

**COUNCIL MEETING
AGENDA
October 22, 2012
8:00 PM
BLUFFTON TOWN HALL**

MINUTES October 8, 2012

BILLS

ORDINANCE NO. 16-12 **1ST READING** **EMERGENCY**
AN ORDINANCE AMENDING ORDINANCE NO. 21-11 (THE ANNUAL
APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 17-12 **1ST READING** **EMERGENCY**
AN ORDINANCE ADVANCING MONIES TO THE WATER/SEWER
IMPROVEMENT FUND TO COVER THE EXPENSES ASSOCIATED WITH THE
CURRENT WATERLINE PROJECTS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 14-12 **1ST READING** **EMERGENCY**
A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN
EMERGENCY.

RESOLUTION NO. 15-12 **1ST READING** **EMERGENCY**
A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN
EMERGENCY.

ADMINISTRATOR'S REPORT

SAFETY

FINANCIALS

MEETING DATES

October 22, 2012	Finance Committee	7:00 PM
October 22, 2012	Council	8:00 PM
November 12, 2012	Council	8:00 PM
November 12, 2012	Public Hearing for Re-Zoning Petition	8:15 PM

Regular Council

October 8, 2012

Mayor Fulcomer presiding. Messrs: Collier, Gallant, Kingsley, McGarrity, Sehlhorst, and Steiner present.

Mr. Gallant moved, seconded by Mr. Kingsley to approve the minutes of the regular council meeting held on September 24, 2012. Roll Call: Yeas (6) Messrs: Gallant, Kingsley, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Collier to approve the bills as presented. Total non-payroll of \$349,142.62 and payroll of \$33,847.30. Roll Call: Yeas (6) Messrs: Sehlhorst, Collier, Gallant, Kingsley, McGarrity, and Steiner. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Gallant to suspend the rules. Roll Call: Yeas (6) Messrs: McGarrity, Gallant, Collier, Kingsley, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Collier to approve the first reading of Resolution No. 13-12: A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY. Roll Call: Yeas (6) Messrs: Kingsley, Collier, Gallant, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

October 15, 2012	Utilities Committee	4:00 PM
October 22, 2012	Finance	7:00 PM
October 22, 2012	Council	8:00 PM

Mr. Steiner moved, seconded by Mr. McGarrity to approve posting of financial/administrative intern position through Bluffton University. Roll Call: Yeas (6) Messrs: Steiner, McGarrity, Collier, Gallant, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. Gallant moved, seconded by Mr. Kingsley to approve a three year contract with Orange Township for Village provided fire and EMS services at a cost of \$10,000/annually, contract period of January 1, 2012 through December 31, 2014. Roll Call: Yeas (6) Messrs: Gallant, Kingsley, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Collier to approve Bryan Heckathorn as a police department intern. Roll Call: Yeas (6) Messrs: Sehlhorst, Collier, Gallant, Kingsley, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Gallant to approve a letter of intent to purchase a 2013 Ford Interceptor Utility from Statewide Ford in 2013, at a cost of \$31,058, including \$800 trade-in allowance. Total cruiser cost with additional accessories not provided by Statewide Ford will be \$32,798. Roll Call: Yeas (6) Messrs: Steiner, Gallant, Collier, Kingsley, McGarrity, and Sehlhorst. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Kingsley to approve Luke Brodman as a part-time patrol officer. Roll Call: Yeas (0) Messrs: Sehlhorst, Kingsley, Collier, Gallant, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Gallant moved, seconded by Mr. Collier to approve Roger Rhodes as an auxiliary patrol officer. Roll Call: Yeas (6) Messrs: Gallant, Collier, Kingsley, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Gallant moved to adjourn.

MAYOR

FISCAL OFFICER

Village of Bluffton
Bills to be paid
10/8/2012

PAYROLL:

Village \$ 31,773.37

TOTAL PAYROLL \$ 31,773.37

NON-PAYROLL:

Aramark	Uniforms	\$ 340.85
BP	Gasoline	\$ 3,044.21
Bailey's	Uniforms- Probst & Brodman	\$ 438.00
Bluffton University	Light Bulbs	\$ 72.00
Bluffton Flying Service	Management Fee	\$ 4,500.00
Choice One Engineering	Engineering- Lawn, Jackson, Grove	\$ 738.80
Citizens National Bank	Bank Deposit Slips	\$ 45.45
Elevator Services	Sluice Gates	\$ 2,246.00
Ruth Everett	Cleaning	\$ 430.00
Fastenal Co	Service Dept Stock Supplies	\$ 28.09
Ron Freeman	Town Hall Concert Series	\$ 161.46
Grainger	Light Bulbs	\$ 57.02
Great Lakes Billing	EMS Run Collection Fees	\$ 581.93
Greg's Pharmacy	Medical Supplies	\$ 4.58
Hancock Wood Electric	Electricity	\$ 197.16
JDR Excavating	Lawn, Jackson, Grove Waterline	\$ 25,336.45
Mark Kline	Cut Off Saw	\$ 1,039.92
Village of Ottawa	Water Usage	\$ 37,131.05
SMS Protech	SD Cards	\$ 216.40
Staples Business	Clipboards & Janitorial Supplies	\$ 892.57
Tailors on Main	Zipper Repair	\$ 40.00
Utility Sales Agency	Water Meters, Pipe, Fittings/Repair Bands	\$ 6,313.60
Verizon	Service Dept Cell Phone	\$ 51.07
Dominion	Natural Gas	\$ 327.72

Total Non-Payroll \$ 84,234.33

Mayor/ Council President

X: Then and Now approved by Council

A: Addition to list submitted on 10/5

ORDINANCE NO. 16-12

AN ORDINANCE: AMENDING ORDINANCE NO. 21-11 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds and amend Ordinance No. 21-11 (The Annual Appropriation Ordinance).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are appropriated for the General and Cemetery Funds as follows:

Supplemental Appropriations:

General Fund:

A1-7X-52730 Advances Out +\$298,853.74

Cemetery Fund:

B3-2A-52390 Misc. Services +\$1,750.00

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2012 by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

ORDINANCE NO. 17-12

AN ORDINANCE ADVANCING MONIES TO THE WATER/SEWER IMPROVEMENT FUND TO COVER THE EXPENSES ASSOCIATED WITH THE CURRENT WATERLINE PROJECTS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to advance monies to the Water/Sewer Improvement Fund for the purpose of covering expenses associated with the Lawn, Grove, Jackson Waterline and Cherry/Mound Waterline projects with the expectation that the Water/Sewer Improvement Fund will advance the monies back to the General Fund as income tax monies are collected.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are advanced from the General Fund to the Water/Sewer Improvement Fund as follows:

General Fund:		Water/Sewer Improvement Fund:	
Advances Out:		Advances In:	
A1-7X-52730	-\$298,853.74	E9-0I-41930	+\$298,853.74

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that these appropriations are needed before expenditures may be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2012 by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 14-12

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between accounts of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

Street Fund:

To:		From:	
A1-1F-52390	Training & Misc	+\$2,000	
A1-2B-52340	Professional Services	+\$2,110	
A1-7A-52410	Office Supplies	+\$3,000	
A1-7D-52410	Office Supplies	+\$1,000	
A1-7G-52340	Professional Services	+\$250	A1-3D-52110 Payroll -\$8,360
B1-6B-52550	Street Program	+\$20,956.60	B1-6C-52420 Operating Supplies -\$20,956.60

To transfer appropriations within the same fund to eliminate deficits at legal level of control.

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2012 by the governing body of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 15-12

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between funds of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

To:		From:
Street Fund		General Fund
B1-0I-41920	Transfers In +\$150,000	A1-7X-52710 Transfers Out -\$150,000

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2012 by the governing body of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

**To: Mayor Fulcomer
Council Members**

Waterline Project Update

The contractor is continuing on N. Lawn Avenue installing the main water line. Services have been switched to the new main on Grove, S. Jackson and a portion of S. Lawn. After all services have been transferred the contractor will begin the clean-up/restoration phase of the contract which includes asphaltting the street cuts.

Semi-Annual System Flushing

The Service Department is scheduled to begin the semi-annual water system flushing on Tuesday, October 23, 2012. The flushing program generally takes about two weeks to complete. However, the hydrants need to be pumped down following the Fall flushing to prevent freezing in the Winter.

Leaf Pick-up

We are scheduling to begin the annual leaf pick-up in earnest the week of October 29th. The Service Department will begin on one side of town and work their way to the other side before starting over. The leaf pick-up is scheduled to continue through the month of November.

Residents should place un-bagged leaves on the side of the street in front of their residence as close to the curb as possible, utilizing the tree lawn if available, and not allowing the leaf pile to extend into the lanes of traffic. Residents can aid the Service Department by clearing leaves away from catch basins and curb drains and ensuring that branches, sticks and other brush is not mixed with the leaves. This material could damage the equipment used to collect the leaves. Residents who park vehicles on the street are asked to be aware of leaf piles when parking their vehicle so that the crews are able to get to the piles of leaves.

Farm Lease Bids

Dan Bowden and I are working with Bill McKibben from Soil Tech to develop and refine the requirements for the Farm Leases to insure that the quality of the soil is maintained throughout the lease period and that the environmental requirements are clearly defined and explained. Once we have the results from the benchmark soil tests I'll ask Mr. Chamberlain to finalize the lease contract documents and language, assemble bid packets and advertise the bids.

December Council Meetings

At a previous Council Meeting, it was suggested that we consider altering the regular meeting schedule due to the conflict with December holidays. After conferring with the Fiscal Officer, it was suggested that we replace the two meetings scheduled for December 10th and 24th with one meeting on Monday, December 17th.