COUNCIL MEETING AGENDA June 16, 2014 8:00 PM BLUFFTON TOWN HALL

MINUTES June 2, 2014

BILLS

ADMINISTRATOR'S REPORT

SAFETY

MEETING DATES

June 16, 2014	Streets, Alleys, Lights and Sidewalks Committee	7:00 PM
June 16, 2014	Council	8:00 PM
July 7, 2014	Council	8:00 PM

Mayor Gallant presiding. Messrs: Collier, Burrell, Kingsley, Sehlhorst, Warren and Mrs. Augsburger present.

Mr. Sehlhorst moved, seconded by Mr. Warren to approve the minutes of the regular council meeting held on May 19, 2014. Roll Call: Yeas (6) Messrs: Sehlhorst, Warren, Collier, Burrell, Kingsley, Mrs. Augsburger. Nays (0), motion approved.

Mr. Warren moved, seconded by Mrs. Augsburger to approve the bills as presented. Total non-payroll of \$70,207.05 and payroll of \$33,927.00. Roll Call: Yeas (6) Mr. Warren, Mrs. Augsburger, Messrs: Burrell, Collier, Sehlhorst, and Warren. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

June 9, 2014	Finance	7:00 PM
June 16, 2014	Streets, Alleys; Lights, and Sidewalks	7:00 PM
June 16, 2014	Council	8:00 PM

Mr. Warren moved, seconded by Mr. Kingsley to approve hiring Hannah Korte and Troy Hartzog as parttime patrol officers, effective June 2, 2014. Roll Call: Yeas (6) Messrs: Warren, Kingsley, Burrell, Collier, Sehlhorst, and Mrs. Augsburger. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Collier to approve a college student swimming pool pass for the 2014 season, at a price of \$40/student. College ID is required to purchase the pass. Roll Call: Yeas (6) Messrs: Kingsley, Collier, Burrell, Sehlhorst, Warren, and Mrs. Augsburger. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Kingsley to approve retaining Trey Miller as seasonal help, through the leaf collection season. Roll Call: Yeas (6) Messrs: Sehlhorst, Kingsley, Burrell, Collier, Warren, and Mrs. Augsburger. Nays (0) motion approved.

Mr. Burrell moved, seconded by Mr. Collier to approve closing Main Street (Church St. to Elm St.) on June 13, 2014 from 1pm to 9pm for the annual car show. Roll Call: Yeas (6) Messrs: Burrell, Collier, Kingsley, Sehlhorst, Warren, and Mrs. Augsburger. Nays (0), motion approved.

The Mayor presented the May mayor's court report.

Mr. Sehlhorst moved, seconded by Mr. Warren to accept the United Healthcare renewal rates for health insurance for the period of July 1, 2014 through June 30, 2015. Roll Call: Yeas (6) Messrs: Sehlhorst, Warren, Burrell, Collier, Kingsley, and Mrs. Augsburger. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Warren to approve the Communications Replacement plan as presented by Perry, at an estimated cost of \$91,811.32, with the understanding the applicable items for replacement will be submitted to the insurance company for their review and possible reimbursement due to the items being damaged during the May 13, 2014 event at Town Hall, which resulted in significant water damage. Roll Call: Yeas (6) Messrs: Sehlhorst, Warren, Burrell, Collier, Kingsley, and Mrs. Augsburger.

Mayor Gallant submitted his letter of resignation, effective immediately. His resignation letter as Mayor was received by the Fiscal Officer.

Council President Judy Augsburger was sworn in as Mayor by the Village Solicitor. As Mayor, Mrs. Augsburger will be added as an authorized signer on the Village's bank accounts.

Mr. Kingsley moved, seconded by Mr. Collier to nominate David Steiner to fill the vacant Council seat created by Mrs. Augsburger becoming Mayor, with a term ending of December 31, 2017. Roll Call: Yeas (3) Messrs: Kingsley, Collier, and Sehlhorst. Nays (2), Messrs: Burrell and Warren, motion approved.

David Steiner was sworn in as a Council Member by the Village Solicitor.

Mr. Kingsley moved, seconded by Mr. Sehlhorst to nominate David Steiner as Council President. As Council President, Mr. Steiner will be added as an authorized signer of the Village's bank accounts. Roll Call: Yeas (5) Messrs: Kingsley, Sehlhorst, Burrell, Collier, and Steiner. Nays (1) Mr. Warren, motion approved.

Mr. Kingsley moved to adjourn.	
MAYOR	FISCAL OFFICER

Village of Bluffton Bills to be paid 6/16/2014

PAYROLL:

TOTAL PAYROLL	Village		\$	38,959.18	
NON-PAYROLL: All Terra	Fire & Rescue			3,933.86	
All Terra Harmon Rd. Sanitary Repair \$ 3,766.94 X Allied Waste Spring Clean-up \$ 2,392.85 Apollo PHTLS Class \$ 1,100.00 Aramark Uniforms \$ 428.51 Auditor of State 2012-13 Audit \$ 2,185.30 Anderson Tractor Misc. Repair Parts \$ 74.00 Bacon & Assoc Surveying Services \$ 4,940.00 X Balley's Police Uniforms \$ 63.00 Bulfton Flying Service Management Fee & Electricity \$ 5,177.00 Bluffton Stone Crushed Limestone \$ 36.98 Choice One Engineering- Garmatter & Kibler \$ 3,053.70 Citizens National Bank Skid Loader Loan \$ 15,264.58 X Gary's Repair Mower Maintenance \$ 289.57 Hancock-Wood Electricity \$ 215.16 Interstate Billing Service GMC Repair \$ 1,486.52 \$ 226.22 Koorsen Fire Fire Alarm Repair-Water Damage \$ 1,486.65 \$ 159.76 Leiber's Dodge A/C Repair \$ 131.54 \$ 159.76 <tr< td=""><td>TOTAL PAYROLL</td><td></td><td>\$</td><td>42,893.04</td><td></td></tr<>	TOTAL PAYROLL		\$	42,893.04	
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Bluffton Stone Crushed Limestone \$ 36.98 Choice One Engineering- Garmatter & Kibler \$ 3,053.70 Citizens National Bank Skid Loader Loan \$ 15,264.58 X Gary Lugibihl Excavation- Willow Ridge \$ 1,846.52 Gary's Repair Mower Maintenance \$ 289.57 Hancock-Wood Electricity \$ 215.16 Interstate Billing Service GMC Repair \$ 1,645.99 Nancy Kindle Reimburse- Pool Supplies \$ 226.22 Koorsen Fire Fire Alarm Repair- Water Damage \$ 1,486.65 Leiber's Dodge A/C Repair \$ 131.54 Lugibihl Spray Service Herbicide \$ 159.75 Marathon Gasoline \$ 848.87 Mark Kline Mowers & Mower Blades \$ 17,878.80 NWOhio Security Elevator & Alarm Monitoring \$ 104.90 OP Aquatics Chlorine \$ 1,380.88 AEP Electricity \$ 5,173.28 Village of Ottawa Water Usage (pd at old rate) \$ 43,327.76 Perry Copier Maintenance \$ 43.54 Sam's Club Concessions- Pool \$ 720.33 Smart Bill Custom Forms, Set-up Fee, Postage- Utility Bills \$ 2,661.62 Stratton Greenhouses Eastern Redbud Trees- Cemetery \$ 954.80 Treasurer of State Principal- Water Loans \$ 26,111.72 Vetter Receptacle, Misc. Fasteners, Brushes \$ 163.48		Misc. Repair Parts	\$	74.00	
Bluffton Stone Crushed Limestone \$ 36.98 Choice One Engineering- Garmatter & Kibler \$ 3,053.70 Citizens National Bank Skid Loader Loan \$ 15,264.58 X Gary Lugibihl Excavation- Willow Ridge \$ 1,846.52 Gary's Repair Mower Maintenance \$ 289.57 Hancock-Wood Electricity \$ 215.16 Interstate Billing Service GMC Repair \$ 1,645.99 Nancy Kindle Reimburse- Pool Supplies \$ 226.22 Koorsen Fire Fire Alarm Repair- Water Damage \$ 1,486.65 Leiber's Dodge A/C Repair \$ 131.54 Lugibihl Spray Service Herbicide \$ 159.75 Marathon Gasoline \$ 848.87 Mark Kline Mowers & Mower Blades \$ 17,878.80 NWOhio Security Elevator & Alarm Monitoring \$ 104.90 OP Aquatics Chlorine \$ 1,380.88 AEP Electricity \$ 5,173.28 Village of Ottawa Water Usage (pd at old rate) \$ 43,327.76 Perry Copier Maintenance \$ 43.54 Sam's Club Concessions- Pool \$ 720.33 Smart Bill Custom Forms, Set-up Fee, Postage- Utility Bills \$ 2,661.62 Stratton Greenhouses Eastern Redbud Trees- Cemetery \$ 954.80 Treasurer of State Principal- Water Loans \$ 26,111.72 Vetter Receptacle, Misc. Fasteners, Brushes \$ 163.48	Bacon & Assoc	Surveying Services	\$	4,940.00	X
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Bluffton Stone Crushed Limestone \$ 36.98 Choice One Engineering- Garmatter & Kibler \$ 3,053.70 Citizens National Bank Skid Loader Loan \$ 15,264.58 X Gary Lugibihl Excavation- Willow Ridge \$ 1,846.52 Gary's Repair Mower Maintenance \$ 289.57 Hancock-Wood Electricity \$ 215.16 Interstate Billing Service GMC Repair \$ 1,645.99 Nancy Kindle Reimburse- Pool Supplies \$ 226.22 Koorsen Fire Fire Alarm Repair- Water Damage \$ 1,486.65 Leiber's Dodge A/C Repair \$ 131.54 Lugibihl Spray Service Herbicide \$ 159.75 Marathon Gasoline \$ 848.87 Mark Kline Mowers & Mower Blades \$ 17,878.80 NWOhio Security Elevator & Alarm Monitoring \$ 104.90 OP Aquatics Chlorine \$ 1,380.88 AEP Electricity \$ 5,173.28 Village of Ottawa Water Usage (pd at old rate) \$ 43,327.76 Perry Copier Maintenance \$ 43.54 Sam's Club Concessions- Pool \$ 720.33 Smart Bill Custom Forms, Set-up Fee, Postage- Utility Bills \$ 2,661.62 Stratton Greenhouses Eastern Redbud Trees- Cemetery \$ 954.80 Treasurer of State Principal- Water Loans \$ 26,111.72 Vetter Receptacle, Misc. Fasteners, Brushes \$ 163.48	Bluffton Flying Service	Management Fee & Electricity	\$	5,177.00	
Koorsen Fire Fire Alarm Repair- Water Damage \$ 1,486.65 Leiber's Dodge A/C Repair \$ 131.54 Lugibihl Spray Service Herbicide \$ 159.75 Marathon Gasoline \$ 848.87 Mark Kline Mowers & Mower Blades \$ 17,878.80 NWOhio Security Elevator & Alarm Monitoring \$ 104.90 OP Aquatics Chlorine \$ 1,380.88 AEP Electricity \$ 5,173.28 Village of Ottawa Water Usage (pd at old rate) \$ 43,327.76 Perry Copier Maintenance \$ 43.54 Sam's Club Concessions- Pool \$ 720.33 Smart Bill Custom Forms, Set-up Fee, Postage- Utility Bills \$ 2,661.62 Staples- Business Toner, Calculator, Toilet Paper \$ 309.02 Stratton Greenhouses Eastern Redbud Trees- Cemetery \$ 954.80 Treasurer of State Principal- Water Loans \$ 26,111.72 Vetter Receptacle, Misc. Fasteners, Brushes \$ 163.48 \$ 1,486.65 131.54 131.54 131.54 131.54 131.54 131.54 131.54 131.54 149.75 159.75 163.48	Bluffton Stone	Crushed Limestone	\$	36.98	
Koorsen Fire Fire Alarm Repair- Water Damage \$ 1,486.65 Leiber's Dodge A/C Repair \$ 131.54 Lugibihl Spray Service Herbicide \$ 159.75 Marathon Gasoline \$ 848.87 Mark Kline Mowers & Mower Blades \$ 17,878.80 NWOhio Security Elevator & Alarm Monitoring \$ 104.90 OP Aquatics Chlorine \$ 1,380.88 AEP Electricity \$ 5,173.28 Village of Ottawa Water Usage (pd at old rate) \$ 43,327.76 Perry Copier Maintenance \$ 43.54 Sam's Club Concessions- Pool \$ 720.33 Smart Bill Custom Forms, Set-up Fee, Postage- Utility Bills \$ 2,661.62 Staples- Business Toner, Calculator, Toilet Paper \$ 309.02 Stratton Greenhouses Eastern Redbud Trees- Cemetery \$ 954.80 Treasurer of State Principal- Water Loans \$ 26,111.72 Vetter Receptacle, Misc. Fasteners, Brushes \$ 163.48 \$ 1,486.65 131.54 131.54 131.54 131.54 131.54 131.54 131.54 131.54 149.75 159.75 163.48	Choice One	Engineering- Garmatter & Kibler	\$	3.053.70	
Koorsen Fire Fire Alarm Repair- Water Damage \$ 1,486.65 Leiber's Dodge A/C Repair \$ 131.54 Lugibihl Spray Service Herbicide \$ 159.75 Marathon Gasoline \$ 848.87 Mark Kline Mowers & Mower Blades \$ 17,878.80 NWOhio Security Elevator & Alarm Monitoring \$ 104.90 OP Aquatics Chlorine \$ 1,380.88 AEP Electricity \$ 5,173.28 Village of Ottawa Water Usage (pd at old rate) \$ 43,327.76 Perry Copier Maintenance \$ 43.54 Sam's Club Concessions- Pool \$ 720.33 Smart Bill Custom Forms, Set-up Fee, Postage- Utility Bills \$ 2,661.62 Staples- Business Toner, Calculator, Toilet Paper \$ 309.02 Stratton Greenhouses Eastern Redbud Trees- Cemetery \$ 954.80 Treasurer of State Principal- Water Loans \$ 26,111.72 Vetter Receptacle, Misc. Fasteners, Brushes \$ 163.48 \$ 1,486.65 131.54 131.54 131.54 131.54 131.54 131.54 131.54 131.54 149.75 159.75 163.48	Citizens National Bank	Skid Loader Loan	\$	15,264.58	X
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NWOhio Security Elevator & Alarm Monitoring \$ 104.90 OP Aquatics Chlorine \$ 1,380.88 AEP Electricity \$ 5,173.28 Village of Ottawa Water Usage (pd at old rate) \$ 43,327.76 Perry Copier Maintenance \$ 43.54 Sam's Club Concessions- Pool \$ 720.33 Smart Bill Custom Forms, Set-up Fee, Postage- Utility Bills \$ 2,661.62 Staples- Business Toner, Calculator, Toilet Paper \$ 309.02 Stratton Greenhouses Eastern Redbud Trees- Cemetery \$ 954.80 Treasurer of State Principal- Water Loans \$ 26,111.72 Vetter Receptacle, Misc. Fasteners, Brushes \$ 163.48	Mark Kline	Mowers & Mower Blades	\$		
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Vetter Receptacle, Misc. Fasteners, Brushes \$ 163.48			\$		
Ψ 4.00					

Total Non-Payroll

\$ 144,168.21

Mayor/ Council President

X: Then and Now Approved by Council

7

Page:

5.4.0

2014/06/03 14:37:28

BFMBA04

Statement of Cash Pos w/MTD

ENDING ACCOUNT: Z

YEAR: 2014

AS OF: 06/03/2014

STARTING ACCOUNT:

ENDING E BALANCE	1501593.15	8382.2	0082.0	4237.92-	9		5	71.01	0.	0.0	7	7.5	6.4	4.	9.6	5057.5	55969.08	0.0	266	19392.71	39881.67	7424.6	235778.75	0	9.	0	6.99819	ı,	0.0	7	7.7	649.8	59.8	ς.	0.0	9.9	24.3	۲.	0.0	4.	0	119.6	2459737.59
OUTSTANDING ENCUMBERANCE	269332.14	0.0	3103.9	07.4	0	0.	•	00.00		0.	00.00	0.	282.5	8904.12	00.00	25000.00	00.00	0	24251.92	0.	72864.	174272.54	00.00	45310	266121.03	0	7048	15562.71	00.00	0.	00.00	٥.	00.00	0.	0.	00.00	0.	00.00	0.	0.	00.00	00.0	1771163.67
UNEX PENDED BALANCE	1770925.29	7	0	069.5	9		S	71.01	00.00	0	863.2	477	7818.9	7120.5	1369.6	19942.48	2969.0	0.0	9166	.7	ω.	9	5778.7	.5	385.3	00.00	9181.3	210736.25	00.00	80.7	7.7	649.8	59	225.20	0.0	9.9	24.3	۲.	0.0	4.	0.0	119.6	4230901.26
SMENTS] Y-T-D	1525227.87	0	S	759.1	٥.	0.	00.00	200.00	00.00	00.00	00.00	O	1717.5	115712.75	00.00	15141.50	00.00	00.00	2440.50	32	O)	52631	00.00	00.00	252614.61	00.00	9486	104468.75	00.00	0	4680.00	00.00	0	0	00.00	00.00	0.	0.	00.00	0	0		3181509.86
][DISBURSMENTS M-T-D	163982.19	0	28	0.	00.0		00.00	00.0	00.0	00.0	00.0	00.00	787.50	00.00	00.0	00.00	00.0	00.0	440.50	00.00	7020	76641.63	00.0	00.0	00.00	00.0	33157.46	00.00	00.00	0	•		00.00	٥.	0	00.00	0	0.	0	0.	٥.	0	392238.87
-RECEIPTS Y-T-D	1249859.76	4467.9	857	00.00	00.0	00.0	92.0	435.00	00.0	00.0	00.00	00.00	0	90099.50	00.00	0	13.70	00.0	1500.38	52000.00	623596.89	321345.60	10251.25	102500.00	255000.00	00.0	86085.05	å	00.00		00.00		00.0		0	00.00	0.	00.0	٥.	٥.	0.	0.0	3527942.89
[RE M-T-D	273681.60	897	3767.00	00.00	00.00	00.0	36.00	00.0	00.0	00.0	00.0	00.0	00.0	17.03	00.0	00.00	2.46	00.0	0.40	00.0	28315.5	8	N	20500.00	00.0	00.0	2734	56944.50	00.0	00.0	٥.	0	0.	٥.	0	0.	0.	0.	0.	0.		0	846461.31
BEGINNING BALANCE	2046293.40	43914.22	16617.26	9828.64	534.63	00.00	4903.14	136.01	00.00	00.00	863.28	3477.57	4536.44	412733.83	11369.67	83.98	55955.38	00.00	330856.73	424.71	221208.33	168133.33	225527.50	41121.59	00.00	0.00	62583.19	92206.71	00.00	5880.77	4012.24	649.87	16459.88	225.20	00.00	1326.66	524.37	897.17	00.0	849.41	00.00	119.67	3884468.23
) FUND DESCRIPTION	GENERAL FUND	STATE HIGHWAY FUND	CEMETARY FUND	PARK FUND	BENROTH MEMORIAL BR	FEMA GRANT	COURT COMPUTER	DUI ENFORCEMENT & E	PERMISSIVE LICENSE	STREET DEBT SERVICE	SWIMMING POOL DEBT	CAPITAL IMPROVEMENT	STORM SEWER IMPROVE	FIRE & RESCUE IMPRO	SWIMMING POOL IMPRO	EQUIPMENT REPLACEME	AIRPORT IMPROVEMENT	STREET IMPROVEMENT	TOWN HALL IMPROVEME	POLICE EQUIPMENT RE	WATER FUND	SEWER FUND	SEWER DEBT SERVICE		WATER DEBT SERVICE	REPLA	REFUSE FUND	WATER/ SEWER IMPROV	WATER CONSTRUCTION	COMMUNITY EVENTS	COMMUNICATIONS FUND	POLICE CONTNUING PR	UTILITY RECOVERY	UNCLAIMED MONIES TR	INCOME TAX FUND	CEMETARY TRUST - C/	CEMETARY TRUST - MA		SPECIAL ASSESSMENT	SPECIAL ASSESSMENT	ı	SPECIAL ASSMT - JAC	TOTAL:
FUND NO.	A1 R1	B2	B3	B4	BS	B6	B7	B8	B9	CI	CZ	DI	D2	D3	D4	DS	90	D7	D8	00	E1	E2	E3	E4	ES	E6	E7	臣3	F1	F2	F3	F4	F5	G2	G3	G4	GS	HI	HZ	H4	HS	9H	

^{*} End of Report: VILLAGE OF BLUFFTON *

To: Mayor Augsburger Council Members

Brief Report

This report will be rather brief as I have been spending much of the last two weeks performing utility clerk duties. While I am admittedly ready for Val to return, it has been an invaluable experience to remind me of the intricacies of the position and the time requirements of the various aspects of the utility billing and collections process.

Spring Cleanup

For those that may be curious, the Spring Cleanup resulted in 33.07 tons of refuse being removed from the community.

Personnel

Bryan Lloyd passed the examination for the Water II license. The pay increase for the license, per the Wage Scale Ordinance, will be retroactive to when he received the notification of the exam results.

Additionally, Jesse Blackburn has started in his position as Assistant to the Village Administrator. As he gets up to speed, he is already working on property maintenance issues and zoning matters.

Appreciation

I would like to express my appreciation to the Village staff. Val Rogers, our Utility Clerk, has been out of the office and the rest of the staff has stepped up to fill the void in her absence. I also appreciate the patience of the members of the community as we have worked through both Val's absence and technology glitches as we continue to recover from the broken sprinkler head.