

# Village of Bluffton Council Meeting Agenda

August 12<sup>th</sup>, 2024 at 7:00 PM



## **Opening Ceremonies**

Call to Order, Mayor Johnson presiding  
Pledge of Allegiance



## **Minutes**

Approval of the minutes for the Village Council meeting held on Monday, July 22<sup>nd</sup>, 2024

## **Bills**

## **Public Comment:**

### **Committee Reports**

Parks & Recreation – 7/24 & 7/25  
Bluffton In Bloom Committee – 7/25  
Ordinance Committee – 8/5

### **Boards & Commissions**

Pathway Board – 8/8

## **LEGISLATION**

### **ORDINANCE NO. 07-2024**

### **2<sup>nd</sup> Reading**

AN ORDINANCE TO PROVIDE TWO (2) HANDICAP ACCESSIBLE PARKING SPACES IN THE DOWNTOWN AREA OF BLUFFTON, OH.

### **RESOLUTION NO. 19-2024**

### **1<sup>st</sup> Reading**

A RESOLUTION ADOPTING AN AMERICANN WITH DISABILITIES ACT (ADA) TRANSITION PLAN FOR THE VILLAGE OF BLUFFTON, OHIO.

### **RESOLUTION NO. 20-2024**

### **1<sup>st</sup> Reading**

### **Emergency**

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON INSTALLATION OF STORM WATER INFRASTRUCTURE TO SERVE THE BLUFFTON SOCCER COMPLEX AND DECLARING AN EMERGENCY.

## **Village Administration Report:**

### **Mayor:**

### **Safety Services Reports:**

-EMS-      -Fire Dept.-      -Police Dept.-

## **Meeting Dates (meetings held at the Town Hall unless otherwise noted\*)**

- Council Meeting – Monday, August 12<sup>th</sup> at 7:00 pm
- Bluffton Safety Services – Wednesday, August 14<sup>th</sup> at 2:00 pm
  - Informational Meeting on 0.4% Income Tax Increase at Bluffton Sr. Citizens Center,
- Council Meeting – Monday, August 26<sup>th</sup> at 7:00 pm
- Airport Commission Meeting – Wednesday, August 28<sup>th</sup> at 3:00 pm at Bluffton Airport
- Bluffton In Bloom Committee Meeting – Wednesday, August 28<sup>th</sup> at 7:00 pm

## **Public Comment**

**Adjournment** – Motion and Second

Village of Bluffton – Regular meeting July 22, 2024, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on July 8, 2024. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Sehlhorst, to approve the bills as presented. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

1<sup>st</sup> Reading:

Ordinance 05-2024 – An Ordinance determining to proceed with the acquisition, construction, and improvement of certain public improvements in the Village of Bluffton, Ohio in cooperation with the Northwest Ohio Advanced Energy Improvement District; and declaring an emergency. Sehlhorst motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved. Talavinia motioned to adopt the Ordinance, seconded by Cupples. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Ordinance 06-2024 – An Ordinance levying special assessments for the purpose of acquiring, constructing, and improving certain public improvements in the Village of Bluffton, Ohio in cooperation with the Northwest Ohio Advanced Energy Improvement District; and declaring an emergency. Kingsley motioned to suspend the rules, seconded by Cupples. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved. Stahl motioned to adopt the Ordinance, seconded by Sehlhorst. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Ordinance 07-2024 – An Ordinance to provide two (2) handicap accessible parking spaces in the downtown area of Bluffton, OH. Cupples motioned to adopt the Ordinance, seconded by Talavinia. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 17-2024 – A Resolution approving the petition for special assessments for Special Energy Improvement Projects under Ohio Revised Code Chapter 1710; approving the necessity of acquiring, constructing, and improving certain public improvements in the Village of Bluffton, Ohio in cooperation with the Northwest Ohio Advanced Energy Improvement District; and declaring an emergency. Talavinia motioned to suspend the rules, seconded by Cupples. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved. Kingsley motioned to adopt the Resolution, seconded by Stahl. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 18-2024 – A Resolution authorizing the Mayor and Village Administrator to enter into a contract with Beaverdam Contracting, Inc., of Bluffton, OH and declaring an emergency. Cupples motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved. Talavinia motioned to adopt the Resolution, seconded by Sehlhorst. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Kingsley, to approve the special event request for the Bluffton Historical Day on August 10, 2024. Main St. from Town Hall to the CNB Parking lot and Cherry St. from Main St. to the alley behind Twisted Whisk will be closed from 8:00 a.m. until 2:00 p.m. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Stahl, to approve the special event request for the 100<sup>th</sup> Anniversary of Release Time. Church St. between the Methodist Church and First Mennonite Church will be closed from 8:00 a.m. until 2:00 p.m. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Talavinia, enter into executive session to discuss the employment of an employee with the Council, Mayor, Solicitor, Fiscal Officer, Police Chief, Police Lieutenant, and Police Sargeant present. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Talavinia, to exit executive session and return to open session. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Cupples, to approve the hiring of an additional police officer at the starting wage of \$25/hr. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Parks & Recreation Committee w/Creating Healthy Communities on Wednesday, July 24 at noon.

Parks & Recreation Committee on Thursday, July 25 at noon.

Bluffton in Bloom Committee on Thursday, July 25 at 7:00 p.m.

Ordinance Committee on Monday, August 5 at noon.

Pathway Committee on Thursday, August 8 at noon.

Council Meeting on Monday, August 12 at 7:00 p.m.

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MAYOR

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FISCAL OFFICER

VILLAGE OF BLUFFTON  
VOUCHER REPORT 8/12/2024

| VENDOR   | AMOUNT    | DEPARTMENT           | DESCRIPTION                  |
|--|-----------|----------------------|------------------------------|
| AIM MEDIA MIDWEST                                | 566.01    | Administrative       | ADVERTISING                  |
| ALL SERVICE AERATION, INC                        | 482.50    | Multiple             | PORTABLE TOILETS             |
| ALLOWAY TESTING                                  | 1,598.00  | Multiple             | TESTING                      |
| AMERICAN ELECTRIC POWER                          | 15,379.17 | Multiple             | ELECTRICITY                  |
| AMERICAN ELECTRIC POWER                          | 2,646.67  | Multiple             | ELECTRICITY                  |
| ANTHEM BLUE CROSS BLUE SHIELD                    | 156.75    | Multiple             | LIFE INSURANCE               |
| APRIL DORMAN                                     | 900.00    | Pool                 | LIFEGUARD RECERTIFICATIONS   |
| BADGE & WALLET                                   | 594.00    | Police               | BADGES/NAME PLATES           |
| BASINGER PLUMBING & HEATING LLC                  | 135.66    | Land & Buildings     | FILTER REPLACEMENT           |
| BILL SWANK                                       | 1,075.00  | Police               | 10 YR ANNIVERSARY COINS      |
| BLUFFTON FLYING SERVICE                          | 5,000.00  | Airport              | AIRPORT MANAGEMENT           |
| BLUFFTON STONE CO.                               | 13.25     | Multiple             | STONE                        |
| BLUFFTON STONE CO.                               | 157.19    | Multiple             | STONE                        |
| BLUFFTON VETERINARY HOSPITAL AND PET CARE CENTER | 142.00    | Police               | K9 SUPPLIES & CARE           |
| BRIANNA KILL                                     | 22.95     | Police               | UNIFORM                      |
| CHARTER COMMUNICATIONS                           | 43.42     | Administrative       | CABLE                        |
| CHARTER COMMUNICATIONS                           | 183.93    | Multiple             | CABLE                        |
| CHARTER COMMUNICATIONS                           | 169.98    | Administrative       | CABLE                        |
| CHERRY'S OUTDOOR WORLD                           | 4,623.00  | Police               | PATROL RIFLES                |
| CHOICE ONE ENGINEERING                           | 1,900.00  | Capital Improvements | POCONO DR. UTILITY IMP.      |
| CHOICE ONE ENGINEERING                           | 9,645.67  | Street               | SR 103 AT NAVAJO IMPROVEMENT |
| CHOICE ONE ENGINEERING                           | 4,467.50  | Multiple             | GENERAL ENGINEERING          |
| CINTAS   | 84.90     | Administrative       | UNIFORMS                     |
| CINTAS   | 84.90     | Administrative       | UNIFORMS                     |
| CINTAS   | 84.90     | Administrative       | UNIFORMS                     |
| CITIZEN'S NATIONAL BANK                          | 59.99     | Police               | BIKE SEAT                    |
| CITIZEN'S NATIONAL BANK                          | 1,039.50  | Police               | K9 COINS                     |
| CITIZEN'S NATIONAL BANK                          | 21.64     | Police               | LIDAR BATTERIES              |
| CITIZEN'S NATIONAL BANK                          | 220.00    | Police               | NNO SUPPLIES                 |
| CITIZEN'S NATIONAL BANK                          | 337.79    | Administrative       | TAX CONFERENCE HOTEL         |
| CITIZEN'S NATIONAL BANK                          | 289.02    | Sewer                | NOZZLE REPAIR PARTS          |
| CITIZEN'S NATIONAL BANK                          | 73.73     | Police               | SNO-CONE FOR NNO             |
| CITIZEN'S NATIONAL BANK                          | 96.88     | Administrative       | SUPPLIES                     |
| CITIZEN'S NATIONAL BANK                          | 337.16    | Police               | NNO SUPPLIES                 |
| CITIZEN'S NATIONAL BANK                          | 18.85     | Administrative       | ZONING DEPT PICTURES         |
| CONNECT PARENT CORPORATION                       | 221.56    | Administrative       | PHONES                       |
| DOTY, MICHAEL                                    | 1,395.88  | Police               | PD AUTO REPAIRS              |
| DOTY, MICHAEL                                    | 70.50     | Police               | PD AUTO REPAIRS              |
| ENNIS-FLINT, INC.                                | 816.47    | Street               | HANDICAP MARKER              |
| EVERETT J PRESCOTT INC                           | 1,018.78  | Water                | METERS/SUPPLIES              |
| FIRST NATIONAL BANK                              | 13,557.41 | Capital Improvements | LOAN PAYMENT                 |
| GLOBAL INDUSTRIAL                                | 7,098.00  | Park                 | BOTTLE FILLING STATIONS      |
| GRAINGER INC                                     | 240.30    | Sewer                | MISC SUPPLIES                |
| GREAT LAKES BILLING ASSOCIATES, INC.             | 1,347.96  | Rescue               | EMS BILLING SERVICE          |
| JUSTIN SHANNON                                   | 530.00    | Land & Buildings     | TOWN HALL CLEANING           |
| K & L READY MIX INC.                             | 1,106.00  | Land & Buildings     | FUEL PAD                     |
| KENT KARHOFF LLC                                 | 1,300.00  | Cemetery             | BURIALS & FOUNDATIONS        |
| LEXIS NEXIS RISK DATA MANAGEMENT INC.            | 50.00     | Administrative       | ADDRESS SEARCHES             |
| MANNIK SMITH GROUP                               | 2,000.00  | Land & Buildings     | H2OHIO GRANT APPLICATION     |
| MARATHON FLEET SERVICES                          | 2,485.48  | Multiple             | FUEL                         |
| MIAMI PRODUCTS & CHEMICAL CO.                    | (190.00)  | Pool                 | POOL CHEMICALS               |
| MIAMI PRODUCTS & CHEMICAL CO.                    | 2,765.50  | Pool                 | POOL CHEMICALS               |
| MIAMI PRODUCTS & CHEMICAL CO.                    | 29.25     | Pool                 | POOL CHEMICALS               |
| MIAMI PRODUCTS & CHEMICAL CO.                    | 1,592.00  | Pool                 | POOL CHEMICALS               |
| NATHAN JORDAN                                    | 69.16     | Multiple             | ELECTRICAL SUPPLIES          |

|   |                   |                  |                             |
|---|-------------------|------------------|-----------------------------|
| NEW HORIZON COMMUNICATIONS                          | 586.03            | Administrative   | PHONES                      |
| NORTHWEST OHIO ADVANCED ENERGY IMPROVEMENT DISTRICT | 5,300.01          | Administrative   | BFR SPECIAL ASSESSMENT      |
| NORTHWESTERN MASONRY SERVICE                        | 132.40            | Street           | POLY SAND                   |
| NORTHWESTERN OHIO SECURITY SYSTEMS                  | 202.00            | Land & Buildings | MONITORING                  |
| PERRY CORPORATION                                   | 225.79            | Administrative   | IT CONTRACT                 |
| PERRY CORPORATION                                   | 32.53             | Administrative   | IT CONTRACT                 |
| PERRY CORPORATION                                   | 25.01             | Administrative   | IT CONTRACT                 |
| PERRY CORPORATION                                   | 3,419.74          | Administrative   | IT CONTRACT                 |
| PERRY CORPORATION                                   | 489.96            | Administrative   | UPS REPLACEMENT BATTERY     |
| PERRY CORPORATION                                   | 346.50            | Administrative   | WWTP FIREWALL SUPPORT       |
| PERRY CORPORATION                                   | 346.50            | Administrative   | WWTP FIREWALL SUPPORT       |
| PERRY CORPORATION                                   | 546.00            | Administrative   | FORTGATE RENEWAL            |
| PHILLIPS, SCOTT                                     | 254.29            | Administrative   | BOOTS                       |
| PHILLIPS, SCOTT                                     | 45.86             | Sewer            | REIMBURSE EPA CERTIFICATION |
| PHILLIPS, SCOTT                                     | 145.71            | Administrative   | BOOTS                       |
| PRICE CONSULTATION SERVICES, LLC                    | 625.00            | Police           | ACKERMAN TESTING            |
| PROMO HITS  | 790.76            | Police           | NNO SUPPLIES                |
| RUMPKE  | 27,300.59         | Refuse           | TRASH SERVICES              |
| RUMPKE  | 2,883.60          | Refuse           | TRASH SERVICES              |
| RYAN BURKHOLDER                                     | 94.59             | Police           | PETTY CASH REIMBURSEMENT    |
| SHELL FLEET PLUS                                    | 2,990.11          | Multiple         | FUEL                        |
| SMITH-BOUGHAN INC                                   | 1,000.49          | Pool             | POOL HEATER REPAIR          |
| STAPLES BUSINESS ADVANTAGE                          | 188.95            | Multiple         | SUPPLIES                    |
| TK ELEVATOR CORPORATION                             | 3,729.77          | Land & Buildings | ELEVATOR MAINTENANCE        |
| TREASURER OF STATE (FUND 83F)                       | 1,200.00          | Police           | LEADS ANNUAL ACCESS FEE     |
| TREASURER OF STATE OF OHIO                          | 4,450.55          | Administrative   | AUDIT FEES                  |
| TREE TECH   | 6,550.00          | Street           | HAZARD/DEAD TREE REMOVAL    |
| VERIZON WIRELESS                                    | 160.44            | Multiple         | CELL PHONES                 |
| VERIZON WIRELESS                                    | 118.97            | Multiple         | CELL PHONES                 |
| VETTER LUMBER CO.                                   | 163.00            | Multiple         | SUPPLIES                    |
| WAYNE AUGSBURGER                                    | 800.00            | Park             | BUCKEYE PARK BENCH PADS     |
| WAYNE AUGSBURGER                                    | 400.00            | Street           | SIDEWALK REPAIR             |
| WAYNE AUGSBURGER                                    | 1,300.00          | Water            | LEAK REPAIR                 |
| WESSLER ENGINEERING                                 | 1,615.00          | Sewer            | SANITARY ON-CALL SERVICES   |
| WESSLER ENGINEERING                                 | 125.00            | Sewer            | SANITARY ON-CALL SERVICES   |
| ZOLL DATA SYSTEMS                                   | 166.09            | Rescue           | EMS CHARTS                  |
| INCOME TAX REFUNDS                                  | 1,110.02          | Administrative   | INCOME TAX REFUNDS          |
| INCOME TAX REFUNDS                                  | 2,388.61          | Administrative   | INCOME TAX REFUNDS          |
|   | <u>162,406.03</u> |                  |                             |

|                          |           |
|--------------------------|-----------|
| BIWEEKLY PAYROLL 7/26/24 | 70,324.12 |
| MEDICARE                 | 975.66    |
| OPERS                    | 6,329.60  |
| OP&F                     | 4,736.04  |

|              |          |
|--------------|----------|
| JULY MONTHLY | 2,569.00 |
| MEDICARE     | 37.22    |
| OPERS        | 269.03   |
| FICA         | 40.14    |

|                         |           |
|-------------------------|-----------|
| BIWEEKLY PAYROLL 8/9/24 | 67,186.59 |
| MEDICARE                | 929.26    |
| OPERS                   | 6,029.33  |
| OP&F                    | 4,703.44  |

Council Signature : \_\_\_\_\_

Date: \_\_\_\_\_

**ORDINANCE NO. 07-2024**

**AN ORDINANCE TO PROVIDE TWO (2) HANDICAP ACCESSIBLE PARKING SPACES IN THE DOWNTOWN AREA OF BLUFFTON, OH.**

**WHEREAS;** the Village of Bluffton, via their Streets, Alleys, Lights and Sidewalks Committee wishes to designate two (2) handicap accessible parking spaces in the downtown area; and,

**WHEREAS;** one accessible parking space shall be the first space on North Main Street after the mid-block crosswalk nearest Vine Street on the northeasterly side of the road, the other space shall be the parking space on the northeasterly side of Vine closest to North Main Street; and,

**WHEREAS;** these additions are necessary to provide increased accessibility to handicap parking in the downtown area to increase the safety and welfare of the public.

**BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:**

**Section 1.** Handicap accessible parking spaces shall be added to the downtown area of Bluffton, OH that are described as follows: one accessible parking space shall be the first space on North Main Street after the mid-block crosswalk nearest Vine Street on the northeasterly side of the road, the other space shall be the parking space on the northeasterly side of Vine closest to North Main Street.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by the Council of the Village of Bluffton, Ohio by the following vote (2/3 required):

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Richard Johnson, Mayor

Approved as to form:

\_\_\_\_\_  
Elliott T. Werth, Village Solicitor

**RESOLUTION NO. 19-2024**

**A RESOLUTION ADOPTING AN AMERICANN WITH DISABILITIES ACT (ADA) TRANSITION PLAN FOR THE VILLAGE OF BLUFFTON, OHIO.**

**WHEREAS**, the Village of Bluffton’s vision for Complete Streets is the thoughtful creation of a connected street network which improves safety and facilitates movement for all users in the Village of Bluffton community including pedestrians, motorists, cyclists, transit and school bus riders, delivery and service personnel, freight haulers, and emergency responders; and

**WHEREAS**, the ADA Transition Plan is a component of the Complete Streets Policy to ensure the Village of Bluffton (Bluffton) provides reasonable, accessible paths of travel in the public right-of-way for everyone, including people with disabilities; and

**WHEREAS**, the attached ADA Transition Plan for Bluffton, OH was developed in partnership with Lima-Allen County Regional Planning Commission; and

**WHEREAS**, it is the intent of the Village Council to maintain and amend this ADA Transition Plan regularly to provide accessible routes of travel throughout the Village of Bluffton, Ohio.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:**

**SECTION 1:** Council hereby adopts the Bluffton ADA Transition Plan set forth in attached Exhibit A.

**SECTION 2:** That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_

Fiscal Officer

\_\_\_\_\_

Mayor

Approved as to form:

\_\_\_\_\_

Elliott T. Werth, Esq.  
Village Solicitor

DECEMBER 2023

# ADA TRANSITION PLAN

PREPARED FOR THE VILLAGE OF BLUFFTON



Lima/Allen County  
REGIONAL PLANNING  
COMMISSION



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## INTRODUCTION

The purpose of this Plan is to ensure that the Village of Bluffton creates reasonable, accessible paths of travel in the public right-of-way for everyone, including people with disabilities. The Village of Bluffton is continuing a significant and long-term commitment to improve and maintain the accessibility of those pedestrian facilities located within public right-of-way. Recognizing that some gaps and barriers exist, the Transition Plan works to identify physical barriers and prioritize those improvements that should be made throughout the Village of Bluffton. This Transition Plan describes existing conditions and promotes policies and programs to enhance overall pedestrian accessibility.

## LEGAL REQUIREMENTS

| ADA Compliance Item  | Public Entity (50+ Employees) | Public Entity (<50 Employees) |
|--|-------------------------------|-------------------------------|
| General ADA Compliance- Provision of accessibility to public services, programs and activities   | Required                      | Required                      |
| Provide Public Notice- Make Information publicly available regarding the ADA provisions and their applicability to the agency's services, programs and activities  | Required                      | Required                      |
| Conduct a Self-Evaluation - Evaluate current services, policies and practices for ADA compliance; and provide an opportunity for interested persons to participate   | Required                      | Required                      |
| Maintain documentation from the Self Evaluation on file and make available for public inspection for at least three years  | Required                      | Required                      |
| Designate an ADA Coordinator   | Required                      | Recommended                   |
| Adopt a Grievance Procedure  | Required                      | Recommended                   |
| Develop a Transition Plan  | Required                      | Recommended                   |
| ODOT. (n.d.). <i>Ada Transition Plan Template and Resources - Ohio</i> . <a href="https://www.transportation.ohio.gov/programs/ltap/technical-assistance/ada-transition">https://www.transportation.ohio.gov/programs/ltap/technical-assistance/ada-transition</a> |                               |                               |

The federal legislation known as the Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, and access to public accommodations, transportation, and telecommunications.

Title II specifically applies to “public entities” (state and local governments) and the programs, services, and activities they deliver. Title II, Article 8, requires public entities to take several steps designed to achieve compliance. Federal mandates require the Transition Plan shall, at a minimum include:

1. A list of the physical barriers in a public entity's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities.
2. A detailed outline of the methods to be utilized to remove these barriers and make the facilities accessible.
3. The schedule for taking the necessary steps to achieve compliance with Title II.
4. The name of the official responsible for the plan's implementation.

Transition Plans provide a method for public entities to schedule and implement required ADA improvements to existing streets and sidewalks. Before a Transition Plan can be developed, however, an inventory of the current public road rights-of-way including curb ramps and sidewalks must first be developed.

### **OBSTACLES TO THE PUBLIC RIGHTS-OF-WAY**

To improve the pedestrian paths within the public road rights-of-way, the Village of Bluffton worked with the Ohio Department of Transportation (ODOT) and Regional Planning Commission. The Village of Bluffton, ODOT and the Regional Planning Commission have worked to identify available, programmatic federal and state funding to help underwrite the construction of sidewalks. The Regional Planning Commission also worked with the Village to identify barriers within the public rights-of-way including curbs, sidewalks, pedestrian crossings, and parking lots. Furthermore, the Village of Bluffton was also chosen as one of only four communities in Ohio to participate in the grant-funded 2022 Ohio Action Institute to create a Complete Streets Policy that addresses public accessibility issues, among many others. During this process, a Community Task Force was able to work with the Allen County Public Health Department's Creating Healthy Communities Program, Lima-Allen County Regional Planning Commission, the Ohio Department of Health, Toole Design Group, and Smart Growth America - National Complete Streets Coalition.

Village officials were ultimately able to address a prioritized list of improvements based on an inventory of existing land use activities, and publicly owned parcels identified on Map A in the appendix. Field surveys/inspections and GIS mapping were employed before the public planning process to expedite informed decision-making. The public right-of-way serving government offices, downtown core areas, parks, public

and quasi-public buildings and residential areas were of critical importance. Such data constitutes the foundation of the Transition Plan.

As a result of the inventory and the public planning process, the Village of Bluffton has identified and assessed obstacles in the public rights-of-way. The Village adopted a proactive approach to removing barriers in the public, predicated upon public comment/complaints, and ensuring that all future construction/repair within the road rights-of-way, regardless of funding source, will in a build-out scenario, ensure compliance with ADA design standards within Village rights-of-way.

**BARRIER REMOVAL PRIORITIES**

The Village of Bluffton based barrier removal priorities on three (3) factors: location, use, and relative accessibility within the public road rights-of-way. The Village identified Plan priorities as follows:

1. Rights-of-way serving government and public facilities
2. Rights-of-way serving commercial services and employment centers
3. Rights-of-way serving other land uses

**Accessibility Condition**

The Village worked to identify the relative accessibility of the public rights-of-way during the inventory phase, survey phase and public comment period.

**Priority Ranking**

To determine the overall priority of specific improvements to enhance accessibility within the public rights-of-way, the following matrix was used.

| PRIORITY OF CAPITAL IMPROVEMENTS NEEDED |   |  |                   |
|---|---|--|-------------------|
| Land Use Type                           | Locations Serving Government Facilities | Commercial Services & Employment Centers | Other Land Uses   |
|   |   | Primary Concern                          | Secondary Concern |

ADA legislation is intended to ensure civic access to all residents. Voting and participating in public meetings (e.g. Village council, school board, etc.) are requisite opportunities for American citizenship and shall not be denied

on the basis of abilities. Buildings/areas hosting those events shall be improved prior to less critical locations or those events shall be moved to accessible properties. The priority of improvements is based on identifying which of the public rights-of-ways serve a particular area/site within the Village, and the accessibility of the rights-of-way barriers. Appendix A identifies a list of properties and their overall accessibility.

### **Public Comment/Complaint Process**

The public comment/complaint opportunity is everlasting and an integral part of the Transition Plan as a living document. Public complaints or requests help drive the prioritization of improvements. To file a complaint or a request regarding the accessibility of a sidewalk or curb ramp, interested parties are urged to contact the ADA Coordinator in writing and describe the issue in detail, including the location. The ADA Coordinator will inspect and document the need for further possible action. The ADA Coordinator will record the formal response and reply to the complainant/requestor. All complaints or requests will be kept on file and will include the response. Appendix B contains the Village of Bluffton Public Comment/Complaint Form for Pedestrian Facilities in the Public Rights-of-Way. The Village of Bluffton will continue to accept commentary on ADA issues in perpetuity.

### **New Construction & Alterations**

To ensure the correct design of curb ramps, sidewalks, and crosswalks in new construction and alterations within the public rights-of-way, the Village of Bluffton will follow the Ohio Department of Transportation (ODOT) design specifications (see Appendix C). Moreover, whenever there is an alteration, intersection, roadway improvement project or new construction project, any affected curb ramp, sidewalk, and/or crosswalks within the affected area will be rebuilt to such ADA design guidelines. The Village will require a minimum of 5' sidewalk widths whenever federal MPO/ODOT/DOT monies are used in financing such improvements.

To improve accessibility the Village may choose to integrate other Public Right-of-Way Accessibility Guidelines (PROWAG) design standards into certain projects where feasible and reasonable. Although the industry expectation expects that PROWAG criteria will replace the current Americans with Disabilities Act Accessibility Guidelines (ADAAG), there has not been a formal movement to change the requirements.

There is some overlap between PROWAG and ADAAG, but other improvements may be made by implementing PROWAG guidance if there is a demand for such provisions. On-street parking, for instance, is

addressed in PROWAG, where ADAAG has no guidance on the number of ADA spots on-street. If the Village chooses to improve accessibility beyond ADA requirements, officials may choose to add on-street parking for the ADA community. The only on-street ADA parking is located on Vine Street which may be closed according to the Village's comprehensive plan. PROWAG calls for a minimum of 1 ADA parking spot for every 25 – 100 spaces per block.

## **SCHEDULE**

As opportunity allows, the Village of Bluffton will make efforts to improve the ADA Accessibility of pedestrian facilities in the public rights-of-way. At this time, the Village of Bluffton has budgeted \$25,000 annually for sidewalk improvements. There is a 5-10 year plan for streets to be scheduled for ADA compliance before reevaluating for the ADA Transition Plan update. Village properties shall be evaluated for compliance a minimum of every 5 years in perpetuity. LACRPC is a Metropolitan Planning Organization whose ADA focus falls within the public road rights-of-way. Bluffton shall evaluate its public buildings, parking facilities, website and other properties subject to ADA legislation.

Note that this schedule is flexible, as changes may occur such as additional funding, storms, improvements due to power and electric companies, etc. There will be times when it is technically infeasible to provide technical compliance: for example, if clear space at the top of the ramp is obstructed by a building, or the angle of the approach is so extreme as to prevent a reasonable slope for a ramp in both directions. The inventory process may not account for such situations and could show a high-priority rating when all feasible actions have been taken.

Additionally, given a program as comprehensive as the Village's pedestrian network, the Village will follow the concept of "program access" under Title II of the ADA. Program access does not necessarily require an entity to make every approach of each of its existing facilities accessible to and usable by individuals with disabilities, as long as the program as a whole is accessible. Under this concept, the Village may choose not to install a sidewalk at some locations (or to install them as a lower priority later), as long as a reasonable path of travel is available even without a compliant sidewalk.

## **RESPONSIBLE INDIVIDUAL**

The official responsible for the implementation of the Village of Bluffton's ADA Transition Plan for the pedestrian facilities in the public rights-of-way is:

Mr. Jesse Blackburn  
Village Administrator  
Phone Number: 419-358-2066  
Website: <https://www.bluffton-ohio.com/>

## **PUBLIC INPUT**

The Village of Bluffton provided opportunities for individuals to comment on this Transition Plan, which included:

- DRAFT and FINAL Document (Transition Plan) made available on the Village website.
- Public Meetings (held on the second and fourth Mondays of every Month at 7 pm on the third floor of the Town Hall).
- Open house and presentation at a public meeting scheduled for July 8, 2024.

The Village of Bluffton published a legal notice in the largest newspaper of general circulation, The Lima News starting on June 26, 2024. (See Appendix E) The legal notice announced the availability of the Draft ADA Transition Plan at the Village Building with easy public access. Hard copies of the finalized plan have been made available at the Town Hall. The Village website published notices and provided instructions regarding the timetable for comments and where to send them. Public comments were accepted for no less than 30 days and continue to be accepted today. The form for public comments/concerns is attached as Appendix B.

Formal adoption of the ADA Transition Plan is currently scheduled to take place on September 12, 2024. Thereafter, the Transition Plan will be available on the Village website and by written formal request to the ADA Coordinator.

**APPENDIX A:**  
**PEDESTRIAN FACILITIES/PUBLIC RIGHTS-OF-WAY (PFPROW)**  
**INVENTORY**

The Village of Bluffton partnered with the Lima-Allen County Regional Planning Commission to share the evaluation of pedestrian facilities within its public rights-of-way. The facilities include:

- Approximately 25 total miles of 4' - 5' sidewalk
- 270 curb ramps
- Nine miles of walk/bike path (and growing)
- Two ADA-compliant traffic signals
- Three pedestrian-activated Rapid Rectangular Flashing Beacons (RRFBs) at prioritized crosswalks

The Village of Bluffton had been seeking accessible pathways for all users before the conception of this Plan. Bluffton decision-makers have emphasized active transportation with a complete streets policy and sidewalk ordinances, thus properly designed, accessible facilities have been a goal of Village efforts. Per square mile, Bluffton is as walkable as anywhere in Allen County, largely due to the condition of the sidewalk network which is complemented by the ever-expanding network of multi-use trails.

The Bluffton bike trail network is currently growing to reach down State Route 103 to the largest commercial district aside from downtown. Before the construction of the new path, the area was not connected to the pedestrian network. After the project is completed, the village will be connected to the SR 103 corridor near Interstate 75 with a brand new, accessible path that ties into the 9 miles of network already established.

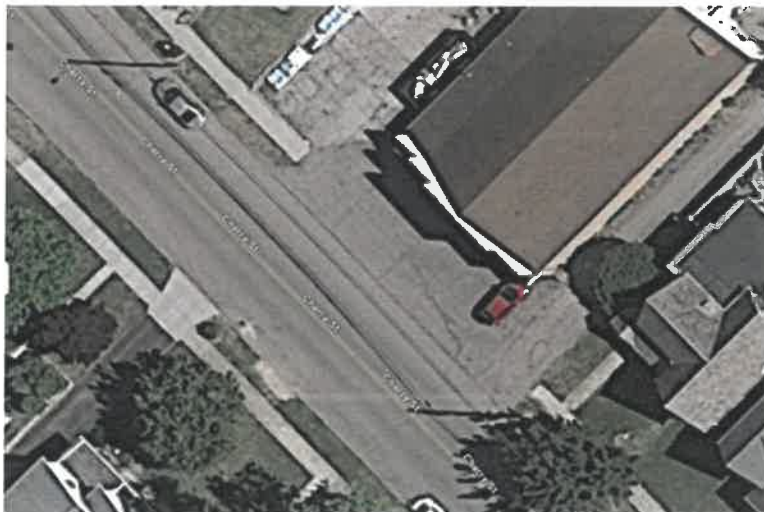
In many municipalities, the most frequent offender of road right-of-way noncompliance is curb ramps. Bluffton has been maintaining a curb ramp inventory for ramps within the Village jurisdiction. Of the 270 ramps in Bluffton, about 125 need revamping before ADA compliance is reached. These ramps will be scheduled for improvement according to the priorities described on page three of this document.

The remaining right-of-way facilities in Bluffton are in very good condition. There are two traffic signals in the village, both on Main Street. Each signal is outfitted with accessible pedestrian signals (APS) which ADAAG does



not require, but rather a PROWAG requirement that provides an additional resource to visually impaired network users. Crosswalks are clearly visible at each location.

The Village passed Ordinance 08-18 on July 23, 2018, mandating that sidewalks shall be kept in good condition. The sidewalk network has very few instances of noncompliance. The sidewalk network is perhaps the best in LACRPC's planning area. There is less than 5% of the network in a non-compliant state. The area with the longest stretch of noncompliance in the Village is through the parking lot at 131 Cherry Street. Pictured below, the sidewalk does not extend through the blacktop making it difficult for visually impaired users to stay on the right path.



**ADA ramps to be completed**

| West |          |                   |               | East     |                                     |              |            |
|------|----------|-------------------|---------------|----------|-------------------------------------|--------------|------------|
|      | Spring   | Riley             | 3             |          | Thurman                             | Washington   | 1          |
|      | Spring   | W. Elm            | 2             |          | E. Elm                              | Thurman      | 2          |
|      | Spring   | Franklin          | 3             |          | Cherry                              | Vance        | 2          |
|      | Spring   | College           | 4             |          | E. Elm                              | Vance        | 2          |
|      | Campus   | Bentley           |               | remove 1 | Cherry                              | Mound        | 4          |
|      | Grove    | Bentley           | 4             |          | Cherry                              | Geiger       | 1          |
|      | Grove    | Lawn              | 3             |          | Cherry                              | Huber        | 2          |
|      | Grove    | Jackson           | 4             |          | Mound                               | Huber        | 3          |
|      | Jackson  | Kibler            | 4             |          | E. Elm                              | Eastland     | 2          |
|      | Jackson  | High              | 2             |          | College                             | Swiss        | 2          |
|      | Jackson  | College           | 4             |          | College                             | Sally        | 2          |
|      | Jackson  | Franklin          | 4             |          | College                             | Geiger       | 1          |
|      | Jackson  | Church            | 4             |          | College                             | Mound        | 3          |
|      | Jackson  | Vine              | 3             |          | College                             | Railroad     | 2          |
|      | Jackson  | W. Elm            | 4             |          | Harmon                              | Poplar       | 1          |
|      | Jackson  | Riley             | 2             |          | Harmon                              | Kibler       | 1          |
|      | Lawn     | Riley             | 2             |          | Harmon                              | Garau        | 1          |
|      | Lawn     | W. Elm            | 4             |          |                                     |              |            |
|      | Lawn     | Vine              | 1             |          | ? No connectivity                   |              |            |
|      | Lawn     | Franklin          | 4             |          | ??? Private drive are they required |              |            |
|      | Lawn     | College           | 4             |          | *** Scheduled for 2023              |              |            |
|      | Lawn     | Kibler            | 2             |          |                                     |              |            |
|      | Richland | Riley Creek Court | 2             |          |                                     |              |            |
|      | Riley    | N. Main           | 2             |          |                                     |              |            |
|      |          |                   | 71 West total |          |                                     |              | 32         |
|      |          |                   |               |          |                                     | <b>Total</b> | <b>103</b> |

**Possible connectivity areas**

|   |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|
| South side of Cherry St. from County Line to - Greeding                           |  |  |  |  |  |  |  |
| South side of College Ave. VP path - Albert or remove short section headed "west" |  |  |  |  |  |  |  |
| N. Lawn Ave. - 138 W. Washington  |  |  |  |  |  |  |  |
| S. Lawn Ave. - Kibler st north 3 properties - 295, 291, and 269 S. Lawn           |  |  |  |  |  |  |  |
| N. Spring at Wilbur Bracy - Washington-Riley                                      |  |  |  |  |  |  |  |



**Street Maintenance Inventory** Last Updated June 2024

Rating: 5= Excellent, 4= Good, 3= Fair, 2= Poor, 1= Failing

| Street                      | Last Year Worked On | Type of Maint.         | Rating | Comments           | Age Level 15+ yrs | Noncompliant ADA Ramps |
|-----------------------------|---------------------|------------------------|--------|--------------------|-------------------|------------------------|
| <b>Albert St.</b>           |                     |                        |        |                    |                   |                        |
| College to Sara             | 2020                | 1 1/2" Grind & Overlay | 5      | None               |                   |                        |
| <b>Anna Ct.</b>             | 2022                | Crack Seal             | 4      | None               |                   |                        |
| <b>Augsburger Rd.</b>       | 2015                | 2" Grind and Overlay   | 5      |                    |                   |                        |
| <b>Basel Ave.</b>           | 2017                | 2" Grind and Overlay   | 5      | None               |                   |                        |
| <b>Beaver St.</b>           | 2021                | 2" Grind and Overlay   | 4      | None               |                   |                        |
| <b>Bentley Rd.</b>          |                     |                        |        |                    |                   |                        |
| Grove to Campus View        | 2016                | 2" Grind and Overlay   | 5      | None               |                   |                        |
| Campus View to Sunset       | 2018                | 2" Grind and Overlay   | 5      | bike path          |                   |                        |
| Sunset to Elm               | 2018                | 2" Grind and Overlay   | 5      | bike path          |                   |                        |
| Elm to Richland             | 2022                | 2" Grind and Overlay   | 5      | None               |                   |                        |
| Richland to Riley           | 2022                | 2" Grind and Overlay   | 5      | None               |                   |                        |
| Riley to Corp. Limit        | 2022                | 2" Grind and Overlay   | 5      | None               |                   |                        |
| Main to I-75 Overpass       |                     |                        |        |                    |                   |                        |
| I-75 Overpass to Corp Limit | 2015                | 2" Grind and Overlay   | 5      |                    |                   |                        |
| <b>Berne</b>                | 2017                | 2" Grind and Overlay   | 5      |                    |                   |                        |
| <b>Birch Ct.</b>            | 2018                | 2" Grind and Overlay   | 5      | None               |                   |                        |
| <b>Brookwood</b>            | 2017                | reconstruction         | 5      |                    |                   |                        |
| <b>Campus Dr.</b>           |                     |                        |        |                    |                   |                        |
| College View to Bentley     | 2020                | 1 1/2" Grind & Overlay | 5      | None               |                   |                        |
| <b>Cherry St.</b>           |                     |                        |        |                    |                   |                        |
| County Line to Greding      | 2013                | 2" Grind and Overlay   | 5      | 2012 Water Project |                   |                        |
| Greding to Huber            | 2013                | 2" Grind and Overlay   | 5      | 2012 Water Project |                   |                        |
| Huber to Geiger             | 2013                | 2" Grind and Overlay   | 5      | 2012 Water Project |                   |                        |
| Geiger to Mound             | 2013                | 2" Grind and Overlay   | 5      | 2012 Water Project |                   |                        |
| Mound to Railroad           | 2013                | 2" Grind and Overlay   | 5      | 2012 Water Project |                   |                        |
| Railroad to Vance           | 2021                | Reconstruction         | 5      | County Project     |                   |                        |
| Vance to Main               | 2011                | 2" Grind and           | 5      | None               |                   |                        |

|                          |      | Overlay                  |   |      |
|--------------------------|------|--------------------------|---|------|
| <b>Church St.</b>        | 2016 | 2" Grind and Overlay     | 5 | None |
| <b>Citizen's Parkway</b> | 2017 |                          | 5 | None |
| <b>College Ave.</b>      |      |                          |   |      |
| County Line to Greding   | 2014 | 2" Grind and Overlay     | 5 | None |
| Greding to Ethan         | 2014 | 2" Grind and Overlay     | 5 | None |
| Ethan to Salome          | 2014 | 2" Grind and Overlay     | 5 | None |
| Salome to Sally          | 2014 | 2" Grind and Overlay     | 5 | None |
| Sally to Albert          | 2014 | 2" Grind and Overlay     | 5 | None |
| Albert to Geiger         | 2015 | Remove Concrete and Pave | 5 |      |
| Geiger to Mound          | 2017 | 2" Grind and Overlay     | 5 | None |
| Mound to Susan           | 2017 | 2" Grind and Overlay     | 5 | None |
| Susan to Railroad        | 2017 | 2" Grind and Overlay     | 5 | None |
| Railroad to Harmon       | 2017 | 2" Grind and Overlay     | 5 |      |
| Triplett to Main St      | 2017 | 2" Grind and Overlay     | 5 | None |
| Main St. to Jackson      | 2005 | 2" Grind and Overlay     | 3 | None |
| Jackson to Lawn          | 2006 | 2" Grind and Overlay     | 3 | None |
| Lawn to Spring           | 2006 | 2" Grind and Overlay     | 3 | None |
| <b>College View</b>      | 2020 | 1 1/2" Grind & Overlay   | 5 | None |
| <b>Commerce Drive</b>    |      |                          | 4 | None |
| SR 103 back 250 ft.      | 2014 | 2" Grind and Overlay     | 5 |      |
| <b>County Line Rd</b>    |      |                          |   |      |
| Main St. to Lake Dr      | 2018 | 2" Grind and Overlay     | 5 |      |
| Lake to SR 103           | 2014 | 2" Grind and Overlay     | 5 |      |
| SR 103 to E. Elm         | 2018 | 2" Grind and Overlay     | 5 | None |
| E. Elm to Cherry         | 2018 | 2" Grind and Overlay     | 5 | None |
| Cherry to College Ave    | 2018 | 2" Grind and Overlay     | 5 | None |
| College to Corp. Limits  | 2018 | 2" Grind and Overlay     | 5 | None |
| <b>Crystal Place</b>     | 2022 | 2" Grind and Overlay     | 5 | None |
| <b>Diller Rd.</b>        | 2005 | 2" Grind and Overlay     | 4 | None |
| <b>E. Elm Street</b>     |      |                          |   |      |
| County Line to Eastland  | 2017 | 2" Grind and Overlay     | 5 |      |

|                              |      |                        |     |                    |
|------------------------------|------|------------------------|-----|--------------------|
| Eastland to Westland         | 2017 | 2" Grind and Overlay   | 5   |                    |
| Westland to Huber            | 2017 | 2" Grind and Overlay   | 5   |                    |
| <b>Eastland Dr.</b>          | 2017 | 2" Grind and Overlay   | 5   |                    |
| <b>Elm St</b>                |      |                        |     |                    |
| Vance to Thurman             | 2012 | 2" Grind and Overlay   | 5   |                    |
| Thurman to Main St.          | 2012 |                        | 5   |                    |
| Main to Jackson              | 2012 | 2" Grind and Overlay   | 5   | None               |
| Jackson to Lawn              | 2012 |                        | 5   |                    |
| Lawn to Spring               | 2012 |                        | 5   |                    |
| Spring to Brookwood          | 2019 | Reconstruction         | 5   |                    |
| Brookwood to Diller          | 2019 | Reconstruction         | 5   |                    |
| Diller to Bentley            | 2019 | Reconstruction         | 5   |                    |
| <b>Ethan Circle</b>          | 2016 | 2" Grind and Overlay   | 5   | None               |
| <b>Eugro Ct.</b>             | 2018 | 2" Grind and Overlay   | 5   | None               |
| <b>Franklin St.</b>          |      |                        |     |                    |
| Spring to Lawn               | 2017 | 2" Grind and Overlay   | 5   |                    |
| Lawn to Jackson              | 2005 | 2" Grind and Overlay   | 5   | None               |
| Jackson to Main St.          | 2011 | 2" Grind and Overlay   | 5   | None               |
| <b>Garau St.</b>             | 2021 | 2" Grind and Overlay   | 5   | None               |
| <b>Garmatter St.</b>         |      |                        |     |                    |
| Bentley to Eugro             | 2016 | 2" Grind and Overlay   | 5   | None               |
| Eugro to Shannon             | 2016 | 2" Grind and Overlay   | 5   | None               |
| Shannon to Riley             | 2016 | 2" Grind and Overlay   | 5   | None               |
| <b>Geiger St.</b>            |      |                        |     |                    |
| Cherry to College Ave        | 2007 | 2" Grind and Overlay   | 4.5 | None               |
| College to dead end          | 2018 | 2" Grind and Overlay   | 5   | None               |
| <b>Greding St.</b>           |      |                        |     |                    |
| Cherry to Anna               | 2021 | Crack Sealing          | 5   | None               |
| Anna to Louise               | 2021 | Crack Sealing          | 5   | None               |
| Louise to College            | 2021 | Crack Sealing          | 5   | None               |
| College to dead end          | 2021 | Crack Sealing          | 5   | None               |
| <b>Grove St.</b>             |      |                        |     |                    |
| Main St. to Jackson          | 2013 | 2" Grind and Overlay   | 5   | 2012 Water Project |
| Jackson to Lawn              | 2013 | 2" Grind and Overlay   | 5   | 2012 Water Project |
| Lawn to Kibler/Bentley       | 2013 | 2" Grind and Overlay   | 5   | 2012 Water Project |
| Kibler/Bentley to Corp Limit | 2020 | 1 1/2" Grind & Overlay | 5   |                    |

|                           |       |                        |     |      |
|---------------------------|-------|------------------------|-----|------|
| <b>Harmon Rd.</b>         |       |                        |     |      |
| Poplar to Kibler          | 2014  | 2" Grind and Overlay   | 5   |      |
| Kibler to Quarry          | 2011  | 2" Grind and Overlay   | 5   |      |
| Quarry to Garau           | 2011  | 2" Grind and Overlay   | 5   | None |
| Garau to SR 103           | 2016  | 2" Grind and Overlay   | 5   | None |
| <b>Hawthorn Ct.</b>       | 2018  | 2" Grind and Overlay   | 5   | None |
| <b>High St.</b>           |       |                        |     |      |
| Spring to Lawn            | 2020  | 1 1/2" Grind & Overlay | 5   | None |
| Lawn to Jackson           | 2020  | 1 1/2" Grind & Overlay | 5   | None |
| Jackson to Main St.       | 2002? |                        | 4   | None |
| <b>Hillcrest Dr.</b>      |       |                        |     |      |
| Richland to Crystal Place | 2021  | 2" Grind and Overlay   | 5   | None |
| Crystal Place to Shannon  | 2021  | 2" Grind and Overlay   | 5   | None |
| Shannon to Riley          | 2021  | 2" Grind and Overlay   | 5   | None |
| <b>Huber St.</b>          |       |                        |     |      |
| Cherry to Mound St.       | 2010  | 2" Grind and Overlay   | 5   |      |
| Mound St. to Jefferson    | 2020  | 2" Grind and Overlay   | 5   |      |
| <b>Hunter's Run</b>       | 2024  | 2" Grind and Overlay   | 5   | None |
| <b>Jackson St.</b>        |       |                        |     |      |
| Dead End to Kibler        | 2017  | 2" Grind and Overlay   | 5   | None |
| Kibler to Grove           | 2013  | 2" Grind and Overlay   | 5   |      |
| Grove to High             | 2011  | 2" Grind and Overlay   | 5   | None |
| High to College           | 2011  | 2" Grind and Overlay   | 5   | None |
| College to Franklin       | 2011  | 2" Grind and Overlay   | 5   | None |
| Franklin to Church        | 2011  | 2" Grind and Overlay   | 5   | None |
| Church to Vine            | 2016  | 2" Grind and Overlay   | 5   | None |
| Vine to Elm               | 2016  | 2" Grind and Overlay   | 5   | None |
| Elm to Jefferson          | 2024  | 2" Grind and Overlay   | 5   |      |
| Jefferson to Washington   | 2024  | 2" Grind and Overlay   | 5   |      |
| Washington to Riley       | 2024  | 2" Grind and Overlay   | 5   |      |
| <b>Jared Circle</b>       | 2017  | Crack Sealing          | 4.5 |      |
| <b>Jefferson St.</b>      |       |                        |     |      |
| Lawn to Jackson           | 2024  | 2" Grind and           | 5   | None |

|                         |      |                      |   |                    |                  |
|-------------------------|------|----------------------|---|--------------------|------------------|
|                         |      | Overlay              |   |                    |                  |
| Jackson to Main St.     | 2024 | 2" Grind and Overlay | 5 | None               |                  |
| Main St. to Thurman     | 2019 | 2" Grind and Overlay | 5 | Phase I project    | Biorestor in '21 |
| Thurman to Vance        | 2019 | 2" Grind and Overlay | 5 | ODOT in 2010       |                  |
| Vance to Huber          | 2019 | 2" Grind and Overlay | 5 | ODOT in 2010       |                  |
| Huber to County Line    | 2021 | 2" Grind and Overlay | 5 | Phase II project   |                  |
| <b>Kibler St.</b>       |      |                      |   |                    |                  |
| Harmon to Main St.      | 2021 | 2" Grind and Overlay | 5 | None               |                  |
| Main St. to Jackson     | 2016 | 2" Grind and Overlay | 5 | None               |                  |
| Jackson to Lawn         | 2016 | 2" Grind and Overlay | 5 | None               |                  |
| Lawn to Grove           | 2016 | 2" Grind and Overlay | 5 | None               |                  |
| <b>Lake Dr.</b>         | 2008 | 2" Grind and Overlay | 5 | None               |                  |
| <b>Lausanne Ave.</b>    | 2017 | 2" Grind and Overlay | 5 |                    |                  |
| <b>Lawn Ave.</b>        |      |                      |   |                    |                  |
| Kibler to Grove         | 2013 | 2" Grind and Overlay | 5 | 2012 Water Project |                  |
| Grove to High           | 2013 | 2" Grind and Overlay | 5 | 2012 Water Project |                  |
| High to College         | 2013 | 2" Grind and Overlay | 5 | 2012 Water Project |                  |
| College to Franklin     | 2013 | 2" Grind and Overlay | 5 | 2012 Water Project |                  |
| Franklin to Vine        | 2014 | 2" Grind and Overlay | 5 |                    |                  |
| Vine to Vine            | 2014 | 2" Grind and Overlay | 5 |                    |                  |
| Vine to Elm             | 2014 | 2" Grind and Overlay | 5 |                    |                  |
| Elm to Jefferson        | 2024 | 2" Grind and Overlay | 5 |                    |                  |
| Jefferson to Washington | 2024 | 2" Grind and Overlay | 5 |                    |                  |
| Washington to Riley     | 2024 | 2" Grind and Overlay | 5 |                    |                  |
| <b>Locust Ct.</b>       | 2018 | 2" Grind and Overlay | 5 | None               |                  |
| <b>Louise Ct.</b>       | 2021 | Crack Sealing        | 5 | None               |                  |
| <b>Main Street</b>      |      |                      |   |                    |                  |
| Corp Limit to Beaver    | 2014 | 2" Grind and Overlay | 5 |                    |                  |
| Beaver to SR 103        | 2014 | 2" Grind and Overlay | 5 |                    |                  |
| SR 103 to Garau         | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |                  |
| Garau to Kibler         | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |                  |



|  |      |                      |   |                    |
|--|------|----------------------|---|--------------------|
| Kibler to Poplar                       | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |
| Poplar to Grove                        | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |
| Grove to High                          | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |
| High to College                        | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |
| College to Franklin                    | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |
| Franklin to Cherry                     | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |
| Cherry to Vine                         | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |
| Vine to Elm                            | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |
| Elm to Jefferson                       | 2023 | 2" Grind and Overlay | 5 | ODOT in 2023       |
| Jefferson to Washington                | 2013 | 2" Grind and Overlay | 5 |                    |
| Washington to Riley                    | 2013 | 2" Grind and Overlay | 5 |                    |
| Riley to Lake                          | 2013 | 2" Grind and Overlay | 5 |                    |
| Lake to Snider                         | 2013 | 2" Grind and Overlay | 5 |                    |
| Snider to County Line/Corp Limit       | 2013 | 2" Grind and Overlay | 5 |                    |
| <b>Mound St</b>                        |      |                      |   |                    |
| Dead End to College                    | 2018 | 2" Grind and Overlay | 5 |                    |
| College to Cherry                      | 2013 | 2" Grind and Overlay | 5 |                    |
| Cherry to Huber                        | 2013 | 2" Grind and Overlay | 5 |                    |
| <b>Navajo Dr</b>                       |      |                      |   |                    |
| Grob Systems to Airport Dr             | 2013 | 2" Grind and Overlay | 5 |                    |
| Airport Dr. to Pocono                  | 2013 | 2" Grind and Overlay | 5 |                    |
| Pocono to Old TR 51                    | 2013 | 2" Grind and Overlay | 5 |                    |
| <b>Old TR. 51 SR 103 to corp limit</b> | 2017 | 2" Grind and Overlay | 5 |                    |
| <b>Pocono Dr.</b>                      | 2013 | 2" Grind and Overlay | 5 |                    |
| <b>Polo Dr.</b>                        | 2022 | 2" Grind and Overlay | 5 | None               |
| <b>Poplar St.</b>                      | 2012 | 2" Grind and Overlay | 5 |                    |
| <b>Railroad St.</b>                    | 2005 | 2" Grind and Overlay | 5 | None               |
| <b>Richland Dr.</b>                    |      |                      |   |                    |
| Dead End to Riley Creek Ct.            | 2017 | Crack Sealing        | 5 | 2017 Crack Filling |
| Riley Creek Ct. to Bentley             | 2017 | Crack Sealing        | 5 |                    |

|                             |      |                      |   |                     |
|-----------------------------|------|----------------------|---|---------------------|
| Bentley to Hillcrest        | 2022 | 2" Grind and Overlay | 5 | None                |
| Hillcrest to Shannon        | 2022 | 2" Grind and Overlay | 5 | None                |
| <b>Riley Creek Ct.</b>      | 2017 | Crack Sealing        | 5 | 2017 Crack Filling  |
| <b>Riley St</b>             |      |                      |   |                     |
| Bentley to Polo             | 2012 | 2" Grind and Overlay | 5 |                     |
| Polo to Shannon             | 2012 | 2" Grind and Overlay | 5 |                     |
| Shannon to Hunter's Run     | 2012 | 2" Grind and Overlay | 5 |                     |
| Hunter's Run to Hillcrest   | 2012 | 2" Grind and Overlay | 5 |                     |
| Hillcrest to Garmatter      | 2012 | 2" Grind and Overlay | 5 |                     |
| Garmatter to Spring         | 2012 | 2" Grind and Overlay | 5 |                     |
| Spring to Lawn              | 2012 | 2" Grind and Overlay | 5 |                     |
| Lawn to Jackson             | 2012 | 2" Grind and Overlay | 5 |                     |
| Jackson to Main St.         | 2012 | 2" Grind and Overlay | 5 |                     |
| <b>Riverbend Dr.</b>        |      |                      |   |                     |
| Augsberger to Hawthorne Ct. | 2018 | 2" Grind and Overlay | 4 | None                |
| Hawthorne Ct. to Locust Ct. | 2018 | 2" Grind and Overlay | 4 | None                |
| Locust Ct. to Birch Ct.     | 2018 | 2" Grind and Overlay | 4 | None                |
| Birch Ct. to Sycamore       | 2018 | 2" Grind and Overlay | 4 | None                |
| Sycamore to Dead End        | 2018 | 2" Grind and Overlay | 4 | None                |
| <b>Salome Circle</b>        | 2021 | Crack Sealing        | 5 | None                |
| <b>Sara Ln</b>              | 2003 | 2" Grind and Overlay | 5 | Concrete patch 2020 |
| <b>Shannon St.</b>          |      |                      |   |                     |
| Riley to Richland           | 2021 | 2" Grind and Overlay | 5 | None                |
| Richland to Hillcrest       | 2021 | 2" Grind and Overlay | 5 | None                |
| Hillcrest to Garmatter      | 2021 | 2" Grind and Overlay | 5 | None                |
| <b>Snider Rd.</b>           |      |                      |   |                     |
| Main St. to Spring          | 2011 | 2" Grind and Overlay | 5 | None                |
| Spring to Corp Limit        | 2011 | 2" Grind and Overlay | 5 | None                |
| <b>Spring St.</b>           |      |                      |   |                     |
| High St to College          | 2014 | 2" Grind and Overlay | 5 | BU Completed        |
| College to Franklin         | 2015 | 2" Grind and Overlay | 5 |                     |
| Franklin to Vine            | 2015 | 2" Grind and         | 5 |                     |

|   |      |                        |   |                                     |
|---|------|------------------------|---|-------------------------------------|
|   |      | Overlay                |   |                                     |
| Vine to Elm                             | 2015 | 2" Grind and Overlay   | 5 |                                     |
| Elm to Washington                       | 2014 | 2" Grind and Overlay   | 5 |                                     |
| Washington to Riley                     | 2014 | 2" Grind and Overlay   | 5 |                                     |
| Riley to Snider                         | 2022 | 2" Grind and Overlay   | 5 |                                     |
| <b>SR. 103</b>                          |      |                        |   |                                     |
| I-75 Exit 140 to Quarry Dr.             | 2023 | 2" Grind and Overlay   | 5 | ODOT in 2023                        |
| Quarry Dr. to Harmon                    | 2023 | 2" Grind and Overlay   | 5 | ODOT in 2023                        |
| Harmon to Main St.                      | 2023 | Road reconstruction    | 5 | ODOT in 2023                        |
| <i>Continues as Main St.- See Above</i> |      |                        |   |                                     |
| <i>At Jefferson, continues as</i>       |      |                        |   |                                     |
| <i>Jefferson to County Line</i>         |      |                        |   |                                     |
| County Line to Tower                    | 2023 | 2" Grind and Overlay   | 5 | ODOT in 2023                        |
| Tower to Citizens Parkway               | 2023 | 2" Grind and Overlay   | 5 | ODOT in 2023                        |
| Citizens to Commerce                    | 2023 | 2" Grind and Overlay   | 5 | ODOT in 2023                        |
| Commerce to I-75 Exit 142               | 2023 | 2" Grind and Overlay   | 5 | ODOT in 2023                        |
| Sunset Dr.                              | 2021 | 2" Grind and Overlay   | 4 |                                     |
| Susan Dr.                               | 2003 | 2" Grind and Overlay   | 5 | None                                |
| Swiss Circle                            | 2021 | Crack Sealing          | 5 |                                     |
| Sycamore                                | 2018 | 2" Grind and Overlay   | 5 | None                                |
| Thurman St.                             |      |                        |   |                                     |
| Family Dollar to Elm                    | 2009 | Overlay                | 5 | Sealed 2015                         |
| Elm to Jefferson                        | 2020 | 1 1/2" Grind & Overlay | 5 |                                     |
| Jefferson to Washington                 | 2020 | 1 1/2" Grind & Overlay | 5 |                                     |
| Washington to Riley                     | 2020 | 1 1/2" Grind & Overlay | 5 |                                     |
| Tower Rd.                               | 2002 | New Construction       | 5 | Paved 100 ft off of S.R. 103 in '23 |
| Triplett Dr.                            |      |                        |   |                                     |
| Polpar to College                       | 2010 | 2" Grind and Overlay   | 5 |                                     |
| Vance St.                               |      |                        |   |                                     |
| Cherry to Elm                           | 2011 | 2" Grind and Overlay   | 5 | None                                |
| Elm to Jefferson                        | 2011 | 2" Grind and Overlay   | 5 | None                                |
| Vine St.                                |      |                        |   |                                     |

|  |      |                        |   |                  |
|--|------|------------------------|---|------------------|
| Spring to Lawn                           | 2020 | 1 1/2" Grind & Overlay | 5 |                  |
| Lawn to Jackson                          | 2012 | 2" Grind and Overlay   | 5 |                  |
| Jackson to Main St.                      | 2017 | 1.5" Grind and Overlay | 5 |                  |
| <b>Washington St.</b>                    |      |                        |   |                  |
| Dead End to Brookwood                    | 2020 | 1 1/2" Grind & Overlay | 5 |                  |
| Brookwood to Spring                      | 2020 | 1 1/2" Grind & Overlay | 5 |                  |
| Spring to Lawn                           | 2020 | 1 1/2" Grind & Overlay | 5 | None             |
| Lawn to Jackson                          | 2020 | 1 1/2" Grind & Overlay | 5 | None             |
| Jackson to Main St.                      | 2020 | 1 1/2" Grind & Overlay | 5 | None             |
| Main St. to Thurman                      | 2020 | 1 1/2" Grind & Overlay | 5 |                  |
| Westland Dr.                             | 2017 | 2" Grind and Overlay   | 5 |                  |
| Wilhelm Circle                           | 2021 | Crack Sealing          | 5 | None             |
| Municipal Parking Lot                    | 2009 | Overlay                | 5 | None             |
| Muni Lot Behind Hardware                 | 2014 | Overlay                | 5 |                  |
| Public lot beside Fire Dept.             | 2020 | New Construction       |   |                  |
| <b>Alleys</b>                            |      |                        |   |                  |
| Behind funeral home                      | 2017 | 2" Grind and Overlay   | 5 |                  |
| Library Alley                            | 2015 | 2" Grind and Overlay   | 5 |                  |
| <b>Main St Alley mid block west side</b> |      |                        |   |                  |
| Washington to Elm                        |      |                        |   |                  |
| Elm to Vine                              | 2019 | 2" Grind and Overlay   | 5 |                  |
| Vine to Church                           | 2014 | 2" Grind and Overlay   | 5 |                  |
| Church to Franklin                       | 2014 | 2" Grind and Overlay   | 5 |                  |
| Jefferson to Washington                  | 2020 | New Construction       |   |                  |
| Lawn Ave-beside Methodist Church         |      |                        |   |                  |
| Brush Dump Lot                           | 2020 | Overlay                |   | front 1/2 of lot |

**Notes**

1. Crosswalk Painting every year
2. Renew Double Yellow as needed (group together as much as possible)
3. Crack Sealing Needs reviewed on a yearly basis

## **APPENDIX B:**

### **PUBLIC COMMENT/CONCERN FOR PEDESTRIAN FACILITIES IN THE PUBLIC RIGHTS-OF-WAY**

In an attempt to comply with the Americans with Disabilities Act, Mayor Richard Johnson and Jesse Blackburn, Coordinator of the Village of Bluffton ADA Transition Plan, are soliciting public comments and concerns regarding the ADA Transition Plan and pedestrian facilities within the public rights-of-way. Residents are encouraged to participate in the identification of obstacles and the ongoing improvement of public rights-of-ways within the Village of Bluffton.

Jesse Blackburn can be reached for comment by telephone at 419-358-2066 or [blackburnj@bluffton-ohio.com](mailto:blackburnj@bluffton-ohio.com). Grievance procedures will require the filing of this form available at: <https://www.bluffton-ohio.com/> and at the Bluffton Town Hall, 154 N. Main Street, Bluffton, Ohio 45817.

**PUBLIC COMMENT/CONCERN & RESPONSE FORM**  
(Please provide specific locations and or pictures of obstacles)

**Date of Comments:** \_\_\_\_\_

**Name of Person:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Response:** \_\_\_\_\_

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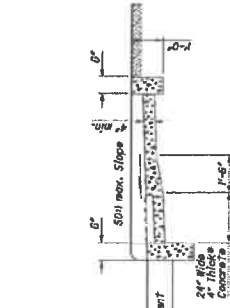
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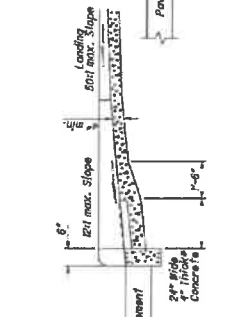
# APPENDIX C:

## THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) DESIGN SPECIFICATIONS

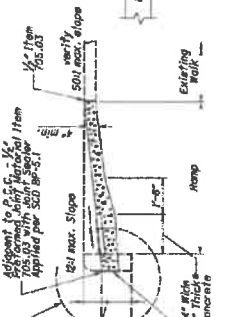
|  |                   |   |                                     |   |        |   |
|--|-------------------|---|-------------------------------------|---|--------|---|
| 7-20-2018  | David L. Holstein | D. Fisher   | OFFICE OF<br>ROADWAY<br>ENGINEERING | NEW CURB RAMPS<br>(with Detectable Warnings)  | BP-7.1 | 1 / 3   |
| THIS DRAWING REPLACES BP-7.1 DATED 7-18-14.  |                   |   |                                     |   |        |   |
| <p style="font-size: small;">Construct each curb ramp using Type A1 details on Sheet 2.</p>  |                   | <p style="font-size: small;">Two sets of curb ramps parallel are shown.</p> |                                     | <p style="font-size: small;">Construct each curb ramp using Type A1 details on Sheet 2.</p> |        | <p><b>PERPENDICULAR CURB RAMPS</b></p> <p>Use curb ramps with the sloped side of location with curb sidewalk.</p> <p>Use curb ramps with no turned curbs where buffer is not enough to accommodate ramp slope.</p> <p><b>PARALLEL CURB RAMPS</b></p> <p>Place on streets having wide turning radius and where sidewalks are narrow.</p> <p><b>COMBINATION CURB RAMPS</b></p> <p>Use this design only for existing streets and when the ramp may be constructed on either a perpendicular or parallel layout.</p> <p>Acceptable design for 4'-0" min. turning radius where a preferred layout.</p> <p>Use this design only for existing streets and when the ramp may be constructed on either a perpendicular or parallel layout.</p> <p>Acceptable design on corners with wide turning radius where use of either a perpendicular or parallel layout is not warranted into adjacent traveled lanes.</p> <p>Construct each curb ramp using Type A1 details on Sheet 2.</p> <p>Acceptable design on corners with wide turning radius where use of either a perpendicular or parallel layout is not warranted into adjacent traveled lanes.</p> <p>Construct each curb ramp using Type A1 details on Sheet 2.</p> <p>Use this design only for existing streets and when the ramp may be constructed on either a perpendicular or parallel layout.</p> <p>Acceptable design on corners with wide turning radius where use of either a perpendicular or parallel layout is not warranted into adjacent traveled lanes.</p> <p>Construct each curb ramp using Type A1 details on Sheet 2.</p> <p>Use this design only for existing streets and when the ramp may be constructed on either a perpendicular or parallel layout.</p> <p>Acceptable design on corners with wide turning radius where use of either a perpendicular or parallel layout is not warranted into adjacent traveled lanes.</p> <p>Construct each curb ramp using Type A1 details on Sheet 2.</p> |
| <p style="font-size: small;">Construct each curb ramp using Type A1 details on Sheet 2.</p>  |                   | <p style="font-size: small;">Two sets of curb ramps parallel are shown.</p> |                                     | <p style="font-size: small;">Construct each curb ramp using Type A1 details on Sheet 2.</p> |        |   |
| <p><b>NOTES</b></p> <p>1. This drawing shows curb ramp types, details, and placement examples for curb ramp construction, including the installation of detectable warnings.</p> <p>2. Curb ramp types are shown on Sheet 2 and include Perpendicular, Parallel, and Combined types.</p> <p>3. Curb ramps added to an existing intersection or walk should be individually detailed on the project plans to ensure that the design is appropriate for site constraints and all new ramps if existing field conditions warrant with the approval of the Engineer.</p> <p>4. Minimum clearance and any for the ramp area within the sloped limits of this drawing are from Old Curb Ramp, Square Foot. This includes the cost of any curb and gutter, forming, and finishing required within the wheel area.</p> <p>5. Work beyond the sloped ramping area is paid for on each ramp and work area. Material for off-grade roughing location where only detectable warnings are required in order to obtain ADA compliance, mowers and pay for the strip of detectable warnings shall also include the cost of existing pavement from 2002 to the nearest joint, or if no joint exists, a distance of 4 feet.</p> |                   |   |                                     |   |        |   |
| <p><b>ACCEPTABLE CONSTRUCTION PLACEMENT</b></p> <p><b>DIAGONAL RAMP (Type D)</b></p> <p><b>PERPENDICULAR RAMPS</b></p>   |                   |   |                                     |   |        |   |



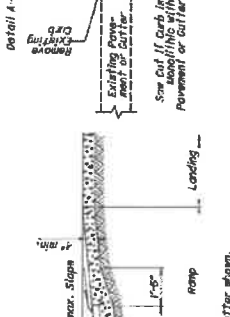
**SECTION A-A  
NORMAL DETAIL**  
See Sheet 2.



**SECTION A-A  
EXISTING WALK DETAIL**  
See Sheet 2.



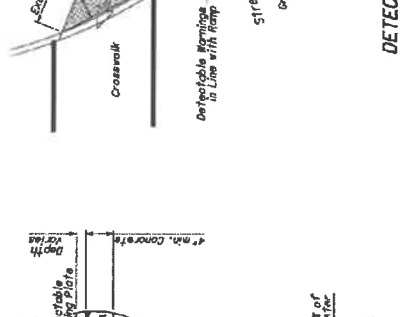
**SECTION B-B**  
See Sheet 2.



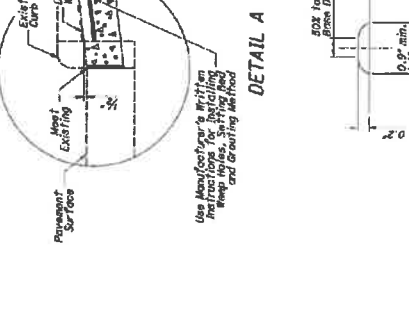
**SECTION C-C**  
See Sheet 2.



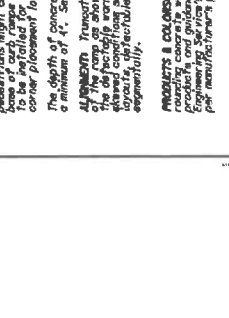
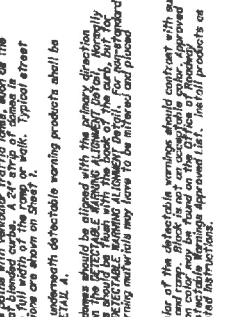
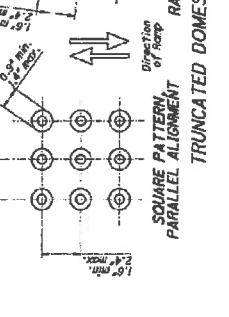
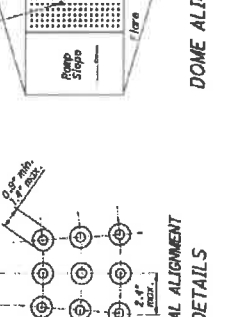
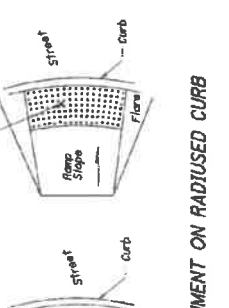
**DETECTABLE WARNING ALIGNMENT**



**DETAIL A**  
Use Manufacturer's written instructions for detailing ramp and grading materials.



**SECTION D-D**  
See Sheet 2.  
where possible, pour ramp curb integral with the curb, otherwise use 2" thick walk.



**DETECTABLE WARNING NOTES**



**NOTES CONTINUED**

The raising slope of the curb ramp shall be a 2% maximum or flatter. To site constraints (e.g. utility poles or vaults), right-of-way limited it may be reduced as follows:

- A) 1% for a max. rise of 6'.
- B) 1 1/2% for a max. rise of 7'.
- C) 2% for a max. rise of 8'.

In historic areas where a flatter slope is not feasible, to prevent changing the grade substantially, the transition from existing sidewalk to the abutting curb ramp area is not required to exceed 15 feet in length.

While ramps may be allowed to the street, the entire lower landing shall be within the cross walk that the ramp serves and cannot be located in the traveled lane of opposing traffic.

The bottom edge of the gutter or street of the foot of a curb ramp, if any, shall be 2" above the curb ramp.

The edge of the curb shall be flush with the edge of the adjacent pavement and gutter and surface slopes that meet grade breaks shall also be flush.

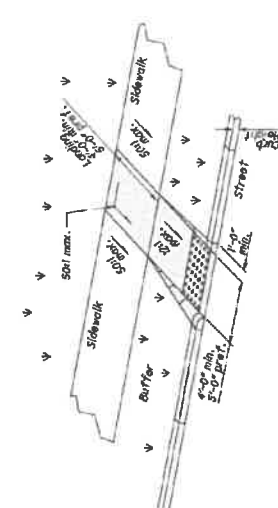
Ramp landings shall be 4' min. x 4' min. with a 50/1 or flatter across slope and raising slope.

**DETECTABLE WARNING:** Detectable warnings on each curb ramp with a maximum rise of 6' shall be made of a material that meets the requirements of the manufacturer's written instructions. Metal detectable warning products are not permitted.

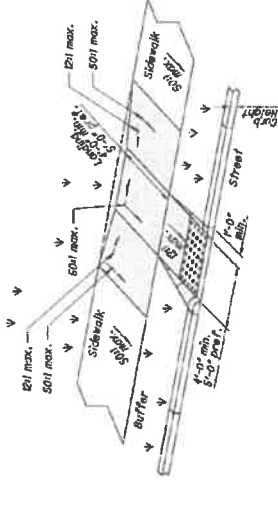
**GRABBERS:** Grabbers in the areas, the base of each constructed curb ramp allows for proper drainage, without exceeding allowable cross slope slopes. Vertical changes in level exceeding 1/8" between the a pavement and gutter, and 2" gutter and ramp, are not allowed.

**SPALLS:** SPALLS: Textured concrete surfaces by concrete forming transverse to the ramp slopes to be rougher than the adjacent walk.

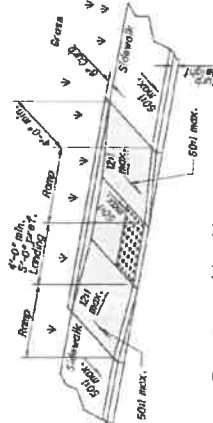
**ADJUSTS:** Provide expansion joints in the curb ramp on extensions of walk joints. Expansion joints shall be placed at the edge of the ramp built on existing concrete walks. Joints shown on this drawing indicate the ramp edges and slope changes, and do not necessarily indicate joint lines.



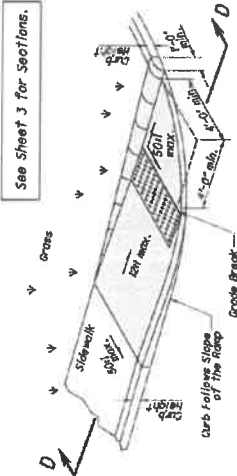
Type A1 (Perpendicular with flared sides)  
 PERPENDICULAR CURB RAMP DETAILS



Type C1 (Combined with flared sides)  
 COMBINED CURB RAMP DETAILS



Type B2 (Double sided Parallel)  
 PARALLEL CURB RAMP DETAILS



Type B3 (Single sided Parallel)

## **APPENDIX D:**

### **VILLAGE OF BLUFFTON POLICY STATEMENT GOVERNING THE AMERICANS WITH DISABILITIES ACT TRANSITION PLAN & PEDESTRIAN FACILITIES IN THE PUBLIC RIGHTS-OF-WAY**

#### **Introduction:**

The purpose of this Plan is to ensure that the Village of Bluffton creates reasonably accessible paths of travel in the public rights-of-way for everyone, including people with disabilities. The Village of Bluffton is making a significant and long-term commitment to improving the accessibility of pedestrian facilities and has recently adopted a Complete Streets Policy that addresses ADA accessibility among other items. The Complete Streets Vision statement is as follows: “Thoughtful creation of streets to improve safety and facilitate movement for ALL users in the Bluffton community including pedestrians, cyclists, transit riders and motorists.” The Transition Plan will specifically identify physical barriers and prioritize improvements that should be made throughout the Village of Bluffton that most closely relates to Section 6 of the Complete Streets Policy. This Transition Plan, working in tandem with Section 6 of the Complete Streets Policy, will describe the existing policies and programs to enhance overall pedestrian accessibility.

#### **Legal Requirements:**

The Federal legislation known as the Americans with Disabilities Act (ADA) enacted on July 26, 1990, provides comprehensive civil rights protections to persons with disabilities in the area of employment, state and local government services, and access to public accommodations, transportation and telecommunications.

Title II specifically applies to “public entities” (state and local governments) and the programs, services and activities they deliver. Title II, Article 8, requires public entities to take several steps designed to achieve compliance. The Village Transition Plan will, at a minimum include:

- A list of physical barriers in a public entity’s facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities.

- A detailed outline of the methods to be utilized to remove these barriers and make the facilities accessible.
- The schedule for taking the necessary steps to achieve compliance with Title II.
- The name of the official responsible for the plan's implementation.

The Village is in an ongoing process of identifying and assessing obstacles in the public rights-of-way through the use of an Inventory Tool. Barrier removal priorities based on location land use and accessibility conditions are integrated within the inventory process. The public must be aware that their involvement in this plan is a valuable component of Village efforts toward establishing a workable plan of compliance.

**Public Complaint:**

Public complaints, suggestions and comments are an integral part of the Transition Plan. Public comments may often drive the prioritization of improvements. To file a comment, concern, or request, please contact the ADA Transition Plan Coordinator at 154 N. Main Street, Bluffton, Ohio 45817, by email at [blackburnj@bluffton-ohio.com](mailto:blackburnj@bluffton-ohio.com), or by telephone at 419-358-2066.

**Public Input:**

Public Comment & Response Forms are available on the Village website at the following link: <https://www.bluffton-ohio.com/>. The Village of Bluffton welcomes your participation and unique outlook as to how the Village can meet ADA requirements. Public involvement in the Village ADA Transition Plan is a valuable component to the Village in compiling a workable plan of compliance. We continue to solicit your additions to the ADA Transition Plan.

**Summation:**

An inventory of the Village of Bluffton streets is included with this Transition Plan. The inventory reflects a prioritized list of projects necessary to complete ADA requirements. An annual appropriation to bring sidewalks into ADA compliance will work to eliminate barriers and complete the requirements. The Village will reassess priorities annually to better serve the mobility limited and work to ensure reasonable access and ADA compliance within the community.

**Richard Johnson, Mayor**

## **APPENDIX E:**

### **PUBLIC NOTICE**

Please note that the Village of Bluffton is compiling an Americans with Disabilities Act (ADA) Transition Plan. Public involvement is encouraged by The Village of Bluffton through written comments and/or attendance at the Village Council meetings. A presentation of the ADA Transition Plan will be held on Monday, July 8 at 7:00 PM during a regularly scheduled council meeting, which is always held at this time on the second and fourth Monday of each month at the Bluffton Town Hall, located at 154 N. Main Street, Bluffton, Ohio 45817. This and all meetings are open to the public. The ADA Transition Plan will be presented by a representative from the Lima-Allen County Regional Planning Commission. The plan is available for online viewing at [www.lacprpc.com](http://www.lacprpc.com) and public comment can also be submitted.

The Bluffton Mayor has appointed Village Administrator, Jesse Blackburn, as Coordinator of the Village of Bluffton ADA Transition Plan for pedestrian facilities in the public right-of-way. To file a complaint, request, or offer suggestions regarding the accessibility of a sidewalk or curb ramp, etc. please contact the ADA Coordinator who will inspect and document the concern and possible action. The ADA Coordinator will subsequently respond to the complainant/requestor within 30 days. Mr. Blackburn can be reached by telephone at 419-358-2066, or by email at [blackburnj@bluffton-ohio.com](mailto:blackburnj@bluffton-ohio.com).

**RESOLUTION NO. 20-2024**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON INSTALLATION OF STORM WATER INFRASTRUCTURE TO SERVE THE BLUFFTON SOCCER COMPLEX AND DECLARING AN EMERGENCY.**

**WHEREAS**, Village Council has previously entered into a Partnership Agreement with the Bluffton Soccer Club for the development of the Bluffton Soccer Complex, and;

**WHEREAS**, Village Council has authorized the Village Administrator to enter into an agreement with Choice One Engineering to prepare plans and specifications for the construction of the Bluffton Soccer Complex, and;

**WHEREAS:** An emergency exists in the daily operation of the Village whereby failure to act in an expeditious manner will be detrimental to the public health, welfare and safety of the inhabitants thereof.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and the Village of Bluffton Council that the Village Administrator is hereby authorized and directed to advertise to receive sealed bids for the Bluffton Soccer Complex – Storm Water Infrastructure project.

**BE IT FURTHER RESOLVED** that the advertisement for sealed bids shall conform to the requirements of the Ohio Revised Code.

**BE IT FURTHER RESOLVED** that that Village of Bluffton reserves the right, in any event, to reject any and all bids.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

APPROVED: \_\_\_\_\_  
SOLICITOR

## Village of Bluffton

### **Administration's Report**

To: Mayor Johnson & Council Members



08-12-24

### **Bluffton Park Forum**

A Park Forum at the Buckeye Park has been scheduled for August 22<sup>nd</sup> at the large shelter house at the Buckeye Park from 5 – 7 PM. The entire community is invited to give input, receive updates and help chart a course for the future of the following areas:

- Bluffton Soccer Complex
- Pedestrian Pathways
- Bluffton Community Dog Park
- Current Bluffton Parks – Village Park, Buckeye Park

### **Pathway Board Notable Events:**

- **Lions Way – County Line Pathway: Dedication Ceremony:** September 3<sup>rd</sup> at 4:00 pm
  - In front of the Bluffton Child Development Center
- **Lions Way – S.R. 103 Pathway: Dedication Ceremony:** September 17<sup>th</sup> at 3:00 pm
  - At the intersection of Dave's Way and S.R. 103



Bluffton Bike and  
Pedestrian Pathway Board

### **Zoning Department Request:**

Request a meeting with the Ordinance Committee to recommend adding (l) Roosters to Chapter 90, Section 02 of Village Code

#### **§ 90.02 PERMIT REQUIRED FOR CERTAIN ANIMALS; FEE.**

- (g) All wild cats and hybrids of wild and domesticated cats;
- (h) Anthropoid apes;
- (i) Marsupials;
- (j) Procyonidae; or
- (k) Non-domesticated weasels.

#### **(l) Roosters**

### **Orange Twp. – Bluffton Annexation Project**

A hearing before the Board of County Commissioners of Hancock County on the Petition for Annexation of 5 parcels on the east side of Bluffton will be held on August 15 at 10:30 AM in the Commissioner's Conference Room, 514 S. Main St., Findlay, OH 45840.

**Bluffton History Day** – Thank you to the Historical Society and Bluffton Fire Department for the entertainment last Saturday! Can't wait to see what next year has in store.

2ND SAT. OF AUG. [BLUFFTONFOREVER.COM](http://BLUFFTONFOREVER.COM)  
**Bluffton History Day**

### **S. Main St. road work**

1932 was the year that the Western Ohio interurban line was closed. These tracks have since been paved over and remain forgotten until..... excessive heat earlier this year caused an expansion of the metal tracks which resulted in a heaved area of roadway near Kibler St. -Repairs have been completed. It was reported that this event did occur in the early 90's as well. Hopefully it remains an event that doesn't get repeated for another 30+ years.

### **Mayor Johnson – Special Events Permits**

- Bluffton University Homecoming Event –
- Sr. Football players - College Ave bridge - street painting

### **Committee Meetings:**

- Ordinance
- Parks & Recreation

# *BLUFFTON SAFETY SERVICES*



## **PUBLIC NOTICE**

The Bluffton Safety Services Departments will host an informational meeting on Wednesday, August 14<sup>th</sup>, at 2:00 pm in the Sr. Citizens Center in Bluffton, OH regarding the 0.4% income tax increase to the Bluffton income tax that will appear on the ballot in this November's General Election.



# VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063  
419-358-2066

## APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Bluffton University Homecoming DATE(S) OF EVENT: Oct. 5, 2024  
 APPLICANT: Bluffton University CONTACT PERSON: Noah Heiling  
 APPLICANT'S ADDRESS: 1 University Dr. CONTACT'S PHONE: 419-358-3285  
 E-MAIL ADDRESS (OPTIONAL): \_\_\_\_\_  
 LOCATION OF EVENT: Bentley Road, across Salzman Stadium  
 TIME(S) FOR EVENT: 10 a.m. - 4 p.m.  
 DESCRIPTION OF EVENT: Bluffton Homecoming with food trucks, games, etc. We will have a tent over Bentley Rd. held down by concrete blocks not stakes.

**SERVICES REQUESTED FROM VILLAGE:** Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE:  \_\_\_\_\_  
SECURITY:  (game) \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES:  (game) \_\_\_\_\_ FIRE DEPT. SERVICES: \_\_\_\_\_  
WATER SERVICE: \_\_\_\_\_ OTHER SERVICES: \_\_\_\_\_

ALCOHOL SERVED: YES \_\_\_\_\_ NO  \* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: UTICA National \* Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

| PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT: |                          |
|---|--------------------------|
| NAME OF VENDOR  | TYPE OF SERVICE PROVIDED |
| <u>A+S Party Rental</u>   | <u>Tent, inflatables</u> |
| <u>Dough Hook, Kirak, Lulus, Greenhorn</u>                            | <u>Food</u>              |
| <u>Food trucks - TBD</u>  | <u>Food</u>              |
|   |                          |
|   |                          |
|   |                          |

\* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

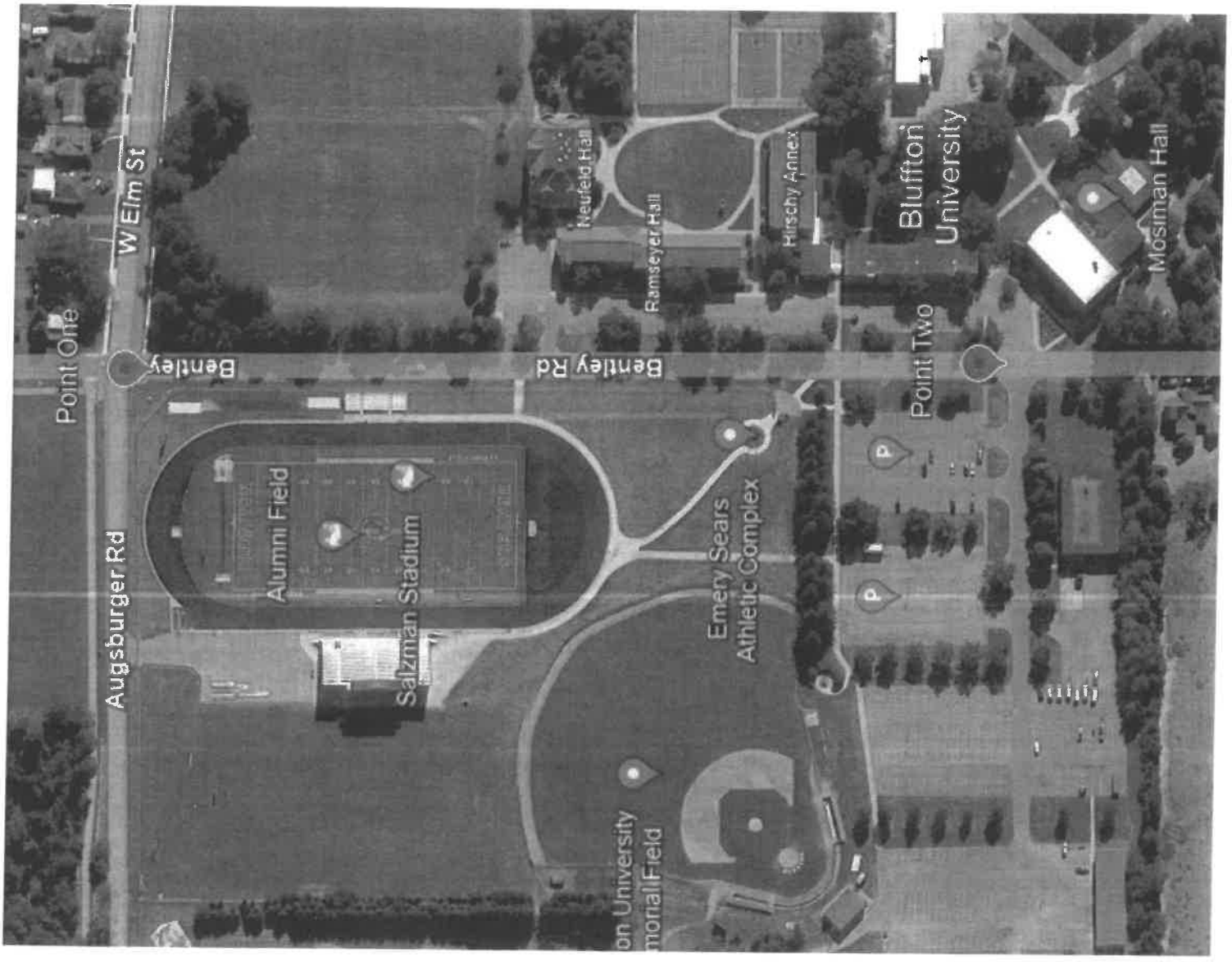
I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Noah Heiling DATE: 7/16/24

**APPROVED**

MAYOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_





Point One

Augsburger Rd

W Elm St

Bentley Rd

Alumni Field

Salzman Stadium

on University Memorial Field

Emery Sears Athletic Complex

Neufeld Hall

Ramsayer Hall

Hirschy Annex

Bluffton University

Point Two

Mosman Hall

P

P



# VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063  
419-358-2066

## APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Sr. Football Street Painting DATE(S) OF EVENT: Sun Aug 18 2024  
 APPLICANT: Nicole Anderson CONTACT PERSON: Nicole Anderson  
 APPLICANT'S ADDRESS: 745 TR 28 Bluffton, OH CONTACT'S PHONE: (419) 306-6817  
 E-MAIL ADDRESS (OPTIONAL): andersonn@blufftonschools.org  
 LOCATION OF EVENT: College Ave - bridge by football field  
 TIME(S) FOR EVENT: 5:30-9:00 pm  
 DESCRIPTION OF EVENT: "The boys of fall" Senior football players tradition of painting the street for football season

**SERVICES REQUESTED FROM VILLAGE:** Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE:  \_\_\_\_\_  
SECURITY: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: \_\_\_\_\_ FIRE DEPT. SERVICES: \_\_\_\_\_

WATER SERVICE: \_\_\_\_\_ OTHER SERVICES: \_\_\_\_\_

ALCOHOL SERVED: YES \_\_\_\_\_ NO  \* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: \_\_\_\_\_ \* Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:

| NAME OF VENDOR | TYPE OF SERVICE PROVIDED |
|----------------|--------------------------|
|                |                          |
|                |                          |
|                |                          |
|                |                          |
|                |                          |
|                |                          |
|                |                          |

\* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Nicole Anderson DATE: 7/17/2024

**APPROVED**  
MAYOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



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Date: August 8, 2024

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Police Department Monthly Report

### POLICE ACTIVITY SUMMARY

July 2024

Police Calls for Service- 506

Police Chief Calls for Service- 112

Traffic Stops - 58

Citations - 11

### CRIMINAL COMPLAINTS

|                   |   |          |
|-------------------|---|----------|
| Assault           | - | 1        |
| Criminal Mischief | - | 1        |
| Domestic Dispute  | - | 1        |
| Miscellaneous     | - | 2        |
| Trespass          | - | 2        |
| Theft             | - | 1        |
| <b>Total</b>      | - | <b>8</b> |



# Incident Breakdown By Month Report

Print Date/Time: 08/08/2024 11:38  
 Login ID: rburkholder  
 Year: 2024

Bluffton Police Department  
 ORI Number: OH0020100  
 Incident Type: All

| Incident Type       | January |      | February |       | March |      | April |      | May |      | June |       | July |       | August |      | September |     | October |     | November |     | December |     | Yearly Totals |
|---------------------|---------|------|----------|-------|-------|------|-------|------|-----|------|------|-------|------|-------|--------|------|-----------|-----|---------|-----|----------|-----|----------|-----|---------------|
|                     | #       | %    | #        | %     | #     | %    | #     | %    | #   | %    | #    | %     | #    | %     | #      | %    | #         | %   | #       | %   | #        | %   | #        | %   |               |
| Accident Property   | 2       | 7.1  | 6        | 21.4  | 2     | 7.1  | 6     | 21.4 | 5   | 17.9 | 5    | 17.9  | 1    | 3.6   | 1      | 3.6  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 28            |
| Accident w/Injuries | 0       | 0.0  | 1        | 14.3  | 0     | 0.0  | 1     | 14.3 | 1   | 14.3 | 4    | 57.1  | 0    | 0.0   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 7             |
| Administrative      | 184     | 17.9 | 249      | 24.2  | 127   | 12.4 | 96    | 9.3  | 105 | 10.2 | 150  | 14.6  | 113  | 11.0  | 3      | 0.3  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1027          |
| Aiding Other        | 13      | 12.0 | 10       | 9.3   | 13    | 12.0 | 17    | 15.7 | 13  | 12.0 | 21   | 19.4  | 15   | 13.9  | 6      | 5.6  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 108           |
| Alarm               | 8       | 15.1 | 8        | 15.1  | 8     | 15.1 | 7     | 13.2 | 7   | 13.2 | 4    | 7.5   | 10   | 18.9  | 1      | 1.9  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 53            |
| Animal Complaint    | 2       | 11.8 | 3        | 17.6  | 3     | 17.6 | 3     | 17.6 | 1   | 5.9  | 3    | 17.6  | 2    | 11.8  | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 17            |
| Assist Police       | 8       | 9.1  | 9        | 10.2  | 12    | 13.6 | 14    | 15.9 | 10  | 11.4 | 14   | 15.9  | 17   | 19.3  | 4      | 4.5  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 88            |
| B&E                 | 0       | 0.0  | 0        | 0.0   | 0     | 0.0  | 1     | 33.3 | 1   | 33.3 | 1    | 33.3  | 0    | 0.0   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| Child Abuse         | 0       | 0.0  | 2        | 100.0 | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 0    | 0.0   | 0    | 0.0   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 2             |
| Civil Complaint     | 0       | 0.0  | 1        | 7.1   | 4     | 28.6 | 3     | 21.4 | 1   | 7.1  | 1    | 7.1   | 2    | 14.3  | 2      | 14.3 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 14            |
| Criminal Damage     | 2       | 16.7 | 1        | 8.3   | 1     | 8.3  | 2     | 16.7 | 3   | 25.0 | 2    | 16.7  | 1    | 8.3   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 12            |
| Damage to           | 0       | 0.0  | 0        | 0.0   | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 1    | 100.0 | 0    | 0.0   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |
| Deceased            | 0       | 0.0  | 0        | 0.0   | 0     | 0.0  | 1     | 33.3 | 2   | 66.7 | 0    | 0.0   | 0    | 0.0   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| Domestic            | 2       | 28.6 | 1        | 14.3  | 0     | 0.0  | 1     | 14.3 | 1   | 14.3 | 0    | 0.0   | 2    | 28.6  | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 7             |
| Escort              | 0       | 0.0  | 2        | 100.0 | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 0    | 0.0   | 0    | 0.0   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 2             |
| Felonious Assault   | 1       | 50.0 | 0        | 0.0   | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 0    | 0.0   | 1    | 50.0  | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 2             |
| Fight Complaint     | 0       | 0.0  | 1        | 10.0  | 2     | 20.0 | 3     | 30.0 | 3   | 30.0 | 1    | 10.0  | 0    | 0.0   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 10            |
| Follow Up           | 0       | 0.0  | 32       | 45.1  | 5     | 7.0  | 6     | 8.5  | 10  | 14.1 | 15   | 21.1  | 3    | 4.2   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 71            |
| Hazmat              | 1       | 25.0 | 0        | 0.0   | 0     | 0.0  | 1     | 25.0 | 0   | 0.0  | 0    | 0.0   | 2    | 50.0  | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 4             |
| Hit Skip            | 0       | 0.0  | 1        | 33.3  | 1     | 33.3 | 0     | 0.0  | 0   | 0.0  | 0    | 0.0   | 1    | 33.3  | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| House/Building      | 210     | 15.0 | 215      | 15.3  | 223   | 15.9 | 216   | 15.4 | 162 | 11.6 | 156  | 11.1  | 178  | 12.7  | 41     | 2.9  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1401          |
| Intoxicated Driver  | 0       | 0.0  | 0        | 0.0   | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 0    | 0.0   | 1    | 100.0 | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |
| Investigate Vehicle | 17      | 9.9  | 22       | 12.8  | 38    | 22.1 | 22    | 12.8 | 18  | 10.5 | 28   | 16.3  | 22   | 12.8  | 5      | 2.9  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 172           |
| K9 Request          | 0       | 0.0  | 2        | 100.0 | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 0    | 0.0   | 0    | 0.0   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 2             |
| Lock Out            | 6       | 15.0 | 6        | 15.0  | 4     | 10.0 | 11    | 27.5 | 5   | 12.5 | 5    | 12.5  | 3    | 7.5   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 40            |
| Medical Call - BLS  | 0       | 0.0  | 1        | 100.0 | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 0    | 0.0   | 0    | 0.0   | 0      | 0.0  | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |



# Incident Breakdown By Month Report

Print Date/Time: 08/08/2024 11:38  
 Login ID: rburkholder  
 Year: 2024

Bluffton Police Department  
 ORI Number: OH0020100  
 Incident Type: All

| Incident Type       | January    |             | February   |             | March      |             | April      |             | May        |             | June       |             | July       |             | August    |            | September |            | October  |            | November |            | December |            | Yearly Totals |
|---------------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|-----------|------------|-----------|------------|----------|------------|----------|------------|----------|------------|---------------|
|                     | #          | %           | #          | %           | #          | %           | #          | %           | #          | %           | #          | %           | #          | %           | #         | %          | #         | %          | #        | %          | #        | %          | #        | %          |               |
| Menacing            | 0          | 0.0         | 3          | 27.3        | 2          | 18.2        | 2          | 18.2        | 2          | 18.2        | 0          | 0.0         | 2          | 18.2        | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 11            |
| Mentally Ill Person | 1          | 5.9         | 6          | 35.3        | 3          | 17.6        | 2          | 11.8        | 1          | 5.9         | 1          | 5.9         | 2          | 11.8        | 1         | 5.9        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 17            |
| Miscellaneous       | 45         | 11.1        | 53         | 13.1        | 49         | 12.1        | 57         | 14.1        | 90         | 22.2        | 55         | 13.6        | 48         | 11.9        | 8         | 2.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 405           |
| Missing Adult       | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 1          | 100.0       | 0          | 0.0         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 1             |
| Missing Juvenile    | 0          | 0.0         | 1          | 100.0       | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 1             |
| Motorist Assist     | 4          | 11.1        | 3          | 8.3         | 6          | 16.7        | 7          | 19.4        | 9          | 25.0        | 4          | 11.1        | 3          | 8.3         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 36            |
| Paper Service       | 2          | 25.0        | 0          | 0.0         | 1          | 12.5        | 0          | 0.0         | 2          | 25.0        | 1          | 12.5        | 2          | 25.0        | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 8             |
| Pedestrian Stop     | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 1          | 16.7        | 2          | 33.3        | 2          | 33.3        | 1          | 16.7        | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 6             |
| Prowler             | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 1          | 100.0       | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 1             |
| Receiving/Recover   | 0          | 0.0         | 1          | 50.0        | 0          | 0.0         | 1          | 50.0        | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 2             |
| Sexual Abuse        | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 1          | 100.0       | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 1             |
| Shoplifting         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 1          | 100.0       | 0          | 0.0         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 1             |
| Shots Fired         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 1          | 100.0       | 0          | 0.0         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 1             |
| Stolen Vehicle      | 1          | 25.0        | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 1          | 25.0        | 1          | 25.0        | 1          | 25.0        | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 4             |
| Suspicious Person   | 2          | 4.9         | 5          | 12.2        | 5          | 12.2        | 7          | 17.1        | 9          | 22.0        | 5          | 12.2        | 8          | 19.5        | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 41            |
| Telephone           | 0          | 0.0         | 0          | 0.0         | 1          | 33.3        | 1          | 33.3        | 0          | 0.0         | 1          | 33.3        | 0          | 0.0         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 3             |
| Theft               | 0          | 0.0         | 6          | 23.1        | 0          | 0.0         | 3          | 11.5        | 7          | 26.9        | 5          | 19.2        | 2          | 7.7         | 3         | 11.5       | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 26            |
| Traffic Stop        | 37         | 11.6        | 38         | 11.9        | 62         | 19.5        | 37         | 11.6        | 32         | 10.1        | 45         | 14.2        | 58         | 18.2        | 9         | 2.8        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 318           |
| Unruly Juvenile     | 0          | 0.0         | 0          | 0.0         | 1          | 33.3        | 0          | 0.0         | 1          | 33.3        | 0          | 0.0         | 1          | 33.3        | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 3             |
| Unsecured Door      | 2          | 16.7        | 2          | 16.7        | 2          | 16.7        | 3          | 25.0        | 0          | 0.0         | 2          | 16.7        | 1          | 8.3         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 12            |
| Unwanted Guest      | 2          | 9.5         | 0          | 0.0         | 1          | 4.8         | 6          | 28.6        | 7          | 33.3        | 0          | 0.0         | 3          | 14.3        | 2         | 9.5        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 21            |
| Violating PTO       | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 1          | 100.0       | 0          | 0.0         | 0          | 0.0         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 1             |
| Warrant Service     | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 1          | 100.0       | 0          | 0.0         | 0          | 0.0         | 0         | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 1             |
| <b>Total:</b>       | <b>552</b> | <b>13.8</b> | <b>691</b> | <b>17.3</b> | <b>576</b> | <b>14.4</b> | <b>540</b> | <b>13.5</b> | <b>513</b> | <b>12.8</b> | <b>536</b> | <b>13.4</b> | <b>506</b> | <b>12.7</b> | <b>86</b> | <b>2.2</b> | <b>0</b>  | <b>0.0</b> | <b>0</b> | <b>0.0</b> | <b>0</b> | <b>0.0</b> | <b>0</b> | <b>0.0</b> | <b>4000</b>   |



# Ticket Statistics

Print Date/Time: 08/08/2024 11:41  
 Login ID: rburkholder  
 Statute: All

From Date: 07/01/2024  
 To Date: 07/31/2024  
 Ticket Type: All

Bluffton Police Department  
 ORI Number: OH0020100

|   | JAN      | FEB      | MAR      | APR      | MAY      | JUN      | JUL       | AUG      | SEP      | OCT      | NOV      | DEC      | Totals    |
|---|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|-----------|
| <b>Parking</b>                                  |          |          |          |          |          |          |           |          |          |          |          |          |           |
| 4511.69C PARKING FACING ONCOMING TRAFFIC        | 0        | 0        | 0        | 0        | 0        | 0        | 1         | 0        | 0        | 0        | 0        | 0        | 1         |
| <b>Parking Totals</b>                           | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1</b>  |
| <b>Warning</b>                                  |          |          |          |          |          |          |           |          |          |          |          |          |           |
| 4511.21B3 Speed 35 MPH                          | 0        | 0        | 0        | 0        | 0        | 0        | 1         | 0        | 0        | 0        | 0        | 0        | 1         |
| 4511.21B2 Speed 25 MPH                          | 0        | 0        | 0        | 0        | 0        | 0        | 1         | 0        | 0        | 0        | 0        | 0        | 1         |
| <b>Warning Totals</b>                           | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>2</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>2</b>  |
| <b>Traffic</b>                                  |          |          |          |          |          |          |           |          |          |          |          |          |           |
| 4511.21B6 Speed 50 MPH (also 45 MPH)            | 0        | 0        | 0        | 0        | 0        | 0        | 1         | 0        | 0        | 0        | 0        | 0        | 1         |
| 4511.21B3 Speed 35 MPH                          | 0        | 0        | 0        | 0        | 0        | 0        | 3         | 0        | 0        | 0        | 0        | 0        | 3         |
| 4513.241C WINDOW TINT                           | 0        | 0        | 0        | 0        | 0        | 0        | 3         | 0        | 0        | 0        | 0        | 0        | 3         |
| 4511.12A FAILURE TO OBEY TRAFFIC CONTROL DEVICE | 0        | 0        | 0        | 0        | 0        | 0        | 1         | 0        | 0        | 0        | 0        | 0        | 1         |
| <b>Traffic Totals</b>                           | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>8</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>8</b>  |
| <b>Totals</b>                                   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>11</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>11</b> |

## Ryan Burkholder

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**From:** Ohio Attorney General Dave Yost <OhioAG@public.govdelivery.com>  
**Sent:** Friday, August 9, 2024 11:57 AM  
**To:** Ryan Burkholder  
**Subject:** Severe Weather Brings Out Scammers, Yost Warns



**FOR IMMEDIATE RELEASE:**  
Aug. 9, 2024

**MEDIA CONTACT:**  
Hannah Hundley: 614-906-9113

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## Severe Weather Brings Out Scammers, Yost Warns

(COLUMBUS, Ohio) — In the wake of damaging storms that recently struck northeastern Ohio, Attorney General Dave Yost is reminding all Ohioans to watch out for home-repair scammers and fake charities soliciting donations on behalf of those affected by the severe weather.

“Bad actors thrive on others bad fortune,” Yost said. “Protect yourself from scammers – verify before you trust.”

Unscrupulous contractors are known to travel to storm-damaged communities to offer their “services” to homeowners but then perform shoddy work – or no work at all. Typically, they go door to door, claiming that they can complete the work immediately.

The Attorney General’s Office advises consumers on [how best to protect yourself](#) after a natural disaster and encourages them to follow these steps to avoid home-repair scams:

- **Research the business.** Ask for identification from the company representative; note the person’s name, address and phone number; and be cautious of any contractor who won’t provide this information. Check out the company’s reputation with the [Ohio Attorney General’s Office](#) and the [Better Business Bureau](#) and ask for references. You can also search for possible [previous lawsuits](#) filed by the Attorney General’s Consumer Protection Section.
- **Get multiple written estimates.** Obtaining at least three written estimates from three distinct contractors could help you weed out bad apples.
- **Don’t make large payments in advance.** Instead, pay in increments – for example, a third at the beginning of the job, a third after half of the work is completed to your satisfaction, and the final third when the job is completed.
- **Get all promises in writing.** Insist on a written contract detailing the costs, the work to be done, the starting and end dates, and any verbal promises made by the contractor. The contract should also note whether subcontractors will be used and whether the

contractor has or will obtain the necessary licenses and permits. Insist on being provided a copy of every document you sign or initial.

- **Understand your cancellation rights.** If the contract resulted from a door-to-door sale, you generally have three days to cancel the contract, according to Ohio's Home Solicitation Sales Act. The seller should give you written notice of these rights.
- **Consider paying with a credit card.** Paying with a credit card, as opposed to paying in cash or by check, generally gives you greater protection to dispute unauthorized charges.

When it comes to making charitable donations, donors should research charities and ask questions. Donors should follow these steps to ensure that gifts are used as intended:

- **Visit the Attorney General's [Research Charities webpage](#)** to see whether charities have complied with registration requirements, to connect with charity watchdog organizations and to learn what others say about the group. News articles and other postings can also provide useful details about groups, board members and key employees.
- **Support familiar, established organizations with a strong track record of success and experience in dealing with natural disasters.** Tragedies can sometimes prompt the creation of new charities that may or may not have the needed expertise to provide meaningful relief or run a charity effectively.
- **Talk with friends and family about unfamiliar solicitations.** Have they heard of the group? Do they know of anyone who has been assisted by it?

*Ohioans who suspect unfair sales practices or misuse of charitable resources should contact the Ohio Attorney General's Office at [www.OhioProtects.org](http://www.OhioProtects.org), [Charitable.OhioAGO.gov](http://Charitable.OhioAGO.gov) or 800-282-0515.*

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30 E. Broad St. | Columbus, OH | 43215  
[www.OhioAttorneyGeneral.gov](http://www.OhioAttorneyGeneral.gov)

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This email was sent to burkholderr@bluffton-ohio.com using GovDelivery Communications Cloud on behalf of: Ohio Attorney General · 30 E. Broad St. · Columbus · OH · 43215





# Back the Heroes Rumble

August 1<sup>st</sup> – 2<sup>nd</sup>, 2024

