

Village of Bluffton Council Meeting Agenda

August 22, 2022 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



Minutes

Approval of the minutes for the Village Council meeting held on Monday, August 08, 2022

Bills

Committee Reports

Streets, Alleys, Lights & Sidewalk – 8/16

Boards & Commissions

LEGISLATION:

RESOLUTION NO. 17-2022

1st Reading

Emergency

A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY

RESOLUTION NO. 18-2022

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH HOHENBRINK EXCAVATING LLC, OF FINDLAY, OH AND DECLARING AN EMERGENCY

RESOLUTION NO. 19-2022

1st Reading

Emergency

A RESOLUTION ESTABLISHING PAY RATES FOR VILLAGE OF BLUFFTON, OHIO POLICE OFFICERS PROVIDING CONTRACTED SECURITY DETAIL, AND DECLARING AN EMERGENCY

RESOLUTION NO. 20-2022

1st Reading

A RESOLUTION AUTHORIZING THE MAYOR AND POLICE CHIEF TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH BLUFFTON EXEMPTED VILLAGE SCHOOLS TO ESTABLISH A SCHOOL RESOURCE OFFICER PROGRAM

Village Administration Report:

Mayor:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Village Council – Monday, August 22nd at 7:00 pm

Bluffton Beyond Tomorrow – Wednesday, August 31st at 7:30 pm

Village Council – Monday, September 12th at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting August 8, 2022, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia, present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on July 25, 2022. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Steiner and Talavinia. No (0), Abstain (1) Stahl, motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned, seconded by Cupples, to approve the special events requests for Discovery Days on 8/27, 9/24, and 10/22, 2022. Vine St. from Main St. to the alley will be closed from 9:00 a.m. to 9:00 p.m. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Stahl, to approve the special event request for the Blended Roots Fall Arts & Craft Festival on October 15, 2022, from 6:00 a.m. – 3:00 p.m. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Sehlhorst, to enter into executive session with Council, Mayor, Solicitor, Lt. Oglesbee and Chief Burkholder present to discuss personnel matters with possible action expected. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Kingsley, to exit executive session and return to regular session. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Joint Finance & Utilities Committee on Thursday, August 18 at noon.

Village Council on Monday, August 22 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 8/22/2022

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ACCENT BUSINESS COMMUNICATIONS	828.38	Administrative	PHONES
AIM MEDIA MIDWEST	214.11	Administrative	ADVERTISING
ALL PHASE ELECTRIC SUPPLY CO.	1,548.00	Street	MAIN STREET LIGHTING
ALLEN COUNTY AWARDS LLC	29.00	Police	PLAQUE - L. KENT
ALLOWAY TESTING	127.50	Multiple	TESTING
ALLOWAY TESTING	25.00	Multiple	TESTING
ALLOWAY TESTING	81.00	Multiple	TESTING
ALLOWAY TESTING	91.00	Multiple	TESTING
ALLOWAY TESTING	25.00	Multiple	TESTING
ALLOWAY TESTING	45.00	Multiple	TESTING
ALLOWAY TESTING	35.00	Multiple	TESTING
ALLOWAY TESTING	25.00	Multiple	TESTING
ALLOWAY TESTING	25.00	Multiple	TESTING
ALLOWAY TESTING	81.00	Multiple	TESTING
ALLOWAY TESTING	81.00	Multiple	TESTING
ALLOWAY TESTING	25.00	Multiple	TESTING
ALLOWAY TESTING	25.00	Multiple	TESTING
ALLOWAY TESTING	475.50	Multiple	TESTING
ALLOWAY TESTING	91.00	Multiple	TESTING
ALLOWAY TESTING	81.00	Multiple	TESTING
ALLOWAY TESTING	25.00	Multiple	TESTING
ALLOWAY TESTING	25.00	Multiple	TESTING
ALLOWAY TESTING	25.00	Multiple	TESTING
ALLOWAY TESTING	71.00	Multiple	TESTING
ALLOWAY TESTING	91.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	2,263.25	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	4,873.23	Multiple	ELECTRICITY
ANDERSON TRACTOR SUPPLY, INC.	10.00	Street	HITCH PIN
ANTHEM BLUE CROSS BLUE SHIELD	156.75	Multiple	LIFE INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	18,288.25	Multiple	HEALTH INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	896.75	Multiple	HEALTH INSURANCE
BAILEY'S EQUIPMENT & APPAREL	1,141.00	Police	UNIFORMS
BAILEY'S EQUIPMENT & APPAREL	75.00	Police	UNIFORMS
BLACKBURN, JESSE	160.17	Administrative	REIMBURSE ZOOM FEE
BLUFFTON PAVING, INC.	52,672.00	Street	STREET PROGRAM
BLUFFTON PAVING, INC.	11,950.00	Street	STREET PROGRAM
BLUFFTON PAVING, INC.	43,176.00	Street	STREET PROGRAM
BLUFFTON PAVING, INC.	23,598.00	Street	STREET PROGRAM
BLUFFTON PAVING, INC.	31,850.00	Street	STREET PROGRAM
BLUFFTON PAVING, INC.	40,940.00	Street	STREET PROGRAM
BLUFFTON PAVING, INC.	2,450.00	Street	STREET PROGRAM
BLUFFTON PAVING, INC.	1,250.00	Street	STREET PROGRAM
BLUFFTON PRECAST CONCRETE	240.00	Sewer	MANHOLE RISERS
BLUFFTON STONE CO.	304.06	Multiple	STONE
BLUFFTON STONE CO.	1,143.13	Multiple	STONE
CHARTER COMMUNICATIONS	39.99	Multiple	CABLE
CHARTER COMMUNICATIONS	159.98	Multiple	CABLE
CINTAS	72.36	Administrative	UNIFORMS
CINTAS	72.36	Administrative	UNIFORMS
CLEMANS, NELSON & ASSOCIATES, INC	175.00	Administrative	RETAINER
CLINT DAILEY	282.88	Administrative	BOOTS

DOMINION EAST GAS	393.56	Multiple	NATURAL GAS
FAMILY HARDWARE DO IT BEST	115.04	Multiple	SUPPLIES
FIRST NATIONAL BANK	13,557.41	Capital Improvements	LOAN PAYMENT
GALL'S, AN ARAMARK COMPANY	204.99	Police	CAUTION TAPE
GARY'S REPAIR	110.98	Park	MOWER MAINTENANCE
GARY'S REPAIR	62.99	Park	MOWER BLADES
GARY'S REPAIR	70.47	Park	MOWER BLADES
GREAT LAKES BILLING ASSOCIATES, INC.	1,283.18	Rescue	EMS BILLING SERVICE
HACKENBERG, FEIGHNER, BISHOP & WERTH, LLC	1,000.00	Administrative	SOLICITOR FEES
HANCOCK-WOOD ELECTRIC CO-OP	165.45	Multiple	ELECTRICITY
HANCOCK-WOOD ELECTRIC CO-OP	54.00	Multiple	ELECTRICITY
KOI ENTERPRISES, INC.	176.65	Multiple	PARTS
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
M&R PLUMBING & HEATING, INC.	3,720.60	Land & Buildings	TOWN HALL CIRCULATION PUMPS
MARSH VIEW ENTERPRISES, INC	12,655.70	Cemetery	BURIAL & FOUNDATIONS
MASTERPIECE SIGNS & GRAPHICS	3,708.65	Administrative	EXIT 140 IMPROVEMENTS
MASTERPIECE SIGNS & GRAPHICS	3,242.67	Park	DISC GOLF COURSE SINAGE
MILLSTREAM-KENNEDY INC.	1,990.00	Administrative	TAX ENVELOPES
MINTEYS MAIDS	100.00	Land & Buildings	TOWN HALL CLEANING
MINTEYS MAIDS	100.00	Land & Buildings	TOWN HALL CLEANING
OHIO DEPARTMENT OF AGRICULTURE	35.00	Park	ANNUAL PESTICIDE LICENSE
OHIO FIRE CHIEFS' ASSOCIATION	100.00	Fire	ANNUAL MEMBERSHIP
PATRIOT CONCRETE	7,242.00	Street	CURB REPLACEMENT
Polygraph Bureau Ltd.	300.00	Police	POLYGRAPH EXAM
SAM'S CLUB	426.93	Water	BACKFLOW HOUSING
SAM'S CLUB	1,066.35	Police	NNO SUPPLIES
SAM'S CLUB	521.00	Pool	POOL SUPPLIES
SHELL FLEET PLUS	3,880.69	Multiple	FUEL
SMARTBILL	905.67	Multiple	BILLING SERVICES
STAPLES BUSINESS ADVANTAGE	139.61	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	373.15	Multiple	SUPPLIES
STRATTON GREENHOUSES	152.10	Street	TREE PLANTINGS
TIME WARNER CABLE	159.98	Administrative	CABLE
TREASURER, STATE OF OHIO	1,200.00	Police	ANNUAL LEADS MOBILE ACCESS
TREE TECH	3,000.00	Street	TREE REMOVALS
TREE TECH	1,250.00	Park	TREE REMOVAL
VERIZON WIRELESS	87.84	Multiple	CELL PHONES
VILLAGE OF OTTAWA	39,972.16	Water	WATER
WESSLER ENGINEERING	11,514.01	Capital Improvements	WWTP INSTRUMENTATION
ZOLL DATA SYSTEMS	156.56	Rescue	EMS CHARTS
INCOME TAX REFUNDS	2,500.01	Administrative	INCOME TAX REFUNDS
	<u>360,181.05</u>		
BIWEEKLY PAYROLL 8/12/22	68,096.32		
MEDICARE	948.46		
OPERS	3,755.31		
OP&F	2,506.30		
JULY FIRE & EMS	5,764.04		
MEDICARE	83.59		
OPERS	382.95		
FICA	103.02		

Council Signature : _____

Date: _____

August 16 Streets Meeting Minutes

Start: 7:15 PM End: 7:50 PM

**Present: Joe Sehlhorst, Jerry Cupples, Mayor Rich Johnson. On Zoom: Admin. Jesse Blackburn;
Guest: Liz Gordon-Hancock.**

Topic 1: Scarecrow Decorating Contest

- Request from Liz Gordon-Hancock to decorate downtown area for Fall season from Oct. 1 – Nov 1
 - o Would like to have scarecrow and props to be placed on lamp posts or sidewalks. Footprint 4'x3'
 - o See attached sheet: Scarecrow Decorating Contest
 - o Main St. business locations

Topic 2: Bench Donation

- Administration received request from person that would like to donate a bench. To be placed in front of Et Cetera Shop on Main St.
 - o See attached document for estimated quote and bench detail.
- See attachment.

Topic 3: Street Lighting Improvements on Bentley Rd. by University Football Field & Parking Lots

- Administration and Mayor to contact University representative about Bentley Road lighting improvements.

Topic 4: Street Light Audit

- Review street light list presented at previous council meetings
- AEP and Administration in discussion regarding lighting rates
- Committee requests representative to review previously recommended lighting improvement list.
 - o Goal is to identify refined priority lighting improvement list that will have most positive impact.

Topic 1

Scarecrow Decorating Contest

PURPOSE: Encourage businesses to decorate downtown area for Fall season, with a collective and cohesive theme.

These decorations would either be attached to the lamp posts along Main Street or storefront window decorations, but the overall requirement is that they be three-dimensional (to differentiate this from the Christmas window decorating contest).

MATERIALS: Decorations and/or scarecrows must be firmly secured, and weather-resistant, able to withstand sun, wind and rain. Suggested materials are burlap, chicken wire, straw, corn husks and stalks and rubber foam, as these are all weather-resistant materials. Consider spraying Scotchguard® on the inside and outside of any fabrics used, to prevent mildew. Please note, nylon and polyester fabrics are more weather resistant. Stuffing can be made from plastic bags or bubble wrap, for example. Suggest no newspaper or water-soluble packaging peanuts used in stuffing, as these do not hold up well once wet.

DIMENSIONS: The minimum size is 4 ft. tall. The maximum height is 7 ft. Scarecrows and props to be placed on lamp posts or sidewalks must fit in a 4x3 foot area (staying within the bricks, not encroaching on the sidewalk). This is basically a foot on either side of the lamp post.

Props may be used, if they stay within the required area, but please ensure they're securely fixed to scarecrow or base, and/or unlikely to move during inclement weather.

DURATION:

Starting October 1 (TBD) and decorations to be removed on/by November 1 by the participating business.

SUGGESTED REQUIREMENTS:

- All participating businesses need to let the Chamber (or relevant organizer) know they will be taking part, and designate a specific lamppost for their scarecrow. Due to limited availability, lampposts will be on a first-come, first-serve basis, but some consideration of location (to be near participating business premises) will be included.
- Each scarecrow/decoration should have a waterproof sign, noting the name of the business responsible, to help identify it to voters/judges.
- No vulgar or inappropriate messages as well as scary, gruesome or bloody scarecrows please. Also, no political or religious issues. This is intended to be family friendly and fun. Chamber reserves the right to disqualify entries they feel to be distasteful or not family friendly.
- Winner will either be decided by judge on Oct 22 Discovery Day, OR community vote via social media/icon.
- Neither the Chamber nor the Village of Bluffton is responsible for maintaining your scarecrow decorations. Do not put anything of value or importance on the scarecrow. The Chamber and its agents may use photographs of and stories about the scarecrows for publicity and promotion of the event.

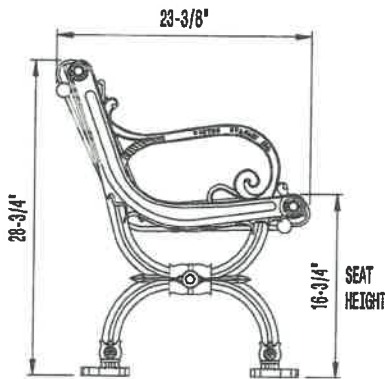
Yet to be determined: How far do these decorations extend along Main Street? Spectrum Salon to library?

Topic 2:

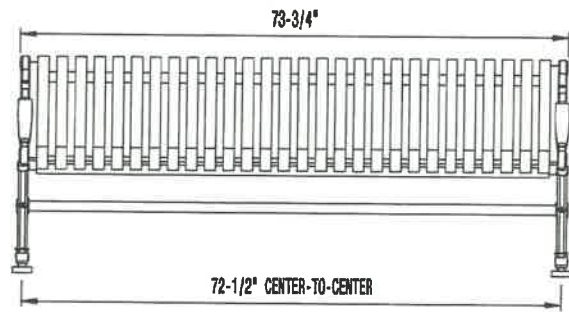
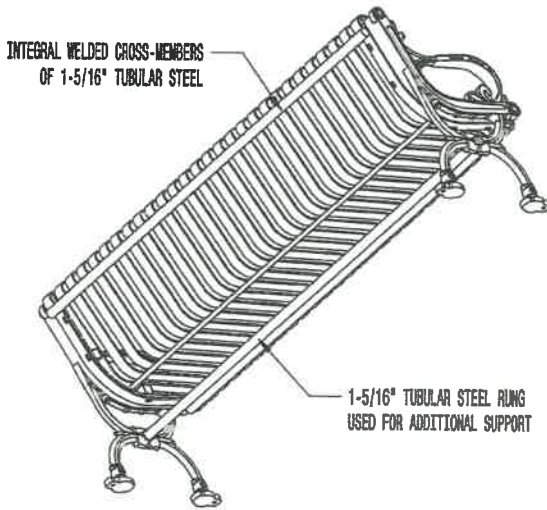
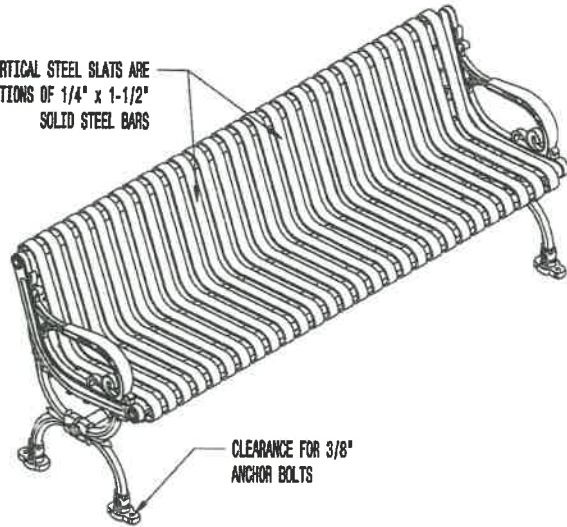


P.O. DRAWER 330 - DUNKIRK, MD 20754 USA
 TOLL FREE: (800) 368-2573 (USA & CANADA)
 TEL (301) 855-8300 - FAX (410) 257-7579
 WEB SITE: HTTP://WWW.VICTORSTANLEY.COM

* ALL DIMENSIONS ARE IN INCHES *



(28) SCROLLED VERTICAL STEEL SLATS ARE FORMED FROM SECTIONS OF 1/4" x 1-1/2" SOLID STEEL BARS



CENTER-TO-CENTER DISTANCES ARE APPROXIMATE
 (VARIATIONS IN CASTINGS ARISE FROM DIFFERENT RATES OF COOLING)

AVAILABLE OPTIONS:

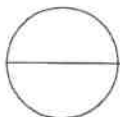
- POWDER COATING
- 12 STANDARD COLORS, CUSTOM COLORS (INCLUDING THE RAL RANGE)
- CUSTOM PLAQUES
- ENGRAVED CAST BRONZE PLAQUES

INTERMEDIATE & CENTER ARMRESTS

- 4', 6', & 8' AVAILABLE WITH OPTIONAL ARMRESTS
- LENGTHS
- STANDARD 4'
- STANDARD 6' LENGTH SHOWN
- STANDARD 8'

NOTES:

1. DRAWINGS NOT TO SCALE. DO NOT SCALE DRAWINGS.
2. ALL FABRICATED METAL COMPONENTS ARE STEEL SHOTBLASTED, ETCHED, PHOSPHATIZED, PREHEATED, AND ELECTROSTATICALLY POWDER-COATED WITH T.G.I.C. POLYESTER POWDER COATINGS. PRODUCTS ARE FULLY CLEANED AND PRETREATED, PREHEATED AND COATED WHILE HOT TO FILL GREVICES AND BUILD COATING FILM. COATED PARTS ARE THEN FULLY CURED TO COATING MANUFACTURER'S SPECIFICATIONS. THE THICKNESS OF THE RESULTING FINISH AVERAGES 8-10 MILS (200-250 MICRONS).
3. IT IS NOT RECOMMENDED TO LOCATE ANCHOR BOLTS UNTIL BENCH IS IN PLACE. THIS VICTOR STANLEY, INC. PRODUCT MUST BE PERMANENTLY AFFIXED TO THE GROUND. CONSULT YOUR LOCAL CODES FOR REGULATIONS.
4. ANCHOR BOLTS NOT PROVIDED BY VICTOR STANLEY, INC.
5. FOR HIGH SALT ABUSIVE CLIMATES, HOT DIP GALVANIZING BEFORE POWDER COATING IS AVAILABLE. SEE WRITTEN SPECIFICATIONS FOR DETAILS.
6. ALL SPECIFICATIONS ARE SUBJECT TO CHANGE. CONTACT MANUFACTURER FOR DETAILS.
7. THIS PRODUCT IS SHIPPED PARTIALLY UNASSEMBLED.



CR-10

CLASSIC SERIES STANDARD BENCH WITH DUCTILE IRON END FRAMES
 SHOWN: STANDARD 6-FOOT LENGTH

Victor Stanley, Inc.

P.O. Box Drawer 330
 Dunkirk, MD 20754
 Attn: Aaron Chew, RLA
streetscapeltd@gmail.com
 888-565-4699



Quotation

Date: 6/21/2022
 Quote #: 1
 Rev #:

Bill to:

City of Bluffton
 154 N. Main St. PO Box 63
 Bluffton OH 45817
 Attn:
 Jesse Blackburn
blackburnj@bluffton-ohio.com

Ship to:

City of Bluffton
 154 N. Main St.
 Bluffton OH 45817
 Delivery Contact:
 Jesse Blackburn
 419-358-2066 ext. 102

Project Name: City of Bluffton
Terms: VS
Freight: Estimated
FOB: VS
PO/Reference #:

Model#:	Description	Qty:	Unit Price:	Total:
CR-10	Victor Stanley "Classic Series" - 6'-0" backed bench with vertical scrolled steel slats and ductile cast iron ends. Powder Coat Color: Black Length: 6ft Slats: Steel Bar Mounting Pref: Surface Mount Weight: 295 lbs ea. Plaque Layout: See Below	1	\$1,931.00	\$1,931.00
BP	Victor Stanley "Memorial Plaque" - 6"w X 4"ht X 1/4" thick solid bronze memorial plaque with brushed bronzed finish. Plaque Layout: TBD Background Color: Black Pebble Name: TBD Weight: 1 lbs ea.	1	\$300.00	\$300.00

Order Notes:

Estimated completion is approx. 8 - 11 weeks from the date of order confirmation.
 Quote valid for 30 days.
All PO items are to be written to Victor Stanley, Inc.
 Standard Powder Coating Color is VS Black, unless otherwise noted.
 Please verify Bill to: & Ship to: information and note any corrections.

Order Totals:

Subtotal: \$2,231.00
Freight Estimate: \$348.00
 Tax - OH 0.0% \$0.00
Order Total \$2,579.00

VICTOR  STANLEY®

Create a timeless moment.®

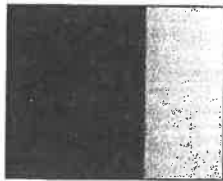
BRONZE PLAQUES

Victor Stanley offers a solid bronze plaque that is 6 x 4 inches and is 1/4 inch thick. The plaque may have up to 4 lines of text with 14 characters per line. We provide a double border and a choice of Black, Brown or Hunter Green for the background. The text is in a brushed bronze finish and uses the font New Brunswick.

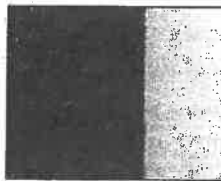
OPTION INFORMATION SHEET

Use the form below to design your custom bronze plaque.

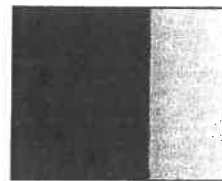




Black



Brown



Hunter Green

**Village of Bluffton
Utilities & Finance Committees Meeting
August 18, 2022 @ 12:00 PM**

Committee members present, David Steiner, Jerry Cupples & Phil Talavinia
Staff present, Jesse Blackburn, Village Administrator and Kevin Nickel, Fiscal Officer.

The committee reviewed and discussed the 2023 Capital Improvement Budget as presented by the Village Administrator. The committees recommend that the projects budgeted be considered for the 2023 appropriations if funding is available.

The committee also discussed searching for water leaks in the system.

adjourned at 1:07 PM.

David Steiner

Jerry Cupples

Phil Talavinia

RESOLUTION NO. 17-2022

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between funds of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

To	From	Amount
Park - B4-0I-41920		+\$150,000
Bluffton in Bloom – C4-0I-41920		+\$7,500
Storm Sewer Imp – D2-0I-41920		+\$45,000
Fire & Rescue Impr – D3-0I-41920		+\$110,000
Pool Improvement – D4-0I-41920		+\$15,000
Airport Improvement – D6-0I-41920		+\$25,000
Police Equip Replace – D9-0I-41920		+\$60,000
Water/Sewer Impr. – E9-0I-41920		+\$315,000
Police Cont. Develop – F4-0I-41920		+\$6,000
	General A1-7X-52710	-\$733,500

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2022 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 18-2022

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH HOHENBRINK EXCAVATING LLC, OF FINDLAY, OH AND DECLARING AN EMERGENCY

WHEREAS, The Council finds that competitive bidding has been held for the Bentley Road Intersection Improvements and;

WHEREAS, The Council finds that the bidding process was conducted according to law. Bids were opened on the date and time advertised and thereafter reviewed by Choice One Engineering. That review finds that Hohenbrink Excavating LLC, Findlay, OH has the lowest, best bid for the project.

WHEREAS, An emergency exists in that approval and timely acceptance of this bid is needed for efficient maintenance of Village infrastructure all for the benefit of the health, safety and welfare of the Village of Bluffton, Ohio and;

IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (the requisite number voting in the affirmative) THAT:

SECTION 1: The Mayor and Village Administrator are hereby authorized to accept the bid and execute an agreement with Hohenbrink Excavating LLC, Findlay, OH for the Bentley Road Intersection Improvements.

SECTION 2: That an emergency exists for the reasons set forth in this resolution.

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2022 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to form:

Elliott T. Werth, Esq.
Village Solicitor

**RESOLUTION NO. 19-2022
VILLAGE OF BLUFFTON, OHIO**

**A RESOLUTION ESTABLISHING PAY RATES FOR VILLAGE OF BLUFFTON,
OHIO POLICE OFFICERS PROVIDING CONTRACTED SECURITY DETAIL, AND
DECLARING AN EMERGENCY.**

BE IT RESOLVED by the Council of the Village of Bluffton, Ohio, two-thirds (2/3) of all those elected or appointed thereto concurring:

SECTION 1. That effective immediately upon adoption of this Resolution, the following wages for Village of Bluffton Police Officers providing security detail outside their normally scheduled hours be established:

- | | |
|-------------------------------------|-------------|
| A. Part-time officers | \$25.00/hr. |
| B. Full-time officers | \$35.00/hr. |
| C. Administrative/Salaried officers | \$45.00/hr. |

SECTION 2. That the following fees are established for organizations contracting with the Village of Bluffton for security detail:

- | | |
|--|-------------|
| Bluffton High School & Bluffton University | \$35.00/hr. |
| All other organizations & businesses | \$55.00/hr. |

SECTION 3. This Resolution is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and safety of the Village of Bluffton, Ohio, and for the further reason it is immediately necessary to enact said increases without further delay.

SECTION 4. That is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were made in an open meeting of this Council and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

WHEREFORE, This Resolution shall take effect and be in force from and after the earliest period allowed by law and approval by the signatures below.

Passed and adopted this _____ day of _____, 2022 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

ATTEST _____
FISCAL OFFICER

MAYOR

APPROVED _____
SOLICITOR

**RESOLUTION NO. 20-2022
VILLAGE OF BLUFFTON, OHIO**

A RESOLUTION AUTHORIZING THE MAYOR AND POLICE CHIEF TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH BLUFFTON EXEMPTED VILLAGE SCHOOLS TO ESTABLISH A SCHOOL RESOURCE OFFICER PROGRAM.

BE IT RESOLVED by the Council of the Village of Bluffton, Ohio, two-thirds (2/3) of all those elected or appointed thereto concurring:

SECTION 1. The Mayor and Police Chief are hereby authorized to enter into the memorandum of Understanding with Bluffton Exempted Village Schools for the creation of a School Resource Officer Program.

SECTION 2. That is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were made in an open meeting of this Council and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

WHEREFORE, This Resolution shall take effect and be in force from and after the earliest period allowed by law and approval by the signatures below.

Passed and adopted this _____ day of _____, 2022 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

ATTEST _____
FISCAL OFFICER

MAYOR

APPROVED _____
SOLICITOR

Memorandum of Understanding (MOU)

This Memorandum of Understanding (MOU) is being executed on 8/22/22 by the below listed entities:

Bluffton Exempted Village Schools and the Bluffton Police Department.

This document will serve as the written agreement between the Bluffton Exempted Village Schools and the Bluffton Police Department. This agreement establishes the needed commitment and support from both institutions. This document also provides a series of guidelines and policies relevant to the performance of the School Resource Officer. Nothing in this MOU should be construed as limiting or impeding the basic spirit of cooperation, which exists between the participating entities listed above.

I. Purpose

This MOU establishes and delineates the mission of the School Resource Officer Program, herein referred to as the SRO Program, as a joint cooperative effort. Additionally, the MOU clarifies roles and expectations and formalizes relationships between the participating entities to foster an efficient and cohesive program that will build a positive relationship between police officers, school staff, and the students, promote a safe and positive learning environment.

II. Mission

The mission of the SRO Program is to promote school safety by building a positive school climate in which everyone feels safe and students are supported to succeed. The SRO Program also seeks to reduce violent crime committed by and against youth in our community. The SRO Program accomplishes this mission by supporting safe, secure, and orderly learning environments for students, teachers and staff. The SRO will establish a trusting channel of communication with students, parents, and teachers. The role of the SRO is not to enforce school discipline or punish students. The SRO will serve as positive role models to instill in student's good moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community. The SRO will provide information on community resources available to students and parents. Goals and objectives are designed to develop and enhance rapport between youth, families, police officers, school administrators, and the community in order to promote overall student achievement and success.

III. Goals of the SRO Program

SRO program goals:

1. Help to ensure a safe learning environment for all children and adults who enter the building.
2. To prevent and reduce potential harm related to incidents of school violence.
3. To foster a positive school climate based on respect for all children and adults in the school.
4. To create partnerships with behavioral health and other care providers in the community for student and family referral.
5. Share educational resources for instructional programs dealing with law enforcement, health and safety, and drug and alcohol education.

This SRO program is unique to the community, based on input from the school administration, teachers, faculty, students, families and community members. The program is designed to fulfill three overall roles:

- 1) Law Enforcement
- 2) Fostering Positive School Climate /Crime Prevention
- 3) Education

Law Enforcement Role — The SRO is responsible for the majority of law enforcement activities occurring at the school during school hours but not general student discipline. A determination of whether an activity raises to the level of a law enforcement activity shall be made in consultation with a school administrator. Parents, students, teachers and other school personnel should bring complaints about student misbehavior to the school principal and/or designee, rather than the SRO.

The SROs discretion to act remains the same as that of any other Bluffton police officer.

Fostering Positive School Climate /Crime Prevention — One of the primary roles the SRO fulfills is fostering a positive school climate through relationship-building and crime prevention. Officers will engage in various activities, in consultation with school administration, teachers, and students, and should strive to build a school culture of open communication and trust between and among students and adults by focusing on officers getting to know students at the school, serving as a role model, and working with teachers and administrators to identify students who may be facing challenges and need additional resources or attention to be successful in school. Crime prevention activities include foot patrols, monitoring previous crime locations, speaking to teachers about reducing the opportunity for crimes to occur, analyzing possible crime patterns, investigating crimes, and patrolling the parking lots. Officers may also complete security surveys analyzing the physical safety of school property and facilities.

Education — The SRO should participate in the school community by becoming a member of the educational team where appropriate, and by representing the law enforcement community to build positive relationships with youth, their families, and school staff.

Whether talking to students in the hallway or delivering a presentation in the classroom, SROs are embedded in the education fabric within the school. SROs are expected to be proactive in creating and taking advantage of educational situations, and school administrators are encouraged to leverage this resource.

IV. Organizational Structure

A. Composition

The SRO Program will consist of a full time Bluffton Police Officer that is a certified Peace Officer for the State of Ohio and meets all requirements as set forth by the Bluffton Police Department Office Rules and Regulations.

B. Officer Recruitment & Selection

School officials Bluffton Exempted Village Schools and the Bluffton Police Department shall agree on guidelines for the selection of officers to serve as SROs. The ultimate selection process and appointment of the SRO is completed by the law enforcement agency.

SROs should meet three general criteria:

- 1) **Experience as a police officer and commitment to student well-being** — SROs must have a minimum of two years' experience as a patrol officer, be at least 21 years of age and have extensive experience with juvenile assignments. Experience working with youth and an interest in student success, juvenile justice, child and adolescent development and psychology, and creating a positive school climate are essential.
- 2) **SROs are in an educational atmosphere** and will be instructing in elementary/ middle/ high school classes.

- 3) **Successful performance** — All candidates should have proven performance as reflected by prior performance evaluations. Candidates should be free of significant disciplinary action.

C. Training Requirements

Prior to entering service as an SRO, officers shall complete a minimum of 40 hours of initial training as required by O.R.C. 3313.951 that covers responsibilities or and limitations of SROs, Ohio school laws, MOUs, child development, conflict resolution, developmentally informed de-escalation and crisis intervention techniques, working with youth in a school setting and integrating SROs into a positive school environment. In addition, it is recommended that SROs receive additional training each year on topics such as trending school based law enforcement topics, child development, adolescent psychology, trauma, conflict resolution, mental health and addiction, children with disabilities, juvenile and education law and policy, PBIS, and cultural competence.

V. Operational Procedures

Chain of Command for S.R.O.'s: Supervision. The day-to-day operation and administrative control of the SRO Program will be a joint and cooperative effort of the designees of the Bluffton PD and the Bluffton Exempted Village Schools. The Bluffton PD agrees that the SRO provided hereunder shall be and remain an employee of the Bluffton PD. The SRO shall be supervised by the Bluffton PD and shall perform his or her duties in accordance with the administrative and operational procedures of the Bluffton PD. The SRO will always report to and work in conjunction with a school administrator before dealing with any student issue. Responsibility for the conduct of the SRO shall remain with the Bluffton PD, and the Bluffton Exempted Village Schools acknowledge the SRO remains responsive to the command of the Bluffton Police Department. The SRO is employed by the Bluffton PD, and in no event shall any employee of the Bluffton PD be considered an employee of the District regardless of the funding source.

The SRO's activity in the school is guided by the following procedures and supervision and evaluation shall be provided by the Police Chief and School Administration to effectively support the SRO and monitor their progress:

A. Duties

The primary functions of the SRO are to help provide a safe and secure learning environment, foster a positive school climate, reduce/prevent crime, serve as an educational resource, and serve as a liaison between the school and the Bluffton PD. Specific daily assignments to accomplish this function will vary by school. The SRO and school principal or designee will meet on a regular basis to discuss plans and strategies to address specific issues or needs that may arise. As required by law, SROs should never be assigned to duties within schools in place of or in lieu of a certified teacher.

Basic responsibilities of the SRO will include but will not be limited to:

- 1) To enforce criminal law and protect the students, staff, and public at large against criminal activity.
- 2) Foster mutually respectful relationships with students and staff to support a positive school climate.
- 3) Provide information concerning questions about law enforcement topics to students and staff.
- 4) Provide classroom instruction on a variety of topics including, but not limited to, safety, public relations, occupational training, leadership, drug use prevention (DARE) and life skills.
- 5) Coordinate investigative procedures between police and school administrators.
- 6) Handle initial police reports of violent crimes committed on campus.
- 7) Take enforcement action on criminal matters when appropriate and after consultation with school administrators.
- 8) Attend school special events as needed.

- 9) Prepare lesson plans as necessary for the instruction provided.
- 10) Collect data on SRO activities (arrests, citations, presentations, meetings with staff/students etc.)

B. Uniform

Normally, the SRO is in uniform.

C. Daily Schedule

To be determined by the commanding officer and the school administrators consistent with the MOU.

D. Absence/ Substitution

The school district and Bluffton PD should develop and agree on a protocol for assigning and using substitute SROs when the regular SRO is unavailable. Substitute SROs should have had some training in child development, trauma, and conflict resolution in the school environment. In the event of an absence of the SRO, an officer will be assigned to the school by the Bluffton PD to cover the absence.

E. Special Events

To be determined by the commanding officer and the school administrators consistent with this Agreement.

F. Summer Activity

SROs should accomplish as much of the required training as possible during the summer months when school is not in session. SROs may still be involved in some summer projects with the school district, however, they will spend the majority of this time on Bluffton Police Department Office assignments.

G. Role in Responding to Criminal Activity

One of the roles of SROs, as law enforcement officers, is to engage in traditional criminal investigation and report taking. As a police officer, SROs have the authority to issue warnings, make arrests and use alternatives to arrest at their discretion. SROs, however, perform their duties mindful of the parties' common goal of supporting student success. The following procedures will help SROs be as effective as possible in this role:

- 1) School staff will contact SROs to inform them of all violent or other criminal activity that creates a safety risk that occurs on the school campus. SROs and school officials shall discuss and agree in writing on what levels of violent activity would prompt school officials to notify the SROs. This information will be conveyed to all school staff. In turn, SROs will inform school administration of all criminal activity they observe on the school campus.
- 2) Certain offenses (felonies), such as sex offenses, weapons offenses, and any offenses of violence, will normally require the filing of charges in consultation with school officials, but should be evaluated on a case-by-case basis. The SROs powers to arrest will be governed by the Ohio Revised Code.

H. Role in School Policy Violations

SROs are not school disciplinarians and violations of the student code of conduct or school rules that are not criminal matters should always be handled by school faculty and staff, not SROs. SROs should not directly

intervene unless the situation directly affects an imminent threat to the health, safety, and security of the student or another person in the school and will employ de-escalation techniques as appropriate. School discipline is the responsibility of the appropriate school administrator and clear guidelines on SRO involvement should be developed and distributed to school staff. The SRO will report school policy violations through the proper channels to be handled by school administration. It is the responsibility of the SRO to become familiar with the Student Handbook or Student Code of Conduct, but it is not the responsibility of the SRO to enforce the rules in these documents.

I. Data Collection

SROs should submit a monthly activity report to the Superintendent of Schools, building principals, and the Police Chief. The report should include descriptions of all activities engaged in by the SRO, including incidents or calls for service, names of students and/or staff involved, student searches, arrests, citations and/or summons issued, and other referrals to the juvenile justice system. See J. 1. below.

J. Sharing of Information

Communication and information sharing is essential to the success of the SRO program.

1. Sharing of information will be governed by the Ohio Revised Code, the Ohio Administrative Code, Ohio's Public Records Law, and relevant Bluffton Police Department and Bluffton Exempted Village Schools policies.
2. The sharing of arrest related information by the S.R.O. with school administration upon request or at the direction of the S.R.O. will involve the dissemination of arrest reports and calls for service filed with the Bluffton PD or from other Police agencies coming into contact with students from Bluffton Exempted Village Schools
3. Juvenile fingerprints and photos as part of the arrest record will not be shared by the S.R.O.
4. If the S.R.O. is aware of information on a student that is officially obtained by the Bluffton PD, which reflects that the student is in violation of school policies (Student Handbook or Athletic Code), the S.R.O. may forward that information to school administration.
5. If a Juvenile is an uncharged suspect in a crime, his/her information will not be released unless authorized by a public record request and in accordance to law.
6. Information which the S.R.O. obtains from school personnel which deals with criminal or possible criminal intelligence will be maintained by the S.R.O. as a criminal justice file. This file may be shared with other Division personnel and Criminal Justice Agencies, but will not be part of the student's school record.
7. Hearsay information or rumors will alone, not be the basis for any formal action by the Bluffton PD. It can be used in an intelligence capacity or to validate the need for further investigation.
8. Any information that is obtained by the S.R.O. that pertains to criminal activity occurring within the city limits shall be relayed to the law enforcement agency.
9. When any felony occurs or any crime that prompts a Public Information Officer response from the schools or the Village or if a school building is evacuated the S.R.O. shall contact his immediate supervisor as soon as possible.

The S.R.O. shall have access to any public records maintained by the school to the extent allowed by law. Law enforcement officials may need confidential information of an individual in emergency situations based on the seriousness of the threat to the health or safety, time sensitivity, and the direct relationship of the information to the emergency.

K. Role in Locker, Vehicle, Personal, and Other Searches

SROs may participate in a search of a student's person, possessions, locker, or vehicle only where there is probable cause to believe that the search will turn up evidence that the student has committed or is committing a criminal offense. SROs will not ask a school employee to conduct a search for law enforcement purposes.

Unless there is a serious and immediate threat to student, teacher, or school safety, the Superintendent of Schools in concert with the building principals shall have final authority in the building.

The SRO may perform searches independent of the school administration and where criminal activity is suspected.

L. Limits on Interrogations and Arrests

Interrogations —SROs may participate in the questioning of a student at the discretion of a school administrator.

Arrests —Incidents involving public order offenses, including disorderly conduct, profanity, and fighting that do not involve serious physical injury or a weapon, may be considered school discipline issues to be handled by school officials rather than criminal law issues warranting formal law enforcement intervention.

- i. Building principals and the Superintendent or her designee shall be consulted prior to an arrest of a student when practical.
- ii. The student's parent(s) or guardian(s) shall be notified of his or her arrest immediately or as soon as practical and in a timely manner.

M. Role in Critical Incidents

The SRO will be familiar with the emergency operations manual of the Bluffton Exempted Village Schools. During critical incidents occurring when the SRO is present, the SRO will normally act as a liaison between school administration, police personnel, and other emergency resources if practical.

N. Role in Truancy Issues

Truancy will be handled by school personnel. The SRO will not take an active role in the tracking of truants. The SRO will act as a liaison between the school and police personnel should police involvement become necessary due to safety concerns.

VI. School District Responsibilities

The Bluffton Exempted Village Schools shall provide the SRO of each campus and any SRO supervisor the following materials and facilities, which are deemed necessary to the performance of the SRO's duties:

- 1) Access to a properly lighted private office, which shall contain a telephone, a secure computer and printer, which may be used for general business purposes.
- 2) A location for files and records which can be properly locked and secured.
- 3) A desk with drawers, chair, work table, filing cabinet, and office supplies.
- 4) The opportunity for SROs to address teachers, school administrators and student families about the SRO program, goals, and objectives.
- 5) The opportunity to provide input regarding criminal justice problems relating to students.
- 6) The opportunity to address teachers and school administrators about criminal justice problems relating to students during in-service workdays.

- 7) The District Emergency Operations Manual, Crisis Plan, Student Handbook/Code of Conduct and other related materials as deemed appropriate.
- 8) School staff designee for referrals for counseling and other school-based and/or community based supportive services for students and families.
- 9) SROs shall respect the sensitive nature of student privacy and shall abide by all applicable confidentiality, privacy policies, and applicable laws.
- 10) Provide training to teachers, administrators, staff and SROs about when to directly involve SROs with student misconduct and about available alternatives to arrest.

VII. Crisis Planning

Bluffton Exempted Village Schools and the Bluffton PD will create the crisis plan in compliance with state laws.

VIII. Reviewing the MOU and SRO Program

The assigned parties shall review the MOU/SRO Program annually and make adjustments as needed. Any revisions will be reflected in an updated MOU.

Complaints against the SRO shall follow the normal complaint process of the Bluffton Police Department and include notice to the appropriate school administrators.

IX. Problem Resolution

Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent of Bluffton Exempted Village Schools and the Bluffton Police Department or their designees.

X. Financial Responsibilities

Bluffton Exempted Village Schools will pay 80% of the costs associated with the SRO in the School District and will be billed by the Village for this service.

XI. Liability

Each party is responsible for and shall assume any liability for the actions and/or omissions of their respective employees.

XII. Duration

This Agreement shall be in effect from the date of approval of both parties through June 30, 2025. Either party may terminate this Agreement with 180 days written notice to the other party. If not terminated, this Agreement shall automatically renew upon expiration for subsequent one-year terms.

Bluffton EVS Signature/Title *[Signature]* / Superintendent Date 8/15/22

Village of Bluffton Signature/Title _____ Date _____

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



08-22-22

Bluffton in Bloom

The Bentley Rd. exit 140 continues to improve. The Welcome to Bluffton lettering was completed last week by Masterpiece sign co. Stratton's greenhouse will be performing the landscaping in the upcoming weeks.



Bentley Rd. Intersection Improvements:

Bid opening was Thursday August 18th. 3 bids were received for this project. The Engineer's estimate for this project was \$299,746. The low bid was from Hohenbrink Excavating at \$262,629.24

County Line Rd. pathway project

Patriot concrete will be installing ADA ramps on the westside of County Line Rd. this week. These ramps will provide crossings to the bike path that will be constructed on the east side in 2023.

Vine St. Block Party

Rain dampened the event but did not stop the fun, for all that attended.

Mayor Johnson – Special Event Requests

Council Committee Meetings:



VILLAGE OF BLUFFTON
 154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
 419-358-2066



APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Fallout DATE(S) OF EVENT: September 2nd 2022
 APPLICANT: Jeremy Basinger CONTACT PERSON: Jeremy Basinger
 APPLICANT'S ADDRESS: 7210 Mayberry rd CONTACT'S PHONE: 419-296-9267
 E-MAIL ADDRESS (OPTIONAL): Jeremy.F.C@gmail.com
 LOCATION OF EVENT: College avenue between Main and S. Jackson
 TIME(S) FOR EVENT: 4:30pm-12am
 DESCRIPTION OF EVENT: For Bluffton High School students following the football game.

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: _____ NUMBER OF OFFICERS REQUESTED: _____
 Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: X

SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
 Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO X * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: Youth For Christ * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Jeremy Basinger DATE: 9-2-2022

APPROVED
 MAYOR'S SIGNATURE: _____ DATE: _____



Date: August 3rd, 2022

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Police Department Monthly Report

POLICE ACTIVITY SUMMARY

July 2022

Police Calls for Service – 383

Traffic Stops – 46

Citations – 3

CRIMINAL COMPLAINTS

Burglary	-	3
Breaking and Entering	-	1
Driving Under Suspension	-	1
Domestic Violence	-	2
Pursuit – Assisting another Agency	-	1
Stolen Vehicle	-	1
Theft	-	2
Total	-	11



Incident Breakdown By Month Report

Bluffton Police Department
 ORI Number: OH0020100
 Incident Type: All

Print Date/Time: 08/03/2022 11:19
 Login ID: rburkholder
 Year: 2022

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Accident Property	5	14.7	5	14.7	5	14.7	6	17.6	4	11.8	6	17.6	3	8.8	0	0	0	0	0	0	0	0	0	0	0	0	0	34
Accident w/Injuries	2	28.6	1	14.3	0	0	0	0	1	14.3	3	42.9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	
Administrative	89	28.2	106	33.5	69	21.8	0	0	0	0	20	6.3	32	10.1	0	0	0	0	0	0	0	0	0	0	0	0	316	
Aiding Other	23	18	24	18.8	13	10.2	11	8.6	18	14.1	20	15.6	19	14.8	0	0	0	0	0	0	0	0	0	0	0	0	128	
Alarm	9	12.9	6	8.6	8	11.4	8	11.4	12	17.1	16	22.9	11	15.7	0	0	0	0	0	0	0	0	0	0	0	0	70	
Animal Complaint	2	13.3	2	13.3	1	6.7	3	20	0	0	5	33.3	2	13.3	0	0	0	0	0	0	0	0	0	0	0	0	15	
Assist Police	4	5.5	6	8.2	6	8.2	13	17.8	15	20.5	21	28.8	8	11	0	0	0	0	0	0	0	0	0	0	0	0	73	
B&E	0	0	1	16.7	0	0	0	0	0	0	0	0	4	66.7	0	0	0	0	0	0	0	0	0	0	0	0	6	
Civil Complaint	0	0	1	9.1	0	0	0	0	3	27.3	5	45.5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11	
Court	1	25	1	25	2	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	
Criminal Damage	2	33.3	0	0	2	33.3	0	0	1	16.7	1	16.7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	
Deceased	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
Domestic	1	12.5	0	0	0	0	0	0	2	25	2	25	3	37.5	0	0	0	0	0	0	0	0	0	0	0	0	8	
Drug Abuse	1	20	2	40	1	20	0	0	0	0	1	20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	
Escort	1	14.3	1	14.3	0	0	1	14.3	3	42.9	1	14.3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	
Fight Complaint	1	16.7	0	0	0	0	0	0	3	50	1	16.7	1	16.7	0	0	0	0	0	0	0	0	0	0	0	0	6	
Follow Up	7	11.9	12	20.3	21	35.6	2	3.4	7	11.9	5	8.5	5	8.5	0	0	0	0	0	0	0	0	0	0	0	0	59	
Forgery	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
Hazmat	0	0	2	33.3	4	66.7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	
Hit Skip	2	22.2	0	0	0	0	3	33.3	2	22.2	1	11.1	1	11.1	0	0	0	0	0	0	0	0	0	0	0	0	9	
House/Building	287	22.3	260	20.2	240	18.6	97	7.5	92	7.1	140	10.9	163	12.7	0	0	0	0	0	0	0	0	0	0	0	0	1287	
Intoxicated Driver	0	0	0	0	1	50	0	0	0	0	0	0	1	50	0	0	0	0	0	0	0	0	0	0	0	0	2	
Intoxicated Person	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
Investigate Vehicle	19	11.4	35	21	26	15.6	10	6	21	12.6	30	18	23	13.8	0	0	0	0	0	0	0	0	0	0	0	0	167	
K9 Request	1	33.3	0	0	1	33.3	0	0	0	0	0	0	1	33.3	0	0	0	0	0	0	0	0	0	0	0	0	3	
Lock Out	7	13.7	6	11.8	6	11.8	6	11.8	11	21.6	8	15.7	7	13.7	0	0	0	0	0	0	0	0	0	0	0	0	51	



Ticket Statistics

Print Date/Time: 08/03/2022 11:22
 Login ID: rburkholder
 Statute: All

From Date: 07/01/2022
 To Date: 07/31/2022
 Ticket Type: All

Bluffton Police Department
 ORI Number: OH0020100

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
Warning													
4513.241C WINDOW TINT	0	0	0	0	0	0	1	0	0	0	0	0	1
4511.69C PARKING FACING ONCOMING TRAFFIC	0	0	0	0	0	0	1	0	0	0	0	0	1
Warning Totals	0	0	0	0	0	0	2	0	0	0	0	0	2
Traffic													
4503.11A Expired License Plates	0	0	0	0	0	0	1	0	0	0	0	0	1
Traffic Totals	0	0	0	0	0	0	1	0	0	0	0	0	1
Totals	0	0	0	0	0	0	3	0	0	0	0	0	3



Ticket Summary

Print Date/Time: 08/03/2022 11:23
 Login ID: rburkholder

Bluffton Police Department
 ORI Number: OH0020100

As Of Date: 08/03/2022

Statute Description	Current Month		Year to Date	
	This Year	Last Year	This Year	Last Year
1 TAIL LIGHT REQ./ LIC. PLATE LIGHT REQ.	0	0	0	2
2 HEADLIGHTS REQUIRED/ 1 HEADLIGHT ON MOTORCYCLE	0	1	1	2
ACDA Assured Clear Distance Ahead	0	0	0	1
Defective Exhaust	0	0	0	1
Driver's View and Control to be Unobstructed	0	0	0	1
Driving Under Suspension	0	0	0	1
Driving Under Suspension - FRA	0	1	4	4
Driving Under Suspension - License Forfeiture	0	1	0	5
Driving Under Suspension - OVI	0	0	1	0
Drving Left of Center	0	0	0	2
Expired License Plates	0	4	7	7
Expired OL at Time of Stop	0	1	0	1
Expired Plates	0	0	1	0
Fail to Obey Traffic Control Device	0	0	0	3
Fail to Yield Stop Sign	0	1	4	3
FAILURE TO COMPLY WITH ORDER OR SINGAL OF PEACE OFFICER - ELUDE OR FLEE	0	0	0	1
FAILURE TO OBEY TRAFFIC CONTROL DEVICE	0	3	8	8
Failure to Reinstate	0	0	1	1
Failure to Yield - Stop Sign	0	5	0	5
Failure to Yield - Yield Signs	0	0	0	1
Failure to Yield the Right of Way - any other place	0	0	0	1
Failure to Yield the Right of Way - passing stopped vehicle	0	0	0	1
Failure to yield the right of way when turning left	0	0	1	1
Lanes of Travel - Driving on the Right	0	0	0	2
Left of Center	0	0	0	1
Lights required at Dark	0	0	0	1
Marijuana Drug Paraphernalia	0	0	1	0
Motor Vehicle Stop Lights	0	0	0	1
No Drivers License (NO OL)	0	2	5	8
Nuisance Operation (Rapid Acceleration, Loud Noise, Squealling Tires, Revving Engine)	0	0	0	1
Obedience to Traffic Control Devices	0	1	1	2
Operating a Motor Vehicle without a Title	0	1	0	1
OVI	0	0	1	1
OVI Over .17 - Breath	0	0	1	0
PARKING FACING ONCOMING TRAFFIC	0	1	2	2
PARKING WHERE SIGNS PROHIBIT	0	1	0	1
Passing on the right (driving off roadway to pass)	0	0	0	1
Plates from Another Vehicle	0	1	0	5
Prohibition Against Parking On Streets or Highways	0	0	0	1
Reasonable Control	0	0	2	1
Req. to move to left for stopped public safety vehicle	0	0	0	1
Right-of-Way at Highway From Any Other Place Other Than Roadway	0	1	0	3
Rules for Starting and/or Backing	0	0	1	1
Safety Belt - Driver	0	0	0	1
Sharing Half the Roadway	0	0	0	1
Speed - 20 MPH (School Zone)	0	0	1	2
Speed - 70MPH Freeway	0	0	1	0
Speed 25 MPH	0	4	5	31
Speed 25 MPH	0	0	2	4
Speed 35 MPH	0	3	3	15



Ticket Summary

Print Date/Time: 08/03/2022 11:23
Login ID: rburkholder

Bluffton Police Department
ORI Number: OH0020100

As Of Date: 08/03/2022

Statute Description	Current Month		Year to Date	
	This Year	Last Year	This Year	Last Year
Speed 35 MPH	0	0	4	2
Speed 50 MPH (also 45 MPH)	0	0	1	3
SPEED/ACDA	0	0	0	4
Starting and Backing Vehicles	0	1	0	1
Stopping Vehicle, Slow Speed, Posted Minimum Speeds	0	0	0	1
Turn Signals Required within 100 ft of Turn	0	0	0	1
Two Lights on Front of Vehicle	0	0	0	4
Unlawful Plates - Former Owner	0	1	0	1
U-Turns Restricted	0	1	0	1
Violation of License Restrictions (2255 Needed)	0	1	0	1
WHITE LIGHTS PROHIBITED ON REAR	0	0	0	1
WINDOW TINT	0	1	1	2
Wrongful Entrustment of a Motor Vehicle	0	1	0	1
Grand Totals	0	38	60	163

EXECUTIVE & DISTRICT REPRESENTATIVES 2022-23



PRESIDENT
Chief Charles Chandler
Westerville PD



1st VICE PRESIDENT
Chief Robert K. Ware II, CLEE
Worthington PD



2nd VICE PRESIDENT
Chief John D. Wenzlick, CLEE
Village of Ottawa Hills PD



TREASURER
Chief Ranger Scott E. Snow, CLEE
Great Parks of Hamilton County



DISTRICT 1
Chief Matt Delp
Minerva Park PD



DISTRICT 2
Chief Ryan Burkholder
Bluffton PD



DISTRICT 3
Chief Michael T. Pomesky, CLEE
Perry Twp. (Stark Co.) PD



DISTRICT 4
Chief Kurt Althouse
Vandalia PD



DISTRICT 5
Chief Thomas D. Pyle, II, CLEE
Athens PD



DISTRICT 6
Chief Vince Beal
Uhrichsville PD



PAST PRESIDENT
Chief George Kral, CLEE
Toledo PD



LIFE MEMBER
Chief David Marcelli, CLEE, Retired
Ashland PD



EXECUTIVE DIRECTOR
Donna Harrass
OACP

Ryan Burkholder

From: Ohio LESO <OhioLeso@info.dps.ohio.gov>
Sent: Wednesday, July 27, 2022 3:32 PM
To: Ryan Burkholder
Subject: Fedreal Program Compliance Review



1033 PROGRAM ANNOUNCEMENT

The Defense Logistics Agency, Law Enforcement Support Office completed the Program Compliance Review on Ohio, July 18- 22. The Ohio LESO Program was found to be in full compliance. Thanks to the agencies listed below for your cooperation and readiness. As a reminder the annual verification/inventory began on July 1, 2022, our goal is to have the requirement completed by the end of August. All participating agencies must complete the station verification in FEPMIS and if the agency has inventory they must certify the inventory.

Athens County Sheriff'S Office
Blendon Twp Police Department
Bluffton Police Department
Ohio Bureau Of Criminal Investigation
Butler County Sheriff's Office
Celina Police Department
Clark Cty Sheriff's Office
Columbus Divison Of Police
Edgerton Police Department
Fairborn Police Department
Fayette County Sheriff'S Office
Fostoria Police Department
Hamilton County Sheriff'S Office
Hardin County Sheriff'S Office
Harveysburg Police Department
Hocking County Sheriff'S Office
Huber Heights Police Department
Indian Hill Police Department
Lawrence County Sheriff'S Office
London Police Department
Lorain County Sheriff'S Office
Mansfield Police Department
Marion County Sheriff'S Office
Middletown Police Department
Ottawa County Sheriff'S Office
Plymouth Police Department
Port Clinton Police Department



Date: July 25, 2022

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: New Hire (Corporal Kent Replacement)

My recommendation for new hire is Brianna Kill. Mrs. Kill is an Allen County Deputy. She has held this position for the last 5 years. She is a resident in the Village, and she has an associate degree as well.

I recommend offering Mrs. Kill the starting wage of \$22.50. This would include his college degree incentive increase. Mrs. Kill would only be eligible for a one step increase of \$1.00 after his first year of probation is complete.

I recommend Mrs. Kill would receive 4 personnel.

I would like to make a conditional offer so I can start the hiring process, such as the psychological exam, polygraph, and medical exam.

The Police Department would like to see Mrs. Kill working by September 1st to reduce on overtime or single officer shifts.

Respectfully,

A handwritten signature in black ink, appearing to read "Ryan M. Burkholder". The signature is stylized and written in a cursive-like font.

Chief Ryan M. Burkholder