto washing facilities, motor vehicle repair shops,
- d. All assisted-living facilities, nursing homes, childcare facilities,
- e. All other facilities discharging or having the potential to discharge FOGS into the POTW.
 1. Any other user, facility, business, or operation determined by the Village Administrator or designee, by the County Board of Health, or County Sanitary Engineer, where the user discharges, or has the potential to discharge FOGS in amounts or concentrations, that such discharges will negatively impact the operation of the POTW.
 2. Exemption. The Village Administrator or designee, may, under specific circumstances, exempt a user from these requirements, provided that the user can submit proof (via engineering documents and/or chemical analysis) that the users discharges shall not negatively impact the POTW. This does not exempt the user from any future requirements imposed by the Village in regard to changes in levels of FOGS in the user's discharges. Any user desiring an Interceptor Exemption shall submit a permit request and fee.

It is not the opinion of the Village that such interceptors shall be required for private living quarters or dwelling units.

(B) All interceptors shall be of a type and capacity approved by the Village, the County Board of Health, and/or the County Sanitary Engineer. Fiberglass or plastic interceptors are recommended for increased service life. All interceptors shall have a capacity of 15 percent of the daily flow, or a minimum of 1,000 gallons. All interceptors shall be installed as per engineered drawings, or established construction standards, and shall be located as to be readily and easily accessible for inspection and kept clean at all times. Grease and oil interceptors shall be constructed

of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, water-tight, and equipped with easily removable covers which when bolted in place shall be gas-tight and water-tight and be capable of the maximum flow rate of the pipe installed therein.

1) Under-sink grease interceptors may be permitted based on the type of business, the average daily wastewater flow, and the number and type of wastewater fixtures. Under-sink grease interceptors, when approved, shall comply with all requirements of this ordinance.

(C) Where installed, all grease, oil, and sand interceptors or traps shall be maintained by the owner and maintenance of the interceptors and traps shall be maintained and provided to the Village within ten (10) days following the date of service, and records shall be made available upon request for a period of three (3) years following the date of service. Any user of a permitted grease interceptor who has not submitted cleaning, service, and/or inspection documentation to the Village Administrator or designee by December 31st of the current year, will be charged a \$200.00 Non-Compliance fee. This fee shall be paid within ninety (90) days of receipt of the charge, or the charge shall be levied against the user's property tax.

1. Interceptors shall be cleaned at least once each calendar quarter, or more frequently as needed. Any facility desiring a schedule less frequent than quarterly shall submit a Request for Cleaning Variance to the Village and be able to demonstrate that the cleaning intervals can be increased without impairment of the POTW. This permit shall be valid for a period of three years from the date of approval. Every three years the user must submit a new permit application before a permit renewal will be granted.

(D) Employees or agents of the Village of Bluffton may inspect the interceptors, separators, or traps located on the property at any time. The Village shall provide advance notice to the property or facility owner of the inspection, except in emergency situations.

(E) If the user is not maintaining the equipment, the Village may clean the part of the sewerage system damaged by the owner and the user will be liable for any expense, including any cleaning, loss or damage to the sewerage system, in addition to the amount of any fines imposed under state or federal law.

(F) Permits & Fees

1. Interceptor Installation/Operation (I/O) 3 Year No Charge
2. Interceptor Exemption, *See Fee Schedule*
3. Cleaning Frequency Variance Permit, One Year, Cost: *See Fee Schedule*
4. Expired I/O permits shall be charged \$100.00 late fee upon renewal.

5. Legacy permits may be issued to any adequately operating grease interceptor that was installed and operating prior to the adoption of this ordinance. Legacy permits shall be granted at no cost to the owner for a period of one (1) year. Prior to granting a renewal, the Village shall ensure that the grease interceptor is working adequately and as designed or shall order the repair and/or replacement of the interceptor, so said interceptor meets all requirements of this ordinance. After the one-year Legacy permit period expires, and only after an inspection proves that the interceptor is working as designed, the interceptor shall qualify for the standard three-year Interceptor Operation Permit.

a. Fees are listed in the Utility Fee Schedule, and fees may be revised at any time by the Village Council.

WASTEWATER ADMISSIBILITY

52.300 UNLAWFUL ACTIVITY

It shall be unlawful for any person or user:

(A) To deposit or permit to be deposited in an unsanitary manner upon public or private property within the Village, or in any area under the jurisdiction of the Village, any human excrement, garbage or other objectionable waste;

(B) To deposit in any unsanitary manner on public or private property within the jurisdiction of the Village any wastewater or other polluted waters, except where suitable treatment has been provided in accordance with provisions of this chapter and the NPDES permit;

(C) To discharge into any sewer or drain connected to the sewerage system, any oils, greases, fats, acids, chemicals, soot, iron or mineral wastes, ashes or cinders, garbage, dead animals, rags, wipes (including those labeled as "flushable"), hair, or any wastes which may cause clogging, or which may be injurious to the sewers, sewage pumping equipment, treatment or disposal works, or interferes with the proper treatment of domestic sewage, or the operation, and maintenance of the sewage disposal works;

(D) To connect any floor drain, pit drain, or any other drain subject to receiving oil, grease, or gasoline, to the sewerage system or drain connected thereto, unless equipped with a suitable approved interceptor or trap that will keep oils and greases from entering the sewerage system. Whoever violates Sections A through D is guilty of Disorderly Conduct, a minor misdemeanor.

(E) To discharge into the sewerage system or into any drain connected thereto, any hot, suffocating, corrosive, inflammable, or explosive liquids, gases, acids, vaporous substances, oils or anything that may be detrimental to the successful operation of the POTW. Whoever violates this section is guilty of Criminal Damaging or Endangering, a misdemeanor of the second degree.

(F) To connect any rain leader, downspout, area drain, cistern overflow, or any other storm water drain to the sanitary sewer system or to any drain connected thereto. Whoever violates this section is guilty of Disorderly Conduct, a minor misdemeanor.

(G) To discharge water used only for cooling or refrigeration purposes into the sanitary sewer system which is connected to the POTW in quantities so as to interfere with the successful operation of the POTW. Whoever violates this section is guilty of Disorderly Conduct, a minor misdemeanor.

(H) To discharge or cause to be discharged to any natural outlet any wastewater or other polluted waters except where suitable treatment has been provided in accordance with provisions of this chapter and the NPDES permit. Whoever violates this section is guilty of Disorderly Conduct, a minor misdemeanor.

(I) To maliciously, willfully and negligently break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is a part of the sewage works. Whoever violates this section is guilty of Disrupting Public Services, a felony of the fourth degree.

52.301 DISCHARGE OF STORM WATER AND OTHER UNPOLLUTED DRAINAGE

(A) No person shall discharge or cause to be discharged to any sanitary sewer, either directly or indirectly, storm water, surface water, ground water, roof runoff, subsurface drainage, cooling water, unpolluted water or unpolluted industrial water without the specific permission of the Village.

(B) Unpolluted water from air conditioners, cooling, condensing systems or swimming pools shall be discharged to an approved storm sewer, where available. Where a storm sewer is not available, discharge may be to a natural outlet approved by the Village, the State of Ohio, and other regulatory agencies.

52.302 PRIVY, PRIVY VAULTS, CESSPOOLS OR SEPTIC TANKS

(A) It shall be unlawful for any owner or lessee of any lot or parcel of land within the Village to place, deposit, or permit to be deposited any human excrement, garbage, or any other organic waste upon the premises in a way or place that the same is exposed to flies, rodents, small domestic animals or will endanger a water supply.

(B) It shall be unlawful to construct and maintain any privy, privy vaults, cesspool or septic tank intended for, or subject to, receiving human excrement wherever a public sanitary sewer is located in any street, alley, right-of-way, or easement adjacent to, or within 200 feet of the foundation wall of the structure from which the sewage or other waste originates (ORC 6117.51.C and D). Where a new public sanitary sewer connection is made, the existing privy, privy vault, cesspool or septic tank intended for or subject to receiving human excrement, shall be cleaned, removed and filled in accordance with the County Board of Health regulations.

(C) (1) Where a public sanitary or combined sewer is not available, the building sewer shall be connected to a private wastewater disposal system.

(2) Any private wastewater disposal system, as provided in subsection 53.302, shall conform to all applicable Village, County, State and Federal laws and codes.

(3) The owner of a private wastewater disposal facility shall operate and maintain the facilities in a sanitary manner at all times, at no expense to the Village.

(4) Whenever, in the opinion of the Village Administrator, any privy, vault, cesspool or septic tank shall become offensive to the safety, health, comfort, convenience or repose of the public he shall give notice to the owner personally or by mailing the notice by registered mail to such owner at his last known address, requiring the owner or occupant of the premises to clean, remove or alter the privy, vault, cesspool or septic tank in a satisfactory manner within five (5) days from the date of notice. Should the owner or occupant of the premises fail to clean, remove or alter such privy, vault, cesspool or septic tank, or fail to connect to the sewer system as specified in this chapter, within the time specified, the Village Administrator shall cause the work to be done and the expense for such work shall become an obligation of the owner of the property to the Village. Such obligation shall be collected in a manner consistent with Village policy, or in a suit at law, or the charges shall be certified to the County Auditor and be collected as other taxes are collected. No person shall remove or dispose of the contents of any privy, vault, cesspool or septic tank except in a manner approved by the Village Administrator and the State/County Boards of Health.

(5) At such time as a public sewer becomes available to a property served by a private wastewater disposal system, as provided in subsection (B) hereof, a direct connection shall be made to the public sewer within one (1) year in compliance with this chapter, and any septic tanks, cesspools, and similar private wastewater disposal facilities shall be abandoned in accordance with state or local laws.

(D) Abandonment of Septic Tanks or Vaults. Upon connection to a public or private sanitary sewer, the existing septic tank or vault shall be pumped out and the waste disposed of by a licensed hauler. When the tank or vault has been verified as empty, the top and bottom of the tank or vault shall be fractured or broken

so that the tank shall not hold water. The tank or vault shall then be filled with #57 stone or a similar gravel, and the top covered with earth.

52.303 GENERAL PROHIBITED DISCHARGES

No user shall contribute or cause to be contributed, directly or indirectly, any pollutant or wastewater which will interfere with the operation or performance of the sewage works. These general prohibitions apply to all such users of the sewage works whether or not the user is subject to national, state, or local pretreatment standards or requirements. A person or user may not contribute the following substances to any sewage works:

(A) Any liquids, solids or gases which by reason of their nature or quantity are or may be sufficient, either alone or by interaction with other substances, to cause fire or explosion or be injurious in any other way to the sewage works or to the operation of the POTW. At no time shall two successive readings on an explosion hazard meter, at the point of discharge into the system (or at any point in the system), be more than 10% of the Lower Explosive Limit (LEL) of the meter. Prohibited materials include, but are not limited to, gasoline, diesel fuel, kerosene, naphtha, benzene, toluene, xylene, ethers, alcohols, ketones, aldehydes, peroxides, chlorates, perchlorates, bromates, carbides, hydrides and sulfides and any other substance which the Village, the state or EPA has notified the user is a fire hazard or a hazard to the system.

(B) Solid or viscous substances which may cause obstruction to the flow in the sewage works or other interference with the operation of the POTW such as, but not limited to: grease, garbage with particles greater than 1/2 inch in any dimension, animal guts or tissues, paunch manure, bones, hair, hides or fleshings, entrails, whole blood, feathers, ashes, cinders, sand, spent lime, stone or marble dust, metal, glass, straw, shavings, grass clippings, rags, wipes (including those labeled as "flushable"), spent grains, spent hops, waste paper, wood, plastics, gas, tar, asphalt residues, residues from refining or processing of fuel or lubrication oil, mud, glass grinding or polishing wastes, or butchers offal.

(C) Any pollutant, including oxygen demanding pollutants (BOD and the like) released in a discharge at a flow rate and/or pollutant concentration which will cause interference with the POTW.

(D) Any wastewater having a pH less than 6.0, unless the POTW is specifically designed to accommodate such wastewater, or wastewater having any other corrosive property capable of causing damage or hazard to structures, equipment, and/or personnel of the POTW.

(E) Any wastewater containing toxic pollutants in sufficient quantity, either singly or by interaction with other pollutants, to:

- (1) Injure or interfere with any wastewater treatment process.
- (2) Constitute a hazard to humans or animals.
- (3) Create a toxic effect on the receiving waters of the POTW or to exceed the limitation set forth in a categorical pretreatment standard.

(F) Any noxious or malodorous liquids, gases, or solids which either singly or by interaction with other wastes are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into the sewers for maintenance and repair.

(G) Any substance which will cause the POTW to violate its limits and restrictions set forth in the Village's NPDES permit.

(H) Any substance with objectionable color not removed in the treatment process, such as but not limited to, dye wastes and vegetable tanning solutions.

(I) Any wastewater having a temperature which will inhibit biological activity in the POTW resulting in interference; but in no case, wastewater with a temperature at the introduction into the POTW which exceeds 40°C (104°F) or any liquid or vapor discharged into the sewage works having a temperature higher than 60°C (140°F).

(J) Any unpolluted water, including, but not limited to non-contact cooling water.

(K) Any waters or wastes containing acid, metallic pickling wastes, or concentrated plating solutions.

(L) Any toxic radioactive isotopes of such half-life or concentration as exceeds limits established by Federal Regulations. The radioactive isotopes Iodine-131 and Phosphorus-32 used in hospitals are not prohibited, if they are properly diluted before being discharged into the sanitary sewer.

(M) Any waters or wastes containing any toxic substances in quantities that are sufficient to interfere with the biochemical processes of the POTW that will pass through the POTW into the receiving stream in amounts exceeding the standards set by federal, interstate, state or other competent authority having jurisdiction or contaminate sewage sludge, that contain iron or any other toxic ions, compounds, or substances in concentrations or amounts exceeding the limits established from time to time by the Village that exert an excessive chlorine requirement on the POTW.

(N) Any unusual volume of flow or concentration of wastes constituting slugs that for a duration of 5 minutes or more have a concentration or flow of more than 5 times the average concentration of the BOD, the suspended solids or flow of the customer's sewage discharged during a 24-hour period of normal operation and are released in a single extraordinary discharge event which causes interference to the POTW.

(O) Any substance which may cause the POTW's effluent or any other product of the POTW such as residues, sludges, or scums to be unsuitable for reclamation and reuse or to interfere with the reclamation process. In no case shall a substance discharged to the POTW cause the POTW to be in noncompliance with sludge use or disposal criteria, guidelines or regulations developed under Section 405 of the Act, any criteria or guidelines of or pursuant to the Solid Waste Disposal Act, Resource Conservation and Recovery Act, the Clean Air Act, the Toxic Substances Control Act, or state criteria applicable to the sludge management method being used.

(P) Any wastewater which causes a hazard to human life or creates a public nuisance.

52.304 SPECIFIC PROHIBITED DISCHARGES

Whether or not the user is subject to national, state, or local pretreatment standards or requirements, the Village reserves the right to establish local discharge limits for any pollutant or wastewater.

52.305 DILUTION

No user shall ever increase the use of process water, or in any way attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in the Federal, State or local standards. The Village may impose mass limitations on users who are using dilution to meet the pretreatment standards or requirements of this subchapter.

52.306 RIGHT TO REVISION.

The Village reserves the right to establish more stringent standards or requirements on discharges to the sewage works.

52.307 TEMPORARY DISCHARGE PERMIT

(A) Where approved by the Village Administrator and the Operator of the wastewater treatment works, a temporary discharge permit may be issued to permit the discharge of pre-treated wastewaters from the following types of activities.

- b. Groundwater Remediation
- c. Utility/Manhole Pumping
- d. Accumulated Surface Water
- e. Tank Removal/Installation
- f. Pipe Testing
- g. Hydrogeologic Testing
- h. Trenchless Excavation
- i. Non-Contact/Uncontaminated Cooling Water

(B) Prior to accepting such discharges, the Village requires a chemical analysis to be performed on the wastewater to be discharged, and a copy of said testing shall be submitted with the Temporary Discharge Permit. The permits shall be valid for periods of thirty (30), sixty (60) or ninety (90) days. If additional time is needed, the party requesting an extension shall request another permit and shall be required to justify the need for the extension.

Requesting party shall provide a telephone number for the on-site contact for the business/company processing the wastewater and a site diagram.

Requesting party shall be responsible for all treatment costs and permit fees. Costs for treatment of discharges shall be calculated according to the current charges contained in the Utility Fee Schedule.

A non-refundable permit fee shall be submitted with the completed permit application. *See Utility Fee Schedule.*

1. Any person(s) found to be discharging, or permitting to be discharged, any of the aforementioned wastewaters to the sanitary or storm sewerage systems without a permit shall be charged a minimum of \$1000.00 per day, for each day of violation and shall be responsible for all costs incurred by the Village for the remediation of any damages.

2. Any person or persons permitting the discharge of wastewaters after the expiration of a Temporary Discharge Permit shall be fined no less than \$500.00 and shall not be permitted to resume discharges until issuance of a new Temporary Discharge Permit.

52.308 SEPTAGE RECEIVING

The Village of Bluffton Wastewater Treatment Plant will accept domestic septage from authorized septic haulers, and only in accordance with the regulations set forth in this ordinance.

(A) Any licensed septic hauler may apply for permission to dispose of domestic septage at the Bluffton Wastewater Treatment Plant, provided the following requirements are met.

1. Each hauler desiring to dispose of domestic septage shall be licensed, insured, and shall apply for a Septage Disposal Permit.

2. Once permitted, the hauler shall maintain records of the locations where septage is collected from, and the quantities of septage collected, and shall retain said records for the duration of the permit period. Haulers shall provide all records pertaining to septage disposed at the Bluffton Wastewater Treatment Plant. upon request.

3. Haulers shall pay a disposal fee, per gallon, as provided in the Utility Fee Schedule, invoiced each month.

(B) Septage Disposal Requirements.

1. No hauler shall dispose of any wastewater of sufficient strength or chemical, or bio-chemical composition that results in an upset of treatment processes. Any hauler violating this rule shall be prohibited from disposing septage at the Village for no less than one (1) year and shall compensate the Village for any costs related to returning the Wastewater Treatment Plant to operating condition.

2. No hauler shall dispose of septage containing significant amounts of grit, sand, pebbles, or any other debris that endanger or damage wastewater treatment equipment. Any hauler violating this rule shall be prohibited from disposing septage at the Village for no less than one (1) year and shall compensate the Village for any costs related to returning the Wastewater Treatment Plant to operating condition.

3. Each hauler shall complete a Disposal Ticket each time any amount of septage or wastewater is disposed of at the Bluffton Wastewater Treatment Plant. Each Disposal Ticket shall contain information identifying the dates, locations and quantities of septage that were collected for disposal. Failure to complete a Disposal Ticket shall result in a thirty (30) day suspension of disposal privileges.

4. Each hauler shall, upon request from the Wastewater Treatment Plant Operator or designee, provide a sample of septage for mercury and heavy metals analysis. A minimum of one sample per month from no less than 75% of the total permitted haulers shall be collected. Haulers will be provided the results of the analysis by the Village, and any concerns about mercury and/or heavy metal contamination will be addressed with the hauler.

a. Any hauler found to be repeatedly, knowingly, or negligently disposing of septage with a high mercury and/or heavy metal concentration will be reported to the Ohio EPA, and will be permanently disqualified from having disposal privileges. The Village may also file criminal and/or civil charges and seek compensation for costs and damages.

(D) A Domestic Septage Disposal Permit shall be valid for a period of three (3) years from the date of approval. Renewal applications shall be submitted no less than thirty (30) days prior to the expiration of the permit.

(F) In order to regulate and minimize the amount of domestic septage received at the Bluffton Wastewater Treatment Plant, domestic septage shall only be accepted from the following townships:

- a. Richland Township, Allen County
- b. Orange Township, Hancock County
- c. Union Township, Hancock County
- d. Liberty Township, Hardin County
- e. Jackson Township, Allen County
- f. Bath Township, Allen County
- g. Monroe Township, Allen County
- h. Pleasant Township, Putnam County
- i. Riley Township, Putnam County

(G) Permits, Fees & Penalties

1. Septage Disposal Permit (SDP), 3 Year Period, Cost: *See Fee Schedule*

2. SDP Renewal Fee: *See Fee Schedule*

3. Expired SDP Permit Renewal Fee: *See Fee Schedule*

4. Penalties for Violations:

(a) A1 Through A3: Permanent disqualification of permit/privileges, criminal and/or civil charges or penalties.

(b) B1 Through B2: One (1) year suspension of disposal permit, plus damages.

(c) B3 Through B4: Thirty (30) day suspension of disposal privileges.

(d) B4a: Permanent disqualification of permit/privileges, criminal and/or civil charges or penalties

(e) Repeated Violations of B1 through B4: Two (2) year suspension, \$500.00 fine.

(H) Non-Domestic Septage Exception

Any currently permitted septage hauler may, at the discretion of the Wastewater Treatment Plant Operator, dispose of non-domestic septage or sanitary wastewater at the Bluffton Wastewater Treatment Plant. The Wastewater Treatment Plant Operator reserves the right to refuse any disposal request which he or she believes will cause treatment process upset or cause a violation of the Village of Bluffton's NPDES permit. At no time will septage be accepted that contains high levels of phosphorus, heavy metals, or any other contaminant at levels higher than permitted by the USEPA, Ohio EPA and/or the Village of Bluffton's NPDES permit.

1. Prior to disposing of non-domestic septage and/or wastewaters, a Temporary Discharge Permit shall be issued to the hauler requesting disposal, even if the hauler is currently permitted to dispose of septage at the Bluffton Wastewater Treatment Plant.

RATES AND CHARGES

52.500 DEFINITIONS

For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

COUNCIL. The Village of Bluffton Council or any duly authorized officials acting on its behalf.

INDUSTRIAL WASTES. The wastewater discharges from industrial, trade or business processes as distinct from employee wastes or wastes from sanitary conveniences.

MAY. The act referred to is permissive.

PERSON. Any and all persons, natural or artificial, including any individual, firm, company, municipal or private corporation, association, society, institution, enterprise, governmental agency or other entity.

SEWAGE. This term shall have the same meaning as defined in the sewer use ordinance.

SEWER USE ORDINANCE. A separate and companion enactment to this subchapter, which regulates the connection to and use of public and private sewers.

SHALL. The act referred to is mandatory.

VILLAGE. The Village of Bluffton acting by and through the Council.

52.501 COLLECTION

(A) For the use of and the service rendered by the sewage works, rates and charges shall be collected from the owners of each and every lot, parcel of real estate, or building that is connected to the Village's sanitary

sewer system or otherwise discharges sanitary sewage, industrial wastes, water or other liquids, either directly or indirectly, into the sanitary sewerage system of the Village.

(B) The rates and charges shall be payable as hereinafter provided and shall be in an amount determinable as follows:

(1) Metered water users. The sewage rates and charges shall be based on the quantity of water used on or in the property or premises subject to the rates and charges defined in the Utility Fee Schedule, as the same is measured by the water meter there in use, subject to a minimum charge, except as herein otherwise provided. For the purpose of billing and collecting the charges for sewage service, the water meters shall be read monthly (or period equaling a month).

(2) Outside Village Limits. For users of the sewage works that are outside of the Village Limits, the rate shall be as established in the Utility Fee Schedule.

(3) Inside Village Limits. For users of the sewage works that are inside the Village Limits but are not connected to the Village Public Water System, the rate shall be as established in the Utility Fee Schedule.

52.502 CONNECTION CHARGE

(A) The owner of any lot, parcel of real estate or building connecting to the sewage works shall, prior to being permitted to make a connection, pay a connection charge as defined in the Utility Fee Schedule.

(B) The Village Council now finds such a tap-in charge to be a reasonable and equitable pro rata cost of construction of a local or lateral sewer adequate to serve the property so connecting and the cost of providing a connection to the sewer system.

52.503 BILLINGS

The rates and charges shall be prepared, billed and collected by the Village in the manner provided by law and ordinance and in accordance with the Utility Fee Schedule.

(Ord. 20-14, passed January 19, 2015)

ENFORCEMENT

52.900 AUTHORIZATION OF VILLAGE TO ENFORCE

(A) The Village shall make and enforce the by-laws and regulations as may be deemed necessary for the safe, economical and efficient management of the Village's sewerage system, pumping stations and sewage conveyance system, for the construction and use of house sewers and connections to the sewerage system, and for the regulation, collection, rebating and refunding of the rates and charges.

(B) The Village is hereby authorized to prohibit dumping of wastes into the Village's sewage system which, in its discretion, are deemed harmful to the operation of the sewage treatment works of the Village.

52.901 NOTICE OF VIOLATIONS

(A) Any person or user found that has violated, or continues to violate, any provision of this chapter, shall be served by the Village with a written Notice of Violation stating the nature of the violation, a timeframe to cease the violation, and ninety (90) days, or as otherwise authorized by the Village Administrator, to satisfactorily correct the violation. The offender shall, within the period stated in such notice, permanently cease all violations.

(B) The user will provide to the Village within ten (10) days of receiving the written notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions. Submission of this plan in no way relieves the user of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this section shall limit the authority of the Village to

take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

52.902 ADMINISTRATIVE FINES

(A) Any person who shall continue any violation beyond the time limit provided for in the Notice of Violation shall be fined in the amount as defined in the Utility Fee Schedule, Notice of Violation Fine. Each day in which any such violation shall continue, shall be deemed a separate offense.

(B) Users desiring to dispute such fines must file a written request for the Village to reconsider the fine along with full payment of the fine amount within 30 days of being notified of the fine. Where a request has merit, the Village may convene a hearing on the matter. In the event the user's appeal is successful, the payment, together with any interest accruing thereto, shall be returned to the user. The costs of preparing administrative enforcement actions, such as notices and orders, may be added to the fine.

(C) Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the user.

52.903 EMERGENCY SUSPENSION

(A) The Village may immediately suspend a user's discharge, after a verbal notice to the user of the violation, whenever such suspension is necessary to stop an actual or threatened discharge which reasonably appears to present or cause an imminent or substantial endangerment to the health or welfare of persons or the environment.

(B) The Village may immediately suspend a user's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the sewerage system, or which presents, or may present, an endangerment to the environment.

(C) The Village may allow the user to recommence its discharge when the user has demonstrated to the satisfaction of the Village that the period of endangerment has passed.

52.904 TERMINATION OF DISCHARGE

(A) The Village may revoke a user's privilege to discharge non-domestic wastewater into the sewerage system.

(B) Termination of service is used when the discharge from a user presents imminent endangerment to the health or welfare of persons, or the environment; or threatens to damage the sewerage system or interfere with the Village's operations; or as an escalating enforcement action to a significant violation when a non-compliant user fails to respond adequately to previous enforcement actions.

(C) Termination of service may be accomplished by physical severance of the user's connection to the collection system, issuance of a cease-and-desist order which compels the user to immediately terminate its discharge, revocation of the user's discharge permit, or a court ruling.

52.905 COST RECOVERY

(A) Any person violating any of the provisions of this chapter shall become liable to the Village for any expense, loss, or damage occasioned the Village or downstream users by reason of such violation.

(B) The user shall be responsible for paying the following (but not limited to) costs incurred by the Village for the user's failure to comply: cost of mileage and labor incurred in detecting and correcting the violation;

laboratory analysis costs associated with detecting and correcting the violation; additional treatment costs caused by the violation or associated with detecting and correcting the violation; costs of any additional equipment acquired or expended by the Village for detecting or correcting the violation; repair and/or replacement of any part of the sewerage system damaged by the violation; any liability, damages, fines, or penalties incurred by the Village because of the violation; all expenses of outside professionals to include, but not limited to, engineers, scientists, and/or legal counsel; and other costs associated with the detection and correction of the violations.

52.906 REMEDIES NONEXCLUSIVE

(A) The remedies provided for in this ordinance are not exclusive. The Village may take any, all, or any combination of these actions against a noncompliant user.

(B) Enforcement of industrial user violations will generally be in accordance with this ordinance. However, the Village may take other action against any user when the circumstances warrant. Further, the Village is empowered to take more than one enforcement action against any noncompliant user.

52.907 UNPAID CHARGES.

(A) If any of the charges herein established are unpaid, then after due and proper notice to the delinquent user has been made and the same remains unpaid for a period of 90 days, then the same shall become assessed via the property tax of the user.

(B) A list of the owners who fail to comply with the requirements herein before set out, together with a description of their real estate on which the lien is created and the costs and charges, shall be furnished to the Fiscal Officer.

(C) It shall be his or her duty to certify the amount due from each owner to the County Auditor and the amount of charges shall be placed on the tax duplicate by the County Auditor and collected as taxes are collected.

(D) In addition to this method of collection, the Village shall have the further right to place a statement thereof in the hands of the Village Solicitor and it shall be the duty of the Village Solicitor to institute a civil action in the name of the Village to recover the amount thereof.

52.908 RIGHT TO APPEAL

Any user or any interested party shall have the right to request in writing an interpretation or ruling by the Village on any matter covered by this chapter and shall be entitled to a prompt written reply. In the event that such inquiry is by a user and deals with matters of performance or compliance with this chapter or deals with a wastewater discharge permit issued pursuant hereto for which enforcement activity relating to an alleged violation which is the subject, receipt of a user's request shall stay all enforcement proceedings pending receipt of the aforesaid written reply. Appeal of any final judicial order entered pursuant to this chapter may be taken in accordance with local and state law.

ORDINANCE NO. 05-21

AN ORDINANCE CHANGING THE LAND DIVISION DIMENSION REQUIREMENTS LISTED IN TABLE 1 OF CHAPTER 152, SECTION 038 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF BLUFFTON, OHIO.

WHEREAS: Inconsistencies in the Codified Ordinances of the Village of Bluffton, Ohio have been discovered between Chapter 152: Subdivision Regulations and Chapter 153: Zoning, regarding the required minimum lot width for a compliant parcel in the Village of Bluffton, Ohio; and

WHEREAS: The Council of the Village of Bluffton finds a need to correct these inconsistencies

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That Village Council adopts a change of row three (3) in Table 1 found in Chapter 152, Section 038 of the Codified Ordinances of the Village of Bluffton, Ohio to read:

Size Acre	Minimum Width Feet	Maximum Depth Feet	Width to Depth Ratio
.44	80	240	1:3

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____ 2021 by the governing board of the Village of Bluffton, Ohio by the following vote (2/3 required):

Yes: _____ No: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

ORDINANCE NO. 06-21

AN ORDINANCE ESTABLISHING STORM SEWER REGULATIONS FOR THE VILLAGE OF BLUFFTON, OHIO AND REPEALING ALL OTHER ORDINANCES TO THE SAME EFFECT.

WHEREAS: In the interest of public health and safety, the Village of Bluffton has determined it necessary to establish a comprehensive set of enforceable regulations regarding the Village owned and operated storm sewer system; and

WHEREAS: The Council of the Village of Bluffton finds that a series of Resolutions and Ordinances may be required to complete this program, this Ordinance is deemed to be the primary Ordinance by establishing a new Chapter: Chapter 53: Storm Sewer Regulations; and

WHEREAS: All prior Ordinances and policies inconsistent therewith need to be repealed or eliminated.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: Chapter 53: Storm Sewer Regulations is attached as Exhibit 1 to be adopted into the Codified Ordinances of the Village of Bluffton, Ohio.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____ 2021 by the governing board of the Village of Bluffton, Ohio by the following vote (2/3 required):

Yes: _____ No: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

CHAPTER 53: STORM SEWER REGULATIONS

53.100 DEFINITIONS

53.200 OPERATION OF SEWER UTILITY

53.201 RESPONSIBILITY FOR OBSTRUCTING OR DAMAGING SEWERS

53.202 RIGHT OF ENTRY

53.300 DOWNSPOUTS, UNDERDRAINS, & STORMWATER DISCHARGES

53.400 SUMP PUMPS & GROUNDWATER HANDLING FACILITIES

53.500 NUISANCE, ORDERS TO REMOVE

53.501 PENALTY

53.502 EXEMPTIONS, SPECIAL AGREEMENTS

53.100 DEFINITIONS

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicate or require a different meaning.

ACT. The Federal Water Pollution Control Act, (Pub. L. 92-500) also known as the Clean Water Act of 1977, as amended, 33 U.S.C. §§ 1251 *et seq.* (Pub. L. 95-217); as well as any guidelines, limitations and standards promulgated by the Environmental Protection Agency pursuant to the Act.

ASCE. American Society of Civil Engineers.

ASSISTANT VILLAGE ADMINISTRATOR. Operations Manager of WASTEWATER TREATMENT PLANT and sewer systems. Hired by, and reports to, Village Administrator.

BUILDING (or HOUSE) DRAIN. The lowest horizontal piping of a building drainage system which receives the discharge from waste and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five (5) feet outside the foundation wall of the building.

BUILDING DRAIN, SANITARY. A building drain which conveys sanitary or industrial sewage only.

BUILDING DRAIN, STORM. A building drain which conveys storm water or other clean water drainage, but no wastewater.

BUILDING (or HOUSE) LATERAL SEWER. The extension from the building drain to the public sewer system or other place of disposal.

BUILDING SEWER, SANITARY. A building lateral sewer which conveys sanitary or industrial sewage only.

BUILDING SEWER, STORM. A building lateral sewer which conveys stormwater or other clear water drainage, but no sanitary or industrial sewage.

CFR. Code of Federal Regulations.

COMPOSITE SAMPLE. Composite samples shall be comprised of a series of grab samples collected over a 24-hour period and proportionate in volume to the sewage flow rate at the time of sampling. Such samples shall be collected at such times and locations, and in such a fashion, as to be representative of the facility's overall performance.

DAILY DISCHARGE. Discharge of a pollutant measured during a calendar day or any 24-hour period that reasonably represents the calendar for purposes of sampling.

DOMESTIC SEWAGE. Wastewater from typical residential users and having pollutant characteristics of not greater than 250 mg/l BOD, 250 mg/l total suspended solids, 25 mg/l nitrogen compounds and 8 mg/l phosphorus compounds.

DOMESTIC SEPTAGE. Liquid and/or semi-solid material removed from a septic tank, septic system, cesspool, portable toilet, or other similar treatment or storage works, that is generated only by non-commercial or non-industrial users.

DOWNSPOUT. A pipe designed to direct stormwater down and away from a building or structure.

EASEMENT. An acquired legal right for the specific use of land owned by others.

EFFLUENT. Water, together with any wastes that may be present, flowing out of a drain, sewer, receptacle, or outlet.

EFFULENT PUMP. An appliance installed for the purpose of lifting collected domestic or commercial wastewater for discharge at a higher elevation to a public sanitary sewer.

ENVIRONMENTAL PROTECTION AGENCY, OR EPA. The U.S. Environmental Protection Agency, Ohio EPA, or where appropriate the term may also be used as a designation for the Village Administrator or other duly authorized official of said agency.

FECAL COLIFORM. Any of a number of organisms common to the intestinal tract of humans and animals, whose presence in sanitary sewage is an indicator of pollution.

FLOATABLE OIL. Oil, fat or grease in a physical state such that will separate by gravity from wastewater by treatment in an approved pretreatment facility.

GRAB SAMPLE. A sample which is taken from a waste stream on a 1-time basis with no regard to the flow in the waste stream and without consideration of time.

FATS, OILS, GREASES (FOG). A group of substances, including hydrocarbons, fatty acids, soaps, fats, waxes, oils or any other material, that is extracted by a solvent from an acidified sample and that is not volatilized during the laboratory test procedures. Greases and oils are defined by the method of their determination in accordance with *Standard Methods*.

GREASE AND OIL OF ANIMAL AND VEGETABLE ORIGIN. Substances of biodegradable nature such as are discharged by meatpacking, vegetable oil and fat industries, food processors, canneries, and restaurants.

GREASE AND OIL OF MINERAL ORIGIN. Substances that are less readily biodegradable than grease and oil of animal or vegetable origin; and are derived from a petroleum or synthetic sources. Such substances include machinery lubricating oils, gasoline station wastes, petroleum refinery wastes, and storage depot wastes.

GROUND WATER. Water that flows into a basement, crawl space or other void adjacent to or under a building or structure that is not direct inflow during rain events.

HOLDING TANK WASTE. Any waste from holding tanks, such as chemical toilets, campers, trailers, septic tanks, vacuum pump trucks, and the like.

INCOMPATIBLE POLLUTANT. Any pollutant that is not defined as a compatible pollutant, including non-biodegradable solids.

INDUSTRIAL WASTES. Any solid, liquid, or gaseous substance or form of energy discharged, permitted to flow, or escape from an industrial, manufacturing, commercial, or business process, or from the development, recovery, or processing of any natural resource carried on by a person and shall further mean any waste from an industrial user.

INFILTRATION. The water entering a public sewer system, including building lateral sewer service connections, from the ground through such means as, but not limited to, defective pipes, pipe joints, connections, or manhole walls.

INFILTRATION/INFLOW. The total quantity of water from surface and/or ground sources without distinguishing the source.

INFLOW. The water discharged into a public sewer system, including building lateral sewer service connections from such sources as, but not limited to, roof drains, cellar, yard and area drains, foundation drains, cistern overflows, cooling water discharges, drains from springs and swampy areas, manhole covers, cross-connections from storm sewers, catch basins, storm waters, surface run-off, street wastewaters or drainage. Inflow does not include and is distinguished from infiltration.

INFLUENT. The water, together with any wastes that may be present, flowing into a drain, sewer, receptacle, or outlet.

INSPECTOR. The person or persons duly authorized by the Village through the Village Administrator to inspect and approve the installation of building sewers and their connection to the public sewer system.

INSPECTION OPENING. (Clean-Out) An access point to a sanitary service lateral installed for the purposes of inspecting and cleaning of the sanitary service lateral.

LOCAL LIMIT. Specific discharge limits developed and enforced by the Village of Bluffton upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5 (a)(1) and (b).

MAY. Indicates a discretionary condition.

MUNICIPALITY. Means the Municipality of Bluffton, Ohio.

NATURAL OUTLET. Any outlet, including storm sewers and overflows, into a watercourse, pond, ditch, lake or other body of surface or ground water.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT (NPDES) PERMIT. A permit a permit issued to a POTW pursuant to section 402 of the Act and Chapter 6111. Of the Ohio Revised Code.

NUISANCE. Anything which is injurious to health or offensive to the senses or an obstruction to the free use of property so as to interfere with the comfort or enjoyment of life or property.

OAC. Ohio Administrative Code

OPERATION AND MAINTENANCE COSTS. Costs, including labor, materials, supplies, equipment accessories and appurtenances, required to operate the facilities, keep the facilities in operating condition and maintain the capacity and performance during the service life of the treatment works for which such works were designed and constructed.

ORC. Ohio Revised Code

OTHER SERVICE CHARGES. Tap charges, connection charges, area charges and other identifiable charges other than user charges, debt service charges and excessive strength surcharges.

PERMEABLE SURFACE. A surface which by nature or design allows water to pass through and into the soil underneath.

PERSON. Any and all persons, natural or artificial, including any individual, firm, company, municipal or private corporation, partnership, co-partnership, joint stock company, trust, estate, association, society, institution, enterprise, governmental agency, the State of Ohio, the United States of America, or other legal entity, or their legal representatives, agents, or assigns. The masculine gender shall include the feminine and the singular shall include the plural where indicated by the context.

pH. The logarithm (to the base 10) of the reciprocal of the hydrogen ion activity of a solution expressed in gram atoms per liter of solution.

PHOSPHORUS. The total phosphorus content of a sample including all the orthophosphates and condensed phosphates, both soluble and insoluble, and organic and inorganic species and referred to in *Standard Methods* as total phosphorus.

POLLUTANT. Any dredged spoil, solid waste, incinerator residue, sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discharged equipment, rock, sand, cellar dirt and industrial, municipal, and agricultural waste discharged into water.

POLLUTION. An alteration of the quality of the waters of the state by waste to a degree which unreasonably affects such waters for beneficial uses or facilities which serve such beneficial uses. The man-made or man-induced alteration of the chemical, physical, biological, and radiological integrity of water.

POP-UP DRAINAGE EMMITER. A device connected to a stormwater or groundwater handling facility which opens under pressure.

PREMISES. A parcel of real estate, including any single improvement thereon, which is determined by the Village to be a single user for purposes of receiving, using, and payment for service. Any additional improvement on the same parcel of real estate which is determined by the Village to be a user shall be separately connected to the sewer for the purpose of receiving, using, and payment for service.

PRIVATE SEWER. A pipe or conduit which is not owned by public authority.

PROPER OPERATION AND MAINTENANCE. Procedures executed in a prudent, cost-effective, and workmanlike manner which achieve the highest and/or required effluent quality of industrial discharge attainable in conformance with the best available technology and practices. Proper operation and maintenance requirements include avoidance of operational error, adherence to manual instructions, preventive maintenance, avoidance of careless or improper operation, neat accurate sampling, the handling of chemicals, lubricants, solvents, and the like in a safe and organized manner, avoidance of accidental spillage, keeping operating logs, and any other activities which produce the desired effluent quality.

PUBLIC SEWER. A pipe or conduit which is owned and controlled by the Village and will consist of the following increments:

(1) **COLLECTOR SEWER.** A sewer whose primary purpose is to collect wastewaters from individual point source discharges.

(2) **FORCE MAIN.** A pipe in which wastewater is carried under pressure.

(3) **INTERCEPTOR SEWER.** A sewer whose primary purpose is to transport wastewater from collector sewers to a treatment facility.

(4) **PUMPING STATION.** A station positioned in the public sewer system at which wastewater is pumped to a higher level.

(4) **STORM SEWER.** A pipe or conduit which is designed for the collection and conveyance of storm or ground water.

PUBLICLY OWNED TREATMENT WORKS (POTW). A treatment works owned in this instance by the Village, except that it does not include pipes, sewers or other conveyances not connected to a facility providing treatment. The term includes any devices and systems used in the storage, treatment, recycling and reclamation of municipal sewage or compatible industrial wastes. Also referred to as Wastewater Treatment Plant (WWTP).

RECEIVING STREAM. The watercourse, stream, or body of water receiving the waters finally discharged from the wastewater treatment plant.

REPLACEMENT COSTS. The expenditures for obtaining and installing equipment, accessories or appurtenances which are necessary during the useful life of the sewage works equipment to maintain the capacity and performance for which such works were designed and constructed.

SANITARY SEWER. A pipe or conduit laid for carrying wastewater and to which storm, surface, and ground waters and unpolluted industrial wastewater are not intentionally admitted.

SEWAGE. The spent water of a community. The preferred term is "Wastewater".

SEWAGE WORKS. All facilities for collecting, transporting, pumping, treating, and disposing of sewage and sludge.

SEWER. A pipe or conduit that carries wastewater or storm water.

SEWERAGE SYSTEM. The sewerage system shall be classified as sanitary sewers and storm sewers.

SHALL. Indicates a mandatory condition.

SLUDGE. Any solid, semi-solid or liquid waste generated from a municipal, commercial, or industrial wastewater treatment plant, water supply treatment plant, or air pollution control facility or any other waste having similar characteristics and effects as defined in standards issued under Section 402 and 405 of the Federal Act and in the applicable requirements under §§ 3001, 3004 and 4004 of the Solid Waste Disposal Act, Pub. L. 94-580, being 42 USC §§ 6901 *et seq.*

SLUG. Any discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch discharge, which has a reasonable potential to cause interference or pass through, or in any other way violate the POTW's regulations, local limits or permit conditions.

STANDARD METHODS. The laboratory procedures set forth in the latest edition, at the time of analysis, of *Standard Methods for the Examination of Water and Wastewater* prepared and published jointly by the American Public Health Association, the American Water Works Association and the Water Environment Federation.

STORM SEWER. A pipe or conduit laid for receiving storm and surface water, street wash, or drainage, but excludes domestic sewage or industrial waste.

STORM WATER. Any flow occurring during or following any form of natural precipitation and resulting therefrom.

SUMP PUMP. An appliance installed for the purpose of lifting collected storm or ground water for discharge at a higher elevation.

TOTAL SUSPENDED SOLIDS (TSS). Solids which either float on the surface of or are in suspension in water, sewage, or other liquid and which are removable by laboratory filtration. Their concentration shall be expressed in milligrams per liter. Quantitative termination shall be made in accordance with procedures set forth in *Standard Methods*.

TOXIC POLLUTANT. Those substances referred to in Section 307 (a) of the Clean Water Act as well as any other known potential substances capable of producing toxic effects.

UNPOLLUTED WATER. Water of quality equal to or better than the effluent criteria in effect, or water that would not cause violation of receiving water quality standards and would not be benefitted by discharge to sanitary sewers and wastewater treatment facilities provided.

UNDERDRAIN. A system of pipes installed under or adjacent to a roadway for the purpose of collecting and diverting groundwater away from the base of the roadway.

UPSET. An exceptional incident in which a user unintentionally and temporarily is in a state of noncompliance with the standards set forth in this chapter due to factors beyond the reasonable control of the user, and excluding noncompliance to the extent caused by operational error, lack of preventive maintenance, or careless or improper operation thereof.

USER. Any person that discharges, causes, or permits the discharge of wastewater into the sewerage system.

USER CHARGE. A charge levied on users of the wastewater treatment works for the cost of operation and maintenance of such works pursuant to Section 204(b) of Pub. L. 92-500, being 33 USC § 1284.

USER CLASS. The division of wastewater treatment customers by source, function, waste characteristics, and process or discharge similarities (such as, residential, commercial, industrial, institutional and governmental).

(1) **COMMERCIAL USER.** Any establishment involved in a commercial enterprise, business or service which, based on a determination by the Village, discharges primarily segregated domestic wastes or wastes from sanitary conveniences.

(2) **GOVERNMENTAL USER.** Any federal, state or local governmental user of the wastewater treatment works.

(3) **INDUSTRIAL USER.** Any manufacturing or processing facility that discharges industrial waste to a publicly owned treatment works.

(4) **INSTITUTIONAL USER.** Any establishment involved in a social, charitable, religious and/or educational function which, based on a determination by the Village, discharges primarily segregated domestic wastes or wastes from sanitary conveniences.

(5) **RESIDENTIAL USER.** A user of the treatment works whose premises or building is used primarily as a residence for one (1) or more persons, including all dwelling units, and the like.

UTILITY FEE SCHEDULE. A summary of charges and fees relating to the use of the Village's utilities.

VILLAGE. Means the Village of Bluffton, Ohio.

VILLAGE ADMINISTRATOR. The administrative head of the Village as defined in OAC 735.271 and 735.273.

VILLAGE COUNCIL. The elected legislative authority of the Village pursuant to ORC 731.09.

VOLATILE ORGANIC MATTER. The material in the sewage solids transformed to gases or vapors when heated at 550° C for 15 to 20 minutes.

WASTE. Includes sanitary sewage and all other waste substances, liquid, solid, gaseous, or radioactive, associated with human habitation, or of human or animal origin, or from any producing, processing, manufacturing, or industrial operation of whatever nature, including such waste placed within containers of whatever nature prior to and for purposes of disposal.

WASTEWATER. The water-carried waste from residences, businesses, and industrial establishments, singular or in any combination, together with such ground, surface, and storm waters as may be present.

WASTEWATER CONSTITUENTS AND CHARACTERISTICS. The individual chemical, physical, bacteriological, and radiological parameters, including volume, flow rate, and such other parameters that serve to define, classify, or measure the contents, quality, quantity, and strength of wastewater.

WATERCOURSE. A channel in which a flow of water occurs, either continuously or intermittently.

WATERS OF THE STATE. Any water, surface or underground, within the boundaries of the State of Ohio, except confined waters in sewers, tanks, and the like.

WEF. The Water Environment Federation

53.200 OPERATION OF SEWER UTILITY

(A) The management, control and operation of the Village of Bluffton's stormwater collection system and/or treatment works is hereby vested in the Village Council and Public Works Department.

(B) This chapter sets forth uniform requirements for users of the stormwater collection system and/or treatment works and enables the Village to comply with all applicable state and federal laws required by the Clean Water Act of 1977

(C) This chapter shall apply to the Village and to persons outside the Village who are, by contract or agreement with the Village, users of the stormwater collection system and/or treatment works. Except as otherwise provided herein, the Village shall administer, implement, and enforce the provisions of this chapter.

(D) All provisions of this chapter and limits set herein shall comply with any applicable state and/or federal requirements currently in effect.

53.201 RIGHT OF ENTRY

(A) The Public Works Department and other duly authorized employees or agents of the Village bearing proper credentials and identification shall be permitted to enter all properties for the purposes of inspection, observation, measurement, sampling, and testing in accordance with the provisions of this chapter.

(B) While performing the necessary work on private properties referred to in Section 53.103(A), the Public Works Department shall observe all safety rules applicable to the premises established by the company and the company shall be held harmless for injury or death to the Village employees and the Village shall indemnify the company against loss or damage to its property by Village employees and against liability claims and demands for personal injury or property damage asserted against the company and growing out of the gauging and sampling operation, except as such may be caused by negligence or failure of the company to maintain safe conditions.

(C) The Public Works Department or agents of the Village of Bluffton bearing proper credentials and identification shall be permitted to enter all private properties through which the Village holds a duly negotiated easement for the purpose of, but not limited to, inspection, observation, measurement, sampling, repair and maintenance of any portion of the sewage works lying within said easement. All entry and subsequent work, if any, on said easement shall be done in full accordance with the terms of the duly negotiated easement pertaining to the private property involved.

53.202 RESPONSIBILITY FOR OBSTRUCTING OR DAMAGING SEWERS

If a public sewer becomes obstructed or damaged because any of the substances identified in this ordinance were improperly discharged, the person or persons responsible for such discharge shall be billed and shall pay for the expenses incurred by the Public Works Department in cleaning out, repairing, or rebuilding the sewer.

53.300 DOWNSPOUTS, UNDERDRAINS & STORMWATER DISCHARGES

(A) Whereas it is preferred that all storm water be discharged onto a permeable surface, such as lawns, rain gardens, landscaping, or retention depressions, not every structure or property has the ability to retain and process the stormwater that is present. Downspouts, catch basins, storm drains and other stormwater handling facilities may discharge into an approved storm sewer, natural or engineered ditch, swale, or retention basin, culvert, creek river, or other natural or manufactured water course.

The Village of Bluffton recommends installation of spring-loaded, hinged, or self-opening yard drain emitters (known as pop-ups) to permit stormwater to be absorbed into the lawn or other permeable surface within the boundaries of the same property.

(B) Downspouts shall not discharge onto or over a public sidewalk or pedestrian path or onto an adjacent property.

(C) With an approved Zoning & Building Permit, downspouts may discharge to the gutter of a public street through a curb cut. Permitted curb cut installations are contained in Appendix 53.405(1).

(D) Downspouts should not be installed as to discharge to non-permeable surfaces that in turn will cause the run-off to cross a public sidewalk. (i.e. driveways, etc)

(E) Downspouts and stormwater handling facilities shall not be connected to the underdrain system of any public street or roadway. Underdrain systems are designed for removing the water that collects under the pavement and is not capable of handling high flows of stormwater.

1. All structures that have stormwater facilities currently connected to the underdrain system may remain connected at the property or facility owners' risk. The Village of Bluffton assumes no liability for damages to private property resulting from hydraulic overloading of the underdrain system and subsequent back up of stormwater into structures or onto property. The Village of Bluffton strongly encourages property or facility owners connected to the underdrain system to seek alternate methods of discharging stormwater.

a. For property or facility owners that wish to remain connected to the underdrain system but would like to reduce the risk of stormwater back-ups, the Village recommends installing a relief valve, commonly known as a "pop-up", between the property served and the underdrain system. This will allow excess stormwater to be relieved onto a permeable surface, in the event the curb or underdrain becomes hydraulically overloaded.

53.400 SUMP PUMPS & GROUNDWATER HANDLING FACILITIES

(A) Sump pumps, either internal to a structure, or external, shall not be connected to the sanitary sewer system, unless both of the following criteria are met:

1. The sump pump is not connected to or receives run-off from any storm or groundwater handling facilities, including but not limited to; foundation drains, downspouts, cisterns, patio or porch drains, trench drains, driveway drains, scuppers, or any other drain designed for the purpose of collecting and diverting storm or groundwater, and

2. The sump pump basin collects wastewater from domestic uses, such as a clothes washer, lavatory or floor sink, water softener or purification system, or any other device or appliance that generates wastewater that would ordinarily be discharged to a sanitary sewer.

(B) Sump pumps that do not meet the criteria stated in Section 53.406(A) shall be redirected to discharge onto a public storm sewer, permeable surface, such as lawns, rain gardens, landscaping, or a retention depression. If none of these are available or are not capable of carrying the flows that are discharged, the sump pump shall discharge into an approved natural or engineered ditch, swale, or retention basin, culvert, creek river, or other natural or manufactured water course.

1. If a sump pump receives both groundwater and domestic wastewater, the facility or property owner shall be directed to eliminate one of the sources or install a separate groundwater or wastewater handling system.

(C) Sump pumps shall not discharge onto or over a public sidewalk or pedestrian path, onto an adjacent property, or directly into a public gutter or street. Curb cuts for such discharges are prohibited.

(D) Sump pumps shall not discharge to the underdrain system of any public street or roadway.

Underdrain systems are designed for removing the water that collects under the pavement and is not capable of handling high flows of stormwater.

1. All structures that have sump pumps and/or stormwater facilities currently connected to the underdrain system may remain connected at the property or facility owners' risk. The Village of Bluffton assumes no liability for damages to private property resulting from hydraulic overloading of the underdrain system and subsequent back up of stormwater into structures or onto property. The Village of Bluffton strongly encourages property of facility owners connected to the underdrain system to seek alternate methods of discharging stormwater.

a. For property or facility owners that wish to remain connected to the underdrain system but would like to reduce the risk of stormwater back-ups, the Village recommends installing a relief valve, commonly known as a "pop-up", between the property served and the underdrain system. This will allow excess stormwater to be relieved onto a permeable surface, in the event the underdrain becomes hydraulically overloaded.

53.500 NUISANCE, ORDER TO REMOVE

(A) The Village may require a property owner to connect private stormwater and/or groundwater handling facilities to the publicly owned storm sewer or install additional private facilities if, by determination of the Village Administrator or designee, the discharge is creating a public nuisance or hazard.

53.501 PENALTY

(A) Any person violating provisions of this chapter shall become liable to the Village for any expense, loss, or damage occasioned by the Village by reason of such violation. The Village will retain any and all civil remedies, including but not limited to injunction or abatement actions to remedy such violation. Additionally, Non-Compliance Fees may be assessed to the property until such violation(s) are corrected to the satisfaction of the Village.

53.502 SPECIAL AGREEMENTS, EXEMPTIONS

(A) Nothing in this ordinance prohibits the Village Administrator or designee from entering into a special agreement with a property owner, whereas due to project complexity, personal disability, or financial requirements, the installation, removal or modification of storm and/or groundwater handling facilities places an undue burden on the property owner. The Village Administrator may provide an extension for project completion, reduce the requirements of the project, or provide alternate options in order to best serve the property and the Village.

(B) In the event that there is no suitable public storm sewer, or public stormwater handling facility immediately adjacent to a property, the Village Administrator may grant an exemption to the property owner. This exemption shall be valid only until the time that a public stormwater facility is available to the property. For an exemption to be granted the Village requires that facility or property owners must attempt to reduce the amount of storm or groundwater being discharged to the receiving sewer.

RESOLUTION NO. 11-21

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between funds of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

To	From	Amount
Street - B1-0I-41920		+\$392,215
Park - B4-0I-41920		+\$209,000
Bluffton in Bloom – C4-0I-41920		+\$7,500
Storm Sewer Imp – D2-0I-41920		+\$45,000
Fire & Rescue Impr – D3-0I-41920		+\$110,000
Pool Improvement – D4-0I-41920		+\$15,000
Police Equip Replace – D9-0I-41920		+\$60,000
Water/Sewer Impr. – E9-0I-41920		+\$515,000
Police Cont. Develop – F4-0I-41920		+\$6,000
Shannon Cemetery – F7-0I-41920		+\$6,000
	General A1-7X-52710	-\$1,365,715

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2021 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

Village of Bluffton
Administration's Report

To: Mayor Johnson & Council Members



04-26-21

Jefferson Street Phase II – Project remains on schedule

- Sanitary Sewer work has been completed:
 - ✓ New 15" sanitary main line and manholes
 - ✓ New sanitary sewer laterals have been installed for affected properties
- Storm Sewer main line and catch basins are scheduled for the next two weeks



Seasonal Help – Update

Dominion Gas Main Replacement Project – Thurman St./northern Business District

Dominion has awarded the project to Roesse Pipeline, Kawkawlin, MI. Projected start date for the project is May 10. Pre-Construction meeting to be held April 29th.

Friendly Mowing Reminders:

- Regularly mow your lawn and maintain the height below 7"
- Best Practices - do not blow grass onto the street

Tree Commission – Arbor Day celebration

Event will occur Saturday, May 1st at 3:00 pm at the Village Park. Three Norway Spruce trees will be planted behind the soccer fields.

Report Zoning Code concerns

Zoning violations can be reported on the Village website: www.bluffton-ohio.com/zoning

? Curious about the Ordinances of the Village of Bluffton ? - www.bluffton-ohio.com/ordinances

Water Meter Updates – Radio Replacement

- 98% of the radio signals were successfully received this month.

Annual Spring Hydrant Flushing

Public Works Department will begin this project the last week of April. If your home experiences cloudy or discolored water, turn on an outside spigot until the water becomes clear again.



Planning Commission Hearing May 5th at 7:00 pm

See following documents for details.

Spring Community Clean-Up

Dates of the Community Clean-up will be from Monday May 24th – Wednesday May 26th. Items that may not be disposed of include hazardous materials (motor oil, paint, etc.), vehicle batteries and tires. Appliances that use Freon, such as refrigerators, will not be accepted unless it is certified that the Freon has been legally removed and disposed of. The use of these dumpsters is reserved for Village residents only. Village employees may randomly verify that individuals utilizing the dumpsters are residents of the Village.

3rd Floor Town Hall Maintenance

Progress continues on updates to the third floor. Inside Innovations from Findlay, OH has suggested a color. Acoustic panels and locations are the next task at hand.

American Rescue Act 2021

Administration will be attending 2 webinars this week regarding the allowable use of the American Rescue Plan Act funds to be received by Bluffton. More updates to follow.

Public Works Department Licensure Update

Nathan Jordan has received a Class I Wastewater Treatment Professional Operator license from the Ohio EPA. Congratulations Mr. Jordan!

Request Motion from Council:

To enter into an agreement with Wessler Engineering for Wastewater Treatment Plant (WWTP) - Instrumentation and SCADA Improvements, potentially in excess of Village Administrator spending authority

- The full list of services in the Agreement are contingent upon results received from the Ohio EPA regarding the Preliminary Design Phase requesting a reduction in staffing hours required at the WWTP

Department of Commerce – Division of Liquor Control

Kevin has been informed that all permits to sell alcoholic beverages will expire July, 1, 2021. Bluffton can object to the renewal of any permits through an official process. Any problems you are aware of?

ODOT – State Highway Patrol NEWS RELEASE

See following page. Please continue to drive safe and undistracted!!



Bluffton Sportsmen's Club Trout Derby

Sunday, May 2 from 2:00 – 4:30 pm.

Good luck area anglers!!



Bluffton Farmers Market Returns

Saturday 8:30 – Noon

May 1st – October 30

Special Event Permits:

Mayor Johnson will be presenting the following:

- Class of 2021 Graduation at Harmon Field

Council Committee Meetings: Request for meetings with:

- Personnel



VILLAGE OF BLUFFTON

154 N. MAIN STREET * P.O. BOX 63 * BLUFFTON, OHIO 45817-0063
(419) 358-2066 * FAX (419) 358-8137

RICH JOHNSON, Mayor
JESSE BLACKBURN, Village Administrator

KEVIN NICKEL, Fiscal Officer
BRYAN LLOYD, Assistant Administrator

www.bluffton-ohio.com

April 20, 2021

Notice of Public Hearing May 5th at 7:00 pm at the Town Hall

Village of Bluffton Planning Commission

Dear Property Owner,

This letter serves to notify you of a Public Hearing to be held on Wednesday, May 5th at 7:00 p.m. on the third floor of the Town Hall located at 154 N. Main St., Bluffton, OH. This hearing will involve the following matter:

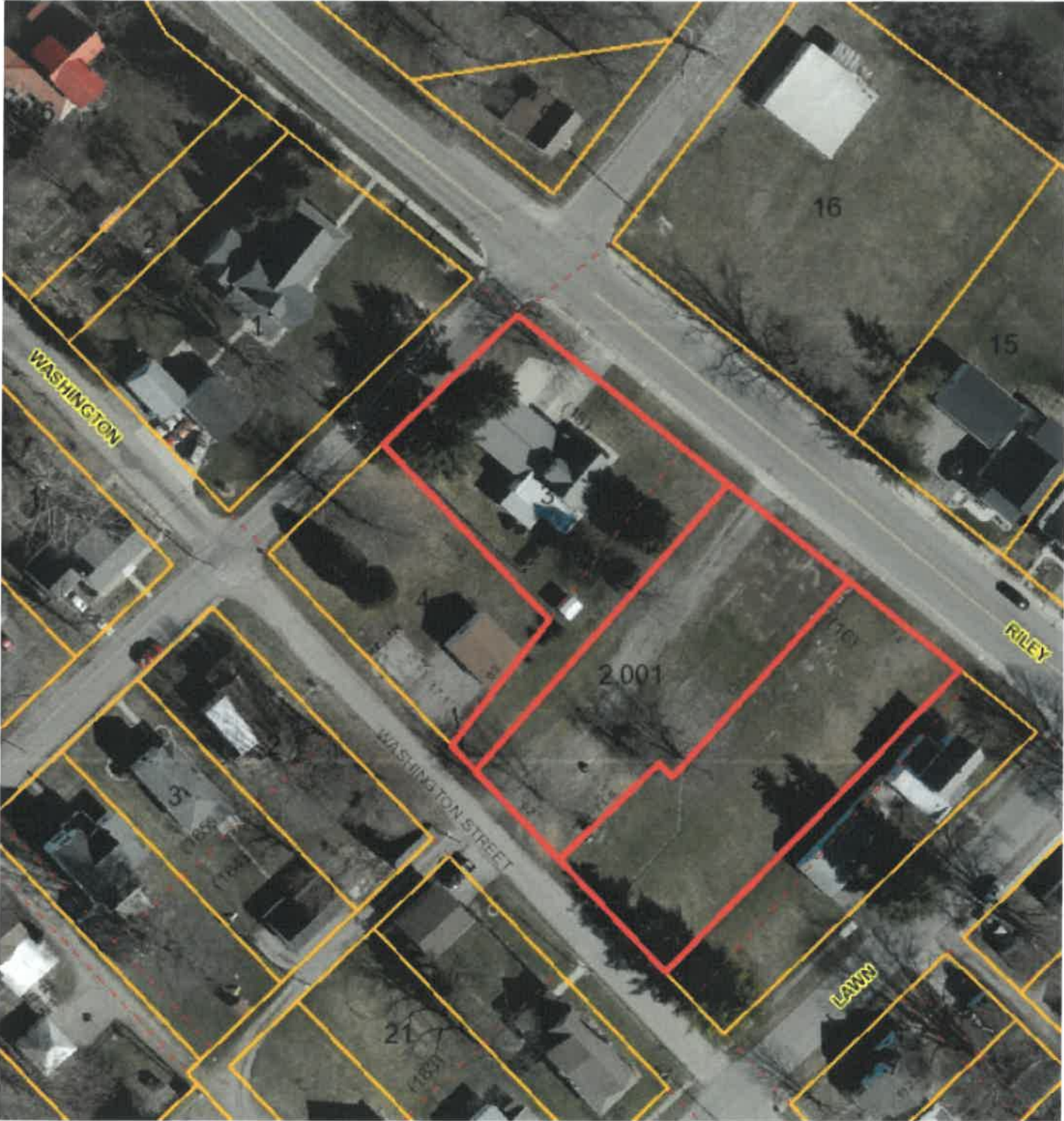
- ❖ The Planning Commission will be considering the formation of four (4) building lots being created from professional surveys that intend to establish new property lines involving the following parcels:
- ❖ Parcel number for properties in question.
 - 28011001003000
 - 28011001002001
 - 28011001002000

These parcels are highlighted in red on the following page.

You are receiving this notice to abide by Village Ordinances relating to the proximity of the property you own to the proposed Zoning District changes. Please contact me with any questions.

Sincerely,

Jesse Blackburn
Village Administrator



NEWS RELEASE



Contact: ODOT District 1's public information office
(419) 999-6803; D01.PIO@dot.ohio.gov

Ohio State Highway Patrol Lima Post
Lt. Tim Grigsby - (419) 228-7072

ODOT, patrol update results of distracted driving safety corridor on I-75

Speed enforcement to be increased in Allen, Hancock counties

LIMA, Ohio (Tuesday, April 20, 2021) - The Ohio Department of Transportation (ODOT) and the Ohio State Highway Patrol held an event today to share the effectiveness of a distracted driving safety corridor on Interstate 75 in Allen and Hancock counties.

The corridor was established on a section of I-75 from south of the village of Beaverdam in Allen County, to the rest areas in Hancock County, south of the city of Findlay, as a distracted driving safety corridor in March of last year. The corridor is designated by a series of signs both northbound and southbound which warn of the dangers of driving distracted.

The signs notify motorists they are entering the corridor and there is zero tolerance for unsafe driving behaviors. The I-75 corridor is the second distracted driving safety corridor established in northwest Ohio. A corridor was placed on U.S. 6 in Wood, Sandusky and Henry counties in 2018.

"The purpose of the corridor is two-fold: educate drivers about the dangers of distracted driving, and make motorists aware of law enforcement's intense focus on stopping it," said Lt. Tim Grigsby of the Ohio State Highway Patrol Lima post.



Date: April 19, 2021

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Police Department Monthly Report

POLICE ACTIVITY SUMMARY

MARCH 2021

Police Calls for Service – 568

Traffic Stops – 41

Citations – 19

CRIMINAL COMPLAINTS

Assault	-	1
Deceased Person	-	1
Driving Under Suspension	-	5
Fictitious Plates	-	1
Menacing	-	1
Theft	-	4
Total	-	13



Incident Breakdown By Month Report

Print Date/Time: 04/13/2021 11:07
 Login ID: rburkholder
 Year: 2021

Bluffton Police Department
 ORI Number: OH0020100
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Accident Property	5	31.3	6	37.5	4	25.0	1	6.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Accident w/Injures	2	40.0	1	20.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Administrative	52	19.3	82	30.5	113	42.0	22	8.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	269
Aiding Other	23	23.7	35	36.1	30	30.9	9	9.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	97
Alarm	10	26.3	17	44.7	8	21.1	3	7.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	38
Animal Complaint	1	25.0	0	0.0	1	25.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Assist Police	7	29.2	6	25.0	8	33.3	3	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	24
B&E	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Civil Complaint	1	16.7	3	50.0	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Court	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Criminal Damage	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Deceased	1	25.0	2	50.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Domestic	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Drug Abuse	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Escort	1	20.0	0	0.0	3	60.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Fight Complaint	0	0.0	1	33.3	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Follow Up	4	10.5	8	21.1	24	63.2	2	5.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	38
Forgery	1	33.3	1	33.3	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Hazmat	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Hit Skip	1	12.5	3	37.5	3	37.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
House/Building	131	28.1	114	24.4	175	37.5	47	10.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	467
Intoxicated Driver	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Intoxicated Person	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	95
Investigate Vehicle	18	18.9	28	29.5	31	32.6	18	18.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
K9 Request	3	50.0	0	0.0	3	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	31
Lock Out	5	16.1	10	32.3	9	29.0	7	22.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	31



Incident Breakdown By Month Report

Print Date/Time: 04/13/2021 11:07
 Login ID: tourkholder
 Year: 2021

Bluffton Police Department
 ORI Number: OH0020100
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Lost/Found	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Menacing	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Mentally Ill Person	2	50.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Miscellaneous	87	32.5	68	25.4	85	31.7	28	10.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	268
Missing Juvenile	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Motorist Assist	3	15.8	7	36.8	6	31.6	3	15.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	19
Open	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Paper Service	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Patrol Check	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Pedestrian Stop	1	20.0	2	40.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Prisoner Escort	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Receiving/Recover	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Robbery	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Sexual Abuse	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Suspicious Person	2	50.0	1	25.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Telephone	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Theft	1	11.1	2	22.2	6	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
Traffic Stop	35	31.8	18	16.4	41	37.3	16	14.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	110
Unruly Juvenile	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Unsecured Door	1	25.0	0	0.0	3	75.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Unwanted Guest	1	33.3	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Warrant Service	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Total:	402	25.6	432	27.5	568	36.1	170	10.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1572



Ticket Statistics

Print Date/Time: 04/13/2021 11:17
 Login ID: rburkholder
 Statute: All

From Date: 01/01/2021
 To Date: 03/31/2021
 Ticket Type: All

Bluffton Police Department
 ORI Number: OH0020100

Warning	JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC Totals												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
4511.70 Driver's View and Control to be Unobstructed	0	1	0	0	0	0	0	0	0	0	0	0	1
4511.22 Stopping Vehicle, Slow Speed, Posted Minimum Speeds	1	0	0	0	0	0	0	0	0	0	0	0	1
4511.12 Obedience to Traffic Control Devices	0	0	1	0	0	0	0	0	0	0	0	0	1
4513.14A Two Lights on Front of Vehicle	0	0	3	0	0	0	0	0	0	0	0	0	3
4513.03A Lights required at Dark	1	0	0	0	0	0	0	0	0	0	0	0	1
4511.21B6 Speed 50 MPH (also 45 MPH)	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.21B3 Speed 35 MPH	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.21B2 Speed 25 MPH	1	0	0	0	0	0	0	0	0	0	0	0	1
4511.213A1 Req. to move to left for stopped public safety vehicle	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.25A1 Lanes of Travel - Driving on the Right	1	0	0	0	0	0	0	0	0	0	0	0	1
4513.13A WHITE LIGHTS PROHIBITED ON REAR	0	1	0	0	0	0	0	0	0	0	0	0	1
72.016(A)(2) Turn Signals Required within 100 ft of Turn	1	0	0	0	0	0	0	0	0	0	0	0	1
Warning Totals	5	2	7	0	0	0	0	0	0	0	0	0	14



Ticket Statistics

Print Date/Time: 04/13/2021 11:17
 Login ID: rburkholder
 Statute: All

From Date: 01/01/2021
 To Date: 03/31/2021
 Ticket Type: All

Bluffton Police Department
 ORI Number: OH0020100

Traffic	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
4511.21B6 Speed 50 MPH (also 45 MPH)	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.21B3 Speed 35 MPH	2	1	1	0	0	0	0	0	0	0	0	0	4
4511.21B2 Speed 25 MPH	1	0	6	0	0	0	0	0	0	0	0	0	7
4513.263B1 Safety Belt - Driver	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.202A Reasonable Control	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.38A Rules for Starting and/or Backing	0	0	1	0	0	0	0	0	0	0	0	0	1
4513.241C WINDOW TINT	0	0	1	0	0	0	0	0	0	0	0	0	1
4549.08(A)(3) Plates from Another Vehicle	0	1	1	0	0	0	0	0	0	0	0	0	2
4511.12A FAILURE TO OBEY TRAFFIC CONTROL DEVICE	1	0	1	0	0	0	0	0	0	0	0	0	2
4511.21A SPEED/ACDA	1	1	1	0	0	0	0	0	0	0	0	0	3
73.10(A)(1) ACDA Assured Clear Distance Ahead	0	1	0	0	0	0	0	0	0	0	0	0	1
72.034(A) Failure to Yield the Right of Way - any other place	0	1	0	0	0	0	0	0	0	0	0	0	1
72.003(A) Sharing Half the Roadway	0	1	0	0	0	0	0	0	0	0	0	0	1
4510.21A Failure to Reinstate	0	0	1	0	0	0	0	0	0	0	0	0	1
4510.11A Driving Under Suspension	0	0	1	0	0	0	0	0	0	0	0	0	1
4510.12A1 No Drivers License (NO OL)	0	0	2	0	0	0	0	0	0	0	0	0	2
Traffic Totals	5	6	19	0	0	0	0	0	0	0	0	0	30
Totals	10	8	26	0	0	0	0	0	0	0	0	0	44