

# Village of Bluffton Council Meeting Agenda

November 12<sup>th</sup>, 2024 at 7:00 PM



## **Opening Ceremonies**

Call to Order, Mayor Johnson presiding  
Pledge of Allegiance



## **Minutes**

Approval of the minutes for the Village Council meeting held on Monday, October 28<sup>th</sup>, 2024

## **Bills**

## **Public Comment**

### **Committee Reports**

Joint Ordinance Committee, Planning Commission & Board of Zoning & Building Appeals: Nov. 4  
Parks & Recreation Committee: Nov. 6  
Parks & Recreation: Nov. 7  
Joint Finance & Utilities: Nov. 8  
Finance Committee: Nov. 8

### **Boards & Commissions**

Pathway Board: Nov. 7  
Bluffton In Bloom: Nov. 7

## **LEGISLATION**

### **ORDINANCE 09-2024**

#### **3<sup>rd</sup> Reading**

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY LOCATED ON SUNSET DRIVE WITHIN THE VILAGE OF BLUFFTON, OHIO.

### **ORDINANCE NO. 10-2024**

#### **1<sup>st</sup> Reading**

#### **Emergency**

AN ORDINANCE ACCEPTING A PETITION FROM JOHN, ANNA, JERRY & DAVID BLANKEMEYER, TIMOTHY & NATASHA MARTIN, SUKHDEV SINGH AND CARRIE HARPER, ANNEXING TERRITORY FROM ORANGE TOWNSHIP, HANCOCK COUNTY, OHIO TO THE VILLAGE OF BLUFFTON, OHIO PURSUANT TO OHIO REVISED CODE, SECTION 709.04 AND DECLARING AN EMERGENCY

### **ORDINANCE NO. 11-2024**

#### **1<sup>st</sup> Reading**

#### **Emergency**

AN ORDINANCE AMENDING ORDINANCE NO. 03-2024 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

### **RESOLUTION NO. 27-2024**

#### **1<sup>st</sup> Reading**

A RESOLUTION TO ACCEPT THE RATE CHARGED BY THE VILLAGE OF OTTAWA, OHIO TO THE VILLAGE OF BLUFFTON, OHIO FOR BULK WATER BEGINNING JANUARY 1, 2025

### **RESOLUTION NO. 28-2024**

#### **1<sup>st</sup> Reading**

#### **Emergency**

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT FOR THE PURPOSE OF MAKING APPLICATION AND ACCEPTING FUNDS FROM THE 2025 COOPERATIVE PARK IMPROVEMENT GRANT PROGRAM AND DECLARING AN EMERGENCY

**RESOLUTION NO. 29-2024**

**1<sup>st</sup> Reading**

**Emergency**

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 30-2024**

**1<sup>st</sup> Reading**

A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE YEAR 2025 FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY

**Village Administration Report:**

**Mayor:**

**Safety Services Reports:**

**-EMS-      -Fire Dept.-      -Police Dept.-**

**Meeting Dates** (meetings held at the Town Hall unless otherwise noted\*)

- Council Meeting – Tuesday November 12<sup>th</sup> at 7:00 pm
- Parks & Recreation Committee – Tuesday, November 12<sup>th</sup> at 6:00 pm
- Streets, Alleys, Lights & Sidewalks – Wednesday, November 13<sup>th</sup> at 5:00 pm
- Tree Commission – Wednesday, November 13<sup>th</sup> at 7:00 pm
- Ordinance Committee Informational Meeting – Proposed legislation for accessory dwelling units (ADUs) – Tuesday, November 19<sup>th</sup> at 7:00 pm
- Council Meeting – Monday, November 25<sup>th</sup> at 7:00 pm

**Public Comment**

**Adjournment** – Motion and Second

Village of Bluffton – Regular meeting October 28, 2024, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on October 14, 2024. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

3<sup>rd</sup> Reading:

Ordinance 08-2024 – An Ordinance to add roosters as a prohibited animal to Chapter 90, Section 02, Part D, Number 1 of the codified ordinances of the Village of Bluffton, OH. Cupples motioned to adopt the Ordinance, seconded by Sehlhorst. Roll Call: Yes (4) Messrs: Cupples, Stahl, Steiner, and Talavinia. No (2) Kingsley and Sehlhorst, Abstain (0), motion approved.

2<sup>nd</sup> Reading:

Ordinance 09-2024 – An Ordinance changing the zoning classification for certain property located on Sunset Drive within the Village of Bluffton, Ohio. Stahl motioned to adopt the Ordinance, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Stahl motioned, seconded by Kingsley, to approve the special event requests for the Blaze of Lights Parade and post parade events on November 30, 2024. Main St. will be closed from Bluffton Community Church to College Avenue from 4:50 p.m. until 9:00 p.m. Main St. from Elm to Cherry will be closed from 4:00 – 5:00 p.m. and from 9:00 p.m. until 12:00 a.m. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned, seconded by Cupples, to approve the special event requests for the Blaze of Lights Santa's Home event on November 30, 2024. The event will take place in the public alley between the Edward Jones and Sielschott, Walsh, Keifer, Regula & Sherer CPA's offices. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Stahl motioned, seconded by Cupples, to approve the special event requests for the Blaze of Lights - Blaze After Lighting event on November 30, 2024. Vine St. will be closed from November 27 at noon until December 2 at noon. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Joint Ordinance Committee, Planning Commission, and Board of Zoning & Building Appeals on Monday, November 4 at 7:00 p.m.

Parks & Recreation Committee on Wednesday, November 6 at noon.

Joint Finance & Utilities Committees on Friday, November 8 at noon.

Finance Committee on Friday, November 8 at 12:30 p.m.

Council Meeting on Tuesday, November 12 at 7:00 p.m.

Tree Commission on Wednesday, November 13 at 7:00 p.m.

Streets, Alleys, Lights and Sidewalk Committee on Wednesday, November 13 at 5:00 p.m.

Ordinance Committee Informational Meeting on Proposed Legislation for Accessory Dwelling Units (ADU's) on Tuesday, November 19 at 7:00 p.m.

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MAYOR

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FISCAL OFFICER

VILLAGE OF BLUFFTON  
VOUCHER REPORT 11/12/2024

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ALL SERVICE AERATION, INC	482.50	Multiple	PORTABLE TOILETS
ALLOWAY TESTING	75.00	Multiple	TESTING
ALLOWAY TESTING	50.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	20,364.05	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	1,058.71	Multiple	ELECTRICITY
BEAVERDAM CONTRACTING, INC.	20,537.93	Sewer	313 CAMPUS DR. LATERAL
BEAVERDAM CONTRACTING, INC.	6,405.50	Street	DITCH WORK - AIRPORT
BEAVERDAM CONTRACTING, INC.	3,124.85	Sewer	SEWER EPAIR 211 E ELM
BEAVERDAM CONTRACTING, INC.	182.50	Sewer	127 EASTLAND SANITARY
BEAVERDAM CONTRACTING, INC.	4,017.50	Sewer	127 EASTLAND SANITARY
BEAVERDAM CONTRACTING, INC.	7,802.82	Street	MAIN ST. TRACK REMOVAL
BEAVERDAM CONTRACTING, INC.	9,625.00	Street	S. MAIN ST. / MR. MANHOLE
BEAVERDAM CONTRACTING, INC.	40,515.49	Capital Improvements	POCONO DR UTILITY IMPROVEMENT
BLANCHARD RIVER WATERSHED	1,500.00	Administrative	2024 ANNUAL SUPPORT
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON FLYING SERVICE	3,375.00	Airport	AIRPORT MAINTENANCE
BLUFFTON STONE CO.	125.85	Multiple	STONE
BLUFFTON VETERINARY HOSPITAL AND PET CARE CENTER	67.00	Police	K9 SUPPLIES & CARE
CHARTER COMMUNICATIONS	43.42	Administrative	CABLE
CHARTER COMMUNICATIONS	169.98	Administrative	CABLE
CHARTER COMMUNICATIONS	174.98	Administrative	CABLE
CHOICE ONE ENGINEERING	1,415.00	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	637.50	Capital Improvements	POCONO DR. UTILITY IMP.
CHOICE ONE ENGINEERING	6,430.45	Street	SR 103 AT NAVAJO IMPROVEMENT
CINTAS	87.38	Administrative	UNIFORMS
CINTAS	89.85	Administrative	UNIFORMS
CINTAS	87.38	Administrative	UNIFORMS
CINTAS	87.38	Administrative	UNIFORMS
CITIZEN'S NATIONAL BANK	35.80	Administrative	CERTIFIED MAILINGS
CITIZEN'S NATIONAL BANK	263.15	Multiple	CEU'S
CITIZEN'S NATIONAL BANK	63.71	Police	DEPARTMENT TRAINING
CITIZEN'S NATIONAL BANK	21.87	Police	TRAINING MEAL
CITIZEN'S NATIONAL BANK	196.90	Administrative	POSTAGE
CONNECT PARENT CORPORATION	238.75	Administrative	PHONES
DOTY, MICHAEL	70.50	Police	PD AUTO REPAIRS
DOTY, MICHAEL	70.50	Police	PD AUTO REPAIRS
DOTY, MICHAEL	70.50	Police	PD AUTO REPAIRS
DOTY, MICHAEL	94.50	Police	PD AUTO REPAIRS
EVERBRIDGE, INC.	1,890.10	Administrative	MASS NOTIFICATION ANNUAL FEE
EVERETT J PRESCOTT INC	323.65	Water	MISC SUPPLIES
EVERETT J PRESCOTT INC	672.96	Water	MISC SUPPLIES
EVERETT J PRESCOTT INC	24.96	Water	MISC SUPPLIES
EVERETT J PRESCOTT INC	8,477.90	Capital Improvements	FIRE HYDRANTS
G.H. BIERLY INC.	835.00	Park	WELL SEALING - SOCCER PARK
GARY'S REPAIR	106.92	Park	MOWER SERVICE
GRAINGER INC	2.61	Water	MISC SUPPLIES
GRAINGER INC	74.01	Water	MISC SUPPLIES
HACKENBERG, FEIGNER, BISHOP & WERTH, LLC	1,000.00	Administrative	SOLICITOR FEES
HAWTHORNE-SEVING, INC.	345.14	Land & Buildings	FABRICATING METAL
JOHNS MEMORIALS	150.00	Cemetery	RESEAL MONUMENT
JUSTIN SHANNON	533.75	Land & Buildings	TOWN HALL CLEANING
LEFELD INDUSTRIAL & WELDING SUPPLIES	262.80	Multiple	DRILL BITS

LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative
MARATHON FLEET SERVICES	2,284.67	Multiple
MONTGOMERY, ED	17.81	Police
NEW HORIZON COMMUNICATIONS	554.38	Administrative
NORTHWESTERN OHIO SECURITY SYSTEMS	202.00	Land & Buildings
OHIO ASSN. CHIEFS OF POLICE, INC	125.00	Police
OHIO MUNICIPAL LEAGUE	790.00	Administrative
OHIO UTILITIES PROTECTION SERVICE	4.00	Administrative
PERRY CORPORATION	26.82	Administrative
PERRY CORPORATION	35.24	Administrative
PERRY CORPORATION	545.00	Sewer
PROMO HITS	150.00	Administrative
RAILROAD CUSTOMS LLC	1,300.00	Street
RAILROAD CUSTOMS LLC	275.00	Street
RHODES STATE COLLEGE	5,790.00	Police
RUMPKE	27,477.15	Refuse
SHAINA PHILLIPS	187.53	Administrative
SMARTBILL	93.75	Multiple
SMARTBILL	1,198.39	Multiple
TREASURER OF STATE OF OHIO	713.40	Administrative
TREASURER, STATE OF OHIO	2,600.00	Sewer
VERIZON WIRELESS	160.44	Multiple
	<u>193,939.58</u>	

ADDRESS SEARCHES  
 FUEL  
 REIMBURSE FUEL  
 PHONES  
 MONITORING  
 ANNUAL MEMBERSHIP - OGLESBEE  
 2025 ANNUAL MEMBERSHIP  
 MANUAL CALLOUTS  
 IT CONTRACT  
 IT CONTRACT  
 VLAN COMMUNICATION  
 UTILITY PAYMENT RECEIPTS  
 FLEET RUST PROTECTION  
 FLEET RUST PROTECTION  
 ZIMMERMAN ACADEMY  
 TRASH SERVICES  
 MURAL PAINT  
 BILLING SERVICES  
 BILLING SERVICES  
 FINANCIAL AUDIT  
 2024 NPDES DISCHARGE FEE  
 CELL PHONES

OCTOBER MONTHLY	2,569.00
MEDICARE	37.22
OPERS	269.03
FICA	40.14
BIWEEKLY PAYROLL 11/01/24	58,335.70
MEDICARE	800.50
OPERS	4,164.50
OP&F	5,574.88

Council Signature : \_\_\_\_\_

Date: \_\_\_\_\_

Parks & Rec - Minutes  
Village of Bluffton  
Town Hall  
November 6th, 2024

Present: Council - Ben Stahl, Mitch Kingsley, Rich Johnson  
Admin - Jesse Blackburn, Bryan Lloyd

Start: 12:00 End: 1:30

Topics: New park, pickleball, pool

Minutes:

- New park and soccer fields
  - Thanks to cooperative weather, the project is a little ahead of schedule and that is moving costs forward. It is the recommendation of this committee to transfer funds from the General Fund to Parks & Rec to cover these costs rather than incur higher costs next year.
  - Schedule for 2025 is to let grass grow and plan for future phases.
- Pickleball
  - Administration met with a representative with the Bluffton Family YMCA to discuss working together for community pickleball courts. Not in the budget for 2025 but something to look forward to in 2026.
- Community Pool
  - The Ohio minimum wage is set to increase from \$10.45 to \$10.70 on January 1st. The committee will discuss how to adjust rates and wages at a future meeting.

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Ben Stahl

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Mitchell Kingsley

Parks & Rec - Minutes  
Village of Bluffton  
Town Hall  
November 7th, 2024

Present: Council - Ben Stahl, Mitch Kingsley, Rich Johnson  
Admin - Jesse Blackburn, Kevin Nickel  
Public - Bluffton Soccer Club representatives

Start: 6:00 End: 7:00  
Topics: New park and soccer fields

Minutes:

- The committee, administration, and members of the Bluffton Soccer club met to discuss the various stakeholders in this project, the fundraising progress so far, what still needs to be done, and what the future of this project looks like.
- Follow-up meetings to come.

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Ben Stahl

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Mitchell Kingsley

**Village of Bluffton  
Utilities Committee Meeting  
November 8, 2024 @ 12:00 PM**

Committee members present: David Steiner & Jerry Cupples  
Mayor Richard Johnson.

Staff present: Jesse Blackburn, Village Administrator, and Kevin Nickel, Fiscal Officer, Police Chief Ryan Burkholder.

The committee reviewed the 2025 Ottawa water rate calculations and recommends that the Council approve the rate.

The Village Administrator informed the committee that a letter had been sent to all utility customers that have galvanized water lines between the water meter and the customer's entrance to their building.

The meeting was adjourned at 12:30 PM.

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David Steiner

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Jerry Cupples



**Village of Bluffton**  
**Finance Committee Meeting**  
**November 8, 2024 @ 12:30 PM**

Committee member present, David Steiner, and Phil Talavinia

Mayor Richard Johnson

Staff present, Jesse Blackburn, Village Administrator, Kevin Nickel, Fiscal Officer and Ryan Burkholder Police chief

The committee reviewed the temporary appropriations for 2025 and recommends the Council approve them. Final appropriations will be presented to the council for approval in the first quarter of 2025.

The State Auditor's office pointed out that there are old debt service funds for pool capital improvements and various street projects that should be transferred to the appropriate funds because the associated debt has been paid. The committee recommends that legislation be prepared to accomplish the recommendation.

The Village Administrator informed the committee of a funding gap in the Park Fund. The current park development project has presented a need for \$105,000 to be added to the Park Fund for the following:

1. Purchase of 5-acres of land from Greg Muller to use for a public park (\$50,000)
2. The purchase, transport and graded placement of 7" of stone for the driveways and parking lots of the park (\$55,000)

The committee recommends that legislation be prepared to make a \$105,000 transfer from the General Fund to the Park Fund.

The meeting adjourned at 1:00 PM.

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David Steiner

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Phil Talavinia

**ORDINANCE NO. 09-2024**

**AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY LOCATED ON SUNSET DRIVE WITHIN THE VILAGE OF BLUFFTON, OHIO.**

**WHEREAS,** Robert Fett filed a Petition for Zoning Amendment with the Bluffton Village Planning Commission requesting a re-zoning from R-I Residential to R-II Residential for certain property located on Sunset Drive described as follows:

Situated in the County of Allen, State of Ohio, to wit:

Parcel Number: 28-0212-01-013-000

And;

**WHEREAS,** The Village Planning Commission approved recommending the Petition for Zoning Amendment at a public hearing on February 21, 2022.

**NOW, THEREFORE, LET IT BE ORDAINED BY THE COUNCIL OF THE VILAGE OF BLUFFTON, OHIO:**

**Section 1:** That the Council of the Village of Bluffton, Ohio has approved the Petition for Zoning Amendment of a parcel of land which has been recommended for re-zoning by the Bluffton Village Planning Commission from R-I Residential to R-II Residential and is described as follows:

**Section 2:** Situated in the County of Allen, State of Ohio, to wit:

Parcel Number: 28-0212-01-013-000

**Section 3:** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2024 by the governing board of the Village of Bluffton, Ohio by the following vote (2/3 required):

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

Approved as to Form:

\_\_\_\_\_  
Village Solicitor

**ORDINANCE NO. 10-2024**

**AN ORDINANCE ACCEPTING A PETITION FROM JOHN, ANNA, JERRY & DAVID BLANKEMEYER, TIMOTHY & NATASHA MARTIN, SUKHDEV SINGH AND CARRIE HARPER, ANNEXING TERRITORY FROM ORANGE TOWNSHIP, HANCOCK COUNTY, OHIO TO THE VILLAGE OF BLUFFTON, OHIO PURSUANT TO OHIO REVISED CODE SECTION 709.04 AND DECLARING AN EMERGENCY**

**WHEREAS:** A petition for annexation of territory was filed with the Commissioners of Hancock County, Ohio on May 28, 2024 and the Commissioners of Hancock County, Ohio approved such petition by resolution #52-24 dated August 15, 2024, and;

**WHEREAS:** Sixty days have expired from the date of delivery of a certified copy of the entire record of the annexation proceedings, including all resolutions of the board, signed by a majority of the members of the board, the petition, map, and all other papers on file, and the recording of the proceedings, to the clerk of the Village of Bluffton, Ohio pursuant to Ohio Revised Code Section 709.022 and 709.04, and;

**WHEREAS:** An emergency exists in that the annexation of this property is required for the development of transportation improvements that will create safe and timely ingress and egress from S.R. 103 to Navajo Drive and provide a business climate that will encourage future investment of facilities and jobs in this area.

**WHEREAS:** The Village of Bluffton, Ohio accepts the said territory into the Village of Bluffton, Ohio.

**IT IS THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:**

**SECTION 1:** That the petition for the annexation is hereby accepted by the Council of the Village of Bluffton, Ohio pursuant to Ohio Revised Code Section 709.04.

**SECTION 2:** That the following described territory in Exhibit A is hereby annexed to and made a part of the Village of Bluffton, Ohio and shall be and remain under its jurisdiction as part of the municipal corporation of the Village of Bluffton hereafter.

**SECTION 3:** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2024 by the governing board of the Village of Bluffton, Ohio by the following vote (2/3 required):

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest: \_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

Approved as to Form:

\_\_\_\_\_  
Village Solicitor

## EXHIBIT "A"

ENGINEERING • SURVEYING • GPS/GIS CONSULTING  
Findlay, OH • 3200 N. Main Street • 419-423-5630

VAN HORN



HOOPER

### LEGAL DESCRIPTION

Pt. of Sections 5, 6, 7 & 8, T2S, R9E,  
Orange Township, Hancock County,  
State of Ohio

### Annexation Parcel

**102.101 Acres**

Situated in Orange Township, County of Hancock State of Ohio and being a part of the Southwest Quarter of Section 5, part of the Southeast Quarter of Section 6, part of the Northeast Quarter of Section 7 and part of the Northwest Quarter of Section 8, all in Township 2 South, Range 9 East, a Parcel of Land bounded and described as follows:

Beginning at a PK Nail found marking the southeast corner of the Southwest Quarter of Section 5, and being the PRINCIPAL POINT OF BEGINNING of said Parcel to be herein described;

Thence along the south line of said Southwest Quarter, also being the centerline of State Route 103 (Variable R/W), N 88°12'24" W, a distance of 1401.20 feet to a Boat Spike found marking the northeast corner of a Parcel of Land previously conveyed to Timothy and Natasha Martin, as per OR 2571, Page 5571 of the Hancock County deed records and marking a corner of the Village of Bluffton Corporation Line and passing a Railroad Spike found 100.02 feet east thereof;

Thence along the east line of said Martin Parcel, and along said Corporation Line, also being the west Right-of-Way line of Relocated Township Road 51 (Variable R/W), S 00°44'23" W, a distance of 329.99 feet to a 5/8 inch Rebar found marked "Bacon" marking the southeast corner of said Martin Parcel;

Thence along the south line of said Martin Parcel and as extended westerly, and along said Corporation Line, N 88°12'24" W, a distance of 1225.53 feet to a point on the west Right-of-Way line of Township Road 51 (50' R/W) and passing a Boat Spike found 25.00 feet east thereof;

Thence along said west Right-of-Way line, and along said Corporation Line, N 00°37'52" E, a distance of 299.14 feet to a point marking the intersection of said west Right-of-Way line with the southerly Right-of-Way line, of said State Route 103 (Variable R/W);

Thence along said southerly Right-of-Way line, and said Corporation Line, S 89°48'53" W, a distance of 20.70 feet to an angle point in said lines;

Thence continuing along said southerly Right-of-Way line, and said Corporation Line, S 85°22'57" W, a distance of 776.37 feet to a point on the easterly Limited Access Right-of-Way line of Interstate Route 75 (Variable R/W);

Thence leaving said Corporation Line and along said easterly Limited Access Right-of-Way line, N 25°53'24" E, a distance of 100.20 feet to a point on the centerline of said State Route 103 (Variable R/W);

Thence continuing along said easterly Limited Access Right-of-Way line, N 16°07'47" W, a distance of 72.80 feet to a point marking the intersection of the north Right-of-Way line of said State Route 103 (Variable R/W) with said easterly Limited Access Right-of-Way line;



**LEGAL DESCRIPTION**

Pt. of Sections 5, 6, 7 & 8, T2S, R9E,  
Orange Township, Hancock County,  
State of Ohio

**Annexation Parcel**

**102.101 Acres**

(Cont.)

Thence continuing along said easterly Limited Access Right-of-Way line, N 00°27'49" W, a distance of 213.82 feet to a point marking an angle point in said line;

Thence continuing along said easterly Limited Access Right-of-Way line, N 24°57'10" E, a distance of 193.34 feet to a point marking an angle point in said line;

Thence continuing along said easterly Limited Access Right-of-Way line, N 44°58'21" E, a distance of 1038.26 feet to a point on the east line of the Southeast Quarter of Section 6, also being on the west line of a Parcel of Land previously conveyed to John D. and Anna Mae Blankemeyer, as per OR 2573, Page 536 of the Hancock County deed records;

Thence along said east line also being the west line of the Southwest Quarter of Section 5 and the west line of said Blankemeyer Parcel, N 00°49'54" E, a distance of 104.31 feet to a point on the south line of a Parcel of Land previously conveyed to Norfolk Southern Railroad, as per Volume 50, Page 130 of the Hancock County deed records formerly the Norfolk & Western Railroad (60' R/W), also being the northwest corner of said Blankemeyer Parcel;

Thence along the south line of said Railroad Parcel and the north line of said Blankemeyer Parcel, along a curve to the right, having a radius of 5699.65 feet, a central angle of 01°04'45" along an arc distance of 107.36 feet, the chord of said curve bearing, S 88°47'32" E a chord distance of 107.35 feet to a point of non-tangency of said curve;

Thence continuing along the south line of said Railroad Parcel and the north line of said Blankemeyer Parcel, S 88°13'57" E a distance of 2492.83 feet to a point on the east line of the Southwest Quarter of Section 5 and marking the northeast corner of said Blankemeyer Parcel, also marking the northwest corner of a Parcel of Land previously conveyed to Spallinger Family Trust, as per OR 2489, Page 926 of the Hancock County deed records;

Thence along the east line of said Southwest Quarter, also being the west line of said Spallinger Parcel and the east line of said Blankemeyer Parcel, S 00°44'13" W a distance of 1297.74 feet to the PRINCIPAL POINT OF BEGINNING,

Containing 102.101 Acres of land, more or less, all being subject to any prior easements of record or otherwise.

Bearings are based on the Ohio North 3401 State Plane Coordinate System, NAD 83 (2011). Distances referenced are ground distances.

**LEGAL DESCRIPTION**

Pt. of Sections 5, 6, 7 & 8, T2S, R9E,  
Orange Township, Hancock County,  
State of Ohio

**Annexation Parcel**

**102.101 Acres**

(Cont.)

This description was prepared in accordance with a Field Survey performed in October 2023 and prepared by Daniel R. Stone, Registered Surveyor #8159, 3200 N. Main Street, Findlay, Ohio, 45840.

Date: 15. NOV. 2023

Survey and Legal Description by:



Daniel R. Stone, P.E., P.S.

Ohio Registered Surveyor #8159

ORDINANCE NO. 11-2024

AN ORDINANCE AMENDING ORDINANCE NO. 03-2024 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds and amend Ordinance No. 03-2024 (The Annual Appropriation Ordinance).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are appropriated for the various funds as follows:

Supplemental Appropriations:

<b>Park</b>		
<b>B4-3B-52510</b>	<b>Land and Buildings</b>	<b>+\$105,000.00</b>

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
SOLICITOR

**RESOLUTION NO. 27-2024**

**A RESOLUTION TO ACCEPT THE RATE CHARGED BY THE VILLAGE OF OTTAWA, OHIO TO THE VILLAGE OF BLUFFTON, OHIO FOR BULK WATER BEGINNING JANUARY 1, 2025 AND DECLARING AN EMERGENCY**

**WHEREAS:** The Village of Ottawa and the Village of Bluffton meet and agree each year on the rate that is charged for water purchased by the Village of Bluffton under its existing water contract;

**WHEREAS:** An emergency exists in the approval and timely acceptance of this negotiated water rate for the Village, whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants of the Village of Bluffton, Ohio.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:**

**SECTION 1:** That the Village of Bluffton accepts the negotiated water rate charged by the Village of Ottawa, Ohio beginning on January 1, 2025 as follows:

\$3.54 per CCF

**SECTION 2:** That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Village Solicitor



**RESOLUTION NO. 28-2024**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT FOR THE PURPOSE OF MAKING APPLICATION AND ACCEPTING FUNDS FROM THE 2025 COOPERATIVE PARK IMPROVEMENT GRANT PROGRAM AND DECLARING AN EMERGENCY**

**WHEREAS**, the Commissioners of the Johnny Appleseed Metropolitan Park and the Village of Bluffton desire to provide improved and increased recreational opportunities to residents in the areas each organization services; and

**WHEREAS**, It is the intent of the Board of Park Commissioners to make funding available to political subdivisions of the State of Ohio throughout Allen county as enabled by the provisions of Section 1545.14 of the Ohio Revised Code.

**WHEREAS**, an emergency exists in that the timeliness of the approved agreement is necessary for accepting available grant funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT AND THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO.**

**Section 1.** That the Johnny Appleseed Metropolitan Park District and the Village of Bluffton agree to cooperate for the purpose of improving public parklands under the terms and provisions of the Cooperative Park Improvements Grant Program administered by the Board of Park Commissioners for a period of one year and from year to year thereafter, unless terminated by either party upon thirty (30) days written notice to the other party.

**Section 2.** That the Village Administrator, of the Village of Bluffton is authorized to make application for Grant Program funding to the Board of Park Commissioners for the 2025 fiscal year.

**Section 3.** That an emergency exists for the reasons set forth in this resolution

**Section 4.** That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in open meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the governing board of the Village of Bluffton:

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest \_\_\_\_\_

Fiscal Officer

Mayor

Approved as to Form: \_\_\_\_\_

Village Solicitor

RESOLUTION NO. 29-2024

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between funds of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

To	From	Amount
Park - B4-0I-41920		+\$105,000
	General A1-7X-52710	-\$105,000

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
SOLICITOR

**RESOLUTION NO. 30 - 20234**

**A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE YEAR 2025 FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.**

**WHEREAS:** Temporary Appropriations are needed for Village operations until Final Appropriations are prepared and;

**WHEREAS:** an emergency exists in that the timeliness of the approval of the Temporary Appropriations is necessary for the preservation of the health, safety and welfare of the citizens of the Village of Bluffton, Ohio;

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:**

**SECTION 1:** That for the purposes of Temporary Appropriation until the Final Appropriation is completed; the Council hereby adopts the 2025 Appropriation as if fully rewritten herein to be effective up through March 31, 2025, or until such time as replaced by Final Appropriation Ordinance.

**SECTION 2:** That an emergency exists for the reasons set forth in this resolution.

**SECTION 3:** That to protect the financial integrity of the Village, which is necessary for the protection of the health, safety, and welfare of the Village and its inhabitants.

Passed this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
SOLICITOR

VILLAGE OF BLUFFTON 2025 TEMPORARY APPROPRIATIONS  
 Exhibit A

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Temporary 2025 AMOUNT
<b>GENERAL FUND:</b>		
<b>POLICE EXPENSES</b>		
	PERSONAL SERVICES	232,140.00
	EMPLOYEE BENEFITS	92,365.00
	OPERATING	38,251.00
<b>TOTAL</b>		<b>362,756.00</b>
<b>FIRE EXPENSES</b>		
	PERSONAL SERVICES	12,927.00
	EMPLOYEE BENEFITS	1,484.00
	OPERATING	13,948.00
<b>TOTAL</b>		<b>28,359.00</b>
<b>STREET &amp; LIGHTING EXPENSES</b>		
	OPERATING	24,192.00
<b>TOTAL</b>		<b>24,192.00</b>
<b>RESCUE EXPENSES</b>		
	PERSONAL SERVICES	188,887.00
	EMPLOYEE BENEFITS	57,956.00
	OPERATING	23,714.00
<b>TOTAL</b>		<b>270,557.00</b>
<b>DISPATCHER EXPENSES</b>		
	MISC. SERVICES	57,290.00
<b>COUNTY HEALTH DISTRICT EXPENSES</b>		
	PROFESSIONAL SERVICES	10,012.00
<b>MOSQUITO CONTROL EXPENSES</b>		
	MOSQUITO CONTROL	14,640.00
<b>CULTURAL AFFAIRS EXPENSES</b>		
A1-3C-52390	MISC. SERVICES	3,630.00
<b>POOL EXPENSES</b>		
	PERSONAL SERVICES	-
	EMPLOYEE BENEFITS	-
	OPERATING	7,231.00
<b>TOTAL</b>		<b>7,231.00</b>

**BRUSH DUMP EXPENSES**

	OPERATING	25,000.00
<b>TOTAL</b>		<b>25,000.00</b>

**STORM SEWER EXPENSES**

A1-6D-52550	STORM SEWERS	-
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**SIDEWALKS EXPENSES**

A1-6G-52550	SIDEWALK PROGRAM	-
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**AIRPORT EXPENSES**

A1-6X-52390	MISC SERVICES	23,183.00
A1-6X-52430	REPAIR & MAINTENANCE	1,320.00
A1-6X-52550	RUNWAY LIGHT PROJECT	-
<b>TOTAL</b>		<b>24,503.00</b>

**MAYOR/ADMIN EXPENSES**

	PERSONAL SERVICES	68,177.00
	EMPLOYEE BENEFITS	18,755.00
	OPERATING	80,152.00
<b>TOTAL</b>		<b>167,084.00</b>

**LEGISLATIVE EXPENSE**

	PERSONAL SERVICES	8,580.00
	EMPLOYEE BENEFITS	1,524.00
	OPERATING	-
<b>TOTAL</b>		<b>10,104.00</b>

**MAYOR'S COURT EXPENSE**

	COURT COSTS	-
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**FISCAL OFFICER'S EXPENSE**

	PERSONAL SERVICES	27,353.00
	EMPLOYEE BENEFITS	10,921.00
	OPERATING	5,800.00
<b>TOTAL</b>		<b>44,074.00</b>

**LAND & BUILDINGS EXPENSE**

	PERSONAL SERVICES	6,210.00
	EMPLOYEE BENEFITS	1,019.00
	OPERATING	47,410.00
<b>TOTAL</b>		<b>54,639.00</b>

**ECONOMIC DEVELOPMENT EXPENSE**

	MISC CONTRACTUAL SERV	7,755.00
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<b>AUDITOR &amp; TREASURER FEES EXPENSE</b>		
	PROFESSIONAL SERVICES	4,620.00
<b>DELINQUENT LAND ADVERTISING EXPENSE</b>		
	PUBLISHING	-
<b>AUDITOR'S EXPENSE</b>		
	PROFESSIONAL SERVICES	1,000.00
<b>INCOME TAX ADMIN. EXPENSE</b>		
	PERSONAL SERVICES	17,343.00
	EMPLOYEE BENEFITS	6,816.00
	OPERATING	19,240.00
<b>TOTAL</b>		43,399.00
<b>SAFETY EXPENSE</b>		
	MISC. SERVICES	-
<b>OTHER EXPENSE</b>		
	OPERATING	41,596.00
	TRANSFERS	338,910.00
	ADVANCES	-
<b>TOTAL</b>		380,506.00
<b>TOTAL GENERAL FUND EXPENSES</b>		1,541,351.00
<b>STREET MAINTENANCE EXPENSE</b>		
	PERSONAL SERVICES	60,260.00
	EMPLOYEE BENEFITS	22,207.00
	OPERATING	948,775.00
<b>TOTAL</b>		1,031,242.00
<b>SNOW REMOVAL EXPENSE</b>		
	OPERATING SUPPLIES	10,000.00
	REPAIR & MAINTENANCE	-
<b>TOTAL</b>		10,000.00
<b>TOTAL STREET FUND EXPENSES</b>		1,041,242.00
<b>STATE HIGHWAY EXPENSES</b>		
	OPERATING	4,290.00
<b>TOTAL EXPENSE</b>		4,290.00

**CEMETERY EXPENSES**

PERSONAL SERVICE	1,848.00
EMPLOYEE BENEFITS	290.00
MISC. SERVICES	8,514.00

**TOTAL EXPENSES** 10,652.00

**PARK EXPENSES**

OPERATING SUPPLIES	112,833.00
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**TOTAL EXPENSES** 112,833.00

**BENROTH BRIDGE EXPENSES**

B5-6G-52430 MAINTENANCE

**COURT COMPUTER EXPENSES**

B7-1A-52420 OPERATING SUPPLIES

**DUI ENFORCEMENT EXPENSES**

B8-1A-52390 TRAINING  
B8-1A-52420 OPERATING SUPPLIES

**TOTAL EXPENSES**

**PERMISSIVE LICENSE FUND**

B9-6A-52550 STREET CONSTRUCTION

**TOTAL EXPENSES**

**BLUFFTON IN BLOOM FUND**

C4-1A-52390 MISC SVC 16,500.00

**AMERICAN RESCUE PLAN ACT**

C5-5J-52560 SYSTEM EXPANSION -

**STORM SEWER IMPROVEMENT EXPENSES**

D2-6D-52390 MISC. SERVICES -  
D2-6D-52550 STORM SEWERS 24,750.00

**TOTAL EXPENSES** 24,750.00

**FIRE & RESCUE IMPROVEMENT FUND**

D3-1B-52520 EQUIPMENT 363,155.00

<b>TOTAL EXPENSES</b>		363,155.00
<b>POOL IMPROVEMENT FUND</b>		
D4-3D-52510	POOL CAPITAL ITEMS	20,000.00
<b>TOTAL EXPENSES</b>		20,000.00
<b>EQUIPMENT REPLACEMENT EXPENSES</b>		
D5-1F-52520	EQUIPMENT	-
D5-5X-52610	PRINCIPAL	-
<b>TOTAL EXPENSES</b>		-
<b>AIRPORT IMPROVEMENT EXPENSES</b>		
	OPERATING	421,156.00
<b>Total</b>		421,156.00
<b>TOWN HALL IMPROVEMENT EXPENSES</b>		
D8-7E-52510	BUILDING IMPR.	30,000.00
<b>POLICE EQUIPMENT EXPENSES</b>		
D9-1A-52520	POLICE EQUIPMENT REPLACEMENT	80,492.00
<b>TOTAL EXPENSES</b>		80,492.00
<b>WATER EXPENSES</b>		
	PERSONAL SERVICES	34,754.00
	EMPLOYEE BENEFITS	16,591.00
	OPERATING	355,456.00
E1-5X-52710	TRANSFERS	-
<b>TOTAL EXPENSES</b>		406,801.00
<b>SEWER FUND EXPENSES</b>		
	PERSONAL SERVICES	50,055.00
	EMPLOYEE BENEFITS	18,556.00
	OPERATING	147,613.00
	TRANSFERS	250,000.00
<b>TOTAL EXPENSES</b>		466,224.00
<b>REFUSE FUND EXPENSES</b>		
E7-5K-52390	REFUSE SERVICE	105,052.00
<b>TOTAL EXPENSES</b>		
<b>WATER/ SEWER IMPROVEMENT FUND EXPENSES</b>		
	OPERATING	269,500.00
	DEBT	531,142.00



**TOTAL EXPENSES** 800,642.00

**POLICE CONTINUING TRAINING**

F4-1A-52390 TRAINING 3,300.00

**NATIONAL NIGHT OUT**

F6-6B-52420 OPERATING SUPPLIES -

**SHANNON CEMETERY**

F7-1A-52390 MISC SERVICES

**F8-1A-52390 K9 EXPENSES** 787.00

**Village of Bluffton**

**Administration's Report**

To: Mayor Johnson & Council Members

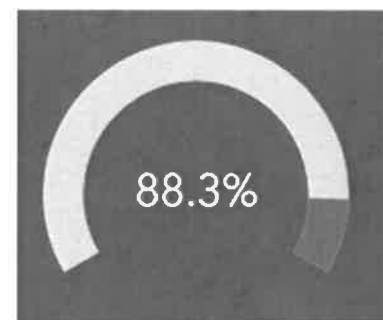


**11-12-24**

**Sanitary Compliance Inspection Update:**



**Inspection Progress =**



**\*\*Most recent flow numbers from rain event indicated positive changes are being made!! More data is needed.**

**Fiscal Officer:**

Request Council motion to approve \$5,000 be paid to both the Chamber of Commerce and Bluffton Center for Entrepreneurs (BCE) to support their important services to the Bluffton Community.

**Commercial Building Update – Ohio Building Code Enforcement**

Village of Bluffton Zoning Department has begun conversations with Wood County Building Inspection and Allen County Building Department to make a transition to Allen County Building Department as the agency to enforce the Ohio Building Code in Bluffton.

- Goal is to have this transition completed by the beginning of 2025.
- Legislation will be coming in future meetings.

**Water Tower – Fill Pipe inspections**

- Awaiting replacement estimates from Utility Services Group.
- Recent small leaks have prompted inspections of the 12” diameter steel fill pipes in both of the water towers.

**CURRENT PROJECTS:**

**Pocono Drive Utility Improvements Project:**

**Pay App #2 – Approved:**

FINANCING PROGRESS:	(1) AS PER AGREEMENT	(2) PRIOR DISBURSED	(3) AS PART OF THIS DRAW	(4) PAID TO DATE (Column 2 + 3)
H) OPWC Funds	\$240,000	\$ 39,599.39	\$ 86,492.30	\$ 126,091.69
I) Local Share				
1) In-kind Contributions	\$0	\$	\$	\$ 0.00
2) Public Revenues	\$112,260	\$ 18,549.49	\$ 40,515.49	\$ 59,064.98
J) Other Revenues				
1) ODOT/FHWA	\$0	\$	\$	\$ 0.00
2) OEPA/OWDA	\$0	\$	\$	\$ 0.00
3) CDBG	\$0	\$	\$	\$ 0.00
4) USDA	\$0	\$	\$	\$ 0.00
5) Other	\$0	\$	\$	\$ 0.00
K) Total Local and Other Revenue	\$112,260	\$ 18,549.49	\$ 40,515.49	\$ 59,064.98
L) Total Financing (H+K)	\$352,260	\$ 58,148.88	\$ 127,007.79	\$ 185,156.67

[NOTE: Column totals for Line L must be equal to the column totals for Line G]

**Construction Updates:**

**New Bluffton Public Park project:**

Bluffton Lions Club has joined the Village and Bluffton Soccer Club in partnering to fund this 10-acre park area. More specifically, the Lions Club is partnering with the Village to provide an inclusive playground at this facility.



Bluffton Lions

**Project \$ Update 2024:**

**2024 Budget allocated \$175,000 for this project**

- o March: 4.5-acres of land purchased for public park area (\$50,000)
- o September: - Contract awarded to Hohenbrink Exc. for storm infrastructure (\$171,517.81)  
- Contract awarded to Hohenbrink Exc. for sanitary install for park (\$36,693.75)  
\*this portion funded from ARPA funds\*-great use to allow public park development
- o November: Request additional \$55,000 from General Fund be added to construction portion of project to achieve best results

**Total Investment: \$313,211.56**

Thank you for the flexibility & support given to this project in the initial phases to provide the crucial development needed at this public park space. **Great news!** We now have two motivated, community-engrained partners who are committed to raise funds & community interest for this project. We are part of a great community.

**Construction Update:**

**Leaf Pick-Up Schedule:**

- Have leaves prepared for pick up on Monday and Thursday mornings.
  - Route #1 will start every Monday during leaf season and continue into Tuesday if needed to cover the entire town.
  - Route #2 will start every Thursday during leaf season and continue into Friday if necessary.
- This schedule is subject to change due to weather and conditions, but the goal is to visit every residence twice per week.

Services will continue through December 6<sup>th</sup>.

**Public Meeting –**

Informational Session with Ordinance Committee, Mayor and Village Administration to discuss the addition of a new section to Bluffton's Codified Ordinances to govern accessory Dwelling units (ADUs) scheduled for Tuesday, November 19<sup>th</sup> at 7:00 pm on the third floor of the Town Hall

**Committee Meetings:**

- ☑ Ordinance
- ☑ Insurance Committee
- ☑ Joint Personnel & Safety Services



# VILLAGE OF BLUFFTON

100 E. ELM STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063

## APPLICATION FOR SPECIAL EVENTS

EVENT NAME: <u>Blaze of Lights</u>	DATE(S) OF EVENT: <u>11/20/24 - 1/5/25</u>
APPLICANT: <u>Bluffton Area Chamber of Commerce</u>	CONTACT PERSON: <u>Jim Enneking</u>
APPLICANT'S ADDRESS: <u>154 N. Main Street, PO Box 142</u>	CONTACT'S PHONE: <u>419-369-2985</u>
E-MAIL ADDRESS (OPTIONAL): <u>director@explorebluffton.com</u>	
LOCATION OF EVENT: <u>Alley between Edward Jones and Sielschott, Walsh, Keifer, Regula &amp; Sherer CPAs</u>	
TIME(S) FOR EVENT: <u>Various depending on merchants weekend schedules</u>	
DESCRIPTION OF EVENT: <u>Santa's home for the Blaze of Lights and Christmas season</u>	

**SERVICES REQUESTED FROM VILLAGE:** Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: No

SECURITY: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: \_\_\_\_\_ FIRE DEPT. SERVICES: \_\_\_\_\_

WATER SERVICE: \_\_\_\_\_ OTHER SERVICES: \_\_\_\_\_

ALCOHOL SERVED: YES \_\_\_\_\_ NO X \* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: US Liability Insurance \* Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
<u>Various Santa(s)</u>	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HELATH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: James A. Enneking DATE: 11/12/2024

**APPROVED**  
MAYOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_